



TOWN OF MONROE

HOUSING AUTHORITY FAIRWAY ACRES

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REGULAR MEETING MINUTES OCTOBER 10, 2023 ~ 1:30 P.M.

- I. Call to Order and Pledge of Allegiance
- II. Roll Call: **Jocelyne Hudson-Brown, Chair**
Alicia Desantis, Vice-Chair
Vincent Duva, Treasurer/Acting Secretary
Marge Bucci, Resident Commissioner
Heather Lemoult, Interim Executive Director
5 MHA residents
- III. Approval of Minutes: motion from Jocelyne Hudson-Brown to approve, seconded by Marge Bucci.
- IV. Review Current MHA Finance Activity:
 - Union Savings Bank:** Day-to-Day Operations checking account/One CD-update complete. Resident Services Coordinator (RSC) account established.
 - M&T Bank:** Two emergency accounts-One cash/one CD-update complete.
 - Webster Bank:** awaiting date to meet.
- V. (Interim) Executive Director Report:
 - Interim ED Lemoult contacted the attorney to check on lease agreement wording being approved-awaiting response.
 - security monitor password reset for Interim ED Lemoult to monitor video.
 - Interim ED Lemoult looking for a company to remove/trim trees and bushes; question as to how MHA selects/hires a company.
 - signs added to community center to deter non-residents from entering/attempting to enter.
 - Doorbells purchased so non-residents cannot just walk into community center.
 - Bulk item pickup scheduled.
- VI. Unfinished Business:
 - MHA Bank Accounts: Continue Updating Owners/Signatories.
 - LPL Financial-investment fund-initial contact made, awaiting follow-up instructions/information.
 - Connecticut Short Term Investment Fund: last outstanding account.
 - Quarterly Report, Audit: 2024 budget submission-All CHFA and audit reports awaiting 2022 bank statements. Committed to competition by all parties 10/31/23 / 12/31/23
 - 2022 bank statements for Union bank and M&T secured.
- VII. New Business:
 - Consultant (Elmina Partners, LLC) to inspect property.
 - question as to whether MHA cameras can be linked to Monroe PD. Vice-Chair Desantis asked at MPD @ a year ago and never got a response.
 - generator for the community center: Motion by Vice-Chair Desantis to get quotes for a generator, seconded by Treasure/Acting Secretary Duva.

VIII. Public Participation

-Gary Sowles (B3) wants a calendar to know when MHA personnel will be on the property.

-Gary Sowles (B3) asked when other people can apply to live at MHA. Answer: after attorney approves the lease agreement language.

-Marge Bucci said the attorney was looking at the lease agreements two months ago, why is it taking so long? Interim ED Lemoult to call attorney to follow-up.

Mary Beth Tigue asked about where residents would live in case of emergency; in the past there was housing at Monroe Senior Center.

-Charlie (A6) expressed concern with Monroe Town Council getting back to him when he had concerns.

-Gary Sowles (B3) inquired about the lines in the parking lot being repainted so they can be seen.

IX. Adjournment: motion to adjourn by Vice-Chair Desantis, seconded by resident commissioner Bucci.

MEETING WAS ADJOURNED AT 2:17 PM

Respectfully submitted,

Vincent Duva Date: 10/12/23

Acting Secretary

This meeting meets accessibility requirements for the disabled. Those persons needing special accommodations should contact the Monroe Housing Authority no less than seven 7 business days prior to the meeting to make arrangements.