



TOWN OF MONROE

TOWN COUNCIL

AGENDA

Session # 2024-13

Regular Meeting - Monday, June 10, 2024 – 7:00 P.M.

HYBRID PUBLIC MEETING

TOWN HALL COUNCIL CHAMBERS & UTILIZING ELECTRONIC EQUIPMENT

**THIS MEETING MAY BE ACCESSED BY THE PUBLIC EITHER IN-PERSON OR ELECTRONICALLY
IN REAL-TIME AS SET FORTH HEREIN BELOW**

NOTICE: THIS MEETING WILL BE CONDUCTED IN PART VIA ELECTRONIC EQUIPMENT PURSUANT TO CONNECTICUT LAW

All participants may attend in-person or remotely as follows:

- Via computer, tablet or smartphone at this link:

<https://us06web.zoom.us/j/89911424218?pwd=CxEcUzHbtlpqOG8J1U004GWKKttv1.1>

- Via phone at: 1-929-205-6099

Meeting ID: **899 1142 4218**

Passcode: **286494**

Please note:

- This meeting will be recorded and made available on the Town's website pursuant to state law.
- If you are attending remotely, please remember to mute your microphone unless you are speaking.
- Anyone participating remotely should state their name and title, if applicable, at the outset of each occasion that such a person is speaking.
- All votes taken during which any member of this body is participating remotely shall be taken by roll call, unless the vote is unanimous.
- The chat feature will not be utilized nor considered during this meeting.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. PUBLIC HEARING

- A.** 2024 Neighborhood Act Assistance Program – Pursuant to C.G.S §12-632, the Town Council shall conduct a public hearing to receive input on proposals submitted for consideration for the 2024 Neighborhood Assistance Act Program.

IV. OPEN GOV PRESENTATION

V. CONSENT CALENDAR

- A. Approval of the minutes of the Town Council Regular Meeting held on May 28, 2024 (Session 2024-12).
- B. Approval of the Tax Collector’s Request for Refunds, dated June 3, 2024, totaling \$9,883.67.
- C. Acceptance of the donations received for the following programs:
 - Community & Social Services \$ 945.00 & In-Kind donations of 6-8’ Cercis Canadensis Ace of Hearts Tree
 - Edith Wheeler Memorial Library \$ 613.86 & In-Kind donations of 29 books, 3 audio books, 2 CD’s, 8 children’s books, and 24 puzzles
 - Emergency Medical Services: \$ 225.00
 - Food Pantry \$ 2,335.00
 - Parks & Recreation \$ 700.00
 - Project Warmth \$ 800.00

VI. COMMUNICATIONS

- A. Memo from the First Selectman to the Town Council Chair dated June 6, 2024 regarding various donations.
- B. Memo from the Tax Collector to the Town Council Chair dated June 3, 2024 regarding a Request for Refunds.
- C. Memo from the First Selectman to the Town Clerk dated June 3, 2024 regarding notice of a Public Hearing for the Neighborhood Assistance Act.
- D. Memo from the First Selectman to the Town Council Chair dated June 6, 2024 regarding the 2024 Neighborhood Assistance Act Program Application.
- E. Letter from the First Selectman to the Town Council, Board of Finance and Legal Voters of the Town of Monroe dated June 6, 2024 regarding the recommendation of a bonding resolution for the purchase of Fire Apparatus.
- F. Letter from the First Selectman to the Town Council, Board of Finance and Legal Voters of the Town of Monroe dated June 6, 2024 regarding the recommendation of a bonding resolution for Road Construction and Reconstruction Phase 11.
- G. Letter from the First Selectman to the Town Council, Board of Finance and Legal Voters of the Town of Monroe dated June 6, 2024 regarding the recommendation of a bonding resolution for the purchase of trucks and equipment for the Department of Public Works.
- H. Letter from the First Selectman to the Town Council, Board of Finance and Legal Voters of the Town of Monroe dated June 6, 2024 regarding the recommendation of a bonding resolution for the renovations, upgrades, and roof replacement for the Department of Public Works Highway Office.
- I. Memo from the First Selectman to the Town Council Chair dated June 6, 2024 regarding Resolutions Regarding Bonding Authorizations.
- J. Memo from the First Selectman to the Town Council Chair dated June 6, 2024 regarding the Calling for a Town Meeting.

VII. PUBLIC PARTICIPATION

VIII. APPOINTMENTS

- A. **Resolution #24-101:** To consider and act upon the resolution regarding the appointment of **Dee Dee Martin (D)** of 95 Maryanne Drive to the Parks & Recreation Commission for a term ending October 21, 2026.
- B. **Resolution #24-102:** To consider and act upon the resolution regarding the appointment of **Kathie Loehr (D)** of 51 Hattertown Road to the WMNR Commission for a term ending March 9, 2026.

IX. ACTION ITEMS

- A. Town Council Committee on Finance, Education, Health & Public Safety Matters
- B. Town Council Committee on Planning & Zoning, Public Works and Park & Recreation Matters

- C. Town Council Committee on Legislative & Administrative Matters
- D. Strategic Planning Committee
- E. Open Space Preservation and Acquisition Committee
- F. First Selectman's Update

X. UNFINISHED BUSINESS

None

XI. NEW BUSINESS

- A. Acceptance of the following donations that individually exceed \$1,500.00:

Edith Wheeler Memorial Library:

- \$ 1,590.85 from Friends of the Library for Children's Summer Programming

- B. **Resolution #24-103:** To consider and act upon a resolution regarding the 2024 Neighborhood Assistance Act Program Application.
- C. **Resolution #24-104:** To consider and act upon a resolution to approve and recommend for adoption by the Town a Resolution authorizing an appropriation of \$3,200,000 for the purchase of fire apparatus and authorizing the issuance of the town's general obligation bonds in an amount not to exceed \$3,200,000 to finance the appropriation.
- D. **Resolution #24-105:** To consider and act upon a resolution to approve and recommend for adoption by the Town a Resolution authorizing an appropriation of \$1,520,000 for the road construction and reconstruction phase 11 and authorizing the issuance of the town's general obligation bonds in an amount not to exceed \$1,520,000 to finance the appropriation.
- E. **Resolution #24-106:** To consider and act upon a resolution to approve and recommend for adoption by the Town a Resolution authorizing an appropriation of \$1,050,000 for the purchase of trucks and equipment for the Department of Public Works and authorizing the issuance of the town's general obligation bonds in an amount not to exceed \$1,050,000 to finance the appropriation.
- F. **Resolution #24-107:** To consider and act upon a resolution to approve and recommend for adoption by the Town a Resolution authorizing an appropriation of \$450,000 for the Department of Public Works Highway Office renovations, upgrades, and roof replacement and authorizing the issuance of the town's general obligation bonds in an amount not to exceed \$450,000 to finance the appropriation.
- G. **Resolution #24-108:** To consider and act upon a resolution regarding Calling for a Town Meeting.

XII. PUBLIC PARTICIPATION

XIII. ADJOURNMENT

GUIDELINES FOR PUBLIC PARTICIPATION

Anyone who desires to address the Council must adhere to the following rules of participation:

- At the start of Public Participation, the Chair or Moderator shall ask all persons desiring to participate to identify yourself by name, one at a time.
- The Chair or Moderator shall create a list of identified participants and shall, in their sole discretion, recognize each by name one at a time.
- Upon recognition, each participant shall state their full legal name and address for the record.
- All participants shall speak clearly in a civil, non-argumentative and respectful manner.
- Comments shall be limited to three (3) minutes.
- Comments shall be directed to the Council as a whole & not to any single member, individual or entity.
- The Chair may alter these rules from time to time, in his sole discretion.

Failure to comply with the rules or any other conduct which is disruptive to the proceedings shall result in removal from the meeting.

Second Public Participation: Anyone who desires to address the Council during Second Public Participation must adhere to the rules of Public Participation as aforesaid except that comments shall be strictly limited to unresolved matters of Unfinished Business or New Business on that day's agenda.



TOWN OF MONROE

TOWN COUNCIL

MEETING MINUTES

Session # 2024-12

Regular Meeting – Tuesday, May 28, 2024 – 7:00 P.M.
Meeting conducted in Council Chambers of Town Hall
& Remotely via Zoom

PRESENT: Chairperson Jonathan Formichella
Vice-Chairperson Enid Lipeles
Councilmember Vincent A. Duva
Councilmember Cathy Kohut
Councilmember Jason Maur (remote)
Councilmember Sean O'Rourke
Councilmember Janice Persico
Councilmember Kevin Reid (remote)
Councilmember Dona-Lyn Wales

ABSENT: None

ALSO PRESENT: First Selectman Terrence P. Rooney
Town Attorney Frank Lieto

I. PLEDGE OF ALLEGIANCE

Formichella called the meeting to order at 7:07 PM and led with the Pledge of Allegiance.

II. ROLL CALL

Formichella took the roll call as noted above.

III. CONSENT CALENDAR

- A. Approval of the minutes of the Town Council Regular Meeting held on May 13, 2024 (Session 2024-11).
- B. Acceptance of the donations received for the following programs:
 - Emergency Medical Services: \$ 410.00
 - Police Department: \$ 1,000.00
- C. **Resolution #24-072: RESOLVED**, that Terrence P. Rooney, First Selectman of the Town of Monroe, is authorized to execute and deliver on behalf of the Town of Monroe, the following Performing Artist Engagement Agreement, as well as any associated documents by and between the following parties:
 - Edwin Ortega, Larger Than Life – Character Performance & Taylor Swift Experience**BE IT FURTHER RESOLVED**, that the First Selectman is authorized to amend these agreements as may be necessary for, and limited to, the rescheduling of performance dates.
- D. **Resolution #24-073: RESOLVED**, that Terrence P. Rooney, First Selectman of the Town of Monroe, is authorized to execute and deliver on behalf of the Town of Monroe, the Snow Plowing/Deicing and Snow Removal Contract and any associated documents by and between The Natures Edge for services through July 1, 2025.
- E. **Resolution #24-074: RESOLVED**, that Terrence P. Rooney, First Selectman of the Town of Monroe, is authorized to execute and deliver on behalf of the Town of Monroe, the Snow Plowing/Deicing and Snow

Removal Contracts and any associated documents by and between C & E Landscaping LLC for services through July 1, 2025.

