

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023



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ANNUAL BUDGET PROCESS

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

KEY BUDGET DATES

February 8, 2022

The budget as proposed by the First Selectman is delivered to the Town Council.

March 15, 2022

The budget as proposed by the Town Council is delivered to the Board of Finance.

April 20, 2022

The budget as proposed by the Board of Finance is delivered back to the First Selectman.

May 3, 2022

The Annual Town Budget is submitted to the Annual Budget Referendum.

July 1, 2022

The new fiscal year begins.

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TOWN CHARTER, CHAPTER VIII

§1 Fiscal year.

The fiscal year of the Town shall start on July 1 and terminate on June 30 of the succeeding year.

§2 Preliminary budget estimates.

All departments, offices, agencies, boards, commissions, committees and authorities shall submit to the Director of Finance and the First Selectman, at such time and in such manner as the First Selectman prescribes, but no later than January 2 of each year, an estimate of proposed revenue and expenditures relating to their respective departments, offices and public bodies for the fiscal year to commence the following July 1. The Board of Education shall submit to the First Selectman and Director of Finance its proposed budget no later than January 23 of each year.

§3 Preparation of First Selectman's budget.

The budget as proposed by the First Selectman shall consist of:

1. An expense budget for all Town expenditures, including expenditures of the Board of Education.
2. A capital expense budget.
3. A financial plan for the fiscal year.
4. An explanation by the First Selectman of the proposed budget and the fiscal policy proposed by the First Selectman.
5. Recommendations of the First Selectman concerning all proposed Town expenditures and capital projects.

The budget as proposed by the First Selectman shall be delivered to the Town Council not later than February 8th of each year.

§4 Duties of the Town Council on the budget.

The Town Council, except as otherwise provided by this Charter, has such powers and duties relating to the Town budget and the Board of Education budget as are set forth in the Connecticut General Statutes. The Council shall review the Town budget and shall make such revisions as it deems desirable consistent with the welfare and the resources of the Town. During its review of the budget, the Council shall hold one public hearing, at which time any elector or taxpayer may have an opportunity to be heard regarding the Town budget as proposed by the First Selectman. Not later than March 15 of each year, the Council shall forward the budget as proposed by the Town Council to the Board of Finance.

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§5 Duties of the Board of Finance on the budget.

The Board of Finance, except as otherwise provided by this Charter, has such powers and duties relating to the Town budget and the Board of Education budget as set forth in the Connecticut General Statutes for boards of finance. Upon receipt of the budget as proposed by the Town Council, the Board of Finance shall review the same and shall make such revisions as it deems desirable consistent with the welfare and resources of the Town. During its review process of the budget, the Board of Finance shall hold one public hearing, at which such time the electors and taxpayers of the Town shall have an opportunity to be heard regarding the budget as proposed by the Town Council. After such meetings and hearings, the Board shall prepare its final proposed annual budget and shall deliver the same to the First Selectman not later than April 20 of each year.

§6 Publication and referendum.

The First Selectman shall, upon receipt of the budget as proposed by the Board of Finance, prepare the final proposed annual Town budget to be submitted to the annual budget referendum. The First Selectman shall cause to be published in a newspaper having a general circulation in the Town of Monroe a summary of the final proposed annual budget at least five days prior to the date of the annual budget referendum.

The Town Clerk shall place notice of the annual budget referendum in a newspaper having a substantial circulation in the Town of Monroe at least five days before the date of the referendum. The ballots shall be prepared by the Town Clerk, and the question shall be worded in accordance with the requirement of § 9-369, Connecticut General Statutes.

In addition to the vote on the proposed budget, the budget referendum may also contain nonbinding advisory questions as to whether or not the proposed budget is too high or too low, in accordance with Connecticut General Statutes.

The annual budget referendum shall be held on the first Tuesday in May of each year. Copies of the final proposed annual budget shall be made available to the public at the Town Library and the Town Clerk's office at least five days prior to the date of the annual budget referendum. The annual Town budget shall be deemed approved and shall become effective when approved by a majority of those voting at the annual budget referendum. Not later than seven days after approval by the annual budget referendum, the Board of Finance shall file a copy of the approved annual Town budget in the office of the Town Clerk. Within 10 days after such budget approval, the Board of Finance shall determine and fix the tax rate in mills for the ensuing fiscal year in accordance with the budget approved in the referendum.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

§6 Publication and referendum (continued).

In the event that the proposed annual Town budget is rejected at the annual budget referendum, the proposed budget shall be reviewed by the First Selectman, who shall meet with and receive input from all elected officials of the Board of Finance, the Town Council and the Board of Education. All revisions shall be decided by the First Selectman. The First Selectman shall thereupon call for a second annual budget referendum to be held two weeks from the date of the first annual budget referendum. Notice of each succeeding annual budget referendum shall be published in a newspaper having a general circulation in the Town not less than five days prior to the date of each referendum. Copies of the revised annual budget as proposed by the First Selectman shall be made available to the public at the Town Library and the Town Clerk's office at least five days prior to the date of such referendum.

In the event that the second annual budget referendum rejects the proposed budget, third and succeeding budget referenda shall be held two weeks following the date of the previous referendum, and shall be held in accordance with the procedures outlined for the second annual budget referendum as aforesaid, until such time as an annual budget of the Town is approved by budget referendum. If the budget remains unaccepted at the start of the fiscal year, the previous mill rate will continue to prevail until such time as the budget is accepted. The Board of Finance may direct the Tax Collector to mail out tax bills reflecting the old mill rate until the budget has been approved. Once the budget is approved, a supplemental tax bill may be mailed to reflect the new mill rate, if necessary. The Council may prescribe the hours of voting in a budget referendum.

The entire Town Charter is available at
www.monroect.org



FIRST SELECTMAN'S BUDGET OVERVIEW



OFFICE OF THE FIRST SELECTMAN

BUDGET DISCUSSION May 3, 2022

Pursuant to Chapter VIII of the Monroe Town Charter, I delivered my proposed budget for fiscal year 2022-2023 to the Town Council on February 8, 2022. As further prescribed by our Charter, the Town Council completed its review and delivered the budget to the Board of Finance in March and the Board of Finance completed their review in April. This budget was approved at the Annual Budget Referendum on May 3, 2022.

As new information became available during the process, the Town Council and Board of Finance made additional adjustments, many at my recommendation, and all of which I supported. These changes included a net reduction in certain areas of operating expenses, as well as providing a prudent increase in our contingency line because of the continued uncertainty regarding the increased costs of healthcare insurance premiums and fuel costs. The collaboration between my administration and our elected officials made this budget even stronger.

This approved budget results in a tax rate of 36.86 for real estate and personal property, an increase of 1.38%. This is a five-year average of less than 1% per year. The tax rate for motor vehicles was set at 32.46, the maximum allowed by state law for FY23. The state has committed to reimburse municipalities for any reduction in taxes collected as a result of the motor vehicle tax rate cap.

In my preparation of the FY22-23 budget, I remained committed to controlling taxes while improving roads and infrastructure, delivering cost-effective services to our community, providing excellence in education, and maintaining the strong financial health of the Town that was affirmed by Standard & Poor’s recent upgrade of Monroe’s bond rating to AAA.

Last year, my budget message was a reminder of the extraordinary measures that were taken in response to the pandemic, and how reasonable and prudent measures were used to manage its impact while avoiding significant tax increases. While the pandemic has subsided, it continues to create budgetary pressures. Increased costs of supplies and services due to vendor supply chain challenges, labor shortages, and significant surges in fuel costs are directly impacting the Town. This, along with contractual wage increases and the anticipated escalation in healthcare insurance premiums, are our major

Fiscal Year	Tax Rate Change
2018-2019 Final	↓ 1.45%
2019-2020 Final	↑ 0.97%
2020-2021 Final	↓ 0.28%
2021-2022 Final	↑ 2.48%
2022-2023 Final	↑ 1.38%
Five Year Average:	↑ 0.62% per year

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

cost drivers. These factors are also impacting our school system, which is further challenged with increased enrollment and burdened with pandemic-related student needs. Overall, with the Town Council's adjustments, municipal operating expenditures are budgeted to increase by 3.15%. The Board of Education, which represents 67% of the Town's budget, is increased by 4.75%.

This year, I continue to minimize the tax burden through conservative spending, use of alternate funding sources, and fostering growth in our grand list – deliberate practices which were proven successful in the current fiscal year. For example, in FY22 we significantly reduced our utilization of unassigned fund balance, or “rainy day fund,” in a planned transition to mitigate the initial impacts of the pandemic. While we are prohibited from utilizing funds from the American Rescue Plan Act (“ARPA”) for a tax cut, it is now clear that we may utilize these funds for certain future, ongoing operations. Use of these grants in both the current and following fiscal years allows us to continue to ease the tax burden, despite rising costs with little impact to our fund balance. Additionally, the Board of Education's use of similar pandemic relief funds lowered the Superintendent of School's budget submission that proposed an increase of 5.39%.

Monroe's significant grand list growth will further reduce the impact to our tax rate. While both residential and commercial property growth were robust, we have seen a dramatic increase in the valuation of motor vehicles, consistent across the state and driven by a high demand for used vehicles. While it is difficult to predict when that market will stabilize, our grand list must incorporate current market value.

Utilization of ARPA grant funds, in concert with motor vehicle grand list growth that is likely temporary, also allows for greater flexibility in funding projects for this upcoming fiscal year. The final budget proposes over a half a million dollars in capital project spending that will not require bonding.

Without our growth in the grand list, a conservative and disciplined approach to spending, and use of alternative funding, taxes would have grown by over 10%, a rate I believe would be unacceptable to most.

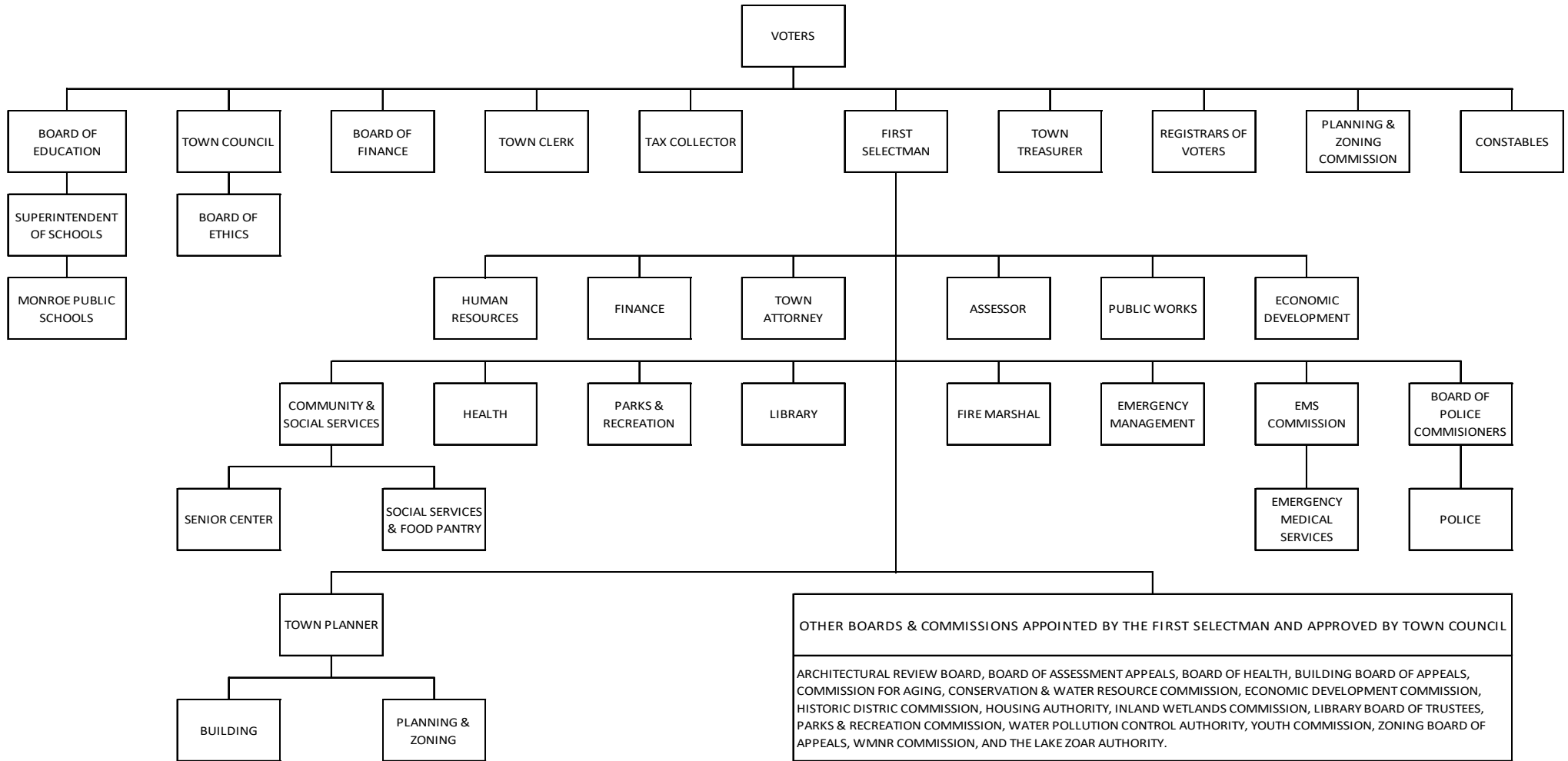
I greatly appreciate the dedication of our staff, educators, and our volunteers – including those serving on boards and commissions – who contributed to this year's budget process. I am very appreciative for the time and due diligence of our Town Council and Board of Finance, both of which approved their proposed budgets in unanimous, bipartisan votes. Most importantly, I thank the voters of Monroe for approving this budget on May 3, 2022 at the Annual Budget Referendum.



Kenneth M. Kellogg
First Selectman

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

ORGANIZATION CHART



APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

GRAND LIST AND MILL RATE DATA FOR THE LAST 10 YEARS

TOWN OF MONROE, CT

Assessed and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years

Fiscal Year	Grand List Dated	Real Estate			Motor Vehicles	Personal Property	Exemptions	Total Assessed Value of Taxable Property (Net Grand List)	Mill Rate
		Residential	Commercial/ Industrial/ Public Utility	Land					
2023	10/1/2021	\$ 1,692,923,905	\$ 256,548,439	\$ 23,636,565	\$ 229,888,755	\$ 134,167,597	\$ 24,423,705	\$ 2,312,741,556 ⁽²⁾	36.86
2022	10/1/2020	\$ 1,684,569,440	\$ 255,859,400	\$ 24,891,220	\$ 181,094,807	\$ 120,836,911	\$ 26,467,189	\$ 2,240,784,589	36.36
2021	⁽¹⁾ 10/1/2019	\$ 1,679,758,120	\$ 255,208,620	\$ 25,196,320	\$ 172,192,676	\$ 114,111,001	\$ 23,361,940	\$ 2,223,104,797	35.48
2020	10/1/2018	\$ 1,653,973,621	\$ 253,040,465	\$ 25,903,340	\$ 168,786,240	\$ 110,567,293	\$ 26,156,285	\$ 2,186,114,674	35.58
2019	10/1/2017	\$ 1,646,277,486	\$ 251,811,130	\$ 27,414,240	\$ 168,675,972	\$ 102,767,145	\$ 25,323,099	\$ 2,171,622,874	35.24
2018	10/1/2016	\$ 1,640,527,840	\$ 246,377,500	\$ 30,745,803	\$ 167,903,024	\$ 95,313,866	\$ 22,090,976	\$ 2,158,777,057	35.76
2017	10/1/2015	\$ 1,637,841,440	\$ 242,904,936	\$ 32,162,073	\$ 167,301,230	\$ 90,398,935	\$ 17,297,222	\$ 2,153,311,392	35.00
2016	⁽¹⁾ 10/1/2014	\$ 1,636,392,900	\$ 243,819,216	\$ 32,825,420	\$ 163,276,216	\$ 86,481,284	\$ 16,683,328	\$ 2,146,111,708	34.35
2015	10/1/2013	\$ 1,788,623,260	\$ 240,281,903	\$ 57,092,438	\$ 162,084,062	\$ 83,973,333	\$ 20,635,956	\$ 2,311,419,040	31.01
2014	10/1/2012	\$ 1,785,703,412	\$ 240,872,126	\$ 58,103,838	\$ 156,954,517	\$ 83,513,266	\$ 17,162,517	\$ 2,307,984,642	30.41

⁽¹⁾ Revaluation Year

⁽²⁾ Mill Rate for Real Estate & Personal Property. Pursuant to House Bill 5506, which was signed into law on May 7, 2022, the maximum mill rate for motor vehicles is 32.46.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

FISCAL PLAN FOR 2022-2023 (PAGE 1 OF 2)

Revenue & Other Financing Sources	Approved Annual Town Budget	Approved Annual Town Budget		
	2021-2022	2022-2023	\$ Change	%
Non-Tax Revenue				
General Government	\$ 2,333,935	\$ 2,638,045	\$ 304,110	13.03%
Intergovernmental	\$ 5,787,853	\$ 8,685,107	\$ 2,897,254	50.06%
Total Non-Tax Revenue	\$ 8,121,788	\$ 11,323,152	\$ 3,201,364	39.42%
Tax Revenue				
Current Year Taxes	\$ 79,527,684	\$ 83,289,995	\$ 3,762,311	4.73%
Supplemental Taxes	\$ 700,000	\$ 700,000	\$ -	0.00%
Prior Years' Taxes	\$ 500,000	\$ 600,000	\$ 100,000	20.00%
Total Tax Revenue	\$ 80,727,684	\$ 84,589,995	\$ 3,862,311	4.78%
Total Revenue	\$ 88,849,472	\$ 95,913,147	\$ 7,063,675	7.95%
Other Financing Sources				
Appropriations from Fund Balance	\$ 4,199,815	\$ 810,000	\$ (3,389,815)	-80.71%
Total Other Financing Sources	\$ 4,199,815	\$ 810,000	\$ (3,389,815)	-80.71%
Total Revenue & Other Financing Sources	\$ 93,049,287	\$ 96,723,147	\$ 3,673,860	3.95%

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

FISCAL PLAN FOR 2022-2023 (PAGE 2 OF 2)

Expenditures	Approved Annual Town Budget	Approved Annual Town Budget		
	2021-2022	2022-2023	\$ Change	%
Municipal				
Operating Expenditures (excluding Contingency)	\$ 24,122,140	\$ 25,096,602	\$ 974,462	4.04%
Debt Service	\$ 5,678,328	\$ 5,643,808	\$ (34,520)	-0.61%
Total Municipal Operating Expenditures	\$ 29,800,468	\$ 30,740,410	\$ 939,942	3.15%
Board of Education				
Operating Expenditures (excluding Contingency)	\$ 61,521,068	\$ 64,440,666	\$ 2,919,598	4.75%
Total Education Operating Expenditures	\$ 61,521,068	\$ 64,440,666	\$ 2,919,598	4.75%
Total Operating Expenditures	\$ 91,321,536	\$ 95,181,076	\$ 3,859,540	4.23%
Fund Appropriations & Contingency				
EMS Vehicle Reserve	\$ 80,000	\$ 80,000	\$ -	0.00%
Revaluation Reserve	\$ 70,000	\$ 70,000	\$ -	0.00%
Capital Reserve	\$ 150,000	\$ 278,254	\$ 128,254	85.50%
Municipal IT Plan Reserve	\$ 10,000	\$ 15,000	\$ 5,000	50.00%
Bicentennial Reserve	\$ 5,000	\$ 5,000	\$ -	0.00%
Project Scope & Design Development Reserve	\$ -	\$ 250,000	\$ 250,000	100.00%
Plan of Conservation & Development Reserve	\$ -	\$ 7,500	\$ 7,500	100.00%
Board of Education - Legal Settlement	\$ 97,000	\$ 48,500	\$ (48,500)	-50.00%
Heart & Hypertension - Internal Service Fund	\$ 20,000	\$ 20,000	\$ -	0.00%
Legal Reserve	\$ 112,815	\$ 10,000	\$ (102,815)	100.00%
Special Education Fund	\$ 500,000	\$ -	\$ (500,000)	100.00%
Emergency Disaster Relief Fund	\$ 500,000	\$ -	\$ (500,000)	100.00%
Board of Finance - Contingency	\$ 182,936	\$ 757,817	\$ 574,881	314.25%
Total Fund Appropriations & Contingency	\$ 1,727,751	\$ 1,542,071	\$ (185,680)	-10.75%
Total Expenditures	\$ 93,049,287	\$ 96,723,147	\$ 3,673,860	3.95%
Mill Rate - Real Estate & Personal Property	36.36	36.86 *	0.50	1.38%

* Pursuant to House Bill 5506, which was signed into law on May 7, 2022, the maximum mill rate for motor vehicles is 32.46 for FY22-23 .

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

MILL RATE CALCULATION FOR FISCAL YEAR 2022-2023

2021 GRAND LIST:		
REAL ESTATE	2,111,032,309	
MOTOR VEHICLES	229,888,755	
PERSONAL PROPERTY	134,167,597	
GROSS GRAND LIST		\$ 2,475,088,661
PROPERTY EXEMPTIONS:		
REAL ESTATE	(140,220,320)	
MOTOR VEHICLES	(964,395)	
PERSONAL PROPERTY	(21,162,390)	
TOTAL EXEMPTIONS		(162,347,105)
NET TAXABLE GRAND LIST BEFORE ADJUSTMENTS		2,312,741,556
NET PROJECTED GRAND LIST ADJUSTMENTS/CONTINGENCY		(10,000,000)
EFFECTIVE ASSESSMENT ON COMBINED STATE & TOWN TAX BENEFITS		(13,600,000)
NET TAXABLE GRAND LIST AFTER ADJUSTMENTS (A)		2,289,141,556
TAX COLLECTIONS ON THE CURRENT LEVY REQUIRED TO BALANCE THE BUDGET		83,289,995
PROJECTED COLLECTION RATE ON TAXES FOR THE 2021 GRAND LIST		98.70%
TOTAL TAX LEVY REQUIRED AT THE PROJECTED COLLECTION RATE (B)		\$ 84,387,026
FY2023 MILL RATE FOR REAL ESTATE & PERSONAL PROPERTY [(B)/(A) X 1000] *		36.86
PERCENTAGE INCREASE OVER THE FY2022 MILL RATE OF 36.36		1.38%
* Pursuant to House Bill 5506, which was signed into law on May 7, 2022, the maximum mill rate for motor vehicles is 32.46 for FY22-23 .		



