



# TOWN OF MONROE

## TOWN COUNCIL

### AGENDA

Session # 2020-25

Regular Meeting - Monday, October 26, 2020 – 8:00 P.M.

**HYBRID ELECTRONIC PUBLIC MEETING  
& TOWN COUNCIL CHAMBERS  
THIS MEETING MAY BE ACCESSED BY THE PUBLIC IN REAL-TIME  
AS SET FORTH HEREIN BELOW**

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**NOTICE: THIS MEETING WILL BE CONDUCTED AS A HYBRID MEETING AS FOLLOWS:**

Town Council Members, designated staff, invited presenters, and members of the Press may attend in-person or remotely.

Public access to this meeting will be limited to joining this meeting as follows:

- 1. A LIMITED NUMBER of IN-PERSON** public attendees will be permitted, based upon the reduced capacity of the meeting room, pursuant to the Governor's Executive Orders. ***Any member of the public wishing to attend in-person must email [Meetings@MonroeCT.org](mailto:Meetings@MonroeCT.org) at least 24 hours in advance. You will be notified as to whether or not space is available.***
- 2. ALL MEMBERS OF THE PUBLIC may attend remotely as follows:**
  - Via computer, tablet or smartphone at this link: <https://global.gotomeeting.com/join/360453261>
  - Via phone at: 1-224-501-3412, Access Code: 360-453-261

Please refer to further information provided at the end of this agenda regarding this remote electronic meeting and the use of GoToMeeting.

Written public comments in compliance with the Guidelines for Public Participation in Remote Electronic Meetings may be submitted in up to one hour in advance of the meeting via electronic mail to [towncouncil@monroect.org](mailto:towncouncil@monroect.org).

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**I. PLEDGE OF ALLEGIANCE**

**II. ROLL CALL**

**III. CONSENT CALENDAR**

- A.** Approval of the minutes and voting record of the Town Council Regular Meeting held on October 13, 2020 (Session 2020-24).
- B.** Acceptance of donations received for the following programs:
  - **EWML:** \$17.95 and In-Kind donations of 11 books and café supplies

- C. **Resolution #20-103: RESOLVED**, that Kenneth M. Kellogg, First Selectman of the Town of Monroe, is authorized to execute and deliver on behalf of the Town of Monroe, the Bill of Sale Contract and Warranty Agreement and any associated documents by and between Freightliner of Hartford, Inc. for the purchase of a 2021 Freightliner 114SD truck for the Department of Public Works.
- D. **RESOLUTION #20-104: RESOLVED**, that the Monroe Town Council hereby approves the First Selectman's reappointment of **Angelo Lisi (D)** of 30 Farm View Road to the Parks & Recreation Commission with a term ending October 21, 2024
- E. **RESOLUTION #20-105: RESOLVED**, that the Monroe Town Council hereby approves the First Selectman's reappointment of **Pat Tomchik (D)** of 35 Farm View Road to the Parks & Recreation Commission with a term ending October 21, 2024.

#### IV. COMMUNICATIONS

- A. Memo from the First Selectman to the Town Council Chair dated October 21, 2020 regarding donations for various departments and programs.
- B. Memo from the First Selectman to the Town Council Chair dated October 22, 2020 regarding various reappointments.
- C. Letter from Special Counsel Vincent Marino to the First Selectman dated October 2, 2020 regarding the Request to Abandon Old Webb Road aka Old Stationhouse Road.
- D. Memo from the First Selectman to the Town Council Chair dated October 19, 2020 regarding an Request to Abandon Old Webb Road aka Old Stationhouse Road.
- E. Memo from the First Selectman to the Town Council Chair dated October 22, 2020 regarding an Appointment to the First Selectman's Business & Industry Advisory Committee.
- F. Memo from the First Selectman to the Town Council Chair dated October 22, 2020 regarding the transfer of funds from the Board of Finance contingency.
- G. Letter of Opinion from the Town Attorney to the First Selectman dated October 22, 2020 regarding the Bill of Sale Contract and Warranty Agreement with Freightliner of Hartford, Inc.
- H. Memo from the First Selectman to the Town Council Chair dated October 22, 2020 regarding Bill of Sale Contract and Warranty Agreement with Freightliner of Hartford, Inc. for the purchase of a 2021 Freightliner 114SD truck.
- I. Memo from the First Selectman to the Town Council Chair dated October 23, 2020 regarding the Engagement Letter with Rosemark Law.