- F. **Resolution #24-075: RESOLVED**, that Terrence P. Rooney, First Selectman of the Town of Monroe, is authorized to execute and deliver on behalf of the Town of Monroe, the Extension to Maintenance and Support Agreement # 007080-002, and any associated documents by and between Idemia Identity & Security USA LCC for the LiveScan fingerprinting systems.
- G. **Resolution #24-076: RESOLVED**, that the FY25 Proposed Budget for WMNR is hereby approved as presented.
- H. **Resolution #24-077: RESOLVED**, that the Monroe Town Council hereby approves the First Selectman's reappointment of **Raymond Ganser (R)** of 96 Longview Road to the Architectural Review Board for a term ending December 5, 2026.
- I. **Resolution #24-078: RESOLVED**, that the Monroe Town Council hereby approves the First Selectman's reappointment of **Marcy LaFollette (R)** of 385 Hammertown Road to the Board of Assessment Appeals for a term ending November 1, 2025.
- J. **Resolution #24-079: RESOLVED**, that the Monroe Town Council hereby approves the First Selectman's reappointment of **Anthony Testo (R)** of 46 Valley View Road to the Board of Building Appeals for a term ending October 1, 2027.
- K. **Resolution #24-080: RESOLVED**, that the Monroe Town Council hereby approves the First Selectman's reappointment of **Al Cascella (R)** of 88 Woodlawn Road the Board of Building Appeals for a term ending October 1, 2028.
- L. **Resolution #24-081: RESOLVED**, that the Monroe Town Council hereby approves the First Selectman's reappointment of **David Geismar (R)** of 406 Cutlers Farm Road to the Board of Police Commissioners for a term ending May 16, 2025.
- M. **Resolution #24-082: RESOLVED**, that the Monroe Town Council hereby approves the First Selectman's reappointment of **Helma Chartier (R)** of 51 Highland Drive to the Commission for the Aging for a term ending July 2, 2026.
- N. **Resolution #24-083: RESOLVED**, that the Monroe Town Council hereby approves the First Selectman's reappointment of **Leslie Gosselin (R)** of 51 Karen Drive to Commission for the Aging for term ending July 2, 2025.
- O. **Resolution #24-084: RESOLVED**, that the Monroe Town Council hereby approves the First Selectman's reappointment of **Christina Wittenauer (R)** of 6 Pequot Court to the Economic Development Commission for a term ending January 31, 2027.
- P. **Resolution #24-085: RESOLVED**, that the Monroe Town Council hereby approves the First Selectman's reappointment of **Aaron McGoldrick (R)** of 758 Monroe Turnpike to the Historic District Commission for a term ending July 1, 2027.
- Q. **Resolution #24-086: RESOLVED**, that the Monroe Town Council hereby approves the First Selectman's reappointment of **Joshua Iannarone (R)** of 17 Country Ridge Road as an Alternate to the Historic District Commission for a term ending July 1, 2028.
- R. **Resolution #24-087: RESOLVED**, that the Monroe Town Council hereby approves the First Selectman's reappointment of **Keith Romano (R)** of 37 Sleepy Hollow Drive to the Inland Wetlands Commission for term ending February 24, 2027.
- S. **Resolution #24-088: RESOLVED**, that the Monroe Town Council hereby approves the First Selectman's reappointment of **Ryan Kelly (R)** of 131 Lynn Drive to the Inland Wetlands Commission for term ending February 24, 2028.
- T. **Resolution #24-089: RESOLVED**, that the Monroe Town Council hereby approves the First Selectman's reappointment of **James R. Stewart (R)** of 6 Nancy Drive to the Inland Wetlands Commission for a term ending February 24, 2028.
- U. **Resolution #24-090: RESOLVED**, that the Monroe Town Council hereby approves the First Selectman's reappointment of **Mark Saksa (R)** of 10 Cotton Tail Lane to the Lake Zoar Authority for term ending November 8, 2025.

- V. **Resolution #24-091: RESOLVED**, that the Monroe Town Council hereby approves the First Selectman's reappointment of **Tim O'Donnell (R)** of 91 Walnut Street to the Parks & Recreation Commission for term ending October 21, 2027.
- W. **Resolution #24-092: RESOLVED**, that the Monroe Town Council hereby approves the First Selectman's reappointment of **Cynthia Giancaspro (R)** of 20 Wild Horse Court to the Parks & Recreation Commission for a term ending October 21, 2027.
- X. **Resolution #24-093: RESOLVED**, that the Monroe Town Council hereby approves the First Selectman's reappointment of **Samantha McGoldrick (R)** of 758 Monroe Turnpike to the Parks & Recreation Commission for term ending October 21, 2027.

IV. COMMUNICATIONS

- A. Memo from the First Selectman to the Town Council Chair dated May 23, 2024 regarding various donations.
- B. Memo from the Planning & Zoning Administrator to the Town Council dated May 10, 2024 regarding the Municipal Exemption.
- C. Memo from the Town Attorney to the Town Council Chair dated May 22, 2024 regarding the revised resolution Exempting Municipal Property from Zoning Regulations.
- D. Memo from the First Selectman to the Town Council Chair dated May 23, 2024 regarding the Performing Artist Engagement Agreements.
- E. Letter of Opinion from the Town Attorney to the First Selectman dated May 22, 2024 regarding the Performing Artist Engagement Agreements.
- F. Memo from the First Selectman to the Town Council Chair dated May 23, 2024 regarding the Snow Plowing/Deicing and Snow Removal Contracts.
- G. Letter of Opinion from the Town Attorney to the First Selectman dated May 22, 2024 regarding the Snow Plowing/Deicing and Snow Removal Contracts.
- H. Memo from the First Selectman to the Town Council Chair dated May 23, 2024 regarding the Idemia Identity & Security USA LLC Extension to Maintenance & Support Agreement.
- I. Letter of Opinion from the Town Attorney to the First Selectman dated May 22, 2024 regarding the Idemia Identity & Security USA LLC Extension to Maintenance & Support Agreement.
- J. Memo from the WMNR General Manager to the First Selectman dated May 20, 2024 regarding Proposed WMNR FY25 Budget.
- K. Memo from the First Selectman to the Town Council Chair dated May 23, 2024 regarding the Proposed WMNR FY25 Budget.
- L. Memo from the First Selectman to the Town Council Chair dated May 23, 2024 regarding reappointments to various board and commissions.
- M. Memo from the First Selectman to the Town Council Chair dated May 23, 2024 regarding the Quench Water Service Agreement.
- N. Letter of Opinion from the Town Attorney to the First Selectman dated May 22, 2024 regarding the Quench Water Service Agreement.
- O. Memo from the First Selectman to the Town Council Chair dated May 23, 2024 regarding the State of Connecticut Health Partnership Plan Participation Agreement.
- P. Letter of Opinion from the Town Attorney to the First Selectman dated May 22, 2024 regarding the State of Connecticut Health Partnership Plan Participation Agreement.
- Q. Memo from the First Selectman to the Town Council Chair dated May 23, 2024 regarding the State of Connecticut Housatonic Valley River Trail Agreement.
- R. Letter of Opinion from the Town Attorney to the First Selectman dated May 21, 2024 regarding the State of Connecticut Housatonic Valley River Trail Agreement.
- S. Memo from the Senior Center Director regarding the Connecticut Foodshare 2024-2024 Community Impact Grant Agreement.
- T. Memo from the First Selectman to the Town Council Chair dated May 23, 2024 regarding the Connecticut Foodshare 2024-2024 Community Impact Grant Agreement.

U. Letter of Opinion from the Town Attorney to the First Selectman dated May 22, 2024 regarding the Connecticut Foodshare 2024-2024 Community Impact Grant Agreement.

V. PUBLIC PARTICIPATION

Formichella asked if anyone in chambers or online wished to participate.

Paula Jelly, 290 Cottage Street – Ms. Jelly stated that she had concerns regarding Town property being exempt from zoning and subdivision regulations. She noted that the First Selectman ran on the premise that things would be transparent and stated that if the exemption was passed, there would be no transparency on what is going on with Monroe’s town property.

Formichella asked if anyone else in chambers or online wished to participate. Hearing none, **Formichella** closed Public Participation.

VI. APPOINTMENTS

A. **Resolution #24-094:** To consider and act upon the resolution regarding the appointment of **Elizabeth Edgerton (R)** of 111 Fan Hill Road to the Monroe Housing Authority for a term ending October 31, 2028.

Motion by Formichella to adopt **RESOLUTION #24-094: RESOLVED**, that the Monroe Town Council hereby approves the First Selectman’s appointment of **Elizabeth Edgerton (R) of 111 Fan Hill Road** to the Monroe Housing Authority for a term ending October 31, 2028.