REVENUE BUDGET

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

REVENUE BUDGET SUMMARY

ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR 2022-2023					APPROVED ANNUAL TOWN BUDGET	BUDGET CHANGE FROM	
	2020-2021	2021-2022	2021-2022	SUBMITTED BY DEPTS	BUDGET ADJUSTMENTS					2021-22 TO 2022-23	% CHG
	ACTUAL	12/31/21 YTD ACTUAL	REVISED BUDGET		FIRST SELECTMAN	TOWN COUNCIL	BOARD OF FINANCE	TOTAL ADJUSTMENTS			
ALL PROPERTY TAXES (CURRENT, PRIOR YR, AND SUPPLEMENTAL)	\$ 79,309,216	\$ 51,226,138	80,981,184	85,914,898	\$ (631,345)	\$ -	\$ (336,059)	\$ (967,404)	\$ 84,947,495	\$ 3,966,311	4.90%
LICENSES AND PERMITS	\$ 1,262,933	\$ 690,432	913,935	965,345	\$ 73,000	\$ -	\$ 50,000	\$ 123,000	\$ 1,088,345	\$ 174,410	19.08%
INTERGOVERNMENTAL TOWN	\$ 500,585	\$ 475,912	514,918	3,702,511	\$ (290,339)	\$ -	\$ -	\$ (290,339)	\$ 3,412,172	\$ 2,897,254	562.66%
CHARGES FOR SERVICES TOWN	\$ 707,256	\$ 435,881	985,000	795,636	\$ 104,564	\$ -	\$ -	\$ 104,564	\$ 900,200	\$ (84,800)	-8.61%
INTEREST AND DIVIDENDS	\$ 65,756	\$ 87,959	97,500	97,000	\$ 20,000	\$ -	\$ 100,000	\$ 120,000	\$ 217,000	\$ 119,500	122.56%
OTHER REVENUES	\$ 175,014	\$ 119,105	75,000	75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ -	0.00%
TOTAL TOWN	\$ 2,711,545	\$ 1,809,288	2,586,353	5,635,492	\$ (92,775)	\$ -	\$ 150,000	\$ 57,225	\$ 5,692,717	\$ 3,106,364	120.11%
INTERGOVERNMENTAL EDUCATION	\$ 5,196,091	\$ 1,318,234	5,272,935	5,272,935	\$ -	\$ -	\$ -	\$ -	\$ 5,272,935	\$ -	0.00%
CHARGES FOR SERVICES EDUCATION	\$ 406	\$ -	9,000	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (9,000)	-100.00%
TOTAL BOE	\$ 5,196,497	\$ 1,318,234	5,281,935	5,272,935	\$ -	\$ -	\$ -	\$ -	\$ 5,272,935	\$ (9,000)	-0.17%
SUBTOTAL	\$ 7,908,042	\$ 3,127,522	7,868,288	10,908,427	\$ (92,775)	\$ -	\$ 150,000	\$ 57,225	\$ 10,965,652	\$ 3,097,364	39.37%
TOTAL REVENUE:	\$ 87,217,258	\$ 54,353,661	88,849,472	96,823,325	\$ (724,120)	\$ -	\$ (186,059)	\$ (910,179)	\$ 95,913,147	\$ 7,063,675	7.95%
OTHER FINANCING SOURCES:											
OPERATING TRANSFER IN	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
APPROPRIATION - COMMITTED FUND BALANCE	\$ -	\$ -	1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,000,000)	-100.00%
APPROPRIATION - ASSIGNED FUND BALANCE	\$ 500,000	\$ -	102,815	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (102,815)	-100.00%
APPROPRIATION - UNASSIGNED FUND BALANCE	\$ -	\$ -	3,097,000	48,500	\$ -	\$ -	\$ 761,500	\$ 761,500	\$ 810,000	\$ (2,287,000)	-73.85%
TOTAL OTHER FINANCING SOURCES	\$ 500,000	-	4,199,815	48,500	-	-	761,500	761,500	\$ 810,000	(3,389,815)	-80.71%
TOTAL REVENUE & OTHER FINANCING SOURCES	\$ 87,717,258	\$ 54,353,661	93,049,287	96,871,825	\$ (724,120)	\$ -	\$ 575,441	\$ (148,679)	\$ 96,723,147	\$ 3,673,860	3.95%

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

REVENUE BUDGET DETAIL (PAGE 1 OF 2)

ACCOUNT	ACCOUNT DESCRIPTION	FISCAL YEAR 2020-2021	FISCAL YEAR 2021-2022	FISCAL YEAR 2021-2022	FISCAL YEAR 2022-2023					BUDGET		
					SUBMITTED BY DEPTS	BUDGET ADJUSTMENTS				APPROVED ANNUAL TOWN BUDGET	CHANGE FROM	
						FIRST SELECTMAN	TOWN COUNCIL	BOARD OF FINANCE	TOTAL ADJUSTMENTS		2021-22 TO 2022-23	% CHG
ACTUAL	12/31/21 YTD ACTUAL	REVISED BUDGET										
PROPERTY TAXES:												
1001-10-14001-140000	TAX LEVY -CURRENT YEAR REVENUE	\$ 77,575,275	\$ 51,226,138	79,527,684	84,257,398	\$ (631,345)	\$ -	\$ (336,059)	\$ (967,404)	\$ 83,289,995	\$ 3,762,311	4.73%
1001-10-14001-140001	TAX LEVY - SUPPLEMENTAL TAXES	\$ 781,070	\$ -	700,000	700,000	\$ -	\$ -	\$ -	\$ -	\$ 700,000	\$ -	0.00%
1001-10-14001-140002	TAX LEVY - PRIOR YEAR REVENUE	\$ 621,951	\$ -	500,000	600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ 100,000	20.00%
1001-10-14001-140003	TAX SUSPENSE REVENUE	\$ 61,357	\$ -	50,000	55,000	\$ -	\$ -	\$ -	\$ -	\$ 55,000	\$ 5,000	10.00%
1001-10-14001-140004	TAX LIEN REVENUE	\$ 2,712	\$ -	3,500	2,500	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ (1,000)	-28.57%
1001-10-14001-140005	TAX INTEREST REVENUE	\$ 266,852	\$ -	200,000	300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 100,000	50.00%
1001-10-14001-140006	TAX FEE REVENUE	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL PROPERTY TAXES	\$ 79,309,216	\$ 51,226,138	80,981,184	85,914,898	\$ (631,345)	\$ -	\$ (336,059)	\$ (967,404)	\$ 84,947,495	\$ 3,966,311	4.90%
LICENSES AND PERMITS:												
1001-10-14003-140100	CANINE LICENSES REVENUE	\$ 465	\$ 90	1,000	1,000	\$ (500)	\$ -	\$ -	\$ (500)	\$ 500	\$ (500)	-50.00%
1001-10-14003-140105	POLICE PERMITS REVENUE	\$ 28,191	\$ 8,766	16,750	17,000	\$ -	\$ -	\$ -	\$ -	\$ 17,000	\$ 250	1.49%
1001-10-14003-140115	BUILDING PERMITS REVENUE	\$ 339,022	\$ 190,734	275,000	320,000	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ 340,000	\$ 65,000	23.64%
1001-10-14003-140125	BURNING PERMITS REVENUE	\$ 8,030	\$ 3,550	3,250	3,800	\$ -	\$ -	\$ -	\$ -	\$ 3,800	\$ 550	16.92%
1001-10-14003-140135	PLANNING & ZONING PERMITS REVENUE	\$ 40,390	\$ 23,637	30,000	30,000	\$ 3,500	\$ -	\$ -	\$ 3,500	\$ 33,500	\$ 3,500	11.67%
1001-10-14003-140145	PLANNING & ZONING FINES REVENUE	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-14003-140155	LIBRARY REVENUE	\$ 555	\$ 1,889	7,500	3,120	\$ -	\$ -	\$ -	\$ -	\$ 3,120	\$ (4,380)	-58.40%
1001-10-14003-140165	REFUSE PERMITS REVENUE	\$ 2,100	\$ -	2,000	2,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ -	0.00%
1001-10-14003-140175	DRIVEWAY PERMITS REVENUE	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-14003-140185	TOWN CLERK'S FEES REVENUE	\$ 757,265	\$ 431,536	500,000	500,000	\$ 50,000	\$ -	\$ 50,000	\$ 100,000	\$ 600,000	\$ 100,000	20.00%
1001-10-14003-140190	HEALTH DEPT FEE REVENUE	\$ 86,916	\$ 30,230	78,435	88,425	\$ -	\$ -	\$ -	\$ -	\$ 88,425	\$ 9,990	12.74%
	TOTAL LICENSES AND PERMITS	\$ 1,262,933	\$ 690,432	913,935	965,345	\$ 73,000	\$ -	\$ 50,000	\$ 123,000	\$ 1,088,345	\$ 174,410	19.08%
INTERGOVERNMENTAL:												
1001-10-14005-140300	MISCELLANEOUS GRANTS REVENUE	\$ -	\$ 9,650	9,800	9,800	\$ -	\$ -	\$ -	\$ -	\$ 9,800	\$ -	0.00%
1001-10-14005-140305	COVID SLFRF-REVENUE REPLACEMENT	\$ -	\$ -	-	2,875,751	\$ -	\$ -	\$ -	\$ -	\$ 2,875,751	\$ 2,875,751	0.00%
1001-10-14005-140500	ELDERLY PROPERTY TAX RELIEF REVENUE	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-14005-140505	ELDERLY PROPERTY TAX RELIEF REVENUE	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-14005-140510	DISABLED PERSONS TAX GRANT REVENUE	\$ 1,976	\$ 2,089	2,000	2,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ -	0.00%
1001-10-14005-140515	PILOT-STATE PROPERTY REVENUE	\$ -	\$ 13,104	-	13,104	\$ -	\$ -	\$ -	\$ -	\$ 13,104	\$ 13,104	0.00%
1001-10-14005-140520	CIRCUIT BREAKER REVENUE	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-14005-140525	BOND INTEREST SUBSIDY PAYMENTS	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-14005-140530	PILOT-CAPITAL EQUIPMENT REVENUE	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-14005-140540	VETERAN EXEMPTION REVENUE	\$ 8,400	\$ 7,345	8,300	8,300	\$ -	\$ -	\$ -	\$ -	\$ 8,300	\$ -	0.00%
1001-10-14005-140545	STATE REVENUE SHARING-PEQUOT REVENUE	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-14005-140550	STATE REVENUE SHARING REVENUE	\$ -	\$ -	-	294,839	\$ (294,839)	\$ -	\$ -	\$ (294,839)	\$ -	\$ -	0.00%
1001-10-14005-140551	MUNICIPAL STABILIZATION REVENUE	\$ 443,723	\$ 443,723	443,723	443,723	\$ -	\$ -	\$ -	\$ -	\$ 443,723	\$ -	0.00%
1001-10-14005-140555	TELEPHONE ACCESS REVENUE	\$ 33,265	\$ -	30,000	32,000	\$ -	\$ -	\$ -	\$ -	\$ 32,000	\$ 2,000	6.67%
1001-10-14005-140560	HEALTH GRANTS	\$ 13,221	\$ -	21,095	22,994	\$ 4,500	\$ -	\$ -	\$ 4,500	\$ 27,494	\$ 6,399	30.33%
1001-10-14005-140400	BOE EDUCATION COST SHARING (ECS)	\$ 5,196,091	\$ 1,318,234	5,272,935	5,272,935	\$ -	\$ -	\$ -	\$ -	\$ 5,272,935	\$ -	0.00%
1001-10-14005-140410	BOE TRANSPORTATION REVENUE	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL INTERGOVERNMENTAL	\$ 5,696,676	\$ 1,794,146	5,787,853	8,975,446	\$ (290,339)	\$ -	\$ -	\$ (290,339)	\$ 8,685,107	\$ 2,897,254	50.06%

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

REVENUE BUDGET DETAIL (PAGE 2 OF 2)

ACCOUNT	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR 2022-2023					BUDGET		
		2020-2021	2021-2022	2021-2022	SUBMITTED BY DEPTS	BUDGET ADJUSTMENTS				APPROVED ANNUAL TOWN BUDGET	CHANGE FROM	
		ACTUAL	12/31/21 YTD ACTUAL	REVISED BUDGET		FIRST SELECTMAN	TOWN COUNCIL	BOARD OF FINANCE	TOTAL ADJUSTMENTS		2021-22 TO 2022-23	% CHG
CHARGES FOR SERVICES:												
TOWN:												
1001-10-14007-140705	RECREATION DEPARTMENT FEES REVENUE	\$ 146,091	\$ 82,013	164,000	172,700	\$ -	\$ -	\$ -	\$ -	\$ 172,700	\$ 8,700	5.30%
1001-10-14007-140715	COMMUNICATION TOWER REVENUE	\$ 60,361	\$ 27,001	60,000	64,000	\$ -	\$ -	\$ -	\$ -	\$ 64,000	\$ 4,000	6.67%
1001-10-14007-140720	NUTRITION REVENUE	\$ -	\$ 980	2,000	2,000	\$ (500)	\$ -	\$ -	\$ (500)	\$ 1,500	\$ (500)	-25.00%
1001-10-14007-140722	EDC CHARGES FOR SERVICES	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-14007-140735	POLICE SPECIAL DUTY REVENUE	\$ -	\$ -	200,000	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (200,000)	-100.00%
1001-10-14007-140737	EMS REVENUE	\$ 487,940	\$ 322,381	550,000	547,936	\$ 108,564	\$ -	\$ -	\$ 108,564	\$ 656,500	\$ 106,500	19.36%
1001-10-14007-140740	INLAND WETLAND COMMISSION REVENUE	\$ 12,866	\$ 3,507	9,000	9,000	\$ (3,500)	\$ -	\$ -	\$ (3,500)	\$ 5,500	\$ (3,500)	-38.89%
BOE:												
1001-10-14007-140795	BOE TUITION REVENUE	\$ 406	\$ -	9,000	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (9,000)	-100.00%
TOTAL CHARGES FOR SERVICES		\$ 707,662	\$ 435,881	994,000	795,636	\$ 104,564	\$ -	\$ -	\$ 104,564	\$ 900,200	\$ (93,800)	-9.44%
INTEREST AND DIVIDENDS:												
1001-10-14009-140800	INVESTMENT INTEREST REVENUE	\$ 86,729	\$ 46,067	80,000	80,000	\$ 20,000	\$ -	\$ 100,000	\$ 120,000	\$ 200,000	\$ 120,000	150.00%
1001-10-14009-140810	WATERMAIN-PRICIPAL REVENUE	\$ 5,069	\$ 4,658	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-14009-140820	WATERMAIN-INTEREST REVENUE	\$ 804	\$ 608	500	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (500)	-100.00%
1001-10-14009-140822	GAIN ON DISPOSAL OF ASSET REVENUE	\$ -	\$ -	17,000	17,000	\$ -	\$ -	\$ -	\$ -	\$ 17,000	\$ -	0.00%
1001-10-14009-140825	UNREALIZED GAIN/LOSS - GAAP ONLY	\$ (26,846)	\$ 36,626	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL INTEREST AND DIVIDENDS		\$ 65,756	\$ 87,959	97,500	97,000	\$ 20,000	\$ -	\$ 100,000	\$ 120,000	\$ 217,000	\$ 119,500	122.56%
ACCOUNT	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR 2022-2023					BUDGET		
		2020-2021	2021-2022	2021-2022	SUBMITTED BY DEPTS	BUDGET ADJUSTMENTS				APPROVED ANNUAL TOWN BUDGET	CHANGE FROM	
		ACTUAL	12/31/21 YTD ACTUAL	REVISED BUDGET		FIRST SELECTMAN	TOWN COUNCIL	BOARD OF FINANCE	TOTAL ADJUSTMENTS		2021-22 TO 2022-23	% CHG
OTHER REVENUES:												
1001-10-14011-140900	MISCELLANEOUS INCOME	\$ 175,014	\$ 119,105	75,000	75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ -	0.00%
TOTAL OTHER REVENUE		\$ 175,014	\$ 119,105	75,000	75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ -	0.00%
TOTAL REVENUE:		\$ 87,217,258	\$ 54,353,661	88,849,472	96,823,325	\$ (724,120)	\$ -	\$ (186,059)	\$ (910,179)	\$ 95,913,147	\$ 7,063,675	7.95%
OTHER FINANCING SOURCES:												
1001-10-14013-140999	OPERATING TRANSFERS IN	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1100-140999	COMMITTED FUND BALANCE - SPEC EDUC FUND			500,000	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (500,000)	-100.00%
1101-140999	COMMITTED FUND BALANCE - EMER DISASTER FUND			500,000	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (500,000)	-100.00%
1001-10-14013-141001	ASSIGNED FUND BALANCE - LEGAL	\$ -	\$ -	102,815	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (102,815)	-100.00%
1001-10-14013-141001	ASSIGNED FUND BALANCE - BOE MEDICAL RESERVE	\$ 500,000	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-14013-141002	UNASSIGNED FUND BALANCE	\$ -	\$ -	3,097,000	48,500	\$ -	\$ -	\$ 761,500	\$ 761,500	\$ 810,000	\$ (2,287,000)	-73.85%
TOTAL OTHER FINANCING SOURCES		\$ 500,000	\$ -	4,199,815	48,500	\$ -	\$ -	\$ 761,500	\$ 761,500	\$ 810,000	\$ (3,389,815)	-80.71%
TOTAL REVENUE & OTHER FINANCING SOURCES		\$ 87,717,258	\$ 54,353,661	93,049,287	96,871,825	\$ (724,120)	\$ -	\$ 575,441	\$ (148,679)	\$ 96,723,147	\$ 3,673,860	3.95%



EXPENDITURE BUDGET BY DEPARTMENT

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

EXPENDITURE BUDGET SUMMARY

EXPENDITURE BUDGET SUMMARY	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR 2022-2023					BUDGET		
	2020-2021	2021-2022	2021-2022	SUBMITTED	BUDGET ADJUSTMENTS			APPROVED	CHANGE FROM		
	ACTUAL	12/31/21	REVISED		FIRST	TOWN	BOARD		TOTAL	ANNUAL TOWN	2021-22 TO 2022-23
MUNICIPAL	YTD ACTUAL	YTD ACTUAL	BUDGET	BY DEPTS	SELECTMAN	COUNCIL	OF FINANCE	ADJUSTMENTS	BUDGET	\$ CHG	% CHG
GENERAL GOVERNMENT (EXCLUDING CONTINGENCY)	\$ 8,422,464	\$ 4,820,331	9,538,296	10,033,265	\$ (134,990)	\$ -	\$ 1,100	\$ (133,890)	\$ 9,899,374	\$ 361,079	3.79%
PUBLIC SAFETY	\$ 8,032,442	\$ 3,964,792	8,755,687	9,250,119	\$ (305,072)	\$ 42,183	\$ (99,561)	\$ (362,450)	\$ 8,887,669	\$ 131,982	1.51%
PUBLIC WORKS	\$ 3,027,658	\$ 1,295,543	3,200,795	3,936,185	\$ (440,662)	\$ -	\$ 12,000	\$ (428,662)	\$ 3,507,523	\$ 306,727	9.58%
SANITATION	\$ 424,873	\$ 185,567	483,829	512,127	\$ (20,000)	\$ -	\$ -	\$ (20,000)	\$ 492,127	\$ 8,298	1.72%
HEALTH & WELFARE	\$ 323,530	\$ 157,703	337,179	403,067	\$ (600)	\$ -	\$ -	\$ (600)	\$ 402,467	\$ 65,288	19.36%
CULTURE & RECREATION	\$ 1,591,392	\$ 886,571	1,804,353	1,923,335	\$ (77,796)	\$ -	\$ 61,902	\$ (15,894)	\$ 1,907,442	\$ 103,089	5.71%
DEBT SERVICE	\$ 5,779,409	\$ 1,504,371	5,678,328	5,643,808	\$ -	\$ -	\$ -	\$ -	\$ 5,643,808	\$ (34,520)	-0.61%
EQUIPMENT REPLACEMENT	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
SPECIAL PROJECTS	\$ 1,474	\$ -	2,000	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,000)	-100.00%
TOTAL TOWN	\$ 27,603,242	\$ 12,814,878	29,800,468	31,701,905	\$ (979,120)	\$ 42,183	\$ (24,559)	\$ (961,496)	\$ 30,740,410	\$ 939,942	3.15%
TOTAL EDUCATION OPERATING EXPENDITURE	\$ 56,488,414	\$ 27,261,541	61,521,068	64,440,666	\$ -	\$ -	\$ -	\$ -	\$ 64,440,666	\$ 2,919,598	4.75%
TOTAL OPERATING EXPENDITURES	\$ 84,091,656	\$ 40,076,419	91,321,536	96,142,571	\$ (979,120)	\$ 42,183	\$ (24,559)	\$ (961,496)	\$ 95,181,076	\$ 3,859,540	4.23%
BOARD OF FINANCE - CONTINGENCY	\$ -	\$ -	182,936	200,000	\$ -	\$ (42,183)	\$ 600,000	\$ 557,817	\$ 757,817	\$ 574,881	314.25%
OTHER APPROPRIATIONS	\$ 2,345,382	\$ 442,000	1,544,815	529,254	\$ 255,000	\$ -	\$ -	\$ 255,000	\$ 784,254	\$ (760,561)	-49.23%
TOTAL	\$ 2,345,382	\$ 442,000	1,727,751	729,254	\$ 255,000	\$ (42,183)	\$ 600,000	\$ 812,817	\$ 1,542,071	\$ (185,680)	-10.75%
TOTAL EXPENDITURES	\$ 86,437,038	\$ 40,518,419	93,049,287	96,871,825	\$ (724,120)	\$ -	\$ 575,441	\$ (148,679)	\$ 96,723,147	\$ 3,673,860	3.95%

