

RESIDENTIAL ACCESSORY SHED APPLICATION

(for sheds under 200 sf only)



TOWN OF MONROE
PLANNING & ZONING DEPARTMENT
7 Fan Hill Road, Monroe, CT 06468
Tel. (203) 452-2812

FOR OFFICE USE:

ZCC - _____

Permit Fee: \$110.00 (\$50 Town / \$60 State)
Payable to "Town of Monroe" *

Date Paid - _____

Cash or Check accepted, Payable to "Town of Monroe"

Residential Accessory Shed (check all that apply):

☐ NEW ☐ REPLACEMENT ☐ TO BE BUILT ON SITE ☐ PRE-CONSTRUCTED (DROP IN PLACE)

ELECTRIC SERVICE ☐ YES ☐ NO PLUMBING SERVICE ☐ YES ☐ NO

Note: electric and/or plumbing require separate Trade Permits from the Monroe Building Department

CALL BEFORE YOU DIG 1-800-922-4455 B.U.D. # _____

DIMENSIONS: _____ (ft long) X _____ (ft wide) X _____ (ft high) Floor Area: _____ (sf)

BASE / FOUNDATION TYPE: _____

PROPOSED SHED USE: _____

Property Identification and Zoning District ☐ RF-1 ☐ RF-2 ☐ RF-3 ☐ ARR ☐ MFR ☐ RR ☐ HOD

Street Address: _____ Assessor Map # _____ Lot #: _____

Record Owner: _____ Email _____ Phone _____

Mailing Address: _____

Applicant (if different): _____ Email _____ Phone _____

Mailing Address: _____

If the location of the shed was subject to a Zoning Board of Appeals Area Variance

ZBA File No. _____ Date Variance Granted _____ Town Clerk Record Page # _____ Volume # _____

Describe Variance _____

PERMIT APPROVAL REVIEW REQUIRED

Department	Date	Signature
<input type="checkbox"/> Tax Collector		
<input type="checkbox"/> Monroe Health Department		
<input type="checkbox"/> Inland Wetlands		
<input type="checkbox"/> Zoning Enforcement Officer		

Applicant / Owner Certification

I understand that any issued Provisional Certificate of Zoning Compliance will be based upon the application documents submitted. The Permanent Certificate of Zoning Compliance will be issued based upon determination to the satisfaction of the Zoning Enforcement Officer that completed work complies with the standards of the Monroe Zoning Regulations.

Applicant: _____

<i>Print Name</i>	<i>Signature</i>	<i>Date</i>
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☒ Plot Plan Attached ☐ Plot Plan Not Required ☐ As-Built Required ☐ As-Built Not Required

- **Provisional Certificate is Void One (1) Year from Date of Issuance**
- **Permit Fees are NOT refundable or transferable after Issuance of any Certificate**