Second: Lipeles

Discussion: Formichella stated that Elizabeth had been a long-time resident of the town of Monroe. She is a zealous public servant who has served the Town of Monroe for many years on various elected and appointed boards and commissions including a number of terms on the Board of Education. She continues to serve the Town of Monroe as a Justice of the Peace and as an active member of St. Jude Parish. Elizabeth’s commitment to the betterment of the community shall serve the Town of Monroe well in this capacity. This appointment fills the vacancy created by the resignation of Vincent Duva who resigned on November 24, 2023 to become a member of Town Council.

Motion passed 9-0:

Voting Yes: **Formichella, Lipeles, Duva, Kohut, Maur, O’Rourke, Persico, Reid, Wales**

Voting No: None

Absent: None

B. **Resolution #24-095:** To consider and act upon the resolution regarding the appointment of **Brendan Liberati (R)** of 82 West Maiden Lane to the Zoning Board of Appeals as an Alternate Commissioner for a term ending October 31, 2026.

Motion by Formichella to adopt **RESOLUTION #24-095: RESOLVED**, that the Monroe Town Council hereby approves the First Selectman’s appointment of **Brendan Liberati (R) of 82 West Maiden Lane** to the Zoning Board of Appeals as an Alternate Commissioner for a term ending October 31, 2026.

Second: Lipeles

Discussion: Formichella stated that Brendan is an attorney in New York at Hogan, Rossi & Ligouri who recently moved to Monroe in April 2023. Brendan is interested in the Zoning Board of Appeals Commission. He graduated from UCONN School of Law and Colgate University and feels that he can provide fresh ideas using his land use knowledge. He has experience with working on projects within various municipalities. He enjoys spending time with family, attending concerts, and planning and zoning. Brendan is a registered Republican.

Mr. Liberati was present and sworn in by First Selectman Rooney.

Motion passed 9-0:

Voting Yes: **Formichella, Lipeles, Duva, Kohut, Maur, O’Rourke, Persico, Reid, Wales**

Voting No: None

Absent: None

- C. **Resolution #24-096:** To consider and act upon the resolution regarding the appointment of **Clare Biagioni (R)** of 11 Sunrise Terrace to the Zoning Board of Appeals as an Alternate Commissioner for a term ending October 10, 2024.

Motion by Formichella to adopt **RESOLUTION #24-096: RESOLVED**, that the Monroe Town Council hereby approves the First Selectman’s appointment of **Clare Biagioni (R) of 11 Sunrise Terrace** to the Zoning Board of Appeals as an Alternate Commissioner for a term ending October 31, 2024.

Second: Wales

Discussion: Formichella stated Clare has been a resident of Monroe for 48 years. Clare worked for the Federal Government at the Social Security Administration until her retirement. Clare is active in her community as a volunteer for St. Jude’s Parish and through school functions for her two grandchildren that are going through the Monroe Public School System. Clare is interested in helping to maintain the culture of Monroe while also supporting planned and appropriate development. Clare is a registered Republican.

Ms. Biagioni was present and sworn in by First Selectman Rooney.

Motion passed 9-0:

Voting Yes: **Formichella, Lipeles, Duva, Kohut, Maur, O’Rourke, Persico, Reid, Wales**

Voting No: None

Absent: None

VII. ACTION ITEMS

- A. Town Council Committee on Finance, Education, Health & Public Safety Matters – **Lipeles** noted they had not met since the last Council meeting.
- B. Town Council Committee on Planning & Zoning, Public Works and Park & Recreation – **Duva** stated there was no update. **Formichella** noted that there was an item for unfinished business and if that resolution was successful, he would like this committee to take on the project over the next year to review the Planning & Zoning regulations and provide the full Town Council with recommendations, what regulations, if any, should or should not be applied to the Town. He noted that he would send a request to Chairman O’Reilly of the Planning & Zoning Commission to appoint a liaison to that subcommittee and its work on that specific action. **Formichella** noted that additionally, that subcommittee, as part of its duty shall study the number of times it was used, how it was used, and the potential community impact.
- C. Town Council Committee on Legislative & Administrative Matters – **Reid** noted they met prior to the meeting and discussed new business and unfinished business. He stated that the new business items included two Performing Artist Engagement Agreements, two snow plowing agreements, the IDEMIA Livescan Fingerprint System, the proposed FY25 WMNR Budget, Quench Water Service Agreement, the State of Connecticut Health Partnership Participation Agreement, the Housatonic Valley River Trail Agreement, and the Connecticut Foodshare Community Impact Grant Agreement, all of which reached consensus to come to Council.
- D. Strategic Planning Committee - **Formichella** stated they have not met since the last Council meeting.
- E. Open Space Preservation and Acquisition Committee – **O’ Rourke** noted they have not met since the last Council meeting.
- F. First Selectman’s Update –First Selectman Rooney provided an update as follows:

Operations Update:

Public works

- Once again there has been a significant amount of concern about field conditions. I personally drove with our Parks & Recreation Director, Missy Orosz and looked at every field. Although all fields could use improvements, they are in satisfactory condition. Once again, I urge all who use our fields to understand that several days of rain during the week can significantly stress our work force. We have been mowing in moderate rain to keep up. I understand everyone wants fields perfect on game day and I have spoken to all departments involved to do the best they can to do that for our athletic leagues. I will continue to monitor maintenance in the parks as I also met with Public Works Director Chris Nowacki in the field today to discuss

future maintenance schedules and improvements.

Memorial Day Parade

- Thank you to all departments and the Parade Committee for a job well done.

OpenGov

- On the June 10th Town council meeting we will be having a presentation about the Open Gov software so all are aware of its abilities and benefits. We are currently looking into other software in the event we move forward with bidding. This will be a very informative meeting so I suggest all council to be present.

New Hires

- Amy LaChioma – Elderly Services Coordinator (Senior Center)
- Chris Fracker – Parks & Recreation Program Supervisor (Parks & Recreation)
- Andrew Brodtman – Inland-Wetland Enforcement Officer (Planning & Zoning)

Promotions

- Rosemary Riber – Special Projects Coordinator (Economic and Community Development). Rosemary was previously a part-time Library Aide at Edith Wheeler Memorial Library.
- Kelsi McCarthy – Sanitarian/Health Program Planner I (Health Department). Kelsi was previously in the Grant funded Public Health Projects Coordinator position in the Health Department.

Emergency Services Update:

EMS

- There have been some billing concerns for our citizens from our billing company. We met with the Town Attorney on this matter to discuss how it occurred and things are in motion to being resolved.

Police Ceremony

- I attended the Police Department Award Ceremony. Thank you to Chief White and all who arranged this well-done ceremony in honor of Monroe's finest.

Capital Projects Update:

Pepper St.

- There is good news on Pepper Street. The signal located at Route 25 and Pepper St. needed to be installed to get the project to substantial completion. That Signal is finally available and being scheduled for installation. Once this is completed, we will be able to move forward with small finishing details and financials.

Community Update:

Benjamin Moore Ribbon Cutting

- A new business opening at 450 Monroe Turnpike had a ribbon cutting today. This event was attended by William Holsworth our Economic and Community Director, Ray Giovanni our Chairman for Chamber of Commerce along with Lee Hossler who arranges these welcoming events. As many know this has been a location in the past for people to purchase materials for their painting projects. It is now open under new management and I wish them great success.

Grants:

Community & Social Services

- Connecticut Food share awarded the Food pantry \$17,300.00. Thank You Kim Cassia and team at the senior center for this grant award.

Discussion: Maur inquired if there was a food vendor in place for the pool or the lake. Rooney stated that he had spoken with several companies and was hopeful that MEET ME Steaks would be doing a Bar-B-Que however, it was not in their budget. He noted that the profit margin to operate during those few months are not lucrative for people but that hopefully a vendor would be secured soon.

VIII. UNFINISHED BUSINESS

- A. **Resolution #24-060:** To consider and act upon a resolution regarding Exempting Municipal Property from Zoning Regulations.

Motion by Formichella to adopt **RESOLUTION #24-060: WHEREAS**, pursuant to C.G.S. § 8-2, the Town of Monroe, through its Planning and Zoning Commission, has established, adopted and prescribed zoning regulations in and for the Town of Monroe, to wit, the Town of Monroe Zoning Regulations and Land Subdivision Regulations of the Town of Monroe (collectively the “Regulations”);

WHEREAS, C.G.S. § 8-2(e) authorizes any town, by vote of its legislative body, to exempt municipal property from the regulations prescribed by the zoning commission of such town;

WHEREAS, “municipal property” means any real property belonging to, held in trust for or for the benefit of, or leased to, the Town of Monroe, located within the boundaries of the Town of Monroe, and used for a public purpose, including without limitation, buildings, structures, public rights-of-way, easements, and real property used for public purposes; and,

WHEREAS, the Monroe Town Council (“Town Council”) is the legislative body in and for the Town of Monroe;

RESOLVED, that pursuant to C.G.S. § 8-2(e), the Monroe Town Council hereby exempts all municipal property from the Regulations for a period of one (1) year, unless sooner amended or terminated by the Town Council; and,

FURTHER RESOLVED, unless in conformity with the Regulations, no permit shall hereafter issue for any development, construction, reconstruction, alteration, relocation, demolition, extension, or enlargement or change in use of any municipal property without the prior approval of the Planning and Zoning Commission at a public hearing.

Second: Duva

Discussion: Rooney stated that in the spirit of complete transparency, this was a Connecticut General Statute that was brought to the legislative body and that can only be enacted if supported by the legislative body. He noted that it was not the First Selectman, and that it was a group of individuals.