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

FIRST SELECTMAN, TOWN ATTORNEY, TOWN COUNCIL, BOARD OF FINANCE

ACCOUNT	ACCOUNT DESCRIPTION	FISCAL YEAR 2020-2021	FISCAL YEAR 2021-2022	FISCAL YEAR 2021-2022	FISCAL YEAR 2022-2023					BUDGET			
					SUBMITTED BY DEPTS	BUDGET ADJUSTMENTS				APPROVED ANNUAL TOWN BUDGET	CHANGE FROM		
						FIRST SELECTMAN	TOWN COUNCIL	BOARD OF FINANCE	TOTAL ADJUSTMENTS		2021-22 TO 2022-23 \$ CHG	% CHG	
GENERAL GOVERNMENT	DEPTS 005 - 0250												
FIRST SELECTMAN:	Dept 0005	ACTUAL	YTD ACTUAL	REVISED BUDGET									
1001-10-15101-0005-150001	FIRST SELECTMAN SALARY ADMIN	\$ 90,998	\$ 48,999	90,998	103,895	\$ -	\$ -	\$ -	\$ -	\$ 103,895	\$ 12,897	14.17%	
1001-10-15101-0005-150003	FIRST SELECTMAN SALARY OTHER	\$ 52,779	\$ 30,208	56,100	101,600	\$ -	\$ -	\$ -	\$ -	\$ 101,600	\$ 45,500	81.11%	
1001-10-15101-0005-150005	FIRST SELECTMAN SALARY PT	\$ 27,902	\$ 10,522	33,000	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (33,000)	-100.00%	
1001-10-15101-0005-153065	FIRST SELECTMAN CONSULTING	\$ 4,500	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
1001-10-15101-0005-153385	FIRST SELECTMAN OFFICE EXP	\$ 4,451	\$ 1,092	5,150	4,300	\$ -	\$ -	\$ -	\$ -	\$ 4,300	\$ (850)	-16.50%	
1001-10-15101-0005-153579	FIRST SELECTMAN VEHICLE FUEL	\$ 518	\$ 305	750	900	\$ -	\$ -	\$ -	\$ -	\$ 900	\$ 150	20.00%	
1001-10-15101-0005-153580	FIRST SELECTMAN VEHICLE EXP	\$ -	\$ -	250	250	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ -	0.00%	
1001-10-15101-0005-153594	FIRST SELECTMAN CAPITAL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
	TOTAL FIRST SELECTMAN	\$ 181,147	\$ 91,124	186,248	210,945	\$ -	\$ -	\$ -	\$ -	\$ 210,945	\$ 24,697	13.26%	
TOWN ATTORNEY	Dept 0007												
1001-10-15101-0007-150100	GENERAL & SPECIAL COUNSEL, INCLUDING LITIGATION	\$ 183,579	\$ 77,453	260,000	260,000	\$ -	\$ -	\$ -	\$ -	\$ 260,000	\$ -	0.00%	
1001-10-15101-0007-153385	TOWN ATTORNEY OFFICE EXPENSE	\$ 500	\$ 500	500	500	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ -	0.00%	
	TOTAL TOWN ATTORNEY	\$ 184,079	\$ 77,953	260,500	260,500	\$ -	\$ -	\$ -	\$ -	\$ 260,500	\$ -	0.00%	
TOWN COUNCIL:	Dept 0010												
1001-10-15101-0010-150021	TOWN COUNCIL CLERK	\$ 3,519	\$ 1,000	4,500	3,900	\$ -	\$ -	\$ -	\$ -	\$ 3,900	\$ (600)	-13.33%	
1001-10-15101-0010-153385	TOWN COUNCIL OFFICE EXPENSE	\$ 554	\$ -	800	800	\$ -	\$ -	\$ -	\$ -	\$ 800	\$ -	0.00%	
1001-10-15101-0010-153594	TOWN COUNCIL CAPITAL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
	TOTAL TOWN COUNCIL	\$ 4,073	\$ 1,000	5,300	4,700	\$ -	\$ -	\$ -	\$ -	\$ 4,700	\$ (600)	-11.32%	
BOARD OF FINANCE:	Dept 0020												
1001-10-15101-0020-150021	BOARD OF FINANCE CLERK	\$ 559	\$ -	1,050	1,190	\$ -	\$ -	\$ -	\$ -	\$ 1,190	\$ 140	13.33%	
1001-10-15101-0020-150200	BOARD OF FINANCE AUDIT EXPENSE	\$ 43,000	\$ 50,000	50,000	54,000	\$ -	\$ -	\$ -	\$ -	\$ 54,000	\$ 4,000	8.00%	
1001-10-15101-0020-150205	BOARD OF FINANCE CONTINGENCY	\$ -	\$ -	182,936	200,000	\$ -	\$ (42,183)	\$ 600,000	\$ 557,817	\$ 757,817	\$ 574,881	314.25%	
1001-10-15101-0020-153145	BOARD OF FINANCE EQUIPMENT	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
1001-10-15101-0020-153385	BOARD OF FINANCE OFFICE EXP	\$ 33	\$ 4	200	200	\$ -	\$ -	\$ -	\$ -	\$ 200	\$ -	0.00%	
	TOTAL BOARD OF FINANCE	\$ 43,591	\$ 50,004	234,186	255,390	\$ -	\$ (42,183)	\$ 600,000	\$ 557,817	\$ 813,207	\$ 579,021	247.25%	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

REGISTRARS, TOWN CLERK, TAX COLLECTOR

ACCOUNT	ACCOUNT DESCRIPTION	FISCAL YEAR 2020-2021	FISCAL YEAR 2021-2022	FISCAL YEAR 2021-2022	FISCAL YEAR 2022-2023					BUDGET			
					SUBMITTED BY DEPTS	BUDGET ADJUSTMENTS				APPROVED ANNUAL TOWN BUDGET	CHANGE FROM		
						FIRST SELECTMAN	TOWN COUNCIL	BOARD OF FINANCE	TOTAL ADJUSTMENTS		2021-22 TO 2022-23	% CHG	
ACTUAL	12/31/21 YTD ACTUAL	REVISED BUDGET						\$ CHG	% CHG				
REGISTRARS OF VOTERS:													
	Dept 0030												
1001-10-15101-0030-150001	ROV SALARY ADMIN	\$ 47,000	\$ 25,308	47,000	47,000	\$ -	\$ -	\$ -	\$ -	\$ 47,000	\$ -	0.00%	
1001-10-15101-0030-150003	ROV SALARY OTHER	\$ 25,446	\$ 14,000	26,000	26,000	\$ -	\$ -	\$ -	\$ -	\$ 26,000	\$ -	0.00%	
1001-10-15101-0030-150005	ROV SALARIES PT	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
1001-10-15101-0030-150021	ROV CLERK	\$ 27,610	\$ 7,490	28,200	29,440	\$ -	\$ -	\$ -	\$ -	\$ 29,440	\$ 1,240	4.40%	
1001-10-15101-0030-153145	ROV EQUIPMENT	\$ -	\$ -	500	500	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ -	0.00%	
1001-10-15101-0030-153385	ROV OFFICE EXPENSE	\$ 3,835	\$ 1,586	7,000	7,000	\$ (1,000)	\$ -	\$ -	\$ (1,000)	\$ 6,000	\$ (1,000)	-14.29%	
1001-10-15101-0030-153485	ROV R & M EQUIPMENT	\$ 2,400	\$ 2,700	2,750	2,750	\$ -	\$ -	\$ -	\$ -	\$ 2,750	\$ -	0.00%	
1001-10-15101-0030-153594	ROV CAPITAL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
1001-10-15101-0030-153595	ROV VOTING EXPENSE	\$ 13,619	\$ 5,046	13,500	13,500	\$ -	\$ -	\$ -	\$ -	\$ 13,500	\$ -	0.00%	
	TOTAL REGISTRAR OF VOTERS	\$ 119,911	\$ 56,129	124,950	126,190	\$ (1,000)	\$ -	\$ -	\$ (1,000)	\$ 125,190	\$ 240	0.19%	
TOWN CLERK:													
	Dept 0040												
1001-10-15101-0040-150001	TOWN CLERK SALARY ADMIN	\$ 61,108	\$ 32,904	61,108	74,005	\$ -	\$ -	\$ -	\$ -	\$ 74,005	\$ 12,897	21.11%	
1001-10-15101-0040-150003	TOWN CLERK SALARY OTHER	\$ 87,423	\$ 39,326	89,259	85,754	\$ -	\$ -	\$ -	\$ -	\$ 85,754	\$ (3,505)	-3.93%	
1001-10-15101-0040-150005	TOWN CLERK SALARIES PT	\$ 2,634	\$ 243	3,640	3,948	\$ -	\$ -	\$ -	\$ -	\$ 3,948	\$ 308	8.46%	
1001-10-15101-0040-150300	TOWN CLERK LAND RECORDS	\$ 17,815	\$ 10,086	19,000	23,000	\$ -	\$ -	\$ 2,200	\$ 2,200	\$ 25,200	\$ 6,200	32.63%	
1001-10-15101-0040-150305	TOWN CLERK VITAL STATISTICS	\$ 590	\$ -	500	500	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ -	0.00%	
1001-10-15101-0040-153145	TOWN CLERK EQUIP EXPENSE	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
1001-10-15101-0040-153385	TOWN CLERK OFFICE EXPENSE	\$ 5,132	\$ 2,161	3,900	3,900	\$ -	\$ -	\$ -	\$ -	\$ 3,900	\$ -	0.00%	
1001-10-15101-0040-153440	TOWN CLERK PRINTING	\$ 26	\$ -	2,000	2,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ -	0.00%	
1001-10-15101-0040-153594	TOWN CLERK CAPITAL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
1001-10-15101-0040-153595	TOWN CLERK VOTING EXPENSE	\$ 2,517	\$ 179	2,500	4,500	\$ -	\$ -	\$ -	\$ -	\$ 4,500	\$ 2,000	80.00%	
	TOTAL TOWN CLERK	\$ 177,244	\$ 84,900	181,907	197,607	\$ -	\$ -	\$ 2,200	\$ 2,200	\$ 199,807	\$ 17,900	9.84%	
TAX COLLECTOR:													
	Dept 0050												
1001-10-15101-0050-150001	TAX COLL SALARY ADMIN	\$ 60,000	\$ 32,308	60,000	72,897	\$ -	\$ -	\$ -	\$ -	\$ 72,897	\$ 12,897	21.50%	
1001-10-15101-0050-150003	TAX COLL SALARY OTHER	\$ 61,225	\$ 33,885	62,543	63,940	\$ -	\$ -	\$ -	\$ -	\$ 63,940	\$ 1,397	2.23%	
1001-10-15101-0050-150005	TAX COLL SALARIES PT	\$ 33,229	\$ 15,230	30,400	30,840	\$ -	\$ -	\$ -	\$ -	\$ 30,840	\$ 440	1.45%	
1001-10-15101-0050-150350	TAX COLL DELINQUENT	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
1001-10-15101-0050-153145	TAX COLL EQUIP EXPENSE	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
1001-10-15101-0050-153385	TAX COLL OFFICE EXPENSE	\$ 30,372	\$ 9,183	41,070	41,875	\$ (4,421)	\$ -	\$ -	\$ (4,421)	\$ 37,454	\$ (3,616)	-8.80%	
1001-10-15101-0050-153384	TAX COLL CAPITAL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
	TOTAL TAX COLLECTOR	\$ 184,826	\$ 90,606	194,013	209,552	\$ (4,421)	\$ -	\$ -	\$ (4,421)	\$ 205,131	\$ 11,118	5.73%	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

TREASURER, BOARDS & COMMISSIONS, SENIOR CENTER, ECONOMIC DEVELOPMENT

ACCOUNT	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR 2022-2023					BUDGET			
		2020-2021	2021-2022	2021-2022	BUDGET ADJUSTMENTS				APPROVED ANNUAL TOWN BUDGET	CHANGE FROM			
		ACTUAL	12/31/21 YTD ACTUAL	REVISED BUDGET	SUBMITTED BY DEPTS	FIRST SELECTMAN	TOWN COUNCIL	BOARD OF FINANCE		TOTAL ADJUSTMENTS	2021-22 TO 2022-23	\$ CHG	% CHG
TREASURER:	Dept 0060												
1001-10-15101-0060-150001	TREASURY SALARY ADMIN	\$ 11,056	\$ 5,528	11,056	12,365	\$ -	\$ -	\$ -	\$ -	\$ 12,365	\$ 1,309	11.84%	
	TOTAL TREASURER	\$ 11,056	\$ 5,528	11,056	12,365	\$ -	\$ -	\$ -	\$ -	\$ 12,365	\$ 1,309	11.84%	
BOARDS & COMMISSIONS:	Dept 0070												
1001-10-15101-0070-150400	B&C ARCHIT REVIEW	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
1001-10-15101-0070-150405	B&C BOARD OF ASSESS APPEALS	\$ 543	\$ 169	1,200	1,200	\$ (400)	\$ -	\$ -	\$ (400)	\$ 800	\$ (400)	-33.33%	
1001-10-15101-0070-150410	B&C CONSERVATION COMMISSION	\$ 220	\$ -	600	520	\$ -	\$ -	\$ -	\$ -	\$ 520	\$ (80)	-13.33%	
1001-10-15101-0070-150411	B&C EDC	\$ -	\$ -	250	250	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ -	0.00%	
1001-10-15101-0070-150415	B&C ETHICS BOARD	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
1001-10-15101-0070-150416	B&C WATER POLLUTION	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
1001-10-15101-0070-150420	B&C FARMER'S MARKET	\$ 400	\$ 400	400	400	\$ -	\$ -	\$ -	\$ -	\$ 400	\$ -	0.00%	
1001-10-15101-0070-150425	B&C HISTORIC DISTRICT	\$ 267	\$ -	400	400	\$ -	\$ -	\$ -	\$ -	\$ 400	\$ -	0.00%	
1001-10-15101-0070-150430	B&C INLAND/WETLAND COMM	\$ 2,096	\$ 620	2,500	2,500	\$ (500)	\$ -	\$ -	\$ (500)	\$ 2,000	\$ (500)	-20.00%	
1001-10-15101-0070-150434	B&C PENSION COMMITTEE	\$ 150	\$ -	400	400	\$ (100)	\$ -	\$ -	\$ (100)	\$ 300	\$ (100)	-25.00%	
1001-10-15101-0070-150435	B&C PLANNING & ZONING	\$ 1,587	\$ 630	3,500	2,500	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ (1,000)	-28.57%	
1001-10-15101-0070-150440	B&C ZONING BOARD OF APPEALS	\$ 150	\$ -	650	650	\$ (150)	\$ -	\$ -	\$ (150)	\$ 500	\$ (150)	-23.08%	
1001-10-15101-0070-150441	B&C COMMISSION ON AGING	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
1001-10-15101-0070-150442	B&C YOUTH COMMISSION	\$ -	\$ -	750	750	\$ 750	\$ -	\$ -	\$ 750	\$ 1,500	\$ 750	100.00%	
	TOTAL BOARDS AND COMMISSIONS	\$ 5,413	\$ 1,819	10,650	9,570	\$ (400)	\$ -	\$ -	\$ (400)	\$ 9,170	\$ (1,480)	-13.90%	
ACCOUNT	ACCOUNT DESCRIPTION	FISCAL YEAR 2020-2021	FISCAL YEAR 2021-2022	FISCAL YEAR 2021-2022	FISCAL YEAR 2022-2023					BUDGET			
					BUDGET ADJUSTMENTS				APPROVED ANNUAL TOWN BUDGET	CHANGE FROM			
		ACTUAL	12/31/21 YTD ACTUAL	REVISED BUDGET	SUBMITTED BY DEPTS	FIRST SELECTMAN	TOWN COUNCIL	BOARD OF FINANCE		TOTAL ADJUSTMENTS	2021-22 TO 2022-23	\$ CHG	% CHG
SENIOR CENTER:	Dept 0080												
1001-10-15101-0080-150001	SR CTR SALARY ADMIN	\$ 62,106	\$ 32,815	71,400	71,575	\$ -	\$ -	\$ -	\$ -	\$ 71,575	\$ 175	0.25%	
1001-10-15101-0080-150003	SR CTR SALARY OTHER	\$ 82,913	\$ 33,094	84,659	87,962	\$ -	\$ -	\$ -	\$ -	\$ 87,962	\$ 3,303	3.90%	
1001-10-15101-0080-150005	SR CTR SALARIES PT	\$ 48,911	\$ 23,957	62,291	63,096	\$ -	\$ -	\$ -	\$ -	\$ 63,096	\$ 805	1.29%	
1001-10-15101-0080-150500	SR CTR NUTRITION	\$ 4,618	\$ 3,957	8,350	8,300	\$ -	\$ -	\$ -	\$ -	\$ 8,300	\$ (50)	-0.60%	
1001-10-15101-0080-153075	SR CTR CONTRACTED SERVICES	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
1001-10-15101-0080-153385	SR CTR OFFICE EXPENSE	\$ 1,823	\$ 935	2,400	4,050	\$ -	\$ -	\$ -	\$ -	\$ 4,050	\$ 1,650	68.75%	
1001-10-15101-0080-153390	SR CTR OPERATING EXPENSE	\$ 2,557	\$ 1,312	4,650	3,150	\$ -	\$ -	\$ -	\$ -	\$ 3,150	\$ (1,500)	-32.26%	
1001-10-15101-0080-153485	SR CTR R & M EQUIPMENT	\$ 8,622	\$ 1,518	6,245	31,368	\$ (24,850)	\$ -	\$ -	\$ (24,850)	\$ 6,518	\$ 273	4.37%	
1001-10-15101-0080-153563	SR CTR ELECTRIC	\$ 9,492	\$ 5,996	15,225	15,530	\$ -	\$ -	\$ -	\$ -	\$ 15,530	\$ 305	2.00%	
1001-10-15101-0080-153564	SR CTR HEAT	\$ 7,795	\$ 2,198	8,400	8,400	\$ -	\$ -	\$ -	\$ -	\$ 8,400	\$ -	0.00%	
1001-10-15101-0080-153565	SR CTR-UTILITIES OTHER	\$ 5,156	\$ 2,700	5,603	5,675	\$ -	\$ -	\$ -	\$ -	\$ 5,675	\$ 72	1.29%	
1001-10-15101-0080-153579	SR CTR VEHICLE FUEL	\$ 4,634	\$ 1,561	9,000	12,264	\$ -	\$ -	\$ -	\$ -	\$ 12,264	\$ 3,264	36.27%	
1001-10-15101-0080-153580	SR CTR VEHICLE EXPENSE	\$ 1,464	\$ 1,611	2,000	2,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ -	0.00%	
1001-10-15101-0080-153594	SR CTR CAPITAL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
	TOTAL SENIOR CENTER	\$ 240,091	\$ 111,654	280,223	313,369	\$ (24,850)	\$ -	\$ -	\$ (24,850)	\$ 288,519	\$ 8,296	2.96%	
EDD	Dept 0090												
1001-10-15101-0090-150001	ECONOMIC DEVELOPMENT DEPT SALARY ADMIN	\$ -	\$ 34,327	85,000	85,000	\$ -	\$ -	\$ -	\$ -	\$ 85,000	\$ -	0.00%	
1001-10-15101-0090-150550	ECONOMIC DEVELOPMENT DEPT MARKETING & DEV	\$ 5,767	\$ 935	11,050	11,100	\$ -	\$ -	\$ -	\$ -	\$ 11,100	\$ 50	0.45%	
1001-10-15101-0090-153385	ECONOMIC DEVELOPMENT DEPT OFFICE EXPENSE	\$ 362	\$ -	750	750	\$ (250)	\$ -	\$ -	\$ (250)	\$ 500	\$ (250)	-33.33%	
1001-10-15101-0090-153579	ECONOMIC DEVELOPMENT DEPT VEHICLE FUEL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
1001-10-15101-0090-153580	ECONOMIC DEVELOPMENT DEPT VEHICLE EXPENSE	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
1001-10-15101-0090-153594	ECONOMIC DEVELOPMENT DEPT CAPITAL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
	TOTAL ECONOMIC AND DEVELOPMENT DEPT	\$ 6,129	\$ 35,262	96,800	96,850	\$ (250)	\$ -	\$ -	\$ (250)	\$ 96,600	\$ (200)	-0.21%	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

HUMAN RESOURCES, FINANCE

ACCOUNT	ACCOUNT DESCRIPTION	FISCAL YEAR 2020-2021	FISCAL YEAR 2021-2022	FISCAL YEAR 2021-2022	FISCAL YEAR 2022-2023					BUDGET			
					SUBMITTED BY DEPTS	BUDGET ADJUSTMENTS				APPROVED ANNUAL TOWN BUDGET	CHANGE FROM		
						FIRST SELECTMAN	TOWN COUNCIL	BOARD OF FINANCE	TOTAL ADJUSTMENTS		2021-22 TO 2022-23	% CHG	
HUMAN RESOURCES:													
	Dept 0110	ACTUAL	YTD ACTUAL	REVISED BUDGET									
1001-10-15101-0110-150001	HR SALARY ADMIN	\$ 93,488	\$ 54,562	101,330	101,330	\$ -	\$ -	\$ -	\$ -	\$ 101,330	\$ -	0.00%	
1001-10-15101-0110-150003	HR SALARY OTHER	\$ 32,625	\$ 18,962	33,150	33,150	\$ -	\$ -	\$ -	\$ -	\$ 33,150	\$ -	0.00%	
1001-10-15101-0110-150600	HR EDUCATION	\$ 10,511	\$ 4,312	14,500	17,000	\$ -	\$ -	\$ -	\$ -	\$ 17,000	\$ 2,500	17.24%	
1001-10-15101-0110-150610	HR SAFETY COMMITTEE	\$ 699	\$ 1,893	2,500	2,500	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ -	0.00%	
1001-10-15101-0110-150620	HR WAGE ADJUSTMENTS	\$ -	\$ -	20,491	260,064	\$ -	\$ -	\$ -	\$ -	\$ 260,064	\$ 239,573	1169.16%	
1001-10-15101-0110-150630	HR INSURANCE	\$ 3,155,370	\$ 2,288,164	3,574,732	3,756,221	\$ -	\$ -	\$ -	\$ -	\$ 3,756,221	\$ 181,489	5.08%	
1001-10-15101-0110-150640	HR UNEMPLOYMENT COMPENSATION	\$ 14,597	\$ 3,442	7,000	7,000	\$ -	\$ -	\$ -	\$ -	\$ 7,000	\$ -	0.00%	
1001-10-15101-0110-150650	HR FICA & MEDICARE ER TAXES	\$ 776,508	\$ 392,137	854,419	861,076	\$ -	\$ -	\$ (2,736)	\$ (2,736)	\$ 858,340	\$ 3,921	0.46%	
1001-10-15101-0110-150660	HR LABOR RELATIONS	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
1001-10-15101-0110-150670	HR LEGAL DISABILITY	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
1001-10-15101-0110-150680	HR AMERICAN DISABILITIES ACT	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
1001-10-15101-0110-150690	HR LOSS CONTROL	\$ 19,266	\$ 9,753	26,410	25,900	\$ (1,000)	\$ -	\$ -	\$ (1,000)	\$ 24,900	\$ (1,510)	-5.72%	
1001-10-15101-0110-153075	HR CONTRACTED SERVICES	\$ 18,333	\$ 10,000	20,000	20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	0.00%	
1001-10-15101-0110-153145	HR EQUIPMENT	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
1001-10-15101-0110-153385	HR OFFICE EXPENSE	\$ 1,202	\$ 724	1,800	1,800	\$ -	\$ -	\$ -	\$ -	\$ 1,800	\$ -	0.00%	
1001-10-15101-0110-153409	HR OPEB	\$ 135,439	\$ -	185,602	188,225	\$ -	\$ -	\$ -	\$ -	\$ 188,225	\$ 2,623	1.41%	
1001-10-15101-0110-153410	HR RETIREMENT PLANS	\$ 411,460	\$ 60,799	414,675	425,340	\$ -	\$ -	\$ 3,556	\$ 3,556	\$ 428,895	\$ 14,220	3.43%	
1001-10-15101-0110-153415	HR PERSONNEL ADMINISTRATION	\$ 826	\$ 210	1,000	1,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ -	0.00%	
1001-10-15101-0110-153430	HR POLICE DISABILITY	\$ 60,155	\$ 31,772	70,000	70,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ -	0.00%	
1001-10-15101-0110-153594	HR CAPITAL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
1001-10-15101-0110-153005	HR ADMINISTRATION CHARGEBACK	\$ (5,100)	\$ (2,640)	(5,280)	(5,280)	\$ (120)	\$ -	\$ -	\$ (120)	\$ (5,400)	\$ (120)	2.27%	
	TOTAL HUMAN RESOURCES	\$ 4,725,380	\$ 2,874,089	5,322,329	5,765,326	\$ (1,120)	\$ -	\$ 820	\$ (300)	\$ 5,765,026	\$ 442,697	8.32%	
FINANCE:													
	Dept 0125												
1001-10-15101-0120-150001	FINANCE SALARY ADMIN	\$ 56,561	\$ 30,154	108,826	56,100	\$ -	\$ -	\$ -	\$ -	\$ 56,100	\$ (52,726)	-48.45%	
1001-10-15101-0120-150003	FINANCE SALARY OTHER	\$ 204,249	\$ 125,268	198,064	287,204	\$ -	\$ -	\$ -	\$ -	\$ 287,204	\$ 89,140	45.01%	
1001-10-15101-0120-150005	FINANCE SALARY-PT	\$ 63,864	\$ 15,763	59,694	24,336	\$ -	\$ -	\$ -	\$ -	\$ 24,336	\$ (35,358)	-59.23%	
1001-10-15101-0120-150700	FINANCE BANK EXPENSE	\$ 837	\$ 859	865	865	\$ -	\$ -	\$ -	\$ -	\$ 865	\$ -	0.00%	
1001-10-15101-0120-153005	FINANCE WMNR ADMIN CHGBK	\$ (33,048)	\$ (17,112)	(34,224)	(34,224)	\$ (776)	\$ -	\$ -	\$ (776)	\$ (35,000)	\$ (776)	2.27%	
1001-10-15101-0120-153385	FINANCE OFFICE EXPENSE	\$ 8,949	\$ 1,923	8,900	11,900	\$ (3,600)	\$ -	\$ -	\$ (3,600)	\$ 8,300	\$ (600)	-6.74%	
1001-10-15101-0120-153485	FINANCE R&M EQUIPMENT	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
1001-10-15101-0120-153594	FINANCE CAPITAL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
	TOTAL FINANCE	\$ 301,413	\$ 156,854	342,125	346,181	\$ (4,376)	\$ -	\$ -	\$ (4,376)	\$ 341,805	\$ (320)	-0.09%	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