#### V. PUBLIC PARTICIPATION

#### VI. APPOINTMENTS

- A. **Resolution #20-106:** To consider and act upon a resolution approving the appointment of **Michael O'Reilly (R)** 100 Webb Circle, to the First Selectman's Business & Industry Advisory Committee, as an ex-officio member representing the Chair of the Planning & Zoning Commission.

#### VII. ACTION ITEMS

- A. Town Council Committee on Finance, Education, Health & Public Safety Matters
- B. Town Council Committee on Planning & Zoning, Public Works and Park & Recreation Matters
- C. Town Council Committee on Legislative & Administrative Matters
- D. Strategic Planning Committee
- E. EMS Building Committee

- F. Open Space Preservation and Acquisition Committee
- G. First Selectman's Update

**VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

- A. **Resolution #20-107:** To consider and act upon a resolution regarding a §8-24 Municipal Referral for the Abandonment of Old Webb Road aka Old Stationhouse Road
- B. **Resolution #20-108:** To consider and act upon a resolution regarding transfer of funds from contingency.
- C. **Resolution #20-109:** To consider and act upon a Letter of Engagement with Rosemark Law

**X. PUBLIC PARTICIPATION**

**XI. ADJOURNMENT**

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**INFORMATION REGARDING THIS REMOTE ELECTRONIC PUBLIC MEETING**

On March 14th, 2020, in response to the COVID-19 pandemic and in an effort to reduce the risk of transmission by virtue of attendance at public meetings, Governor Lamont suspended in-person open meeting requirements and permits conducting public meetings remotely by conference call, videoconference or other technology. A copy of the full text of Executive Order No. 7B(1) is available for review on the Town of Monroe's website [www.monroect.org](http://www.monroect.org).

Accordingly, the Town of Monroe has selected GoToMeeting as the preferred technology application to conduct this remote public meeting in compliance with Executive Order No. 7B(1). This technology will permit up to 250 members of the public to participate in real-time in the public meeting via computer, tablet, smartphone or telephone via the access information set forth on this meeting agenda. It is highly recommended that any interested participant download and utilize the GoToMeeting software applications which are available in the meeting link below prior to the commencement of the meeting. Each meeting may have unique participation information, including access code, phone number and live link. Please be sure that you are accessing the correct information for the correct meeting.

Any members of the public who desire to submit written information relative to the business set forth on the agenda may do so up to one hour in advance of the meeting via electronic mail to the address set forth on this meeting agenda.

Notice is hereby given that this remote electronic public meeting shall:

1. Permit the public to view or listen anonymously, and when permitted, participate in real-time;
2. Be recorded and posted to the Town's website within 7 days;
3. Be made available to the public within a reasonable time (in Town Hall or upon written request)

In addition to standard parliamentary procedure as outlined on this agenda, the following special rules shall apply to all participants:

- Please "mute" your microphone so as reduce background noise at any time you are not speaking;
- Prior to speaking on each occasion, each speaker shall clearly state their name and title for the record.
- There use of chat features are prohibited and will not be considered during the meeting if in use.

Notice is hereby given that only 250 participants may access this remote electronic public meeting at any one time. Access is granted solely by the GoToMeeting technology on first access basis and is not within the control of the Town of Monroe. While it is anticipated that this participant limit will be sufficient, should the participants reach said limit, the

meeting may be adjourned and continued at a later date using technology appropriate to ensure all members of the public may participate.

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**GUIDELINES FOR PUBLIC PARTICIPATION IN REMOTE ELECTRONIC MEETINGS**

Anyone who desires to address the Council must adhere to the following rules of participation:

- At the start of Public Participation, the Chair or Moderator shall ask all persons desiring to participate to identify yourself by name, one at a time.
- The Chair or Moderator shall create a list of identified participants and shall, in their sole discretion, recognize each by name one at a time.
- Upon recognition, each participant shall state their full legal name and address for the record.
- All participants shall speak clearly in a civil, non-argumentative and respectful manner.
- Comments shall be limited to three (3) minutes.
- Comments shall be directed to the Council as a whole and not to any single member, individual or entity.
- The Chair may alter these rules from time to time, in her sole discretion.

Failure to comply with the rules or any other conduct which is disruptive to the proceedings shall result in removal from the meeting.

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Second Public Participation: Anyone who desires to address the Council during Second Public Participation must adhere to the rules of Public Participation as aforesaid except that comments shall be strictly limited to unresolved matters of Unfinished Business or New Business on that day's agenda.