Rooney stated that he takes the opinions of people into strong consideration and wanted to be very clear that this was a Connecticut General Statute that could only be approved by this body. He noted that the body was doing great work and that while there were concerns on both sides of the isle, they worked together diligently to achieve the final result. **Rooney** stated that this was good government and emphasized that this does not get approved unless the body approves it, based on how the Connecticut General Statute works. He noted that bond council provided a verbal offer of funding totaling \$750,000 for this project, which meant that the Town needed to close on the project as soon as possible. **Rooney** stated that the goal was not to earmark \$1 million dollars from taxpayers’ money for open space. He noted those were the goals to moving this Connecticut General Statute forward. **Formichella** inquired with the Town Attorney that in crafting the additional language, if there was something that was not in compliance with the Town’s Zoning regulations, it would have to go to a public hearing and be approved by our Planning & Zoning Commission. **Lieto** confirmed that was correct. **Formichella** inquired with the Town Attorney that the process would allow individuals who were impacted or wanted their voices heard on that matter be heard by the Planning & Zoning Commission. **Lieto** confirmed that was correct. **Formichella** stated that it was his understanding that the Council had received a memo from the Planning & Zoning Administrator who informed Council that the Planning & Zoning Commission determined that the proposed draft municipal exemption was acceptable and that the Planning & Zoning Commission had no additional comments and that there was a motion made by Commissioner Condon on the Planning & Zoning Commission for a favorable referral to Town Council for the Proposed Municipal Exemption and that motion was seconded by Commissioner Maini and the motion passed 5-0. **Formichella** thanked the Town Attorney and the First Selectman for their tremendous efforts in hearing the concerns and opinions brought up by members of Town Council and the public. **Kohut** inquired with the Town Attorney that a permit would be required even under the exemption. **Lieto** confirmed and stated that any nonconforming, change of use, or development on municipal property that would already not comply with the regulation, it would require the consent of the Planning & Zoning Commission at a public hearing. **Kohut** inquired then what would the point be of the exemption. **Lieto** stated the exemption was that this

body would be allowing Town property to be exempt with the checks and balances in place by the Planning & Zoning Commission. **Kohut** inquired if the issue faced was the set aside in the St. Jude's property. **Lieto** stated he was unsure what Councilmember Kohut was referring to as set aside, but he noted that there were several issues that brought the exemption to light, the most prevailing being the St. Jude property. **Kohut** inquired what specifically about the St. Jude property. **Lieto** stated that there were numerous concerns including but not limited to, the Town's requirement to pay a significant fee in lieu of open space if they decided to sub-divide the space. **Kohut** stated that was the set aside she was referring too. **Kohut** stated that the fee in lieu of open space and restrictions on the use of that money were to be used for the enhancement of, maintenance of, or purchase of additional open space, and inquired with the Town Attorney if that was correct. **Lieto** confirmed. **Kohut** inquired if they were looking to change an entire Statutory framework by exempting the Town for this single issue. **Lieto** stated he could not agree. **Kohut** stated that she reviewed the other properties currently owned by the Town and not all of which were open space, and inquired if the exemption would apply to those properties. **Lieto** stated it would apply to all municipal property. **Maur** noted that he spent a decent amount of time with the Town Attorney grasping the language and appreciated his time. **Maur** noted that while he did not believe this was a perfect solution and that he would have preferred a sub-committee be able to do things first, it was unrealistic for the needs. He continued by stating that in the interest in allowing the Town to accomplish its goals by this exemption, he felt the language was fair and he planned to support it. **Duva** stated that he appreciated the changes made for those of Council and the public that had concerns. He stated that ultimately, this benefits the Town and noted we would have a nice facility for the residents to enjoy. **Duva** stated that he agreed that it does have a sunset period, and by his reading of the Statute it was not necessary, but that if it did not have that, he was unsure if he would have supported it, because it was in his opinion, power of the Town Council. **Persico** noted that she had some concerns and noted that she was happy there was a sunset clause. She thanked the First Selectman for providing her the list of municipal owned property. She noted that the list is very long, which raised her concerns. **Persico** noted she was pleased with the opportunity for constituents to be heard at Planning & Zoning. She stated that when speaking with constituents regarding this exemption, she discovered that many were not for it, and many who did not understand all of the information. **O'Rourke** noted that with the one example that brought this to focus was the EMS signage example at the last meeting. He noted that the way the revised language was reading, the signage would fall under the approval of Planning & Zoning. **O'Rourke** inquired if there was an opinion from L&A. **Formichella** noted that there was consensus at L&A to bring this to Town Council. **O'Rourke** noted that this could be terminated prior to the year limit discussed and noted that the revisions help address previous concerns from citizens. **O'Rourke** noted that this was a transparent undertaking for this matter. **Rooney** stated that going back to the original timeline, this was started as a good idea to not earmark \$1 million of taxpayer's money. He noted that this began as a good faith effort that turned into something different. He stated that he had his own reservation, but the only way to move this forward was to bring the matter to Town Council. **Rooney** stated he knew there would be turbulence and that people would have opinions, but the job of Council was to speak for the people, and they did. He noted, that this was uber transparency, a great example of government, and he was proud. He thanked everyone who was involved and noted he was very happy working with everyone.

Motion passed 7-2:

Voting Yes: **Formichella, Lipeles, Duva, Maur, O'Rourke, Reid, Wales**

Voting No: Kohut, Persico

Absent: None

IX. NEW BUSINESS

- A. Resolution #24-097:** To consider and act upon a resolution regarding the Quench Water Service Agreement.

Motion by Lipeles to adopt **RESOLUTION #24-097: RESOLVED**, that Terrence P. Rooney, First Selectman of the Town of Monroe, is authorized to execute and deliver on behalf of the Town of Monroe, the Quench

Water Service Agreement and any associated documents by and between Quench, for the Senior Farmers' Water Filtration System.

Second: Duva

Discussion: Rooney stated that the Director of Community & Social Services was requesting the installation of a water filtration system through Quench Water Systems, which was the same vendor utilized by the Town and Police Department. The installation of the system would provide cold filtered water and the cost would be covered without using Town funds. The system would be paid for partly from the Healthy Needs Grant and from the Senior Center Programming Funds. The agreement was reviewed by our Town Attorney who provided his opinion letter.

Motion passed 9-0:

Voting Yes: **Formichella, Lipeles, Duva, Kohut, Maur, O'Rourke, Persico, Reid, Wales**

Voting No: None

Absent: None

- B. Resolution #24-098:** To consider and act upon a resolution regarding the State of Connecticut Health Partnership Plan Participation Agreement.

Motion by Lipeles to adopt **RESOLUTION #24-098: RESOLVED**, that Terrence P. Rooney, First Selectman of the Town of Monroe, is authorized to execute and deliver on behalf of the Town of Monroe, the Participation Agreement and any associated documents by and between the State of Connecticut Partnership Health Plan, for the group policy for benefits for covered health care services effective July 1, 2024.

Second: Wales

Discussion: Rooney stated that as he had previously reported, healthcare premiums through the existing plan through the United Health Care ("UHC") were planning to increase their medical premiums by 24.9% effective July 1, 2024. As a result, he directed that our plan be put to market, with the caveat that the benefits remain consistent with the current plan. The State of Connecticut Partnership Plan ("SPP") had provided an extremely competitive offer that would result in premiums only being increased by 9.7%. The Town must make a three-year commitment to the SPP and plans to withdraw from UHC and move to the SPP beginning July 1, 2024. Consistent with our collective bargaining agreements, our union leaders were notified on April 24, 2024 that the Town intends to change carriers effective July 1, 2024. At the same time, all employees were notified of this change as well. The new plan provides orthodontia for children and additionally, they can elect vision and medical separately. The agreement was reviewed by the Town Attorney, who had provided his letter of opinion.

Motion passed 8-0:

Voting Yes: **Formichella, Lipeles, Duva, Kohut, Maur, O'Rourke, Persico, Wales**

Voting No: None

Absent: Reid (did not vote due to technical difficulties)

- C. Resolution #24-099:** To consider and act upon a resolution regarding the State of Connecticut Housatonic Valley River Trail Agreement.

Motion by Lipeles to adopt **RESOLUTION #24-099: RESOLVED**, that Terrence P. Rooney, First Selectman of the Town of Monroe, is authorized to execute and deliver on behalf of the Town of Monroe the Professional Services Agreement, and any associated documents by and between the Town of Monroe and the State of Connecticut regarding Housatonic Valley River Trail Maintenance Agreement.

Second: Kohut

Discussion: Rooney stated that our Town Attorney and Town Engineer had spent a considerable amount of time reviewing and negotiating an Agreement regarding the maintenance of certain sections of the trail owned by the State. The Town would be providing maintenance to the area in an effort to allow the premise to be used for passive public recreational purposes. The agreement was reviewed by our Town Attorney, who provided his letter of opinion.

Motion passed 9-0:

Voting Yes: **Formichella, Lipeles, Duva, Kohut, Maur, O'Rourke, Persico, Reid, Wales**

Voting No: None

Absent: None

- D. Resolution #24-100:** To consider and act upon a resolution regarding the Connecticut Foodshare 2024-2025 Community Impact Grant Agreement.

Motion by Lipeles to adopt **RESOLUTION #24-100: RESOLVED**, that Terrence P. Rooney, First Selectman of the Town of Monroe, is authorized to execute and deliver on behalf of the Town of Monroe the 2024-2025 Connecticut Foodshare Community Impact Grant Agreement and any associated documents by and between the Connecticut Foodshare for the Community Impact Grant.

Second: Wales

Discussion: Rooney stated that the Connecticut Foodshare had awarded the Town of Monroe Food Pantry \$17,300.00 through the 2024-2025 Connecticut Foodshare Community Impact Grant Agreement. The award would be used to remodel the ramp and landings, complete a floor replacement, and improvements to a partial bathroom at the Food Pantry. The agreement was reviewed by our Town Attorney, who provided his letter of opinion.