INFORMATION TECHNOLOGY, ASSESSOR, ENGINEERING

ACCOUNT	ACCOUNT DESCRIPTION	FISCAL YEAR 2020-2021	FISCAL YEAR 2021-2022	FISCAL YEAR 2021-2022	FISCAL YEAR 2022-2023					BUDGET		
					SUBMITTED BY DEPTS	BUDGET ADJUSTMENTS				APPROVED ANNUAL TOWN BUDGET	CHANGE FROM	
						FIRST SELECTMAN	TOWN COUNCIL	BOARD OF FINANCE	TOTAL ADJUSTMENTS		2021-22 TO 2022-23 \$ CHG	% CHG
INFORMATION TECH:												
	Dept 0125	ACTUAL	12/31/21 YTD ACTUAL	REVISED BUDGET								
1001-10-15101-0125-150001	IT SALARY ADMIN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15101-0125-150003	IT SALARY OTHER	\$ 372,979	\$ 185,446	\$ 386,905	\$ 397,773	\$ -	\$ -	\$ -	\$ -	\$ 397,773	\$ 10,868	2.81%
1001-10-15101-0125-150005	IT SALARY PT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15101-0125-150750	IT AUDIO/VISUAL	\$ 949	\$ 526	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ -	0.00%
1001-10-15101-0125-150751	IT TONER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15101-0125-150752	IT REPAIRS	\$ 15,015	\$ 12,562	\$ 15,800	\$ 15,950	\$ -	\$ -	\$ -	\$ -	\$ 15,950	\$ 150	0.95%
1001-10-15101-0125-150753	IT MUNIS	\$ 61,252	\$ 31,313	\$ 63,089	\$ 64,982	\$ -	\$ -	\$ -	\$ -	\$ 64,982	\$ 1,893	3.00%
1001-10-15101-0125-150754	IT WIDE AREA NETWORK	\$ 36,266	\$ 17,500	\$ 38,000	\$ 36,000	\$ -	\$ -	\$ -	\$ -	\$ 36,000	\$ (2,000)	-5.26%
1001-10-15101-0125-153060	IT COMMUNICATIONS	\$ 95,931	\$ 57,585	\$ 96,080	\$ 103,100	\$ -	\$ -	\$ -	\$ -	\$ 103,100	\$ 7,020	7.31%
1001-10-15101-0125-153075	IT CONTRACTED SERVICES	\$ 55,950	\$ 45,889	\$ 63,300	\$ 70,840	\$ 23,600	\$ -	\$ -	\$ 23,600	\$ 94,440	\$ 31,140	49.19%
1001-10-15101-0125-153105	IT DATA PROCESSING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15101-0125-153385	IT OFFICE EXPENSE	\$ 536	\$ 199	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ -	0.00%
1001-10-15101-0125-153530	IT TECHNOLOGY PLAN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15101-0125-153594	IT CAPITAL	\$ 7,533	\$ 6,956	\$ 7,000	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ 7,000	\$ -	0.00%
	TOTAL IT	\$ 646,410	\$ 357,976	\$ 672,174	\$ 697,645	\$ 23,600	\$ -	\$ -	\$ 23,600	\$ 721,245	\$ 49,071	7.30%
ASSESSOR:												
	Dept 0130											
1001-10-15101-0130-150001	ASSESSOR SALARY ADMIN	\$ 78,630	\$ 43,231	\$ 80,201	\$ 82,003	\$ -	\$ -	\$ -	\$ -	\$ 82,003	\$ 1,802	2.25%
1001-10-15101-0130-150003	ASSESSOR SALARY OTHER	\$ 148,319	\$ 70,372	\$ 153,436	\$ 156,278	\$ -	\$ -	\$ -	\$ -	\$ 156,278	\$ 2,842	1.85%
1001-10-15101-0130-153065	ASSESSOR CONSULTANT FEES	\$ 3,000	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	0.00%
1001-10-15101-0130-153385	ASSESSOR OFFICE EXPENSE	\$ 7,732	\$ 1,877	\$ 11,900	\$ 13,225	\$ 1,515	\$ -	\$ -	\$ 1,515	\$ 14,740	\$ 2,840	23.87%
1001-10-15101-0130-153579	ASSESSOR VEHICLE FUEL	\$ 25	\$ 34	\$ 150	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ 150	\$ -	0.00%
1001-10-15101-0130-153580	ASSESSOR VEHICLE EXPENSE	\$ -	\$ -	\$ 500	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ -	0.00%
1001-10-15101-0130-153594	ASSESSOR CAPITAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL ASSESSORS	\$ 237,706	\$ 115,514	\$ 251,187	\$ 257,156	\$ 1,515	\$ -	\$ -	\$ 1,515	\$ 258,671	\$ 7,484	2.98%
ENGINEERING:												
	Dept 0140											
1001-10-15101-0140-150001	ENGINEERING SALARY ADMIN	\$ 110,971	\$ 61,175	\$ 113,311	\$ 115,853	\$ (115,853)	\$ -	\$ -	\$ (115,853)	\$ -	\$ (113,311)	-100.00%
1001-10-15101-0140-150003	ENGINEERING SALARY OTHER	\$ 98,414	\$ 53,190	\$ 100,449	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (100,449)	-100.00%
1001-10-15101-0140-150005	ENGINEERING SALARY PT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15101-0140-153065	ENGINEERING CONSULTING FEES	\$ 188	\$ -	\$ 4,000	\$ 4,000	\$ (4,000)	\$ -	\$ -	\$ (4,000)	\$ -	\$ (4,000)	-100.00%
1001-10-15101-0140-153145	ENGINEERING EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15101-0140-153385	ENGINEERING OFFICE EXPENSE	\$ 1,850	\$ 1,625	\$ 2,835	\$ 2,835	\$ (2,835)	\$ -	\$ -	\$ (2,835)	\$ -	\$ (2,835)	-100.00%
1001-10-15101-0140-153390	ENGINEERING OPERATING EXP	\$ 408	\$ 133	\$ 800	\$ 900	\$ (900)	\$ -	\$ -	\$ (900)	\$ -	\$ (800)	-100.00%
1001-10-15101-0140-153579	ENGINEERING VEHICLE FUEL	\$ 49	\$ -	\$ 250	\$ 250	\$ (250)	\$ -	\$ -	\$ (250)	\$ -	\$ (250)	-100.00%
1001-10-15101-0140-153580	ENGINEERING VEHICLE EXPENSE	\$ 306	\$ -	\$ 500	\$ 500	\$ (500)	\$ -	\$ -	\$ (500)	\$ -	\$ (500)	-100.00%
1001-10-15101-0140-153594	ENGINEERING CAPITAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL ENGINEERING	\$ 212,185	\$ 116,123	\$ 222,145	\$ 124,338	\$ (124,338)	\$ -	\$ -	\$ (124,338)	\$ -	\$ (222,145)	-100.00%

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

INLAND/WETLANDS, BUILDING, PLANNING & ZONING

ACCOUNT	ACCOUNT DESCRIPTION	FISCAL YEAR 2020-2021	FISCAL YEAR 2021-2022	FISCAL YEAR 2021-2022	FISCAL YEAR 2022-2023					BUDGET			
					SUBMITTED BY DEPTS	BUDGET ADJUSTMENTS			APPROVED ANNUAL TOWN BUDGET	CHANGE FROM 2021-22 TO 2022-23			
						FIRST SELECTMAN	TOWN COUNCIL	BOARD OF FINANCE		TOTAL ADJUSTMENTS	\$ CHG	% CHG	
INLAND/WETLANDS:													
	Dept 0145	ACTUAL	YTD ACTUAL	REVISED BUDGET									
1001-10-15101-0145-150001	I/W SALARY ADMIN	\$ 50,871	\$ -	56,741	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (56,741)	-100.00%
1001-10-15101-0145-150003	I/W SALARY OTHER	\$ 25,372	\$ 15,306	25,935	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (25,935)	-100.00%
1001-10-15101-0145-150005	I/W SALARY PT	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15101-0145-153065	I/W CONSULTANT FEES	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15101-0145-153145	I/W EQUIPMENT	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%
1001-10-15101-0145-153385	I/W OFFICE EXPENSE	\$ 2,732	\$ 286	350	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (350)	-100.00%
1001-10-15101-0145-153390	I/W OPERATING EXPENSE	\$ 113	\$ 418	3,200	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,200)	-100.00%
1001-10-15101-0145-153579	I/W VEHICLE FUEL	\$ 179	\$ -	250	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (250)	-100.00%
1001-10-15101-0145-153580	I/W VEHICLE EXPENSE	\$ -	\$ -	500	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (500)	-100.00%
1001-10-15101-0145-153594	I/W CAPITAL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL INLAND/WETLANDS	\$ 79,267	\$ 16,010	86,976	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (86,976)	-100.00%
BUILDING:													
	Dept 0150												
1001-10-15101-0150-150001	BUILDING SALARY ADMIN	\$ 83,549	\$ 46,145	85,313	86,772	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 86,772	\$ 1,459	1.71%
1001-10-15101-0150-150003	BUILDING SALARY OTHER	\$ 47,525	\$ 49,138	114,454	114,799	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 114,799	\$ 345	0.30%
1001-10-15101-0150-150005	BUILDING SALARY PT	\$ 30,420	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15101-0150-153065	BUILDING CONSULTANT FEES	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15101-0150-153145	BUILDING EQUIPMENT	\$ -	\$ -	200	200	\$ (200)	\$ -	\$ -	\$ (200)	\$ -	\$ -	\$ (200)	-100.00%
1001-10-15101-0150-153385	BUILDING OFFICE EXPENSE	\$ 2,920	\$ 1,614	5,524	5,046	\$ (1,400)	\$ -	\$ -	\$ (1,400)	\$ 3,646	\$ (1,878)	\$ -	-34.00%
1001-10-15101-0150-153579	BUILDING VEHICLE FUEL	\$ 871	\$ 419	1,000	1,241	\$ -	\$ -	\$ -	\$ -	\$ 1,241	\$ 241	\$ 241	24.10%
1001-10-15101-0150-153580	BUILDING VEHICLE EXPENSE	\$ 451	\$ 529	1,200	900	\$ -	\$ -	\$ -	\$ -	\$ 900	\$ (300)	\$ -	-25.00%
1001-10-15101-0150-153594	BUILDING CAPITAL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL BUILDING	\$ 165,735	\$ 97,845	207,691	208,958	\$ (1,600)	\$ -	\$ -	\$ (1,600)	\$ 207,358	\$ (333)	\$ -	-0.16%
PLANNING & ZONING:													
	Dept 0155												
1001-10-15101-0155-150001	P&Z SALARY ADMIN	\$ 153,902	\$ 62,631	166,833	175,064	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175,064	\$ 8,231	4.93%
1001-10-15101-0155-150003	P&Z SALARY OTHER	\$ 39,022	\$ 19,390	42,831	97,998	\$ 78,221	\$ -	\$ -	\$ 78,221	\$ 176,219	\$ 133,388	\$ -	311.43%
1001-10-15101-0155-153065	P&Z CONSULTANT FEES	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15101-0155-153385	P&Z OFFICE EXPENSE	\$ 12,860	\$ 2,980	13,900	13,150	\$ 1,950	\$ -	\$ -	\$ 1,950	\$ 15,100	\$ 1,200	\$ -	8.63%
1001-10-15101-0155-153440	P&Z PRINTING	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15101-0155-153485	P&Z R & M EQUIPMENT	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15101-0155-153579	P&Z VEHICLE FUEL	\$ -	\$ -	-	-	\$ 800	\$ -	\$ -	\$ 800	\$ 800	\$ 800	\$ -	0.00%
1001-10-15101-0155-153580	P&Z VEHICLE EXPENSE	\$ -	\$ -	-	-	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0.00%
1001-10-15101-0155-153594	P&Z CAPITAL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	PLANNING & ZONING	\$ 205,784	\$ 85,001	223,564	286,212	\$ 81,971	\$ -	\$ -	\$ 81,971	\$ 368,183	\$ 144,619	\$ -	64.69%

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

P&Z ENFORCEMENT, TOWN HALL MAINTENANCE

ACCOUNT	ACCOUNT DESCRIPTION	FISCAL YEAR 2020-2021	FISCAL YEAR 2021-2022	FISCAL YEAR 2021-2022	FISCAL YEAR 2022-2023					BUDGET		
					SUBMITTED BY DEPTS	BUDGET ADJUSTMENTS			APPROVED ANNUAL TOWN BUDGET	CHANGE FROM		
						FIRST SELECTMAN	TOWN COUNCIL	BOARD OF FINANCE		TOTAL ADJUSTMENTS	2021-22 TO 2022-23	
		ACTUAL	12/31/21 YTD ACTUAL	REVISED BUDGET						\$ CHG	% CHG	
P&Z ENFORCEMENT		Dept 0156										
1001-10-15101-0156-150003	ZONING & WETLANDS ENF SALARY OTHER	\$ 63,617	\$ 23,695	65,225	78,221	\$ (78,221)	\$ -	\$ -	\$ (78,221)	\$ -	\$ (65,225)	-100.00%
1001-10-15101-0156-150005	ZONING & WETLANDS ENF SALARY PT	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15101-0156-150950	ZONING & WETLANDS ENF HEARING OFFICER	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15101-0156-153385	ZONING & WETLANDS ENF OFFICE EXPENSE	\$ 533	\$ -	550	550	\$ (550)	\$ -	\$ -	\$ (550)	\$ -	\$ (550)	-100.00%
1001-10-15101-0156-153579	ZONING & WETLANDS ENF VEHICLE FUEL	\$ 256	\$ 204	350	350	\$ (350)	\$ -	\$ -	\$ (350)	\$ -	\$ (350)	-100.00%
1001-10-15101-0156-153580	ZONING & WETLANDS ENF VEHICLE EXPENSE	\$ 46	\$ -	600	600	\$ (600)	\$ -	\$ -	\$ (600)	\$ -	\$ (600)	-100.00%
1001-10-15101-0156-153594	ZONING & WETLANDS ENF CAPITAL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
PLANNING AND ZONING ENFORCEMENT		\$ 64,452	\$ 23,899	66,725	79,721	\$ (79,721)	\$ -	\$ -	\$ (79,721)	\$ -	\$ (66,725)	-100.00%
TOTAL PLANNING & ZONING		\$ 270,237	\$ 108,900	290,289	365,933	\$ 2,250	\$ -	\$ -	\$ 2,250	\$ 368,183	\$ 77,894	26.83%
TH MAINTENANCE		Dept 0160										
1001-10-15101-0160-150003	TH MAINT SALARY OTHER	\$ 104,778	\$ 49,827	98,872	101,086	\$ -	\$ -	\$ -	\$ -	\$ 101,086	\$ 2,214	2.24%
1001-10-15101-0160-150015	TH MAINT SALARY OVERTIME	\$ -	\$ 872	10,159	10,388	\$ -	\$ -	\$ -	\$ -	\$ 10,388	\$ 229	2.25%
1001-10-15101-0160-151040	TH MAINT WATER	\$ 4,504	\$ 2,850	6,030	4,375	\$ -	\$ -	\$ -	\$ -	\$ 4,375	\$ (1,655)	-27.45%
1001-10-15101-0160-153075	TH MAINT CONTRACTED SVCS	\$ 141,070	\$ 55,996	125,066	124,733	\$ -	\$ -	\$ -	\$ -	\$ 124,733	\$ (333)	-0.27%
1001-10-15101-0160-153145	TH MAINT EQUIPMENT	\$ -	\$ -	1,130	500	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ (630)	-55.75%
1001-10-15101-0160-153390	TH MAINT OPERATING EXPENSE	\$ 38,443	\$ 16,303	43,770	44,800	\$ -	\$ -	\$ (1,920)	\$ (1,920)	\$ 42,880	\$ (890)	-2.03%
1001-10-15101-0160-153563	TH MAINT ELECTRIC	\$ 97,785	\$ 50,066	118,265	121,731	\$ -	\$ -	\$ -	\$ -	\$ 121,731	\$ 3,466	2.93%
1001-10-15101-0160-153564	TH MAINT HEAT	\$ 33,072	\$ 8,677	40,365	59,220	\$ -	\$ -	\$ -	\$ -	\$ 59,220	\$ 18,855	46.71%
1001-10-15101-0160-153579	TH MAINT VEHICLE FUEL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15101-0160-153594	TH MAINT CAPITAL	\$ 9,786	\$ -	92,064	93,912	\$ -	\$ -	\$ -	\$ -	\$ 93,912	\$ 1,848	2.01%
TOTAL TOWN HALL MAINTENANCE		\$ 429,438	\$ 184,592	535,721	560,745	\$ -	\$ -	\$ (1,920)	\$ (1,920)	\$ 558,825	\$ 23,104	4.31%

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

SPECIAL PROGRAMS, REGIONAL PROGRAMS

ACCOUNT	ACCOUNT DESCRIPTION	FISCAL YEAR 2020-2021	FISCAL YEAR 2021-2022	FISCAL YEAR 2021-2022	FISCAL YEAR 2022-2023					BUDGET			
					SUBMITTED BY DEPTS	BUDGET ADJUSTMENTS				APPROVED ANNUAL TOWN BUDGET	CHANGE FROM		
						FIRST SELECTMAN	TOWN COUNCIL	BOARD OF FINANCE	TOTAL ADJUSTMENTS		2021-22 TO 2022-23		
SPECIAL PROGRAMS:													
	Dept 0200	ACTUAL	YTD ACTUAL	REVISED BUDGET									
1001-10-15101-0200-151210	SP C-MED COMMUN CONT	\$ 89,047	\$ 90,949	90,949	93,021	\$ -	\$ -	\$ -	\$ -	\$ 93,021	\$ 2,072	2.28%	
1001-10-15101-0200-151240	SP MEMORIAL DAY PARADE	\$ 1,787	\$ -	3,000	3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -	0.00%	
1001-10-15101-0200-151270	SP VOL FIRE TAX INCENTIVE	\$ 54,073	\$ 48,088	56,000	56,000	\$ -	\$ -	\$ -	\$ -	\$ 56,000	\$ -	0.00%	
	TOTAL SPECIAL PROGRAMS	\$ 144,907	\$ 139,038	149,949	152,021	\$ -	\$ -	\$ -	\$ -	\$ 152,021	\$ 2,072	1.38%	
REGIONAL PROGRAMS:													
	Dept 0250												
1001-10-15101-0250-151300	RP CT CONF OF MUNICIPALITIES	\$ 12,053	\$ 12,053	12,053	12,053	\$ -	\$ -	\$ -	\$ -	\$ 12,053	\$ -	0.00%	
1001-10-15101-0250-151310	RP CT SMALL TOWN	\$ 1,275	\$ 1,275	1,275	1,275	\$ -	\$ -	\$ -	\$ -	\$ 1,275	\$ -	0.00%	
1001-10-15101-0250-151320	RP LAKE ZOAR AUTHORITY	\$ 19,783	\$ 23,708	23,708	26,783	\$ -	\$ -	\$ -	\$ -	\$ 26,783	\$ 3,075	12.97%	
1001-10-15101-0250-151330	RP REGIONAL COUNCIL OF GOVERNMENT	\$ 8,876	\$ 8,876	8,876	8,876	\$ -	\$ -	\$ -	\$ -	\$ 8,876	\$ -	0.00%	
1001-10-15101-0250-151340	RP SOUTHWEST CONSERVATION DISTRICT	\$ 1,500	\$ 1,500	1,500	1,500	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ -	0.00%	
1001-10-15101-0250-151350	RP PROBATE COURT	\$ 5,862	\$ -	5,900	5,934	\$ -	\$ -	\$ -	\$ -	\$ 5,934	\$ 34	0.58%	
1001-10-15101-0250-151370	RP HUB-RYASAP	\$ -	\$ -	1,500	1,500	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ -	0.00%	
	TOTAL REGIONAL PROGRAMS	\$ 49,349	\$ 47,412	54,812	57,921	\$ -	\$ -	\$ -	\$ -	\$ 57,921	\$ 3,109	5.67%	
	TOTAL GENERAL GOVERNMENT	\$ 8,422,464	\$ 4,820,331	9,721,232	10,233,265	\$ (134,990)	\$ (42,183)	\$ 601,100	\$ 423,927	\$ 10,657,191	\$ 935,960	9.63%	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

