

TOWN OF MONROE INLAND WETLANDS COMMISSION
**SITE REMEDIATION/RESTORATION
FORM**

7 Fan Hill Road, Monroe, CT 06468
Tel. (203)452-2809

FOR OFFICE USE ONLY:

VIOLATION or CITATION #: _____

File #: _____ Submittal Date: _____

Date of Receipt: _____

Meeting Dates: Start _____ End _____
Start _____ End _____
Start _____ End _____

Approval Date: _____ Denial Date: _____

Days to Complete: _____

As a property owner trying to resolve a violation, it is your responsibility to provide all required information to the Inland Wetlands Agent. If you fail to supply the information it may result in delay, a denial of your request for resolution or both. It is recommended that you read the Inland Wetlands and Watercourses Regulations and that you request a meeting with the Town Engineer/Inland Wetlands Agent (203-452-2809) should you require guidance in this matter.

SECTION A: Information about the property

1. Location of the Property:

Street Address: _____

Assessor's Map Number: _____

Parcel Number: _____

2. Where is the property deed found in the Monroe Land Records?

Volume: _____ Page: _____

3. Is the proposed activity within a wetland or watercourse, and also, any portion of which, is within a public water supply watershed?

No

Yes (If " Yes, " the Applicant must send a copy of this application **BY CERTIFIED MAIL ON OR BEFORE THE DATE OF THE APPLICATION** to the Aquarion Water Company of Connecticut, 714 Black Rock Road, Easton, CT 06612, and the Commissioner of Public Health, 410 Capitol Avenue, Hartford, CT 06106; See Regulations Section 8.3).

4. Is the property located within 500 feet of a town boundary?

No

Yes (If " Yes " , the applicant must notify the Inland Wetland Agency of the adjacent municipality by certified mail and submit the receipt with this application).

5. Is the property subject to an existing conservation easement?

No

Yes (If " Yes " , the applicant must notify the party holding such restriction by certified mail no later than sixty days prior to the filing of this permit application, or submit a letter from the party holding the restriction verifying that the application is in compliance with the terms of the restriction; see Regulations Section 7.9c & 7.9d).

6. Is there a flood plain located on the property?

- No
- Yes (*If " Yes ", indicate elevation and location of flood plain on the submission plan*).

SECTION B: Information about the applicant

7. Owner's name and contact information:

Name: _____
 Address: _____
 Telephone: _____ Fax: _____ Email: _____
 Owner's signature _____
 (granting permission for submission of information by the applicant)

8. Owner's representative's name and contact information:

Name: _____
 Business Name: _____
 Business Address: _____
 Telephone: _____ Fax: _____ Email: _____

9. Engineer, Landscape Architect, wetlands specialist, or other name and contact information:

Name: _____
 Business Name: _____
 Business Address: _____
 Telephone: _____ Fax: _____ Email: _____

SECTION C: Information about the proposed activity

10. Describe the proposed activity:

11. List all activities which take place in regulated areas, including the upland review areas:

12. List the total acreage of the following:

Overall project site: _____
 Wetlands on the property: _____
 Upland review areas on the property: _____

13. List the total area of the regulated areas to be altered:

Wetlands: _____ acres; _____ sq. ft.

Upland review areas (within 100 feet of a wetland or 150 feet of a watercourse): _____ acres; _____ sq. ft.

Total Regulated area to be altered (a + b above) for determination of fee: _____ acres; _____ sq. ft.

14. What alternatives to the proposed remediation/restoration did you consider? Why did you choose the proposed activity proposed in this application as opposed to the alternatives considered?