Motion passed 9-0:

Voting Yes: **Formichella, Lipeles, Duva, Kohut, Maur, O'Rourke, Persico, Reid, Wales**

Voting No: None

Absent: None

X. PUBLIC PARTICIPATION

None

XI. ADJOURNMENT

Formichella adjourned the meeting at 8:03 PM.

Respectfully submitted by, Kerry McAndrew, Clerk



TOWN OF MONROE

OFFICE OF THE FIRST SELECTMAN

7 Fan Hill Road
Monroe, CT 06468
Phone: 203-452-2821
www.monroect.gov

Date: June 3, 2024

To: Vida Stone, Town Clerk

From: Terrence P. Rooney, First Selectman *TR*

cc: Kim Cassia, Director of Community & Social Services
Jonathan Formichella, Town Council Chair

Subject: Town Council Public Hearing on the 2024 Neighborhood Assistance Act Program Application

Please be advised that the Town Council Chair has directed that a **Public Hearing on the 2024 Neighborhood Assistance Act Program Application**, be noticed as provided herein. The Public Hearing shall be conducted during the Regular Meeting of Town Council on June 10, 2024 that starts at 7:00 p.m.

This meeting will be conducted in person in Town Hall, 7 Fan Hill Road, Monroe, Connecticut, and in part via electronic equipment pursuant to Connecticut law. Participants may attend remotely as follows:

- Via computer, tablet or smartphone at this link:

<https://us06web.zoom.us/j/89911424218?pwd=CxECuUzHbtIpgOG8J1U004GWKKttv1.1>

- Via phone at: 1-929-205-6099

Meeting ID: **899 1142 4218**
Passcode: **286494**

TO: Jonathan Formichella, Town Council , Chairman
FROM: Deborah Heim, Tax Collector
DATE: June 3, 2024
SUBJECT: Requests for Refunds

The following is a list of refunds submitted for Town Council's approval.

NAME	FULL ADDRESS		\$ AMOUNT
Ganim George W Jr	57 Melba St	Milford, CT 06460	1,099.88
Ganim George W Jr	57 Melba St	Milford, CT 06460	1,127.16
Ganim George W Jr	57 Melba St	Milford, CT 06460	1,142.66
Ganim George W Jr	57 Melba St	Milford, CT 06460	1,164.04
Honda Lease Trust	11675 Great Oaks Way	Alpharetta, GA 30022	361.92
Honda Lease Trust	11675 Great Oaks Way	Alpharetta, GA 30022	531.70
Koscinski Katherine	15 Birchwood Ln	Monroe, CT 06468	211.10
Monroe Investments	57 Melba St	Milford, CT 06460	780.56
Monroe Investments	57 Melba St	Milford, CT 06460	799.92
Monroe Investments	57 Melba St	Milford, CT 06460	810.92
Monroe Investments	57 Melba St	Milford, CT 06460	826.10
Purdy Richard M	27 Hillside Ln	Monroe, CT 06468	18.91
Toyota Lease Trust	525 Fellowship Road	Mt Laurel NJ 08054	525.86
Toyota Lease Trust	525 Fellowship Road	Mt Laurel NJ 08054	482.94

TOTAL \$ 9,883.67



Deborah E Heim
Tax Collector

For the Town Council



TOWN OF MONROE

OFFICE OF THE FIRST SELECTMAN

7 Fan Hill Road
Monroe, CT 06468
Phone: 203-452-2821
www.monroect.gov

Date: June 6, 2024

To: Jonathan Formichella, Town Council Chair

From: Terrence P. Rooney, First Selectman *T.P.R.*

cc: Lisa Pane, EMS Administrator
Kim Cassia, Director of Community & Social Services
Missy Orosz, Director of Parks & Recreation
Nicole Cignoli, Library Director

Subject: Donations

The attached donations were received for various Town programs. I ask that you accept these donations at your next meeting.

DONATIONS Individually Under \$1,500

Donor	Bicentennial Committee	Community & Social Services	Community Emergency Response Team	Edith Wheeler Memorial Library	Emergency Medical Services	Farmers Market	Food Pantry	Parks & Recreation	Police Department	Project Warmth
Edward & Marion Callo					\$ 25.00					
Monroe Elementary School PTO					\$ 100.00					
Thomas & Peggy Morgan					\$ 100.00					
Karen & Gary MacDonald			\$ 100.00							
Friends of the Library- Children's Regular Programming			\$ 513.86							
Connex Credit Union- Silver Sponsor (Concert Series & Family Program Night)								\$ 700.00		
Christine & John Lockwood						\$ 200.00				
Monroe Congregational Church-Morning Circle-cash						\$ 75.00				
David & Virginia Pettigrew						\$ 100.00				
Paula & Carl Haggstrom						\$ 200.00				
Joyce Shawah						\$ 50.00				
Dina & Keith Wullnsky						\$ 50.00				
Laurence & Sherri Segal						\$ 30.00				
Marc & Susan Massimino						\$ 20.00				
Victoria Garfield & Jonathan Turk						\$ 50.00				
Kathleen B. Turk						\$ 120.00				
Newtown Savings Bank						\$ 1,440.00				
Cash Doantions (Tranportation)	\$ 30.00									
Anthony & Diana Mennone (programs in honor of mary Orsillo)	\$ 50.00									
Carl & Joan Piazza (Transportation)	\$ 5.00									
Marilyn Garamella (Trandportation)	\$ 10.00									
Monroe Middle School PTO Inc (back to school)	\$ 200.00									
MASUK Parent Teacher Club Inc.	\$ 400.00									
Fawn Hollow PTO (back to school)	\$ 250.00									
Connecticut Freemasons Foundation									\$ 750.00	
Susan & Donald Koneff									\$ 50.00	
	\$ -	\$ 945.00	\$ -	\$ 613.86	\$ 225.00	\$ -	\$ 2,335.00	\$ 700.00	\$ -	\$ 800.00

IN-KIND DONATIONS

Victorinox Swiss Army					26 books in Tech Services					
Anonymous					3 books in Tech Services					
Anonymous					3 fiction audiobooks & 2 CDs in Tech Services					
Anonymous					8 books in Children's					
Anonymous					24 puzzles in Reference					
Courville Nurseries					6-8' Cercis Canadensis Ace of Hearts Tree valued at \$240.00					

Totals for All Donations Individually Under \$1,500

Community & Social Services:	\$ 945.00	& In-kind donation from Courville Nurseries Cercis Canadensis Ace of Heart Tree
Edith Wheeler Memorial Library:	\$ 613.86	& various In-kind donations from Victorinox Swiss Army & Anonymous
Emergency Medical Services:	\$ 225.00	
Food Pantry:	\$ 2,335.00	
Parks & Recreation:	\$ 700.00	
Project Warmth:	\$ 800.00	
Totals Donations Individually Under \$1,500	\$ 5,618.86	

DONATIONS Individually \$1,500 or Greater

Edith Wheeler Memorial Library	
Friends of the Library- Children's Summer Programming	\$1,590.85
	<u>\$1,590.85</u>



TOWN OF MONROE

OFFICE OF THE FIRST SELECTMAN

7 Fan Hill Road
Monroe, CT 06468
Phone: 203-452-2821
www.monroect.gov

Date: June 6, 2024
To: Jonathan Formichella, Town Council Chair
From: Terrence P. Rooney, First Selectman *T.P.R.*
cc: Nick Kapoor, Monroe Democratic Town Committee
Subject: **Appointment to Parks & Recreation Commission**

Pursuant to Chapter IV, §2 of the Town Charter, I hereby make the following appointment subject to the approval of the Town Council:

Dee Dee Martin (D) of 95 Maryanne Drive to the Parks & Recreation Commission for a term ending October 21, 2026.

Dee Dee Martin has lived in Monroe since 1978. She recently ended 29 years of service to the Town of Monroe on the Town Council. Dee Dee has served on various committees in Town government over the last 45 years including the Monroe Bicentennial Committee and the Masuk Building Renovations Committee. One of Dee Dee's first contributions to Monroe was serving on the Parks & Recreation Commission and she is excited to rejoin the Commission and get to work!

This appointment fills the vacancy created by the resignation of Theresa Oleyar.

I ask that you place the following resolution on the agenda of your next meeting for consideration and adoption:

RESOLUTION #24-101: RESOLVED, that the Monroe Town Council hereby approves the First Selectman's appointment of **Dee Dee Martin (D) of 95 Maryanne Drive** to the Parks & Recreation Commission for a term ending October 21, 2026.

Thank you.



TOWN OF MONROE

OFFICE OF THE FIRST SELECTMAN

7 Fan Hill Road
Monroe, CT 06468
Phone: 203-452-2821
www.monroect.gov

Date: June 6, 2024

To: Jonathan Formichella, Town Council Chair

From: Terrence P. Rooney, First Selectman *T.P.R.*

cc: Nick Kapoor, Monroe Democratic Town Committee

Subject: Appointment to WMNR Commission

Pursuant to Chapter IV, §2 of the Town Charter, I hereby make the following appointment subject to the approval of the Town Council:

Kathie Loehr (D) of 51 Hattertown Road to the WMNR Commission for a term ending March 9, 2026.

Kathie is a 40-year Monroe resident. She retired from 42 years of federal service with the Department of Veteran's Affairs as an acute mental health nurse manager. She was recently elected President of the Save Our Stepney Taskforce where she has chaired the annual tree lighting. In her spare time, she is an avid gardener attaining Master Gardener status. She lives in Stepney with her husband Greg.