POLICE - ADMINISTRATION, PERSONNEL, OPERATIONS

ACCOUNT	ACCOUNT DESCRIPTION	FISCAL YEAR 2020-2021	FISCAL YEAR 2021-2022	FISCAL YEAR 2021-2022	FISCAL YEAR 2022-2023					BUDGET			
					SUBMITTED BY DEPTS	BUDGET ADJUSTMENTS				APPROVED ANNUAL TOWN BUDGET	CHANGE FROM		
						FIRST SELECTMAN	TOWN COUNCIL	BOARD OF FINANCE	TOTAL ADJUSTMENTS		2021-22 TO 2022-23	% CHG	
PUBLIC SAFETY	DEPTS 0300 - 0460												
POLICE ADMIN:	Dept 0300	ACTUAL	YTD ACTUAL	REVISED BUDGET									
1001-10-15103-0300-150001	POL SALARY ADMIN	\$ 125,386	\$ 68,866	127,894	127,894	\$ -	\$ -	\$ -	\$ -	\$ 127,894	\$ -	0.00%	
1001-10-15103-0300-150003	POL SALARY OTHER	\$ 288,018	\$ 158,041	299,552	300,652	\$ -	\$ -	\$ -	\$ -	\$ 300,652	\$ 1,100	0.37%	
1001-10-15103-0300-153385	POL OFFICE-EXPENSE	\$ 9,244	\$ 5,218	11,120	11,120	\$ -	\$ -	\$ -	\$ -	\$ 11,120	\$ -	0.00%	
	TOTAL POLICE ADMINISTRATION	\$ 422,648	\$ 232,125	438,566	439,666	\$ -	\$ -	\$ -	\$ -	\$ 439,666	\$ 1,100	0.25%	
POLICE PERSONNEL:	Dept 0305												
1001-10-15103-0305-150007	POL SALARY UNIFORM	\$ 2,979,053	\$ 1,457,810	3,264,399	3,288,677	\$ -	\$ -	\$ -	\$ -	\$ 3,288,677	\$ 24,279	0.74%	
1001-10-15103-0305-150009	POL SALARY DISPATCHER	\$ 387,064	\$ 192,033	475,834	470,156	\$ -	\$ -	\$ -	\$ -	\$ 470,156	\$ (5,678)	-1.19%	
1001-10-15103-0305-150011	POL SALARY AUXILIARY STAFF	\$ 33,184	\$ 15,758	29,855	29,855	\$ -	\$ -	\$ -	\$ -	\$ 29,855	\$ -	0.00%	
1001-10-15103-0305-150013	POL SALARY HOLIDAY	\$ 116,853	\$ 70,880	155,226	153,921	\$ -	\$ -	\$ -	\$ -	\$ 153,921	\$ (1,306)	-0.84%	
1001-10-15103-0305-150015	POL SALARY OVERTIME	\$ 226,650	\$ 123,636	259,430	351,848	\$ (70,918)	\$ -	\$ -	\$ (70,918)	\$ 280,930	\$ 21,500	8.29%	
1001-10-15103-0305-150017	POL SALARY O/T TACTICAL	\$ 16,751	\$ 13,055	36,593	38,761	\$ -	\$ -	\$ -	\$ -	\$ 38,761	\$ 2,169	5.93%	
1001-10-15103-0305-151500	POL UNIFORM ALLOWANCE	\$ 62,671	\$ 18,632	65,178	65,299	\$ -	\$ -	\$ -	\$ -	\$ 65,299	\$ 121	0.19%	
1001-10-15103-0305-153410	POL PENSION	\$ 837,808	\$ 411,389	867,685	925,714	\$ -	\$ 7,591	\$ -	\$ 7,591	\$ 933,305	\$ 65,619	7.56%	
	TOTAL POLICE PERSONNEL	\$ 4,660,034	\$ 2,303,194	5,154,200	5,324,230	\$ (70,918)	\$ 7,591	\$ -	\$ (63,327)	\$ 5,260,903	\$ 106,703	2.07%	
POLICE OPERATIONS:	Dept 0310												
1001-10-15103-0310-151505	POL SAFETY EQUIPMENT	\$ 29,796	\$ 6,600	35,725	36,488	\$ -	\$ -	\$ -	\$ -	\$ 36,488	\$ 763	2.14%	
1001-10-15103-0310-151510	POL NEW POLICE CARS	\$ 85,905	\$ -	100,343	151,310	\$ (75,280)	\$ -	\$ -	\$ (75,280)	\$ 76,030	\$ (24,313)	-24.23%	
1001-10-15103-0310-151515	POL EMERGENCY FUND & SCHOOL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
1001-10-15103-0310-151516	POL TRAINING	\$ 28,711	\$ 17,514	29,650	30,200	\$ -	\$ -	\$ -	\$ -	\$ 30,200	\$ 550	1.85%	
1001-10-15103-0310-151520	POL AUDIO/VISUAL	\$ 2,284	\$ 1,568	2,800	2,800	\$ -	\$ -	\$ -	\$ -	\$ 2,800	\$ -	0.00%	
1001-10-15103-0310-151525	POL DETECTIVE BUREAU	\$ 6,054	\$ 4,000	7,050	7,050	\$ -	\$ -	\$ -	\$ -	\$ 7,050	\$ -	0.00%	
1001-10-15103-0310-151530	POL TRAFFIC CONTROL	\$ 2,670	\$ 5,947	8,520	9,830	\$ -	\$ -	\$ -	\$ -	\$ 9,830	\$ 1,310	15.38%	
1001-10-15103-0310-151535	POL RADIO	\$ 28,578	\$ 4,418	38,730	158,385	\$ (150,000)	\$ -	\$ -	\$ (150,000)	\$ 8,385	\$ (30,345)	-78.35%	
1001-10-15103-0310-151540	POL RECORD ROOM	\$ 23,831	\$ 22,470	26,219	27,930	\$ -	\$ -	\$ -	\$ -	\$ 27,930	\$ 1,711	6.53%	
1001-10-15103-0310-151545	POL RANGE MAINTENANCE	\$ 395	\$ 209	1,350	1,350	\$ -	\$ -	\$ -	\$ -	\$ 1,350	\$ -	0.00%	
1001-10-15103-0310-151550	POL YOUTH BUREAU	\$ 3,760	\$ 1,054	3,800	3,800	\$ -	\$ -	\$ -	\$ -	\$ 3,800	\$ -	0.00%	
1001-10-15103-0310-151555	POL CRIME PREVENTION	\$ 4,623	\$ 3,052	5,900	5,900	\$ -	\$ -	\$ -	\$ -	\$ 5,900	\$ -	0.00%	
1001-10-15103-0310-151560	POL ABANDON VEH EXP	\$ 428	\$ 88	500	500	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ -	0.00%	
1001-10-15103-0310-153060	POL COMMUNICATIONS	\$ 7,805	\$ 4,052	12,135	12,285	\$ -	\$ -	\$ -	\$ -	\$ 12,285	\$ 150	1.24%	
1001-10-15103-0310-153145	POL EQUIPMENT	\$ 18,521	\$ 8,987	24,375	31,315	\$ (5,400)	\$ -	\$ -	\$ (5,400)	\$ 25,915	\$ 1,540	6.32%	
1001-10-15103-0310-153390	POL OPERATING EXPENSE	\$ 67,227	\$ 67,234	75,115	86,657	\$ -	\$ -	\$ -	\$ -	\$ 86,657	\$ 11,542	15.37%	
1001-10-15103-0310-153579	POL VEHICLE FUEL	\$ 75,952	\$ 20,284	77,250	102,200	\$ -	\$ -	\$ -	\$ -	\$ 102,200	\$ 24,950	32.30%	
1001-10-15103-0310-153580	POLVEHICLE-EXPENSE	\$ 42,334	\$ 25,431	48,940	47,420	\$ -	\$ -	\$ -	\$ -	\$ 47,420	\$ (1,520)	-3.11%	
1001-10-15103-0310-153594	POL CAPITAL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
	TOTAL POLICE OPERATIONS	\$ 428,873	\$ 192,909	498,402	715,420	\$ (230,680)	\$ -	\$ -	\$ (230,680)	\$ 484,740	\$ (13,662)	-2.74%	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

ANIMAL CONTROL, PARK RANGER, MONROE VOLUNTEER FIRE DEPT

ACCOUNT	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR 2022-2023					BUDGET			
		2020-2021	2021-2022	2021-2022	BUDGET ADJUSTMENTS				APPROVED ANNUAL TOWN BUDGET	CHANGE FROM			
		ACTUAL	12/31/21 YTD ACTUAL	REVISED BUDGET	SUBMITTED BY DEPTS	FIRST SELECTMAN	TOWN COUNCIL	BOARD OF FINANCE		TOTAL ADJUSTMENTS	2021-22 TO 2022-23	% CHG	
ANIMAL CONTROL: Dept 0315													
1001-10-15103-0315-150003	AC SALARY OTHER	\$ 74,046	\$ 33,910	70,589	72,167	\$ -	\$ -	\$ (15,321)	\$ (15,321)	\$ 56,845	\$ (13,743)	-19.47%	
1001-10-15103-0315-150005	AC SALARY PT	\$ 39,137	\$ 12,489	53,482	53,586	\$ -	\$ -	\$ -	\$ -	\$ 53,586	\$ 104	0.19%	
1001-10-15103-0315-150015	AC OVERTIME	\$ -	\$ 2,840	5,166	5,281	\$ -	\$ -	\$ (2,490)	\$ (2,490)	\$ 2,790	\$ (2,376)	-45.98%	
1001-10-15103-0315-153045	AC BUILDING & GROUND MAINTENANCE	\$ 2,461	\$ 2,695	3,000	3,475	\$ -	\$ -	\$ -	\$ -	\$ 3,475	\$ 475	15.83%	
1001-10-15103-0315-153145	AC EQUIPMENT	\$ -	\$ -	-	450	\$ -	\$ -	\$ -	\$ -	\$ 450	\$ 450	0.00%	
1001-10-15103-0315-153390	AC OPERATING EXPENSE	\$ 4,387	\$ 2,591	8,085	8,225	\$ (1,000)	\$ -	\$ -	\$ (1,000)	\$ 7,225	\$ (860)	-10.64%	
1001-10-15103-0315-153563	AC ELECTRIC	\$ 2,920	\$ 1,189	3,580	4,332	\$ -	\$ -	\$ -	\$ -	\$ 4,332	\$ 752	21.01%	
1001-10-15103-0315-153564	AC HEAT	\$ 3,484	\$ 669	4,950	4,950	\$ -	\$ -	\$ -	\$ -	\$ 4,950	\$ -	0.00%	
1001-10-15103-0315-153579	AC VEHICLE FUEL	\$ 1,593	\$ 411	1,957	2,482	\$ -	\$ -	\$ -	\$ -	\$ 2,482	\$ 525	26.83%	
1001-10-15103-0315-153580	AC VEHICLE EXPENSE	\$ -	\$ 255	900	900	\$ -	\$ -	\$ -	\$ -	\$ 900	\$ -	0.00%	
TOTAL ANIMAL CONTROL		\$ 128,028	\$ 57,048	151,709	155,848	\$ (1,000)	\$ -	\$ (17,812)	\$ (18,812)	\$ 137,036	\$ (14,673)	-9.67%	
PARK RANGER: Dept 0320													
1001-10-15103-0320-150003	PR SALARY OTHER	\$ 71,070	\$ 30,245	70,888	72,977	\$ -	\$ -	\$ (72,977)	\$ (72,977)	\$ -	\$ (70,888)	-100.00%	
1001-10-15103-0320-150015	PR OVERTIME	\$ -	\$ -	3,779	3,864	\$ -	\$ -	\$ (3,864)	\$ (3,864)	\$ -	\$ (3,779)	-100.00%	
1001-10-15103-0320-153145	PR EQUIPMENT	\$ -	\$ -	800	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (800)	-100.00%	
1001-10-15103-0320-153390	PR OPERATING EXPENSE	\$ 1,053	\$ 47	1,780	1,780	\$ -	\$ -	\$ (1,780)	\$ (1,780)	\$ -	\$ (1,780)	-100.00%	
1001-10-15103-0320-153579	PR VEHICLE FUEL	\$ 1,675	\$ 305	2,266	2,628	\$ -	\$ -	\$ (2,628)	\$ (2,628)	\$ -	\$ (2,266)	-100.00%	
1001-10-15103-0320-153580	PR VEHICLE EXPENSE	\$ 28	\$ -	500	500	\$ -	\$ -	\$ (500)	\$ (500)	\$ -	\$ (500)	-100.00%	
TOTAL PARK RANGER		\$ 73,826	\$ 30,597	80,013	81,749	\$ -	\$ -	\$ (81,749)	\$ (81,749)	\$ -	\$ (80,013)	-100.00%	
TOTAL POLICE		\$ 5,713,408	\$ 2,815,873	6,322,890	6,716,913	\$ (302,598)	\$ 7,591	\$ (99,561)	\$ (394,568)	\$ 6,322,345	\$ (545)	-0.01%	
MONROE FD: Dept 0400													
1001-10-15103-0400-153390	MONROE FIRE DEPT OP EXP	\$ 234,679	\$ 117,706	235,411	247,275	\$ -	\$ -	\$ -	\$ -	\$ 247,275	\$ 11,864	5.04%	
1001-10-15103-0400-150630	MFD INSURANCE	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
1001-10-15103-0400-153045	MFD BUILDING & GROUND MAINTENANCE	\$ 2,685	\$ 1,409	2,770	3,375	\$ (375)	\$ -	\$ -	\$ (375)	\$ 3,000	\$ 230	8.30%	
1001-10-15103-0400-153563	MFD ELECTRIC	\$ 12,837	\$ 6,209	14,990	15,291	\$ (2,231)	\$ -	\$ -	\$ (2,231)	\$ 13,060	\$ (1,930)	-12.88%	
1001-10-15103-0400-153564	MFD HEAT	\$ 7,244	\$ 2,783	6,000	6,600	\$ (1,100)	\$ -	\$ -	\$ (1,100)	\$ 5,500	\$ (500)	-8.33%	
1001-10-15103-0400-153565	MFD UTILITIES OTHER	\$ 7,226	\$ 3,640	8,283	8,575	\$ (2,200)	\$ -	\$ -	\$ (2,200)	\$ 6,375	\$ (1,908)	-23.04%	
1001-10-15103-0400-153579	MFD VEHICLE FUEL	\$ 4,375	\$ 2,341	5,929	8,184	\$ -	\$ -	\$ -	\$ -	\$ 8,184	\$ 2,255	38.03%	
1001-10-15103-0400-153580	MFD VEHICLE EXPENSE	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
1001-10-15103-0400-153594	MFD CAPITAL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
TOTAL MONROE FIRE DEPARTMENT		\$ 269,045	\$ 134,088	273,383	289,300	\$ (5,906)	\$ -	\$ -	\$ (5,906)	\$ 283,394	\$ 10,011	3.66%	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

STEVENSON VOLUNTEER FIRE DEPT, STEPNEY VOLUNTEER FIRE DEPT, WATER DISTRIBUTION SYSTEM, FIRE MARSHAL

ACCOUNT	ACCOUNT DESCRIPTION	FISCAL YEAR 2020-2021	FISCAL YEAR 2021-2022	FISCAL YEAR 2021-2022	FISCAL YEAR 2022-2023					BUDGET		
					SUBMITTED BY DEPTS	BUDGET ADJUSTMENTS			APPROVED ANNUAL TOWN BUDGET	CHANGE FROM		
						FIRST SELECTMAN	TOWN COUNCIL	BOARD OF FINANCE		TOTAL ADJUSTMENTS	2021-22 TO 2022-23	% CHG
STEVENSON FD:												
	Dept 0410	ACTUAL	YTD ACTUAL	REVISED BUDGET								
1001-10-15103-0410-153390	STEVENSON FIRE DEPT OP EXP	\$ 164,441	\$ 82,300	163,600	171,700	\$ -	\$ -	\$ -	\$ -	\$ 171,700	\$ 8,100	4.95%
1001-10-15103-0410-150630	STVFD INSURANCE	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15103-0410-153045	STVFD BUILDING & GROUND MAINTENANCE	\$ 3,535	\$ 1,919	3,500	4,100	\$ -	\$ -	\$ -	\$ -	\$ 4,100	\$ 600	17.14%
1001-10-15103-0410-153563	STVFD ELECTRIC	\$ 10,937	\$ 5,317	12,285	12,531	\$ -	\$ -	\$ -	\$ -	\$ 12,531	\$ 246	2.00%
1001-10-15103-0410-153564	STVFD HEAT	\$ 8,307	\$ 5,476	8,280	11,280	\$ -	\$ -	\$ -	\$ -	\$ 11,280	\$ 3,000	36.23%
1001-10-15103-0410-153565	STVFD UTILITIES OTHER	\$ 3,116	\$ 1,492	3,784	3,810	\$ -	\$ -	\$ -	\$ -	\$ 3,810	\$ 26	0.69%
1001-10-15103-0410-153579	STVFD VEHICLE FUEL	\$ 4,376	\$ 1,357	6,004	9,164	\$ -	\$ -	\$ -	\$ -	\$ 9,164	\$ 3,160	52.63%
1001-10-15103-0410-153580	STVFD VEHICLE EXPENSE	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15103-0410-153594	STVFD CAPITAL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL STEVENSON FIRE DEPARTMENT	\$ 194,712	\$ 97,861	197,453	212,585	\$ -	\$ -	\$ -	\$ -	\$ 212,585	\$ 15,132	7.66%
STEPNEY FD:												
	Dept 0420											
1001-10-15103-0420-153390	STEPNEY FIRE DEPT OP EXP	\$ 222,930	\$ 112,665	225,330	234,250	\$ -	\$ -	\$ -	\$ -	\$ 234,250	\$ 8,920	3.96%
1001-10-15103-0420-150630	STPFD INSURANCE	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15103-0420-153045	STPFD BUILDING & GROUND MAINTENANCE	\$ 2,559	\$ 1,170	2,600	3,100	\$ -	\$ -	\$ -	\$ -	\$ 3,100	\$ 500	19.23%
1001-10-15103-0420-153563	STPFD ELECTRIC	\$ 15,145	\$ 7,253	17,010	17,351	\$ -	\$ -	\$ -	\$ -	\$ 17,351	\$ 341	2.00%
1001-10-15103-0420-153564	STPFD HEAT	\$ 12,072	\$ 3,687	11,700	12,450	\$ -	\$ -	\$ -	\$ -	\$ 12,450	\$ 750	6.41%
1001-10-15103-0420-153565	STPFD UTILITIES OTHER	\$ 7,093	\$ 3,271	6,852	7,158	\$ -	\$ -	\$ -	\$ -	\$ 7,158	\$ 306	4.47%
1001-10-15103-0420-153579	STPFD VEHICLE FUEL	\$ 8,249	\$ 2,995	7,804	11,518	\$ -	\$ -	\$ -	\$ -	\$ 11,518	\$ 3,714	47.59%
1001-10-15103-0420-153580	STPFD VEHICLE EXPENSE	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15103-0420-153594	STPFD CAPITAL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL STEPNEY FIRE DEPARTMENT	\$ 268,048	\$ 131,041	271,296	285,827	\$ -	\$ -	\$ -	\$ -	\$ 285,827	\$ 14,531	5.36%
FIRE HYDRANT SERVICE:												
	Dept 0430											
1001-10-15103-0430-151600	WATER DISTRIBUTION SYSTEM	\$ 644,700	\$ 308,708	643,290	643,290	\$ -	\$ 9,932	\$ -	\$ 9,932	\$ 653,222	\$ 9,932	1.54%
FIRE MARSHAL:												
	Dept 0440											
1001-10-15103-0440-150001	FIRE MAR SALARY ADMIN	\$ 72,621	\$ 38,516	71,230	72,825	\$ -	\$ -	\$ -	\$ -	\$ 72,825	\$ 1,595	2.24%
1001-10-15103-0440-150003	FIRE MAR SALARY OTHER	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15103-0440-150005	FIRE MAR SALARY PT	\$ 14,420	\$ 4,539	27,594	27,594	\$ -	\$ -	\$ -	\$ -	\$ 27,594	\$ 0	0.00%
1001-10-15103-0440-150015	FIRE MAR OVERTIME	\$ -	\$ 448	2,000	2,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ -	0.00%
1001-10-15103-0440-153145	FIRE MAR EQUIPMENT	\$ 6,671	\$ 1,384	2,600	4,700	\$ (3,000)	\$ -	\$ -	\$ (3,000)	\$ 1,700	\$ (900)	-34.62%
1001-10-15103-0440-153385	FIRE MAR OFFICE EXPENSE	\$ 1,193	\$ 456	1,400	2,900	\$ (1,500)	\$ -	\$ -	\$ (1,500)	\$ 1,400	\$ -	0.00%
1001-10-15103-0440-153390	FIRE MAR OPERATING EXP	\$ 1,456	\$ 1,435	4,000	4,100	\$ (100)	\$ -	\$ -	\$ (100)	\$ 4,000	\$ -	0.00%
1001-10-15103-0440-153579	FIRE MAR VEHICLE FUEL	\$ 1,638	\$ 615	1,800	2,628	\$ -	\$ -	\$ -	\$ -	\$ 2,628	\$ 828	46.00%
1001-10-15103-0440-153580	FIRE MAR VEHICLE EXPENSE	\$ 128	\$ 24	600	1,600	\$ -	\$ -	\$ -	\$ -	\$ 1,600	\$ 1,000	166.67%
1001-10-15103-0440-153594	FIRE MAR CAPITAL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL FIRE MARSHAL	\$ 98,127	\$ 47,418	111,224	118,347	\$ (4,600)	\$ -	\$ -	\$ (4,600)	\$ 113,747	\$ 2,523	2.27%

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

EMERGENCY MANAGEMENT, EMERGENCY MEDICAL SERVICES (EMS)