SECTION D: Administrative Remediation Fee

(See Regulation Section 19)

15. Select type of Application Fee (choose one):

- Residential Use = \$100.00
- Commercial Use = \$300.00

16. Department of Environmental Protection State Surcharge (Reporting Form) \$60.00

SECTION E: Required support documents

(See Regulations Section 7)

Please indicate (check box) that the following documents have been included with the application:

17. Submit ten (10) copies of the following:

- Completed Inland Wetlands Site Remediation Restoration form.
- A description of all filling and/or excavation activities within regulated areas (include estimates of quantity).
- A Soils Report by a Soil Scientist (include a sketch of flagged wetland areas within said report) or reference to the source of wetlands information provided.
- A report from the Monroe Health Department, *if applicable*

18. Submit seven (7) copies of the following (all plans must be folded):

- A reduced copy, 18' x 24", of the site plan showing existing and proposed conditions in relation to the wetlands, watercourses and upland review areas. Please include a location map, delineate the 100-foot wetland upland review area limits and/or the 150-foot watercourse regulatory area dimension in red, limits of wetlands, limit of lawn or maintained areas, location of proposed Inland Wetland (IW) markers, sedimentation and erosion control measures, existing and proposed contours, existing and proposed spot elevations associated with grading, limits of existing and proposed tree line, utilities (including septic, water/well, drainage, buried cables, etc), existing and proposed structures (house, sheds, pools, decks, propane tanks, generators, etc).

- All plans must have a bar scale and north arrow.
- If needed, plans should include dimensions, plantings, planting chart (with non invasive, native planting varieties, sizes, and spacing), and proposed barriers (boulders, split rail fence, stone wall, hedge rows, etc).

19. Submit three (3) copies of the following (all plans must be folded) :

- A full size copy of the site plan, 24"x36", showing existing and proposed conditions in relation to the wetlands, watercourses and upland review areas. Please include a location map, delineate the 100-foot wetland upland review area limits and/or the 150-foot watercourse regulatory area dimension in red, limits of wetlands, limit of lawn or maintained areas, location of proposed Inland Wetland (IW) markers, sedimentation and erosion control measures, existing and proposed contours, existing and proposed spot elevations associated with grading, limits of existing and proposed tree line, utilities (including septic, water/well, drainage, buried cables, etc), existing and proposed structures (house, sheds, pools, decks, propane tanks, generators, etc).
- All plans must have a bar scale and north arrow.
- If needed, plans should include dimensions, plantings, planting chart (with non invasive, native planting varieties, sizes, and spacing), and proposed barriers (boulders, split rail fence, stone wall, hedge rows, etc).

20. Submit two (2) copies of the following :

- Drainage calculations, *if applicable*.

21. Submit one (1) copy of the following:

- A completed DEEP report form (available at the Inland Wetlands Office or on the Town Website at www.monroect.org/Town hall Departments/Inland Wetlands/Applications & Forms).
- Verification in writing that all wetlands have been flagged and the property address//location is adequately delineated and/or marked at the property.

PLEASE INCLUDE TEN (10) COPIES OF ANY FUTURE SUPPORTING DOCUMENTATION SUBMITTED TO THE COMMISSION (Plans: 3 Full Size copies – 24"x36", and 7 reduced size copies – 18"x24"). Plans prepared by engineers, surveyors and architects must be signed and sealed. The Commission may request additional copies of the application or supporting documents at any time.

Title of original submission plan (include author and date: _____

The undersigned property owner hereby consents, to providing necessary and proper access to the above mentioned property by the Inland Wetlands Commissioners, the Inland Wetlands Agent and other appropriate Town staff and/or authorized Town Consultants, at reasonable times, both before and after any permit has been granted or denied by the Commission, for the purpose of evaluating the proposed remediation actions of the Inland Wetlands and Watercourses Regulations brought about through actions or inactions of the applicant of permittee.

The undersigned warrants the truth of all statements contained herein and in all supporting documents according to the best of the applicant's knowledge and belief.

The undersigned owner understands and agrees that additional information may be requested, and it is the responsibility of the owner to provide this information in a timely fashion. If the information provided is incomplete or inaccurate, Administrative Approval may be denied, and further enforcement actions may be pursued.

Type or Print the Name of the Owner: _____

Signature of Owner: _____ Date: _____