This appointment fills the vacancy created by the death of Fred Velardi.

I ask that you place the following resolution on the agenda of your next meeting for consideration and adoption:

RESOLUTION #24-102: RESOLVED, that the Monroe Town Council hereby approves the First Selectman's appointment of **Kathie Loehr (D) of 51 Hattertown Road** to the WMNR Commission for a term ending March 9, 2026.

Thank you.



TOWN OF MONROE

OFFICE OF THE FIRST SELECTMAN

7 Fan Hill Road
Monroe, CT 06468
Phone: 203-452-2821
www.monroect.gov

Date: June 6, 2024

To: Jonathan Formichella, Town Council Chair

From: Terrence P. Rooney, First Selectman *T.P.R.*

cc: Kim Cassia, Director of Community & Social Services

Subject: Resolution Regarding 2024 Neighborhood Assistance Act Program Application

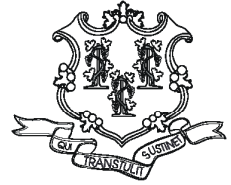
The Town of Monroe is participating in the 2024 Neighborhood Assistance Act ("NAA") Program, which benefits municipal agencies and community non-profit organizations through a state tax credit. A single application has been received from the Community & Social Services department for the Project Warmth program.

As required by the NAA program, a public hearing is required as a condition precedent to Town Council approval.

I respectfully request that you conduct a public hearing on this application, and subsequently consider the following resolution.

RESOLUTION #24-103: RESOLVED, that the 2024 Neighborhood Assistance Act Program application from the Community & Social Services department for the Project Warmth Program is hereby approved.

Thank you.



Municipality: _____

Form NAA-01

2024 Connecticut Neighborhood Assistance Act (NAA) Program Proposal

This form **must** be completed and submitted to your municipality for approval. All items **must** be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. **Do not submit this form directly to the Department of Revenue Services.**

Part I — General Information

Name of tax exempt organization/municipal agency: _____

Address: _____

Federal Employer Identification Number: _____

Program title: _____

Name of contact person: _____

Telephone number: _____ — —

Email address: _____

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ _____

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Part II — Program Information

Check the appropriate description of your program:

100% credit percentage

- Energy conservation; **or**
- Comprehensive college access loan forgiveness (see Conn. Gen. Stat. § 12-635(3)).

60% credit percentage

- Job training/education for unemployed persons aged 50 or over;
- Job training/education for persons with physical disabilities;
- Program serving low-income persons;
- Child care services;
- Establishment of a child day care facility;
- Open space acquisition fund; **or**
- Other (specify): _____

Description of program: _____

Need for program: _____

Neighborhood area to be served: _____

Plan to implement the program: _____

Timetable:

Program start date: _____
MM - DD - YYYY

Program completion date: _____
MM - DD - YYYY

Post-project audit due date: _____
MM - DD - YYYY

The program start date must not be more than two years prior to the program completion date.
Any program receiving \$25,000 or more in NAA funding is required to provide a post-project audit, prepared by a certified public accounting firm, to the municipality overseeing the program, no later than three months after the program completion date.

Part III — Financial Information

Program Budget:

Complete in full. Expenditures must equal or exceed total funding.

Sources of Revenue:

NAA funds requested _____

Other funding sources - itemized sources:

a) _____

b) _____

c) _____

d) _____

Total Funding: _____

Proposed Program Expenditures:

Direct operating expenses - itemized description:

a) _____

b) _____

c) _____

d) _____

Administrative expenses - itemized description:

a) _____

b) _____

c) _____

d) _____

Total Proposed Expenditures: _____

Part IV — Municipal Information

To be completed by the municipal agency overseeing implementation of the program

Name of municipal agency overseeing implementation of the program: _____ _____
Mailing address: _____ _____
Name of municipal liaison: _____
Telephone number: _____ - _____ - _____
Fax number: _____ - _____ - _____
Email address: _____

<p style="text-align: center;">Post-Project Audit</p> <p style="text-align: center;">Is a post-project audit required for this proposal?</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="text-align: center;">If Yes, date post-project audit due:</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Date</p>
--

2024 Connecticut Neighborhood Assistance Act (NAA) Program Proposal Instructions

Complete all items on **Form NAA-01**, *2024 Connecticut Neighborhood Assistance Act (NAA) Program Proposal*. Incomplete applications will **not** be accepted. For where to direct inquiries, see *Additional Information* below.

Part I – General Information

Enter the name of the tax exempt organization or municipal agency, address, Federal Employer Identification Number, and email address.

Program Title: Assign a unique program title to each program for which your organization is making an application.

Federal Form 990: Attach a copy of the first page of your organization's most recent federal Form 990 or Form 990EZ. If your organization is not required to file either Form 990 or Form 990EZ, attach a copy of the determination letter from the Internal Revenue Service.

Part II – Program Information

Description of Program: Describe the program, including information about how the program will operate, its benefit to the community, how recipients will be selected, and any measures used to determine the program's impact on the community.

Need for Program: Demonstrate a need for this program. For example, provide relevant statistics.

Neighborhood Area to Be Served: Describe the neighborhood or municipality this program will serve.

Plan to implement the program: Describe how the program will operate. Identify other persons or organizations involved in the administration of the program.

Timetable: Indicate the starting and completion dates of the program. The program completion date must not be more than two years from the program start date.

Part III – Financial Information

Each program proposal must include a program budget that includes all sources of funding and all anticipated expenditures. The information provided in the budget may be used during a post-project audit.

Sources of Revenue: The budget must include the requested NAA funding and any other anticipated revenue sources.

NAA Funding Requested: Indicate the total amount your organization is requesting for its program.

This amount may not exceed the total proposed expenditures. Please note that the minimum NAA funding is \$250, with a maximum funding of \$150,000 per organization or agency per year.

Other Funding Sources: Provide a detailed description(s) and the amount(s) of all funding sources.

Proposed Program Expenditures: The budget must include a detailed description and the amount of all direct operating and administrative expenditures. **Expenditures must equal or exceed total funding.**

Direct Operating Expenses: Expenses include materials, equipment, wages, salaries, tuition fees, sub-contracting services, and any other expenses needed to administer the program.

Part IV – Municipal Information

This part is to be completed by the municipal agency overseeing implementation of the program.

Municipal Liaison: The municipality must designate an individual to serve as a liaison with the Department of Revenue Services (DRS) for all NAA matters.

Post-Project Audit: Any program receiving \$25,000 or more in NAA funding is required to provide a post-project audit, prepared by a certified public accounting firm, to the municipality overseeing the program, no later than three months after the program completion date.

Additional Information

See the Guide to Connecticut Business Tax Credits available on the DRS website at portal.ct.gov/DRS. E-mail any questions to NAAProgram@ct.gov or call 860-297-5687, Monday through Friday, 8:30 a.m. to 4:30 p.m. for more information.



TOWN OF MONROE

OFFICE OF THE FIRST SELECTMAN

7 Fan Hill Road
Monroe, CT 06468
Phone: 203-452-2821
www.monroect.gov

Date: June 6, 2024

To: Jonathan Formichella, Town Council Chair

From: Terrence P. Rooney, First Selectman *T.P.R.*

cc: Ron Bunovsky, Director of Finance
Chris Nowacki, Director of Public Works
Kevin Catalano, Fire Chief

Subject: Resolutions Regarding Authorizations for Bonding

In related correspondence dated today to the Town Council, Board of Finance, and Legal Voters of the Town of Monroe, I communicated my recommendation to adopt certain resolutions for bonding authorizations.

I ask that you place the following resolutions on the agenda of your next meeting for consideration and adoption. I further recommend that the Town Council consider, for each resolution, a motion to waive the reading of the entitled resolution and that its full text be incorporated into the minutes of the meeting.

RESOLUTION #24-104: RESOLVED, that the resolution entitled, "RESOLUTION AUTHORIZING AN APPROPRIATION OF \$3,200,000 FOR THE PURCHASE OF FIRE APPARATUS AND AUTHORIZING THE ISSUANCE OF THE TOWN'S GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$3,200,000 TO FINANCE THE APPROPRIATION," a copy of which is available at this meeting and was included in the packet of meeting materials, is hereby approved and recommended for adoption by the Town.

RESOLUTION #24-105: RESOLVED, that the resolution entitled, "RESOLUTION AUTHORIZING AN APPROPRIATION OF \$1,520,000 FOR A ROAD CONSTRUCTION AND RECONSTRUCTION PHASE 11 PROJECT AND AUTHORIZING THE ISSUANCE OF THE TOWN'S GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$1,520,000 TO FINANCE THE APPROPRIATION," a copy of which is available at this meeting and was included in the packet of meeting materials, is hereby approved and recommended for adoption by the Town.

RESOLUTION #24-106: RESOLVED, that the resolution entitled, "RESOLUTION AUTHORIZING AN APPROPRIATION OF \$1,050,000 FOR THE PURCHASE OF TRUCKS AND EQUIPMENT FOR THE DEPARTMENT OF PUBLIC WORKS AND AUTHORIZING THE ISSUANCE OF THE TOWN'S GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$1,050,000 TO FINANCE THE APPROPRIATION," a copy of which is available at this meeting and was included in the packet of meeting materials, is hereby approved and recommended for adoption by the Town.