ACCOUNT	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR 2022-2023					BUDGET		
		2020-2021	2021-2022	2021-2022	SUBMITTED BY DEPTS	BUDGET ADJUSTMENTS			APPROVED ANNUAL TOWN BUDGET	CHANGE FROM		
		ACTUAL	12/31/21 YTD ACTUAL	REVISED BUDGET		FIRST SELECTMAN	TOWN COUNCIL	BOARD OF FINANCE		TOTAL ADJUSTMENTS	2021-22 TO 2022-23 \$ CHG	% CHG
EMERGENCY MGMT												
	Dept 0450											
1001-10-15103-0450-150001	EM MGMT SALARY ADMIN	\$ 4,553	\$ 4,789	7,000	7,000	\$ -	\$ -	\$ -	\$ -	\$ 7,000	\$ -	0.00%
1001-10-15103-0450-150003	EM MGMT SALARY OTHER	\$ -	\$ -	6,000	6,000	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ -	0.00%
1001-10-15103-0450-151650	EM MGMT FAIRFIELD CTY HAZMT	\$ 3,000	\$ 3,000	3,000	3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -	0.00%
1001-10-15103-0450-153385	EM MGMT OFFICE EXPENSE	\$ 38	\$ 62	1,000	1,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ -	0.00%
1001-10-15103-0450-153390	EM MGMT OPERATING EXPENSE	\$ 5,779	\$ 155	7,654	12,795	\$ -	\$ -	\$ -	\$ -	\$ 12,795	\$ 5,141	67.17%
1001-10-15103-0450-153594	EM MGMT CAPITAL	\$ 2,580	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL EMERGENCY MGMT	\$ 15,951	\$ 8,006	24,654	29,795	\$ -	\$ -	\$ -	\$ -	\$ 29,795	\$ 5,141	20.85%
EMS												
	Dept 0460											
1001-10-15103-0460-150005	EMS SALARY PT	\$ -	\$ -	35,490	35,490	\$ -	\$ -	\$ -	\$ -	\$ 35,490	\$ 0	0.00%
1001-10-15103-0460-150560	EMS FICA & MEDICARE	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15103-0460-151270	EMS VOLUNTEER ABATEMENT	\$ 17,342	\$ 16,740	20,000	17,900	\$ -	\$ -	\$ -	\$ -	\$ 17,900	\$ (2,100)	-10.50%
1001-10-15103-0460-153045	EMS BUILDING & GROUND MAINTENANCE	\$ 2,682	\$ 3,916	13,619	14,475	\$ -	\$ -	\$ -	\$ -	\$ 14,475	\$ 856	6.29%
1001-10-15103-0460-153060	EMS COMMUNICATIONS	\$ 4,612	\$ 960	4,862	4,861	\$ -	\$ -	\$ -	\$ -	\$ 4,861	\$ (1)	-0.01%
1001-10-15103-0460-153075	EMS CONTRACTED SERVICES	\$ 721,791	\$ 370,147	719,215	751,000	\$ 5,375	\$ 24,660	\$ -	\$ 30,035	\$ 781,035	\$ 61,820	8.60%
1001-10-15103-0460-153145	EMS EQUIPMENT EXPENSE	\$ 7,438	\$ 61	10,000	10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	0.00%
1001-10-15103-0460-153385	EMS OFFICE EXPENSE	\$ 1,553	\$ 380	3,500	3,500	\$ -	\$ -	\$ -	\$ -	\$ 3,500	\$ -	0.00%
1001-10-15103-0460-153390	EMS OPERATING EXPENSE	\$ 37,516	\$ 8,284	41,223	43,664	\$ -	\$ -	\$ -	\$ -	\$ 43,664	\$ 2,441	5.92%
1001-10-15103-0460-153520	EMS SUPPLEMENTAL APPROPRIATION	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15103-0460-153540	EMS TRAINING EXPENSE	\$ 7,858	\$ 1,640	23,358	23,358	\$ -	\$ -	\$ -	\$ -	\$ 23,358	\$ -	0.00%
1001-10-15103-0460-153563	EMS ELECTRIC	\$ 6,833	\$ 3,700	8,295	11,667	\$ -	\$ -	\$ -	\$ -	\$ 11,667	\$ 3,372	40.65%
1001-10-15103-0460-153564	EMS HEAT	\$ 2,911	\$ 1,691	2,500	5,843	\$ 2,657	\$ -	\$ -	\$ 2,657	\$ 8,500	\$ 6,000	240.00%
1001-10-15103-0460-153565	EMS UTILITIES OTHER	\$ 1,805	\$ 849	1,926	2,710	\$ -	\$ -	\$ -	\$ -	\$ 2,710	\$ 784	40.71%
1001-10-15103-0460-153579	EMS VEHICLE FUEL	\$ 10,255	\$ 4,512	14,510	16,594	\$ -	\$ -	\$ -	\$ -	\$ 16,594	\$ 2,084	14.36%
1001-10-15103-0460-153580	EMS VEHICLE EXPENSE	\$ 5,853	\$ 8,915	13,000	13,000	\$ -	\$ -	\$ -	\$ -	\$ 13,000	\$ -	0.00%
1001-10-15103-0460-153594	EMS CAPITAL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15103-0460-153596	EMS REVENUE	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL EMS	\$ 828,451	\$ 421,797	911,498	954,062	\$ 8,032	\$ 24,660	\$ -	\$ 32,692	\$ 986,754	\$ 75,257	8.26%
	TOTAL PUBLIC SAFETY	\$ 8,032,442	\$ 3,964,792	8,755,687	9,250,119	\$ (305,072)	\$ 42,183	\$ (99,561)	\$ (362,450)	\$ 8,887,669	\$ 131,982	1.51%

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

PUBLIC WORKS - ADMINISTRATION, HIGHWAY, SNOW REMOVAL, ROAD & BUILDING

ACCOUNT	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR 2022-2023					BUDGET		
		2020-2021	2021-2022	2021-2022	BUDGET ADJUSTMENTS				CHANGE FROM			
PUBLIC WORKS			12/31/21	REVISED	SUBMITTED	FIRST	TOWN	BOARD	TOTAL	APPROVED	2021-22 TO 2022-23	
DEPTS 0500 - 0610		ACTUAL	YTD ACTUAL	BUDGET		SELECTMAN	COUNCIL	OF FINANCE	ADJUSTMENTS		ANNUAL TOWN	\$ CHG
PUBLIC WORKS ADMIN:		Dept 0500			BY DEPTS					BUDGET		
1001-10-15105-0500-150001	PW SALARY ADMIN	\$ 102,361	\$ 56,446	104,404	104,529	\$ -	\$ -	\$ -	\$ -	\$ 104,529	\$ 125	0.12%
1001-10-15105-0500-150003	PW SALARY OTHER	\$ 190,891	\$ 91,858	194,787	200,595	\$ 115,853	\$ -	\$ -	\$ 115,853	\$ 316,448	\$ 121,661	62.46%
1001-10-15105-0500-150005	PW SALARIES PT	\$ 16,341	\$ 6,045	16,478	16,478	\$ -	\$ -	\$ -	\$ -	\$ 16,478	\$ -	0.00%
1001-10-15105-0500-150015	PW OVERTIME	\$ -	\$ 1,317	3,060	3,075	\$ -	\$ -	\$ -	\$ -	\$ 3,075	\$ 15	0.49%
1001-10-15105-0500-153065	PW CONSULTING	\$ -	\$ -	-	-	\$ 2,000	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	0.00%
1001-10-15105-0500-153385	PW OFFICE EXPENSE	\$ 4,097	\$ 1,860	4,500	5,350	\$ 1,685	\$ -	\$ -	\$ 1,685	\$ 7,035	\$ 2,535	56.33%
1001-10-15105-0500-153390	PW OPERATING EXPENSE	\$ 1,275	\$ 1,117	4,850	5,250	\$ (2,150)	\$ -	\$ -	\$ (2,150)	\$ 3,100	\$ (1,750)	-36.08%
TOTAL PUBLIC WORKS ADMINISTRATION		\$ 314,965	\$ 158,644	328,079	335,276	\$ 117,388	\$ -	\$ -	\$ 117,388	\$ 452,664	\$ 124,586	37.97%
HIGHWAY:		Dept 0510										
1001-10-15105-0510-150001	PW SALARY GM ADMIN	\$ 87,709	\$ 48,375	89,454	91,457	\$ -	\$ -	\$ -	\$ -	\$ 91,457	\$ 2,003	2.24%
1001-10-15105-0510-150003	PW SALARY GM OTHER	\$ 1,146,801	\$ 553,312	1,180,173	1,206,250	\$ -	\$ -	\$ -	\$ -	\$ 1,206,250	\$ 26,077	2.21%
1001-10-15105-0510-150015	PW SALARY GM OVERTIME	\$ -	\$ 22,455	35,000	35,875	\$ -	\$ -	\$ -	\$ -	\$ 35,875	\$ 875	2.50%
1001-10-15105-0510-153075	PW GM CONTRACTED SVCS	\$ 16,766	\$ 16,028	34,500	115,250	\$ (80,750)	\$ -	\$ -	\$ (80,750)	\$ 34,500	\$ -	0.00%
1001-10-15105-0510-153390	PW GM OPERATING EXPENSE	\$ 18,566	\$ 6,324	18,450	18,750	\$ -	\$ -	\$ -	\$ -	\$ 18,750	\$ 300	1.63%
1001-10-15105-0510-153594	PW CAPITAL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL HIGHWAY		\$ 1,269,841	\$ 646,493	1,357,577	1,467,582	\$ (80,750)	\$ -	\$ -	\$ (80,750)	\$ 1,386,832	\$ 29,255	2.15%
PW SNOW REMOVAL:		Dept 0520										
1001-10-15105-0520-150015	PW SALARY SNOW OT	\$ 147,873	\$ 4,922	165,000	165,000	\$ -	\$ -	\$ -	\$ -	\$ 165,000	\$ -	0.00%
1001-10-15105-0520-153075	PW SNOW CONTRACTED SVCS	\$ 21,725	\$ -	25,000	41,200	\$ (6,700)	\$ -	\$ -	\$ (6,700)	\$ 34,500	\$ 9,500	38.00%
1001-10-15105-0520-153390	PW SNOW OPERATING EXP	\$ 262,088	\$ 39,995	300,000	354,500	\$ (54,500)	\$ -	\$ -	\$ (54,500)	\$ 300,000	\$ -	0.00%
TOTAL SNOW REMOVAL		\$ 431,686	\$ 44,917	490,000	560,700	\$ (61,200)	\$ -	\$ -	\$ (61,200)	\$ 499,500	\$ 9,500	1.94%
PW ROAD & BUILDING:		Dept 0530										
1001-10-15105-0530-151700	PW DRAINAGE IMPROVEMENT	\$ 63,625	\$ 12,761	63,625	63,625	\$ -	\$ -	\$ -	\$ -	\$ 63,625	\$ -	0.00%
1001-10-15105-0530-151710	PW STREET RECONSTRUCT ENG	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15105-0530-151720	PW HWY PAVING/MAINT	\$ 530,199	\$ 256,466	530,200	1,000,000	\$ (400,000)	\$ -	\$ -	\$ (400,000)	\$ 600,000	\$ 69,800	13.16%
1001-10-15105-0530-151730	PW BUS BARN MAINTENANCE	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15105-0530-151740	PW TRAFFIC SIGNS & LINES	\$ 54,580	\$ 30,009	42,800	57,639	\$ (12,000)	\$ -	\$ -	\$ (12,000)	\$ 45,639	\$ 2,839	6.63%
1001-10-15105-0530-151750	PW STREET LIGHTS	\$ 16,497	\$ 8,837	15,750	16,066	\$ -	\$ -	\$ -	\$ -	\$ 16,066	\$ 316	2.01%
1001-10-15105-0530-153045	PW BUILDING & GROUND MAINTENANCE	\$ 17,937	\$ 6,380	21,508	22,924	\$ (150)	\$ -	\$ -	\$ (150)	\$ 22,774	\$ 1,266	5.89%
1001-10-15105-0530-153145	PW EQUIPMENT	\$ 5,448	\$ -	2,000	6,950	\$ (3,950)	\$ -	\$ -	\$ (3,950)	\$ 3,000	\$ 1,000	50.00%
1001-10-15105-0530-153390	PW TREE WARD OPERATING EXP	\$ 66,170	\$ 18,461	66,500	77,500	\$ -	\$ -	\$ 12,000	\$ 12,000	\$ 89,500	\$ 23,000	34.59%
1001-10-15105-0530-153485	PW R & M EQUIPMENT	\$ 117,914	\$ 72,515	148,000	150,700	\$ -	\$ -	\$ -	\$ -	\$ 150,700	\$ 2,700	1.82%
1001-10-15105-0530-153563	PW ELECTRIC	\$ 14,951	\$ 6,794	21,667	22,102	\$ -	\$ -	\$ -	\$ -	\$ 22,102	\$ 435	2.01%
1001-10-15105-0530-153564	PW HEAT	\$ 12,284	\$ 4,302	12,420	16,920	\$ -	\$ -	\$ -	\$ -	\$ 16,920	\$ 4,500	36.23%
1001-10-15105-0530-153579	PW VEHICLE FUEL	\$ 111,561	\$ 28,964	100,670	138,200	\$ -	\$ -	\$ -	\$ -	\$ 138,200	\$ 37,530	37.28%
1001-10-15105-0530-150003	PW SALARY TREE WARD OTHER	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL ROAD AND BUILDING		\$ 1,011,166	\$ 445,489	1,025,140	1,572,626	\$ (416,100)	\$ -	\$ 12,000	\$ (404,100)	\$ 1,168,526	\$ 143,386	13.99%
TOTAL PUBLIC WORKS		\$ 3,027,658	\$ 1,295,543	3,200,795	3,936,185	\$ (440,662)	\$ -	\$ 12,000	\$ (428,662)	\$ 3,507,523	\$ 306,727	9.58%

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

SOLID WASTE, RECYCLING

ACCOUNT	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR 2022-2023					BUDGET		
		2020-2021	2021-2022	2021-2022	SUBMITTED BY DEPTS	BUDGET ADJUSTMENTS				APPROVED ANNUAL TOWN BUDGET	CHANGE FROM	
		ACTUAL	12/31/21 YTD ACTUAL	REVISED BUDGET		FIRST SELECTMAN	TOWN COUNCIL	BOARD OF FINANCE	TOTAL ADJUSTMENTS		2021-22 TO 2022-23	
									\$ CHG	% CHG		
SANITATION												
PW SOLID WASTE: Dept 0600												
1001-10-15105-0600-150005	PW SOL WASTE SALARY PT	\$ 6,784	\$ 3,500	14,196	14,297	\$ -	\$ -	\$ -	\$ -	\$ 14,297	\$ 101	0.71%
1001-10-15105-0600-151760	PW SOL WASTE DISPOSAL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15105-0600-151770	PW SOL WASTE LANDFILL OP	\$ 23,060	\$ 1,825	27,540	44,800	\$ (20,000)	\$ -	\$ -	\$ (20,000)	\$ 24,800	\$ (2,740)	-9.95%
1001-10-15105-0600-153563	PW SOL WASTE ELECTRIC	\$ 642	\$ 343	735	750	\$ -	\$ -	\$ -	\$ -	\$ 750	\$ 15	2.04%
	TOTAL PUBLIC WORKS SOLID WASTE	\$ 30,487	\$ 5,668	42,471	59,847	\$ (20,000)	\$ -	\$ -	\$ (20,000)	\$ 39,847	\$ (2,624)	-6.18%
PW RECYCLING: Dept 0610												
1001-10-15105-0610-151780	PW RECYCLING HAZ WASTE DAY	\$ 4,360	\$ 5,428	4,600	6,100	\$ -	\$ -	\$ -	\$ -	\$ 6,100	\$ 1,500	32.61%
1001-10-15105-0610-151790	PW RECYCLING TRANSFER STATN	\$ 25,190	\$ 11,517	32,000	35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ 3,000	9.38%
1001-10-15105-0610-153075	PW RECYCLING CONTRACTED SVCS	\$ 364,837	\$ 162,955	404,758	411,180	\$ -	\$ -	\$ -	\$ -	\$ 411,180	\$ 6,422	1.59%
1001-10-15105-0610-153390	PW RECYCLE OPERATING EXP	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL PUBLIC WORKS RECYCLING	\$ 394,386	\$ 179,900	441,358	452,280	\$ -	\$ -	\$ -	\$ -	\$ 452,280	\$ 10,922	2.47%
	TOTAL SANITATION	\$ 424,873	\$ 185,567	483,829	512,127	\$ (20,000)	\$ -	\$ -	\$ (20,000)	\$ 492,127	\$ 8,298	1.72%

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

HEALTH, SOCIAL SERVICES

ACCOUNT	ACCOUNT DESCRIPTION	FISCAL YEAR 2020-2021	FISCAL YEAR 2021-2022	FISCAL YEAR 2021-2022	FISCAL YEAR 2022-2023					BUDGET		
					BUDGET ADJUSTMENTS				APPROVED	CHANGE FROM		
HEALTH AND WELFARE	DEPTS 0700 - 0710	ACTUAL	12/31/21	REVISED	SUBMITTED	FIRST	TOWN	BOARD	TOTAL	ANNUAL TOWN	2021-22 TO 2022-23	
HEALTH DEPARTMENT:	Dept 0700	YTD ACTUAL	BUDGET	BY DEPTS	SELECTMAN	COUNCIL	OF FINANCE	ADJUSTMENTS	BUDGET	\$ CHG	% CHG	
1001-10-15109-0700-150001	HEALTH SALARY ADMIN	\$ 96,799	\$ 53,210	98,633	98,633	\$ -	\$ -	\$ -	\$ -	\$ 98,633	\$ -	0.00%
1001-10-15109-0700-150003	HEALTH SALARY OTHER	\$ 117,651	\$ 61,821	119,972	181,669	\$ -	\$ -	\$ -	\$ -	\$ 181,669	\$ 61,697	51.43%
1001-10-15109-0700-150005	HEALTH SALARY PT	\$ 19,782	\$ 1,212	19,906	18,506	\$ -	\$ -	\$ -	\$ -	\$ 18,506	\$ (1,400)	-7.03%
1001-10-15109-0700-150600	HEALTH EDUCATION	\$ -	\$ 225	500	500	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ -	0.00%
1001-10-15109-0700-150650	HEALTH FICA & MEDICARE	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15109-0700-153065	HEALTH CONSULTANT FEES	\$ -	\$ -	-	3,200	\$ -	\$ -	\$ -	\$ -	\$ 3,200	\$ 3,200	0.00%
1001-10-15109-0700-153385	HEALTH OFFICE EXPENSE	\$ 2,231	\$ 565	2,400	2,400	\$ (300)	\$ -	\$ -	\$ (300)	\$ 2,100	\$ (300)	-12.50%
1001-10-15109-0700-153390	HEALTH OPERATING EXPENSE	\$ 3,183	\$ 3,254	3,075	3,375	\$ -	\$ -	\$ -	\$ -	\$ 3,375	\$ 300	9.76%
1001-10-15109-0700-153520	HEALTH SUPPLEMENTAL APPROP	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15109-0700-153579	HEALTH VEHICLE FUEL	\$ 471	\$ 156	750	1,069	\$ -	\$ -	\$ -	\$ -	\$ 1,069	\$ 319	42.53%
1001-10-15109-0700-153580	HEALTH VEHICLE EXPENSE	\$ 484	\$ 175	700	700	\$ -	\$ -	\$ -	\$ -	\$ 700	\$ -	0.00%
1001-10-15109-0700-153594	HEALTH CAPITAL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15109-0700-153596	HEALTH REVENUE	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15109-0700-153597	HEALTH REVENUE-GRANTS	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL HEALTH DEPARTMENT	\$ 240,601	\$ 120,618	245,936	310,052	\$ (300)	\$ -	\$ -	\$ (300)	\$ 309,752	\$ 63,816	25.95%
SOCIAL SERVICES:	Dept 0710											
1001-10-15109-0710-150005	SOC SVC SALARY PT	\$ 71,075	\$ 31,867	73,360	73,678	\$ -	\$ -	\$ -	\$ -	\$ 73,678	\$ 317	0.43%
1001-10-15109-0710-151820	SOC SVC RELIEF	\$ 500	\$ -	2,000	2,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ -	0.00%
1001-10-15109-0710-153075	SOC SVC CONTRACTED SERVICES	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15109-0710-153385	SOC SVC OFFICE EXPENSE	\$ 867	\$ 686	1,130	1,530	\$ (300)	\$ -	\$ -	\$ (300)	\$ 1,230	\$ 100	8.84%
1001-10-15109-0710-153390	SOC SVC OPERATING EXPENSE	\$ 1,575	\$ 89	2,050	1,600	\$ -	\$ -	\$ -	\$ -	\$ 1,600	\$ (450)	-21.95%
1001-10-15109-0710-153485	SOC SVC R & M EQUIPMENT	\$ 330	\$ 429	2,899	3,192	\$ -	\$ -	\$ -	\$ -	\$ 3,192	\$ 293	10.11%
1001-10-15109-0710-153563	SOC SVC ELECTRIC	\$ 4,122	\$ 2,208	4,357	4,444	\$ -	\$ -	\$ -	\$ -	\$ 4,444	\$ 87	2.00%
1001-10-15109-0710-153564	SOC SVC HEAT	\$ 2,072	\$ 778	3,000	4,080	\$ -	\$ -	\$ -	\$ -	\$ 4,080	\$ 1,080	36.00%
1001-10-15109-0710-153565	SOC SVC UTILITIES OTHER	\$ 2,386	\$ 1,028	2,446	2,491	\$ -	\$ -	\$ -	\$ -	\$ 2,491	\$ 45	1.83%
1001-10-15109-0710-153580	SOC SVC VEHICLE EXPENSE	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1001-10-15109-0710-153594	SOC SVC CAPITAL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL SOCIAL SERVICES	\$ 82,929	\$ 37,085	91,242	93,014	\$ (300)	\$ -	\$ -	\$ (300)	\$ 92,714	\$ 1,472	1.61%
	TOTAL HEALTH & WELFARE	\$ 323,530	\$ 157,703	337,179	403,067	\$ (600)	\$ -	\$ -	\$ (600)	\$ 402,467	\$ 65,288	19.36%

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

LIBRARY, PARKS & RECREATION

ACCOUNT	ACCOUNT DESCRIPTION	FISCAL YEAR 2020-2021	FISCAL YEAR 2021-2022	FISCAL YEAR 2021-2022	FISCAL YEAR 2022-2023					BUDGET			
					SUBMITTED BY DEPTS	BUDGET ADJUSTMENTS				APPROVED ANNUAL TOWN BUDGET	CHANGE FROM		
						FIRST SELECTMAN	TOWN COUNCIL	BOARD OF FINANCE	TOTAL ADJUSTMENTS		2021-22 TO 2022-23 \$ CHG	% CHG	
CULTURE & RECREATION	DEPTS 0800 - 0810												
LIBRARY:	Dept 0800	ACTUAL	YTD ACTUAL	REVISED BUDGET	BY DEPTS								
1001-10-15111-0800-150001	LIBRARY SALARY ADMIN	\$ 85,434	\$ 25,500	81,825	78,000	\$ -	\$ -	\$ -	\$ -	\$ 78,000	\$ (3,825)	-4.67%	
1001-10-15111-0800-150003	LIBRARY SALARY OTHER	\$ 291,535	\$ 142,572	312,262	323,746	\$ -	\$ -	\$ -	\$ -	\$ 323,746	\$ 11,484	3.68%	
1001-10-15111-0800-150005	LIBRARY SALARY PT	\$ 184,017	\$ 115,621	241,955	245,307	\$ -	\$ -	\$ -	\$ -	\$ 245,307	\$ 3,352	1.39%	
1001-10-15111-0800-151850	LIBRARY BOOKS	\$ 46,473	\$ 18,030	46,890	46,456	\$ -	\$ -	\$ -	\$ -	\$ 46,456	\$ (434)	-0.93%	
1001-10-15111-0800-151855	LIBRART BIBLIOMATION	\$ 47,639	\$ 44,623	47,788	47,088	\$ -	\$ -	\$ -	\$ -	\$ 47,088	\$ (701)	-1.47%	
1001-10-15111-0800-151860	LIBRARY MATERIALS	\$ 27,684	\$ 16,881	28,756	32,734	\$ (350)	\$ -	\$ -	\$ (350)	\$ 32,384	\$ 3,628	12.62%	
1001-10-15111-0800-153385	LIBRARY OFFICE EXPENSE	\$ 9,329	\$ 5,641	9,319	9,558	\$ -	\$ -	\$ -	\$ -	\$ 9,558	\$ 239	2.56%	
1001-10-15111-0800-153485	LIBRARY R & M EQUIPMENT	\$ 22,379	\$ 8,931	29,082	31,408	\$ (1,600)	\$ -	\$ (236)	\$ (1,836)	\$ 29,572	\$ 490	1.68%	
1001-10-15111-0800-153563	LIBRARY ELECTRIC	\$ 51,127	\$ 28,706	62,585	63,837	\$ -	\$ -	\$ -	\$ -	\$ 63,837	\$ 1,252	2.00%	
1001-10-15111-0800-153564	LIBRARY HEAT	\$ 15,837	\$ 7,128	14,583	16,041	\$ -	\$ -	\$ -	\$ -	\$ 16,041	\$ 1,458	10.00%	
1001-10-15111-0800-153565	LIBRARY UTILITIES OTHER	\$ 4,166	\$ 1,997	4,213	4,297	\$ -	\$ -	\$ -	\$ -	\$ 4,297	\$ 84	1.99%	
1001-10-15111-0800-153594	LIBRARY CAPITAL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
	TOTAL LIBRARY	\$ 785,620	\$ 415,630	879,258	898,472	\$ (1,950)	\$ -	\$ (236)	\$ (2,186)	\$ 896,286	\$ 17,028	1.94%	
PARKS & RECREATION:	Dept 0810												
1001-10-15111-0810-150001	P & R SALARY ADMIN	\$ 70,506	\$ 40,387	75,005	75,105	\$ -	\$ -	\$ -	\$ -	\$ 75,105	\$ 100	0.13%	
1001-10-15111-0810-150003	P & R SALARY OTHER	\$ 385,136	\$ 194,706	384,958	392,974	\$ -	\$ -	\$ 56,846	\$ 56,846	\$ 449,820	\$ 64,862	16.85%	
1001-10-15111-0810-150005	P & R SALARY PT	\$ 142,627	\$ 131,725	229,344	263,711	\$ (25,000)	\$ -	\$ -	\$ (25,000)	\$ 238,711	\$ 9,367	4.08%	
1001-10-15111-0810-150015	P & R OVERTIME	\$ -	\$ 5,439	10,000	10,225	\$ -	\$ -	\$ 2,042	\$ 2,042	\$ 12,267	\$ 2,267	22.67%	
1001-10-15111-0810-151910	P & R VENDOR	\$ 1,056	\$ 1,240	3,500	3,500	\$ -	\$ -	\$ -	\$ -	\$ 3,500	\$ -	0.00%	
1001-10-15111-0810-151920	P & R PARK IMPROVMENTS	\$ 13,127	\$ 7,921	13,521	51,625	\$ (38,146)	\$ -	\$ -	\$ (38,146)	\$ 13,479	\$ (42)	-0.31%	
1001-10-15111-0810-153045	P & R BUILDING & GROUND MAINTENANCE	\$ 80,915	\$ 26,101	78,000	80,000	\$ -	\$ -	\$ (1,657)	\$ (1,657)	\$ 78,343	\$ 343	0.44%	
1001-10-15111-0810-153145	P & R EQUIPMENT EXPENSE	\$ 17,843	\$ 16,263	21,700	24,500	\$ (6,500)	\$ -	\$ -	\$ (6,500)	\$ 18,000	\$ (3,700)	-17.05%	
1001-10-15111-0810-153385	P & R OFFICE EXPENSE	\$ 7,768	\$ 758	7,900	7,600	\$ -	\$ -	\$ -	\$ -	\$ 7,600	\$ (300)	-3.80%	
1001-10-15111-0810-153390	P & R OPERATING EXPENSE	\$ 7,908	\$ 5,086	8,283	12,200	\$ (3,200)	\$ -	\$ 1,780	\$ (1,420)	\$ 10,780	\$ 2,497	30.15%	
1001-10-15111-0810-153485	P & R R & M EQUIPMENT	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
1001-10-15111-0810-153563	P & R ELECTRIC	\$ 33,861	\$ 20,053	37,800	38,556	\$ -	\$ -	\$ -	\$ -	\$ 38,556	\$ 756	2.00%	
1001-10-15111-0810-153564	P & R HEAT	\$ 8,633	\$ 2,655	10,650	12,421	\$ -	\$ -	\$ -	\$ -	\$ 12,421	\$ 1,771	16.63%	
1001-10-15111-0810-153565	P & R UTILITIES OTHER	\$ 13,980	\$ 9,005	18,635	19,160	\$ -	\$ -	\$ -	\$ -	\$ 19,160	\$ 525	2.82%	
1001-10-15111-0810-153579	P & R VEHICLE FUEL	\$ 10,599	\$ 2,847	10,800	15,287	\$ -	\$ -	\$ 2,628	\$ 2,628	\$ 17,915	\$ 7,115	65.88%	
1001-10-15111-0810-153580	P & R VEHICLE EXPENSE	\$ 11,813	\$ 6,754	15,000	18,000	\$ (3,000)	\$ -	\$ 500	\$ (2,500)	\$ 15,500	\$ 500	3.33%	
1001-10-15111-0810-153594	P & R CAPITAL	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
	TOTAL PARKS AND RECREATION	\$ 805,772	\$ 470,940	925,096	1,024,864	\$ (75,846)	\$ -	\$ 62,138	\$ (13,708)	\$ 1,011,156	\$ 86,061	9.30%	
	TOTAL CULTURE & RECREATION	\$ 1,591,392	\$ 886,571	1,804,353	1,923,335	\$ (77,796)	\$ -	\$ 61,902	\$ (15,894)	\$ 1,907,442	\$ 103,089	5.71%	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BOARD OF EDUCATION

ACCOUNT	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR 2022-2023					BUDGET		
		2020-2021	2021-2022	2021-2022	SUBMITTED BY DEPTS	BUDGET ADJUSTMENTS				APPROVED ANNUAL TOWN BUDGET	CHANGE FROM	
		ACTUAL	12/31/21 YTD ACTUAL	REVISED BUDGET		FIRST SELECTMAN	TOWN COUNCIL	BOARD OF FINANCE	TOTAL ADJUSTMENTS		2021-22 TO 2022-23	
										\$ CHG	% CHG	
BOARD OF EDUCATION	Dept 0900											
1001-10-15113-0900-151970	MONROE PUBLIC SCHOOLS	\$ 56,488,414	\$ 27,261,541	61,521,068	64,440,666	\$ -	\$ -	\$ -	\$ -	\$ 64,440,666	\$ 2,919,598	4.75%
	TOTAL EDUCATION	\$ 56,488,414	\$ 27,261,541	61,521,068	64,440,666	\$ -	\$ -	\$ -	\$ -	\$ 64,440,666	\$ 2,919,598	4.75%

**[The complete 2022-23 Board of Education Budget
Is located on the Monroe Public Schools website.](#)**

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

DEBT SERVICE, EQUIPMENT REPLACEMENT, SPECIAL PROJECTS, OTHER APPROPRIATIONS

ACCOUNT	ACCOUNT DESCRIPTION	FISCAL YEAR 2020-2021	FISCAL YEAR 2021-2022	FISCAL YEAR 2021-2022	FISCAL YEAR 2022-2023					BUDGET			
					SUBMITTED BY DEPTS	BUDGET ADJUSTMENTS				APPROVED ANNUAL TOWN BUDGET	CHANGE FROM		
						FIRST SELECTMAN	TOWN COUNCIL	BOARD OF FINANCE	TOTAL ADJUSTMENTS		2021-22 TO 2022-23	% CHG	
		ACTUAL	12/31/21 YTD ACTUAL	REVISED BUDGET									
DEBT SERVICE													
Dept 0950													
1001-10-15115-0950-152000	DEBT SVC BOND REDEMPTION	\$ 4,955,000	\$ 965,000	4,975,000	5,000,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000,000	\$ 25,000	0.50%	
1001-10-15115-0950-152001	DEBT SVC NEW DEBT	\$ -	\$ -	100,000	200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 100,000	100.00%	
1001-10-15115-0950-152005	DEBT SVC BOND PREMIUM	\$ (365,522)	\$ -	(422,272)	(652,642)	\$ -	\$ -	\$ -	\$ -	\$ (652,642)	\$ (230,370)	54.55%	
1001-10-15115-0950-152010	DEBT SVC BOND INTEREST	\$ 1,242,381	\$ 528,075	1,007,600	1,078,450	\$ -	\$ -	\$ -	\$ -	\$ 1,078,450	\$ 70,850	7.03%	
1001-10-15115-0950-152013	DEBT SVC NOTE INTEREST	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
1001-10-15115-0950-152015	DEBT SVC LEASE PAYMENTS	\$ 15,366	\$ 11,296	18,000	18,000	\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ -	0.00%	
1001-10-15115-0950-152020	DEBT SVC ASSIGNED FUND BALANCE	\$ (67,816)	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
TOTAL DEBT SERVICE		\$ 5,779,409	\$ 1,504,371	5,678,328	5,643,808	\$ -	\$ -	\$ -	\$ -	\$ 5,643,808	\$ (34,520)	-0.61%	
EQUIPMENT REPLACEMENT													
Dept 0955													
1001-10-15117-0955-153145	CAPITAL FINANCING APPROPRIATION	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
TOTAL EQUIPMENT REPLACEMENT		\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
SPECIAL PROJECTS													
Dept 0960													
1001-10-15120-0960-152065	SP TAX DEFRAVAL	\$ 1,474	\$ -	2,000	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,000)	-100.00%	
1001-10-15120-0960-152075	SP CAPITAL STUDY	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
TOTAL SPECIAL PROJECTS		\$ 1,474	\$ -	2,000	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,000)	-100.00%	
OTHER APPROPRIATIONS													
Dept 0999													
1001-10-15125-0999-152200	EMS VEHICLE REPLACEMENT	\$ 80,000	\$ 80,000	80,000	80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ -	0.00%	
1001-10-15125-0999-152205	PLAN OF CONS & DEV (POCD)	\$ -	\$ -	-	7,500	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ 7,500	100.00%	
1001-10-15125-0999-152210	REVALUATION CAPITAL EXP	\$ 70,000	\$ 70,000	70,000	70,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ -	0.00%	
1001-10-15125-0999-152215	POLICE HEART & HYPERTENSION	\$ 20,000	\$ 20,000	20,000	20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	0.00%	
1001-10-15125-0999-152216	MS4 MAPPING&SCREENING	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	
1001-10-15125-0999-152217	MONROE BICENTENIAL	\$ 5,000	\$ 5,000	5,000	5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	0.00%	
1001-10-15125-0999-152218	MUNICIPAL IT PLAN	\$ -	\$ 10,000	10,000	10,000	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 15,000	\$ 5,000	50.00%	
1001-10-15125-0999-152219	CAPITAL RESERVE	\$ 121,500	\$ 150,000	150,000	278,254	\$ -	\$ -	\$ -	\$ -	\$ 278,254	\$ 128,254	85.50%	
1001-10-15125-0999-152220	BOE MEDICAL RESERVE	\$ 1,407,146	\$ 97,000	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	
1001-10-15125-0999-152224	LEGAL APPROPRIATION	\$ -	\$ 10,000	112,815	10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ (102,815)	-91.14%	
1001-10-15125-0999-152221	SPECIAL EDUCATION FUND	\$ -	\$ -	500,000	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (500,000)	-100.00%	
1001-10-15125-0999-152222	EMERGENCY DISASTER RELIEF FUND	\$ -	\$ -	500,000	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (500,000)	-100.00%	
1001-10-15125-0999-152223	BOARD OF EDUCATION SETTLEMENT-BRIDGEPORT BOE	\$ -	\$ -	97,000	48,500	\$ -	\$ -	\$ -	\$ -	\$ 48,500	\$ (48,500)	-50.00%	
1001-10-15125-0999-152225	PROJECT SCOPE & DESIGN DEVELOPMENT RESERVE	\$ -	\$ -	-	-	\$ 250,000	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	100.00%	
TOTAL APPROPRIATIONS		\$ 1,703,646	\$ 442,000	1,544,815	529,254	\$ 255,000	\$ -	\$ -	\$ 255,000	\$ 784,254	\$ (760,561)	-49.23%	
TRANSFERS OUT:													
1001-10-15125-0999-152999	GENERAL FUND TRANSFER OUT	\$ 641,737	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
TOTAL TRANSFERS OUT		\$ 641,737	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
TOTAL OTHER APPROPRIATIONS		\$ 2,345,382	\$ 442,000	1,544,815	529,254	\$ 255,000	\$ -	\$ -	\$ 255,000	\$ 784,254	\$ (760,561)	-49.23%	
TOTAL EXPENDITURES:		\$ 86,437,038	\$ 40,518,419	93,049,287	96,871,825	\$ (724,120)	\$ -	\$ 575,441	\$ (148,679)	\$ 96,723,147	\$ 3,673,860	3.95%	



DEPARTMENT DETAIL

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

OFFICE OF THE FIRST SELECTMAN

Pursuant to the Town Charter, the First Selectman is the Chief Executive Officer of the Town. Some of the duties of the First Selectman’s Office include:

- Administration and supervision of Town departments, agencies and offices.
- Participation at Town Council meetings and making reports to the Town Council; making recommendations to the Council for legislative action.
- Approval or veto of ordinances.
- Acting as the purchasing agent of the Town.
- Acting as the personnel director for the Town.
- Coordinating among boards, commissions, committees, agencies, authorities and other public bodies within the Town government.
- Acting as the bargaining agent for the Town in all labor and employment matters.

BUDGET - OFFICE OF THE FIRST SELECTMAN		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES:	Dept 0005	Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1001-10-15101-0005-150001	FIRST SELECTMAN SALARY ADMIN	90,998	48,999	90,998	103,895	-	-	-	103,895	12,897	14.17%
1001-10-15101-0005-150003	FIRST SELECTMAN SALARY OTHER	52,779	30,208	56,100	101,600	-	-	-	101,600	45,500	81.11%
1001-10-15101-0005-150005	FIRST SELECTMAN SALARY PT	27,902	10,522	33,000	-	-	-	-	-	(33,000)	-100.00%
1001-10-15101-0005-150100	FIRST SELECTMAN LEGAL FEES	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0005-153065	FIRST SELECTMAN CONSULTING	4,500	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0005-153385	FIRST SELECTMAN OFFICE EXP	4,451	1,092	5,150	4,300	-	-	-	4,300	(850)	-16.50%
1001-10-15101-0005-153579	FIRST SELECTMAN VEHICLE FUEL	518	305	750	900	-	-	-	900	150	20.00%
1001-10-15101-0005-153580	FIRST SELECTMAN VEHICLE EXP	-	-	250	250	-	-	-	250	-	0.00%
1001-10-15101-0005-153594	FIRST SELECTMAN CAPITAL	-	-	-	-	-	-	-	-	-	0.00%
TOTAL FIRST SELCTMAN:		181,147	91,124	186,248	210,945	-	-	-	210,945	24,697	13.26%

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

SALARY DETAIL - OFFICE OF THE FIRST SELECTMAN

		Budget	Budget			
		21-22	22-23			
		Dept 0005				
1001-10-15101-0005-150001	First Selectman	90,998	103,895	per Town Council resolution # 21-145		
	Total Admin:	90,998	103,895			
1001-10-15101-0005-150003	Administrative Assistant	56,100	56,100			
	Longevity		-			
	Office & Communications Assistant		45,500	PT to FT		
	Longevity		-			
	Total Other:	56,100	101,600			
				Hours	Rate	\$ Amount
				21-22	21-22	21-22
1001-10-15101-0005-150005	PT-Office and Communication Assistant	28,600	-	1,300	\$ 22.00	\$ 28,600
	Paid Time Off Coverage	4,400	-	200	\$ 15.00	\$ 3,000
	Leap Day Wages		-			
	Total Part Time:	33,000	-			
	Total First Selectman:	180,098	205,495			
	Headcount-FT	2	3			
	Headcount-PT	1	-			
<u>SALARY SUMMARY</u>		<u>21-22</u>	<u>22-23</u>			
	FIRST SELECTMAN SALARY ADMIN	90,998	103,895			
	FIRST SELECTMAN SALARY OTHER	56,100	101,600			
	FIRST SELECTMAN SALARY PT	33,000	-			
		180,098	205,495			

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - OFFICE OF THE FIRST SELECTMAN

EXPENDITURES

	21-22	22-23	22-23	22-23	22-23	22-23	
	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
1001-10-15101-0005-153385 FIRST SELECTMAN OFFICE EXP							
Office supplies	1,900	1,900				1,900	
Supplies for public recognition (plaques, certificates,proclamations)	600	600				600	
Meeting registrations and expenses	800	800				800	CCM, CIRMA, COST and miscellaneous meetings
Postage	900	300				300	Meter supplies for all departments removed
Legal notices	300	300				300	
Toner Cartridges	650	400				400	
	5,150	4,300	-	-	-	4,300	
1001-10-15101-0005-153579 FIRST SELECTMAN VEHICLE FUEL							
	21-22	22-23	22-23	22-23	22-23	22-23	
	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	750	900	-	-	-	900	Current usage at 42% price increase
	750	900	-	-	-	900	
1001-10-15101-0005-153580 FIRST SELECTMAN VEHICLE EXP							
	21-22	22-23	22-23	22-23	22-23	22-23	
	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	250	250				250	
	250	250	-	-	-	250	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

TOWN ATTORNEY

BUDGET - TOWN ATTORNEY		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES:		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
	Dept 0005										
1001-10-15101-0007-150100	GENERAL & SPECIAL COUNSEL, INCLUDING LITIGATION	183,579	77,453	260,000	260,000	-	-	-	260,000	-	0.00%
1001-10-15101-0007-153385	TOWN ATTORNEY OFFICE EXPENSE	500	500	500	500	-	-	-	500	-	0.00%
TOTAL TOWN ATTORNEY:		184,079	77,953	260,500	260,500	-	-	-	260,500	-	0.00%

BUDGET - TOWN ATTORNEY		21-22	22-23	22-23	22-23	22-23	22-23		
EXPENDITURES		Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
1001-10-15101-0007-150100	GENERAL & SPECIAL COUNSEL, INCLUDING LITIGATION	260,000	260,000				260,000	Includes Town Attorney and special council, such as labor, land use, pension and litigation.	
		260,000	260,000	-	-	-	260,000		
1001-10-15101-0007-153385	TOWN ATTORNEY OFFICE EXPENSE	500	500				500		
		500	500	-	-	-	500		

TOWN COUNCIL

The legislative branch of government for Monroe is the Town Council. The Town Charter states the following:

Chapter II, Section 1 - The Town Council:

The legislative power in the Town shall be vested in a Town Council consisting of nine members, elected at large, hereinafter referred to as the "Council." The members of the Council shall serve without compensation, except for the reimbursement of actual expenses incurred in the performance of official duties. No member of the Council shall hold any appointed office of profit under the government of the Town of Monroe or be appointed to any office of profit under the government of said Town during the term of office and for one year thereafter.

Chapter II, Section 4 - General Powers & Duties:

The Council shall have the powers and duties which, on the effective date of this Charter, were conferred by law upon officers, boards and commissions of said Town existing immediately prior to such date, except as otherwise specifically provided in this Charter. The legislative power of the Town shall be vested in the Council, except as limited or otherwise provided in this Charter. The Council's powers shall include but not necessarily be limited to the following powers, to the extent that the same are not limited or otherwise inconsistent with this Charter:

The power to enact, amend or repeal ordinances.

The power to create or abolish by ordinance boards, commissions, departments and offices of the Town.

The power to accept roads.

The power to approve and authorize contracts to which the Town is a party or in which the Town has an interest.

The Council, in adopting ordinances, is authorized to incorporate by reference any nationally recognized code, rules or regulations that have been published or any code officially adopted by any administrative agency of the State of Connecticut or any subdivision thereof; provided, however, that upon the adoption of any such ordinance wherein any such code, rules or regulations or portions thereof have been incorporated by reference, there shall be maintained two copies of such code, rules or regulations in the office of the Town Clerk for examination by the public.

The Council shall create, maintain and update from time to time a policy handbook, which shall be separate and distinct from the minutes of the Council meetings. Such policy handbook of the Council shall be a cumulative record of all policy statements adopted by the Council, and a copy of said policy handbook shall be available for public inspection in the office of the Town Clerk.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

Chapter VIII, Section 4 - Duties of the Town Council on the Budget:

The Town Council, except as otherwise provided by this Charter, has such powers and duties relating to the Town budget and the Board of Education budget as are set forth in the Connecticut General Statutes. The Council shall review the Town budget and shall make such revisions as it deems desirable consistent with the welfare and the resources of the Town. During its review of the budget, the Council shall hold one public hearing, at which time any elector or taxpayer may have an opportunity to be heard regarding the Town budget as proposed by the First Selectman. Not later than March 15 of each year, the Council shall forward their proposed budget to the Board of Finance.

BUDGET - TOWN COUNCIL		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES:		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
	Dept 0010										
1001-10-15101-0010-150021	TOWN COUNCIL CLERK	3,519	1,000	4,500	3,900	-	-	-	3,900	(600)	-13.33%
1001-10-15101-0010-153385	TOWN COUNCIL OFFICE EXPENSE	554	-	800	800	-	-	-	800	-	0.00%
1001-10-15101-0010-153594	TOWN COUNCIL CAPITAL	-	-	-	-	-	-	-	-	-	0.00%
TOTAL TOWN COUNCIL:		4,073	1,000	5,300	4,700	-	-	-	4,700	(600)	-11.32%

SALARY DETAIL - TOWN COUNCIL

		Budget	Budget
		21-22	22-23
	Dept 0010		
1001-10-15101-0010-150021	Town Council Clerk	4,500	3,900 Stipend
Total Clerk:		4,500	3,900

Salaries Summary:

Total Clerk:	4,500	3,900
Headcount-FT	-	-
Headcount-PT	-	-

BUDGET - TOWN COUNCIL

EXPENDITURES:

1001-10-15101-0010-153385 TOWN COUNCIL OFFICE EXPENSE	21-22	22-23	22-23	22-23	22-23	22-23	Explanation
	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	
Legal Ads	500	500				500	Ordinances
Office Supplies	100	100				100	
Budget meeting expenses	200	200				200	
	800	800	-	-	-	800	

BOARD OF FINANCE

The Board of Finance has the following duties as prescribed by the Town Charter:

Chapter VIII, Section 5

The Board of Finance, except as otherwise provided by this Charter, has such powers and duties relating to the Town budget and the Board of Education budget as set forth in the Connecticut General Statutes for boards of finance. Upon receipt of the budget as proposed by the Town Council, the Board of Finance shall review the same and shall make such revisions as it deems desirable consistent with the welfare and resources of the Town. During its review process of the budget, the Board of Finance shall hold one public hearing, at which such time the electors and taxpayers of the Town shall have an opportunity to be heard regarding the budget as proposed by the Town Council. After such meetings and hearings, the Board shall prepare its final proposed annual budget and shall deliver the same to the First Selectman not later than April 20 of each year.

Chapter VIII, Section 7(g)

Upon request of the First Selectman, the Board of Finance may transfer any unencumbered appropriation, balance or portion thereof from one office, agency, board or commission to another within the fiscal year after notice by the First Selectman to the affected office or agency, board or commission. No transfer shall be made from any appropriations for debt service or other statutory charges.

Chapter VIII, Section 7(i)

The Board of Finance shall provide a contingency fund not to exceed 1/2 of one mill of the grand list within the annual budget to cover unexpected conditions or requirements. Except as otherwise provided in this Charter, additional expense appropriations over and above the total amount of the approved annual budget shall not be made, except from the contingency fund. Appropriations from the contingency fund shall be approved by the First Selectman, the Council, and the Board of Finance.