RESOLUTION #24-107: RESOLVED, that the resolution entitled, "RESOLUTION AUTHORIZING AN APPROPRIATION OF \$450,000 FOR RENOVATIONS, UPGRADES AND ROOF REPLACEMENT RELATED TO THE DEPARTMENT OF PUBLIC WORKS HIGHWAY OFFICE AND AUTHORIZING THE ISSUANCE OF THE TOWN'S GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$450,000 TO FINANCE THE APPROPRIATION," a copy of which is available at this meeting and was included in the packet of meeting materials, is hereby approved and recommended for adoption by the Town.

Thank you.



TOWN OF MONROE

OFFICE OF THE FIRST SELECTMAN

7 Fan Hill Road
Monroe, CT 06468
Phone: 203-452-2821
www.monroect.gov

Terrence P. Rooney
First Selectman
trooney@monroect.gov

June 6, 2024

To the Town Council, Board of Finance and Legal Voters of the Town of Monroe:

Pursuant to Chapter IX of the Town Charter, I recommend the adoption of the bond resolution attached hereto and entitled:

"RESOLUTION AUTHORIZING AN APPROPRIATION OF \$3,200,000 FOR THE PURCHASE OF FIRE APPARATUS AND AUTHORIZING THE ISSUANCE OF THE TOWN'S GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$3,200,000 TO FINANCE THE APPROPRIATION."

Sincerely,


Terrence P. Rooney
First Selectman



TOWN OF MONROE

RESOLUTION AUTHORIZING AN APPROPRIATION OF \$3,200,000 FOR THE PURCHASE OF FIRE APPARATUS AND AUTHORIZING THE ISSUANCE OF THE TOWN'S GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$3,200,000 TO FINANCE THE APPROPRIATION

RESOLVED:

(i) that the sum of \$3,200,000 be appropriated, which amends an appropriation that was approved pursuant to the Town's Annual Budget Referendum on May 7, 2024 regarding implementation of the Fiscal Year 2025 Budget, for the costs to purchase fire apparatus, including, but not limited to, two engine tankers for the Monroe Volunteer Fire Department in the Town of Monroe (the "Town") and a pumper fire truck for the Stepney Volunteer Fire Department in the Town, and to pay the costs of all temporary and permanent financing (the "Project") and to meet said appropriation and in lieu of a tax therefor, bonds of the Town be issued pursuant to Chapter 109 of the Connecticut General Statutes, as amended, or any other provision of law thereto enabling, in the amount of \$3,200,000 or so much thereof as may be necessary after deducting grants or other sources of funds appropriated and available therefor, which bonds shall be general obligations of the Town to which its full faith and credit is pledged; and

(ii) that the First Selectman and the Treasurer be authorized to issue and sell such bonds and to determine the amount, date, date of maturity, interest rate, form and other details of such bonds, pursuant to Chapter 109 of the Connecticut General Statutes, as amended, or any other provision of law thereto enabling; and

(iii) that the First Selectman and the Treasurer shall sign the bonds by either manual or facsimile signatures and that the law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds; and

(iv) that the First Selectman and the Treasurer be authorized to issue and sell temporary notes of the Town in an amount not to exceed \$3,200,000 in anticipation of the receipt of the proceeds from the sale of such bonds and to determine the amount, date, date of maturity, interest rate, form and other details of such notes, pursuant to Chapter 109 of the Connecticut General Statutes, as amended, or any other provision of law thereto enabling, provided that the proceeds from the sale of such notes shall be used for said purpose; and

(v) that the First Selectman, the Treasurer, or either of them, is authorized to designate a bank or trust company to be the certifying bank, registrar, transfer agent and paying agent of the

bonds; to sell the bonds and notes at public or private sale or negotiation; to deliver the bonds and notes; to perform and comply with all requirements of the Internal Revenue Code of 1986, as amended, and to perform all other acts and execute such documents which are necessary or appropriate to issue the bonds and notes including, but not limited to, the execution and delivery of a bond purchase agreement, tax compliance agreement and bond insurance agreement; and

(vi) that the First Selectman, Treasurer and Director of Finance or any one of them are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution, including agreements to provide information on an annual or other periodic basis to nationally recognized municipal securities information repositories or state based information repositories (the "Repositories") and to provide notices to the Repositories of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended; and

(vii) that the Town reasonably expects to incur expenditures (the "Expenditures") in connection with the capital project for which a general functional description is provided above. The Town reasonably expects to reimburse itself for the cost of the Expenditures with the proceeds of bonds, notes or other obligations of the Town described above. The maximum principal amount of such debt is not expected to exceed \$3,200,000. This declaration of official intent is a declaration of official intent made pursuant to Treasury Regulation Section 1.150-2.



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June 6, 2024

To the Town Council, Board of Finance and Legal Voters of the Town of Monroe:

Pursuant to Chapter IX of the Town Charter, I recommend the adoption of the bond resolution attached hereto and entitled:

"RESOLUTION AUTHORIZING AN APPROPRIATION OF \$1,520,000 FOR A ROAD CONSTRUCTION AND RECONSTRUCTION PHASE 11 PROJECT AND AUTHORIZING THE ISSUANCE OF THE TOWN'S GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$1,520,000 TO FINANCE THE APPROPRIATION."

Sincerely,


Terrence P. Rooney
First Selectman



TOWN OF MONROE

RESOLUTION AUTHORIZING AN APPROPRIATION OF \$1,520,000 FOR A ROAD CONSTRUCTION AND RECONSTRUCTION PHASE 11 PROJECT AND AUTHORIZING THE ISSUANCE OF THE TOWN'S GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$1,520,000 TO FINANCE THE APPROPRIATION

RESOLVED:

(i) that the sum of \$1,520,000 be appropriated, which amends an appropriation that was approved pursuant to the Town's Annual Budget Referendum on May 7, 2024 regarding implementation of the Fiscal Year 2025 Budget, for the costs of a road construction and reconstruction Phase 11 project (the "Project") in the Town of Monroe (the "Town"), which project includes the construction, reconstruction, repair and resurfacing of various roads located in the Town, and all alterations, repairs and improvements in connection therewith, as well as engineering, architectural and temporary and permanent financing costs. To meet said appropriation and in lieu of a tax therefor, bonds of the Town shall be issued pursuant to Chapter 109 of the Connecticut General Statutes, as amended, or any other provision of law thereto enabling, in the amount of \$1,520,000 or so much thereof as may be necessary after deducting grants or other sources of funds appropriated and available therefor, which bonds shall be general obligations of the Town to which its full faith and credit is pledged; and

(ii) that the First Selectman and the Treasurer be authorized to issue and sell such bonds and to determine the amount, date, date of maturity, interest rate, form and other details of such bonds, pursuant to Chapter 109 of the Connecticut General Statutes, as amended, or any other provision of law thereto enabling; and

(iii) that the First Selectman and the Treasurer shall sign the bonds by either manual or facsimile signatures and that the law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds; and

(iv) that the First Selectman and the Treasurer be authorized to issue and sell temporary notes of the Town in an amount not to exceed \$1,520,000 in anticipation of the receipt of the proceeds from the sale of such bonds and to determine the amount, date, date of maturity, interest rate, form and other details of such notes, pursuant to Chapter 109 of the Connecticut

General Statutes, as amended, or any other provision of law thereto enabling, provided that the proceeds from the sale of such notes shall be used for said purpose; and

(v) that the First Selectman, the Treasurer, or either of them, is authorized to designate a bank or trust company to be the certifying bank, registrar, transfer agent and paying agent of the bonds; to sell the bonds and notes at public or private sale or negotiation; to deliver the bonds and notes; to perform and comply with all requirements of the Internal Revenue Code of 1986, as amended, and to perform all other acts and execute such documents which are necessary or appropriate to issue the bonds and notes including, but not limited to, the execution and delivery of a bond purchase agreement, tax compliance agreement and bond insurance agreement; and

(vi) that the First Selectman, Treasurer and Director of Finance or any one of them are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution, including agreements to provide information on an annual or other periodic basis to nationally recognized municipal securities information repositories or state based information repositories (the "Repositories") and to provide notices to the Repositories of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended; and

(vii) that the Town reasonably expects to incur expenditures (the "Expenditures") in connection with the capital project for which a general functional description is provided above. The Town reasonably expects to reimburse itself for the cost of the Expenditures with the proceeds of bonds, notes or other obligations of the Town described above. The maximum principal amount of such debt is not expected to exceed \$1,520,000. This declaration of official intent is a declaration of official intent made pursuant to Treasury Regulation Section 1.150-2.



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June 6, 2024

To the Town Council, Board of Finance and Legal Voters of the Town of Monroe:

Pursuant to Chapter IX of the Town Charter, I recommend the adoption of the bond resolution attached hereto and entitled:

"RESOLUTION AUTHORIZING AN APPROPRIATION OF \$1,050,000 FOR THE PURCHASE OF TRUCKS AND EQUIPMENT FOR THE DEPARTMENT OF PUBLIC WORKS AND AUTHORIZING THE ISSUANCE OF THE TOWN'S GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$1,050,000 TO FINANCE THE APPROPRIATION."

Sincerely,


Terrence P. Rooney
First Selectman



TOWN OF MONROE

RESOLUTION AUTHORIZING AN APPROPRIATION OF \$1,050,000 FOR THE PURCHASE OF TRUCKS AND EQUIPMENT FOR THE DEPARTMENT OF PUBLIC WORKS AND AUTHORIZING THE ISSUANCE OF THE TOWN'S GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$1,050,000 TO FINANCE THE APPROPRIATION

RESOLVED:

(i) that the sum of \$1,050,000 be appropriated, which amends an appropriation that was approved pursuant to the Town's Annual Budget Referendum on May 7, 2024 regarding implementation of the Fiscal Year 2025 Budget, for the costs to purchase trucks and equipment for the Department of Public Works in the Town of Monroe (the "Town") including, but not limited to the purchase of one (1) six wheel dump truck and one (1) ten wheel dump truck, one (1) Ford F-550 truck with plow and spreader, one (1) back hoe and one (1) fleet pool replacement vehicle (the "DPW Equipment"), and to pay the costs of all temporary and permanent financing associated with the DPW Equipment (collectively, the "Project") and to meet said appropriation and in lieu of a tax therefor, bonds of the Town be issued pursuant to Chapter 109 of the Connecticut General Statutes, as amended, or any other provision of law thereto enabling, in the amount of \$1,050,000 or so much thereof as may be necessary after deducting grants or other sources of funds appropriated and available therefor, which bonds shall be general obligations of the Town to which its full faith and credit is pledged; and

(ii) that the First Selectman and the Treasurer be authorized to issue and sell such bonds and to determine the amount, date, date of maturity, interest rate, form and other details of such bonds, pursuant to Chapter 109 of the Connecticut General Statutes, as amended, or any other provision of law thereto enabling; and

(iii) that the First Selectman and the Treasurer shall sign the bonds by either manual or facsimile signatures and that the law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds; and

(iv) that the First Selectman and the Treasurer be authorized to issue and sell temporary notes of the Town in an amount not to exceed \$1,050,000 in anticipation of the receipt of the proceeds from the sale of such bonds and to determine the amount, date, date of maturity, interest rate, form and other details of such notes, pursuant to Chapter 109 of the Connecticut General Statutes, as amended, or any other provision of law thereto enabling, provided that the proceeds from the sale of such notes shall be used for said purpose; and

(v) that the First Selectman, the Treasurer, or either of them, is authorized to designate a bank or trust company to be the certifying bank, registrar, transfer agent and paying agent of the bonds; to sell the bonds and notes at public or private sale or negotiation; to deliver the bonds and notes; to perform and comply with all requirements of the Internal Revenue Code of 1986, as amended, and to perform all other acts and execute such documents which are necessary or appropriate to issue the bonds and notes including, but not limited to, the execution and delivery of a bond purchase agreement, tax compliance agreement and bond insurance agreement; and

(vi) that the First Selectman, Treasurer and Director of Finance or any one of them are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution, including agreements to provide information on an annual or other periodic basis to nationally recognized municipal securities information repositories or state based information repositories (the "Repositories") and to provide notices to the Repositories of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended; and

(vii) that the Town reasonably expects to incur expenditures (the "Expenditures") in connection with the capital project for which a general functional description is provided above. The Town reasonably expects to reimburse itself for the cost of the Expenditures with the proceeds of bonds, notes or other obligations of the Town described above. The maximum principal amount of such debt is not expected to exceed \$1,050,000. This declaration of official intent is a declaration of official intent made pursuant to Treasury Regulation Section 1.150-2.



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June 6, 2024

To the Town Council, Board of Finance and Legal Voters of the Town of Monroe:

Pursuant to Chapter IX of the Town Charter, I recommend the adoption of the bond resolution attached hereto and entitled:

“RESOLUTION AUTHORIZING AN APPROPRIATION OF \$450,000 FOR RENOVATIONS, UPGRADES AND ROOF REPLACEMENT RELATED TO THE DEPARTMENT OF PUBLIC WORKS HIGHWAY OFFICE AND AUTHORIZING THE ISSUANCE OF THE TOWN’S GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$450,000 TO FINANCE THE APPROPRIATION.”

Sincerely,


Terrence P. Rooney
First Selectman



TOWN OF MONROE

RESOLUTION AUTHORIZING AN APPROPRIATION OF \$450,000 FOR RENOVATIONS, UPGRADES AND ROOF REPLACEMENT RELATED TO THE DEPARTMENT OF PUBLIC WORKS HIGHWAY OFFICE AND AUTHORIZING THE ISSUANCE OF THE TOWN'S GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$450,000 TO FINANCE THE APPROPRIATION

RESOLVED:

(i) that the sum of \$450,000 be appropriated, which amends an appropriation that was approved pursuant to the Town's Annual Budget Referendum on May 7, 2024 regarding implementation of the Fiscal Year 2025 Budget, for costs associated with renovations, upgrades and roof replacement related to the Department of Public Works' Highway Office in the Town of Monroe (the "Town") such costs to include, but not be limited to, design, planning, disposal, acquisition and construction, materials, furniture, fixtures and equipment, architectural and engineering fees, inspection and installation, and to pay the costs of all temporary and permanent financing (the "Project") and to meet said appropriation and in lieu of a tax therefor, bonds of the Town be issued pursuant to Chapter 109 of the Connecticut General Statutes, as amended, or any other provision of law thereto enabling, in the amount of \$450,000 or so much thereof as may be necessary after deducting grants or other sources of funds appropriated and available therefor, which bonds shall be general obligations of the Town to which its full faith and credit is pledged; and

(ii) that the First Selectman and the Treasurer be authorized to issue and sell such bonds and to determine the amount, date, date of maturity, interest rate, form and other details of such bonds, pursuant to Chapter 109 of the Connecticut General Statutes, as amended, or any other provision of law thereto enabling; and

(iii) that the First Selectman and the Treasurer shall sign the bonds by either manual or facsimile signatures and that the law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds; and

(iv) that the First Selectman and the Treasurer be authorized to issue and sell temporary notes of the Town in an amount not to exceed \$450,000 in anticipation of the receipt of the proceeds from the sale of such bonds and to determine the amount, date, date of maturity, interest rate, form and other details of such notes, pursuant to Chapter 109 of the Connecticut General Statutes, as amended, or any other provision of law thereto enabling, provided that the proceeds from the sale of such notes shall be used for said purpose; and

(v) that the First Selectman, the Treasurer, or either of them, is authorized to designate a bank or trust company to be the certifying bank, registrar, transfer agent and paying agent of the bonds; to sell the bonds and notes at public or private sale or negotiation; to deliver the bonds and notes; to perform and comply with all requirements of the Internal Revenue Code of 1986, as amended, and to perform all other acts and execute such documents which are necessary or appropriate to issue the bonds and notes including, but not limited to, the execution and delivery of a bond purchase agreement, tax compliance agreement and bond insurance agreement; and

(vi) that the First Selectman, Treasurer and Director of Finance or any one of them are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution, including agreements to provide information on an annual or other periodic basis to nationally recognized municipal securities information repositories or state based information repositories (the "Repositories") and to provide notices to the Repositories of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended; and

(vii) that the Town reasonably expects to incur expenditures (the "Expenditures") in connection with the capital project for which a general functional description is provided above. The Town reasonably expects to reimburse itself for the cost of the Expenditures with the proceeds of bonds, notes or other obligations of the Town described above. The maximum principal amount of such debt is not expected to exceed \$450,000. This declaration of official intent is a declaration of official intent made pursuant to Treasury Regulation Section 1.150-2.



TOWN OF MONROE

OFFICE OF THE FIRST SELECTMAN

7 Fan Hill Road
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Date: June 6, 2024

To: Jonathan Formichella, Town Council Chair

From: Terrence P. Rooney, First Selectman 

cc: Ron Bunovsky, Finance Director
Vida Stone, Town Clerk
Deb Dutches, Registrar of Voters
Katherine Briggs, Registrar of Voters
Frank Lieto, Town Attorney
Frank Dutches, Town Treasurer

Subject: **Resolution Calling for a Town Meeting**

As you are aware, the Town Charter requires that the Town Council call a Town Meeting for any resolutions calling for the issuance on bonds.

After further consultation with you, I ask that you place the attached resolution on the agenda of your next meeting for consideration and adoption.

Thank you.



TOWN COUNCIL RESOLUTION #24-108 CALLING FOR A TOWN MEETING

RESOLVED, That pursuant to Chapter IX, Section 1 of the Charter of the Town of Monroe, and contingent upon Board of Finance approval, the Town Council hereby calls a Town Meeting, to be warned and held on July 9, 2024, at 6:00 PM in the Monroe Town Council Chambers of the Monroe Town Hall to consider an act upon each of the following entitled resolutions individually, and that the Town Clerk cause notice of such meeting to be posted and published in accordance with law:

1. RESOLUTION AUTHORIZING AN APPROPRIATION OF \$3,200,000 FOR THE PURCHASE OF FIRE APPARATUS AND AUTHORIZING THE ISSUANCE OF THE TOWN'S GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$3,200,000 TO FINANCE THE APPROPRIATION.
2. RESOLUTION AUTHORIZING AN APPROPRIATION OF \$1,520,000 FOR A ROAD CONSTRUCTION AND RECONSTRUCTION PHASE 11 PROJECT AND AUTHORIZING THE ISSUANCE OF THE TOWN'S GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$1,520,000 TO FINANCE THE APPROPRIATION.
3. RESOLUTION AUTHORIZING AN APPROPRIATION OF \$1,050,000 FOR THE PURCHASE OF TRUCKS AND EQUIPMENT FOR THE DEPARTMENT OF PUBLIC WORKS AND AUTHORIZING THE ISSUANCE OF THE TOWN'S GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$1,050,000 TO FINANCE THE APPROPRIATION.
4. RESOLUTION AUTHORIZING AN APPROPRIATION OF \$450,000 FOR RENOVATIONS, UPGRADES AND ROOF REPLACEMENT RELATED TO THE DEPARTMENT OF PUBLIC WORKS HIGHWAY OFFICE AND AUTHORIZING THE ISSUANCE OF THE TOWN'S GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$450,000 TO FINANCE THE APPROPRIATION.