BUDGET - BOARD OF FINANCE		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES:	Dept 0020	Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1001-10-15101-0020-150021	BOARD OF FINANCE CLERK	559	-	1,050	1,190	-	-	-	1,190	140	13.33%
1001-10-15101-0020-150200	BOARD OF FINANCE AUDIT EXP	43,000	50,000	50,000	54,000	-	-	-	54,000	4,000	8.00%
1001-10-15101-0020-150205	BOARD OF FINANCE CONTINGENCY	-	-	182,936	200,000	-	(42,183)	600,000	757,817	574,881	314.25%
1001-10-15101-0020-153145	BOARD OF FINANCE EQUIPMENT	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0020-153385	BOARD OF FINANCE OFFICE EXP	33	4	200	200	-	-	-	200	-	0.00%
TOTAL BOARD OF FINANCE		43,591	50,004	234,186	255,390	-	(42,183)	600,000	813,207	579,021	247.25%

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

SALARY DETAIL - BOARD OF FINANCE

		Budget	Budget	Hours	Rate	\$ Amount	Hours	Rate	\$ Amount
		21-22	22-23	21-22	21-22	21-22	22-23	22-23	22-23
1001-10-15101-0020-150021	Board of Finance Clerk	1,050	1,190	70	\$ 15.00	\$ 1,050	70	\$ 17.00	\$ 1,190
Total Clerk:		2,080	1,190						

Salaries Summary:

Total Clerk:	1,050	1,190	
Headcount-FT	-	-	Paid from Accounts Payable
Headcount-PT	-	-	

BUDGET - BOARD OF FINANCE

EXPENDITURES:

		21-22	22-23	22-23	22-23	22-23	22-23	
		Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
1001-10-15101-0020-150200	BOARD OF FINANCE AUDIT EXP							
Audit Fees-split with Board of Education		50,000	54,000				54,000	
		50,000	54,000	-	-	-	54,000	
1001-10-15101-0020-150205	BOARD OF FINANCE CONTINGENCY							
Pursuant to Chapter VIII, Section 7(i) of the Town Charter		182,936	200,000		\$ (42,183)	600,000	757,817	
		182,936	200,000	-	(42,183)	600,000	757,817	
1001-10-15101-0020-153385	BOARD OF FINANCE OFFICE EXP							
Budget meeting expenses		200	200				200	
		200	200	-	-	-	200	

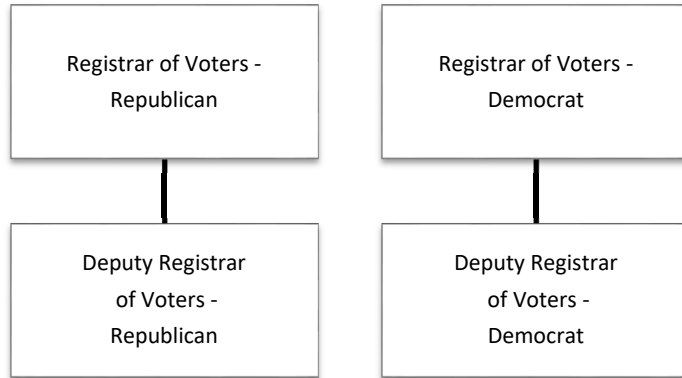
REGISTRAR OF VOTERS

It is the mission of the Monroe Registrars of Voters (ROV) office to guarantee every eligible Monroe voter the opportunity to cast his/her vote in a safe and private environment; to maintain accurate records; to conduct fair and open elections and to remain impartial in all matters.

PRIMARY PROGRAMS & SERVICES

- Registers voters from DMV, online, and in-person applications; ensures accuracy of voting records, conducts annual voter canvass, and maintains accurate records for the 13,762 active and 652 inactive voters in Monroe.
- Oversees the operation of the polls during general elections, primaries, referenda, town meetings and adjourned town meetings; appoints and trains election officials; prepares polling places; and conducts Election Day Registration.
- Responsible for the maintenance, testing and security of the optical scan voting machines, the ballot marking systems for disabled voters and all other equipment used in elections.
- Conducts mandated voter enrollment sessions before elections and special high school student (age 17) registration sessions.
- Collaborates with the Town Clerk's office to ensure the availability, eligibility and accurate counting of Absentee Ballots.
- Represents Monroe at mandated Registrars of Voters Association of Connecticut (ROVAC) and Secretary of State Conventions; Fairfield County ROVAC meetings, and any other special sessions required by the Secretary of State's office.

ORGANIZATION CHART



SIGNIFICANT ACCOMPLISHMENTS

- From July 1st – December 16th, added 378 voters; changed the status of 297 voters; and removed 542 voters from the voter list.
- Sent one Moderator for training in the use of the Secretary of State's mandatory Election Management System to become a certified Head Moderator.
- Recruited and trained election officials for the municipal election and budget referendum.
- Updated and reorganized hybrid training program for election officials to incorporate both an in-person session and complete online training.
- Conducted election and referendum with new election officials despite the challenges of a reduced workforce due to the pandemic, an aging pool of poll workers, and demands of a typical 15+ hour referendum/election work day.
- Continued implementation of operational changes to provide safe and efficient voting during the COVID-19 pandemic:
 - Attended virtual meetings with the Secretary of State and her staff.
 - Changed voting procedures and use of Election Officials at the polls.
 - Continued use of Safe Polls Plan that was used during all elections, through use of safety equipment, safety spacing and individual meals for workers.
- Completed annual canvass of voters, including the processing of residents moving in/out of town, inactive voters, the identification and removal of duplicate registrations.
- Continued to improve communication with election officials, school officials, and the Town Clerk's Office.
- Integrated legislative changes made to elections and election enforcement due to state legislation.
- Reorganized voter registration and election files to make more user-friendly.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

GOALS & OBJECTIVES

- Recruitment drive to increase the pool of election officials and certified moderators.
- Improve in-person election official training to make it more job specific.
- Improve organization and efficiency of voting opportunities, including election procedural changes.
- Accurate counting and reporting of election and referenda results.
- State certification of new Registrar of Voters.
- Continue networking with other Registrar of Voters offices by attending Fairfield County and statewide ROVAC meetings, and the Secretary of State’s conferences.
- Notify voters of any changes to Monroe due to state redistricting.
- Upgrade aging equipment in ROV office.

BUDGET HIGHLIGHTS

- Increase in ROV Clerk line due to increase in poll worker compensation necessary for recruitment and retention.
- Decrease in ROV Office Expense based upon trend and anticipated lower printing costs due to new printer.

BUDGET - REGISTRARS OF VOTERS		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES:	Dept 0030	Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1001-10-15101-0030-150001	ROV SALARY ADMIN	47,000	25,308	47,000	47,000	-	-	-	\$ 47,000	-	0.00%
1001-10-15101-0030-150003	ROV SALARY OTHER	25,446	14,000	26,000	26,000	-	-	-	\$ 26,000	-	0.00%
1001-10-15101-0030-150005	ROV SALARIES PT	-	-	-	-	-	-	-	\$ -	-	0.00%
1001-10-15101-0030-150021	ROV CLERK	27,610	7,490	28,200	29,440	-	-	-	\$ 29,440	1,240	4.40%
1001-10-15101-0030-153145	ROV EQUIPMENT	-	-	500	500	-	-	-	\$ 500	-	0.00%
1001-10-15101-0030-153385	ROV OFFICE EXPENSE	3,835	1,586	7,000	7,000	(1,000)	-	-	\$ 6,000	(1,000)	-14.29%
1001-10-15101-0030-153485	ROV R & M EQUIPMENT	2,400	2,700	2,750	2,750	-	-	-	\$ 2,750	-	0.00%
1001-10-15101-0030-153594	ROV CAPITAL	-	-	-	-	-	-	-	\$ -	-	0.00%
1001-10-15101-0030-153595	ROV VOTING EXPENSE	13,619	5,046	13,500	13,500	-	-	-	\$ 13,500	-	0.00%
TOTAL REGISTRAR OF VOTERS:		119,911	56,129	124,950	126,190	(1,000)	-	-	125,190	240	0.19%

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

SALARY DETAIL - REGISTRARS OF VOTERS

		Budget	Budget
		<u>21-22</u>	<u>22-23</u>
	Dept 0030		
1001-10-15101-0030-150001	Registrar-Administration	23,500	23,500
1001-10-15101-0030-150001	Registrar-Administration	23,500	23,500
	Total Administration:	47,000	47,000
1001-10-15101-0030-150003	Deputy Registrar	13,000	13,000
1001-10-15101-0030-150003	Deputy Registrar	13,000	13,000
	Total Other:	26,000	26,000
1001-10-15101-0030-150005		-	-
	Total Part Time:	-	-
	Total Registrar of Voters:	73,000	73,000
	Headcount-FT	-	-
	Headcount-PT	4	4
<u>SALARY SUMMARY</u>		<u>21-22</u>	<u>22-23</u>
	ROV SALARY ADMIN	47,000	47,000
	ROV SALARY OTHER	26,000	26,000
	ROV SALARIES PT	-	-
		73,000	73,000

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - REGISTRARS OF VOTERS

EXPENDITURES:

	21-22	22-23	22-23	22-23	22-23	22-23	
	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
1001-10-15101-0030-150021 ROV CLERK							
Primary Election	6,400	8,610				8,610	
Gubernatorial Election	-	9,710				9,710	
Referendum	12,800	11,120				11,120	
Municipial Election	9,000					-	
	-					-	
	28,200	29,440	-	-	-	29,440	
1001-10-15101-0030-153145 ROV EQUIPMENT							
Replace ROV equipment	500	500				500	
	-					-	
	500	500	-	-	-	500	
1001-10-15101-0030-153385 ROV OFFICE EXPENSE							
Mandatory Moderator certification classes, mandatory Registrar of Voters certification classes, professional dues, conferences, postage for voter registration and annual canvass, office supplies, toner cartridges, NCOA subscription, and recruitment campaign for election workers.	6,000	6,000	(1,000)			5,000	Trend
Certification of new Registrar of Voters	1,000	1,000				1,000	State mandated
	7,000	7,000	(1,000)	-	-	6,000	
1001-10-15101-0030-153485 ROV R & M EQUIPMENT							
Yearly maintenance agreement for voting machines	2,750	2,750				2,750	
	-					-	
	2,750	2,750	-	-	-	2,750	
1001-10-15101-0030-153595 ROV VOTING EXPENSE							
Printing ballots, coding for Acu-vote cards & handicapped machines, voting booths, signage, meals, police security and mandatory advertising of elections and registration procedures.	13,500	13,500				13,500	
	-					-	
	13,500	13,500	-	-	-	13,500	

OFFICE OF THE TOWN CLERK

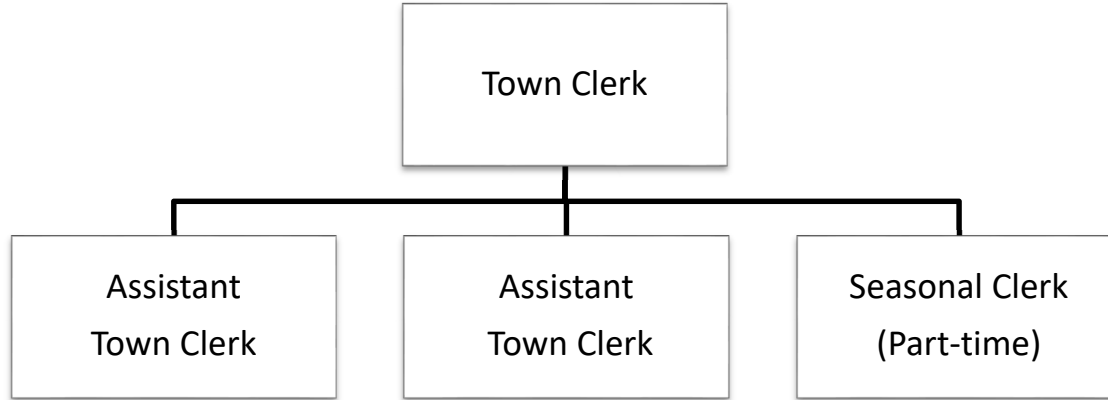
The mission of the Monroe Town Clerk's Office is to provide the citizens of Monroe quality service in a courteous and efficient manner while conforming to State of Connecticut General Statutes, Secretary of the State of Connecticut and the Monroe Town Charter. Additional responsibilities include elections administration, act as the registrar of vital statistics, service veterans in conjunction with the Connecticut Department of Veterans Affairs, manage public records, maintain and publish municipal ordinances/town code, notice and record Town Meetings and act as custodian of the official Town Seal. The office is a resource for boards, commissions and elected officials.

PRIMARY PROGRAMS & SERVICES

- Recording and permanently storing land records and maps.
- State's agent for permits and certificates and registrar of vital statistics. Issuance of liquor permits, notary public certificates, hunting and fishing licenses, trade name certificates, birth, marriage and death certificates, burial permits and dog licenses.
- Elections law administration through the Secretary of the State of Connecticut. Generates documents involving absentee ballots, sample ballots, creating the list of offices to be filled, candidate committees and campaign financing and legal ads.
- Serves as the Veterans Service Contact for the Connecticut Department of Veterans Affairs.
- Manage appointed and elected officials term dates. Keeper of the record for agendas, voting records and minutes of boards and commissions following the Freedom of Information Act.
- Maintain Municipal Ordinances/Town Code as well as clerk for Town Meetings.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

ORGANIZATION CHART



PERFORMANCE METRICS

	<u>FY 18</u>	<u>FY 19</u>	<u>FY 20</u>	<u>FY21</u>
Land Records	3,210	3,037	3,187	4,620
Dog Licenses*	2,220	2,178	1,385	2011
Marriage Licenses	171	183	116	161
Birth Records	174	174	131	193
Death Records	240	191	317	314

* Dog licenses normally due by the end of FY20 were extended by Governor's Executive Order to July 31st.

	<u>2016</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Absentee Ballots Issued				
Municipal Election		157		300
Special Election				916
Presidential Primary	42		1,567	
Presidential Election	584		4,082	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

SIGNIFICANT ACCOMPLISHMENTS

- Successfully held Special Election for State Representative, Budget Referendum and Municipal Election during COVID-19 pandemic.
- Navigated through higher than normal volume of land recordings.
- Connecticut State Library approved grant in the amount of \$5,500 for historic preservation.
- Reorganized and consolidated land records to larger volumes.

GOALS & OBJECTIVES

- Continue researching the possibility of implementing online dog license renewals.
- Apply for historic preservation grant to continue preservation projects.
- Continue upgrading the Town Clerk's webpage.
- Monitor and manage the town's eCode program to ensure it is current.
- Focus on Veteran's Affairs as liaison to the Department of Veteran's Affairs.

BUDGET HIGHLIGHTS

- Salary line increases per union contracts and Town Council Resolution #21-145, offset by savings from new hire.
- Increase in Voting Expense line to incorporate budget referendum postcard and increased costs of upcoming gubernatorial election.
- Revenue projections returned to customary levels.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - OFFICE OF THE TOWN CLERK		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES: Dept 0040		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1001-10-15101-0040-150001	TOWN CLERK SALARY ADMIN	61,108	32,904	61,108	74,005	-	-	-	74,005	12,897	21.11%
1001-10-15101-0040-150003	TOWN CLERK SALARY OTHER	87,423	39,326	89,259	85,754	-	-	-	85,754	(3,505)	-3.93%
1001-10-15101-0040-150005	TOWN CLERK SALARIES PT	2,634	243	3,640	3,948	-	-	-	3,948	308	8.46%
1001-10-15101-0040-150300	TOWN CLERK LAND RECORDS	17,815	10,086	19,000	23,000	-	-	2,200	25,200	6,200	32.63%
1001-10-15101-0040-150305	TOWN CLERK VITAL STATISTICS	590	-	500	500	-	-	-	500	-	0.00%
1001-10-15101-0040-153145	TOWN CLERK EQUIP EXPENSE	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0040-153385	TOWN CLERK OFFICE EXPENSE	5,132	2,161	3,900	3,900	-	-	-	3,900	-	0.00%
1001-10-15101-0040-153440	TOWN CLERK PRINTING	26	-	2,000	2,000	-	-	-	2,000	-	0.00%
1001-10-15101-0040-153594	TOWN CLERK CAPITAL	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0040-153595	TOWN CLERK VOTING EXPENSE	2,517	179	2,500	4,500	-	-	-	4,500	2,000	80.00%
TOTAL TOWN CLERK:		177,244	84,900	181,907	197,607	-	-	2,200	199,807	17,900	9.84%

BUDGET - OFFICE OF THE TOWN CLERK		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
REVENUES: Dept 0040		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1001-10-14003-140100	CANINE LICENSES REVENUE	465	90	1,000	1,000	(500)	-	-	500	(500)	-50.00%
1001-10-14003-140185	TOWN CLERK'S FEES REVENUE	757,265	431,536	500,000	500,000	50,000	-	50,000	600,000	100,000	20.00%
TOTAL TOWN CLERK:		757,730	431,626	501,000	501,000	49,500	-	50,000	600,500	99,500	19.86%

SALARY DETAIL - OFFICE OF THE TOWN CLERK

		Budget	Budget
Dept 0040		21-22	22-23
1001-10-15101-0040-150001	Town Clerk-Administration	61,108	74,005
Total Admin:		61,108	74,005
1001-10-15101-0040-150003	Assistant Town Clerk II	45,411	46,434
	Longevity	100	100
	Assistant Town Clerk I	43,648	39,221
	Longevity	100	-
	Leap Day Wages	-	-
Total Other:		89,259	85,754
1001-10-15101-0040-150005	Seasonal PT	3,640	3,948
Total PT:		3,640	3,948
Total Town Clerk:		\$ 154,007	\$ 163,707

per Town Council resolution # 21-145

*union contractual increase

New Hire

Hours/yr	Hrly Rate	\$ Amount	Hours/yr	Hrly Rate	\$ Amount
21-22	21-22	21-22	22-23	22-23	22-23
280	\$ 13.00	\$ 3,640	280	\$ 14.10	\$ 3,948

Blended Min Wage Rate

SALARY SUMMARY		
	21-22	22-23
TOWN CLERK SALARY ADMIN	61,108	74,005
TOWN CLERK SALARY OTHER	89,259	85,754
TOWN CLERK SALARIES PT	3,640	3,948
Total	\$ 154,007	\$ 163,707

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - OFFICE OF THE TOWN CLERK

EXPENDITURES:

1001-10-15101-0040-150300 TOWN CLERK LAND RECORDS	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Special acid free paper and binders	1,000	1,000				1,000	
Land records management	18,000	22,000			2,200	24,200	Based on projected volume (consistent with revenue)
	19,000	23,000	-	-	2,200	25,200	

1001-10-15101-0040-150305 TOWN CLERK VITAL STATISTICS	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Binders	300	300				300	
Special acid free paper for Vitals (Marriage & Birth)	200	200				200	
	500	500	-	-	-	500	

1001-10-15101-0040-153385 TOWN CLERK OFFICE EXPENSE	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
General Office Supplies, postage, dues, meetings & legal notices	2,000	2,000				2,000	
eCode360 yearly maintenance fee	1,200	1,200				1,200	
Toner Cartridges	700	700				700	
	3,900	3,900	-	-	-	3,900	

1001-10-15101-0040-153440 TOWN CLERK PRINTING	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Updating and adding new town code/ordinances	2,000	2,000				2,000	
	2,000	2,000	-	-	-	2,000	

1001-10-15101-0040-153595 TOWN CLERK VOTING EXPENSE	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Budget Postcard & Referendum/Town Meetings/Primary/ Gubernatorial Election	2,500	4,500				4,500	Budget Postcards moved to operating expense and increase due to Gubernatorial Election
	2,500	4,500	-	-	-	4,500	

BUDGET - OFFICE OF THE TOWN CLERK

REVENUE:

1001-10-14003-0000-140100 CANINE LICENSES REVENUE	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Dog licenses	1,000	1,000	(500)			500	
	1,000	1,000	(500)	-	-	500	

1001-10-14003-0000-140185 TOWN CLERK'S FEES REVENUE	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Land records, maps and indexing	500,000	500,000	50,000		50,000	600,000	
	500,000	500,000	50,000	-	50,000	600,000	

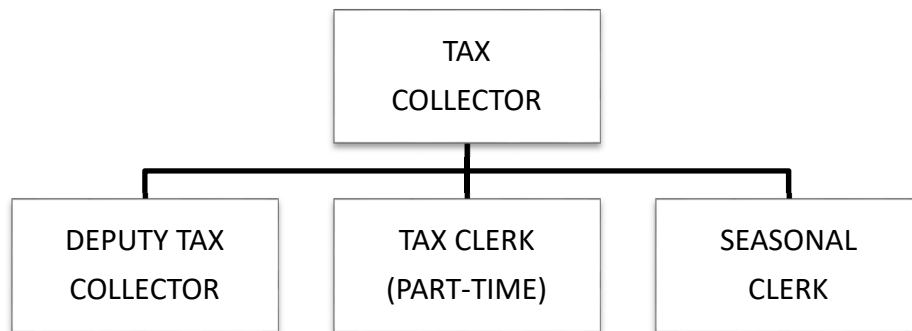
OFFICE OF THE TAX COLLECTOR

The office of the Tax Collector’s Department mission is to serve the public in a courteous and efficient manner while providing the tax collection effort in conformance with applicable state statutes.

PRIMARY PROGRAMS & SERVICES

- Collect current and delinquent taxes, representing over 92% of the total revenue for the Town.
- Mailing of tax bills, delinquent notices, balance due notices and intent to lien notices.
- Conduct tax sales.
- Process Certificate of Corrections and transfers.
- Track escrow and delinquent accounts, bankruptcies, and refunds.
- Produce and file tax liens.
- Interface with DMV, collection agencies, and auditors.
- Provide regular reporting to the Board of Finance and Director of Finance.
- Coordinate with vendor and Parks and Recreation Department for distribution of park stickers.

ORGANIZATION CHART



APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

PERFORMANCE METRICS

	FY17	FY18	FY19	FY20	FY21
Collection Rate	98.97%	98.95%	99.07%	98.80%	99.03%

SIGNIFICANT ACCOMPLISHMENTS

- Exceeded revenue target as set by Board of Finance.

GOALS & OBJECTIVES

- Maintain the traditionally high collection rate as set by the Board of Finance.

BUDGET HIGHLIGHTS

- Salary line increases per union contracts and Town Council Resolution #21-145.

BUDGET - OFFICE OF THE TAX COLLECTOR		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES:	Dept 0050	Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1001-10-15101-0050-150001	TAX COLL SALARY ADMIN	60,000	32,308	60,000	72,897	-	-	-	72,897	12,897	21.50%
1001-10-15101-0050-150003	TAX COLL SALARY OTHER	61,225	33,885	62,543	63,940	-	-	-	63,940	1,397	2.23%
1001-10-15101-0050-150005	TAX COLL SALARIES PT	33,229	15,230	30,400	30,840	-	-	-	30,840	440	1.45%
1001-10-15101-0050-150350	TAX COLL DELINQUENT	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0050-153145	TAX COLL EQUIP EXPENSE	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0050-153385	TAX COLLECTOR OFFICE EXP	30,372	9,183	41,070	41,875	(4,421)	-	-	37,454	(3,616)	-8.80%
1001-10-15101-0050-153384	TAX COLLECTOR CAPITAL	-	-	-	-	-	-	-	-	-	0.00%
	TOTAL TAX COLLECTOR:	184,826	90,606	194,013	209,552	(4,421)	-	-	205,131	11,118	5.73%

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

SALARY DETAIL - OFFICE OF THE TAX COLLECTOR

		Budget <u>21-22</u>	Budget <u>22-23</u>			Hours/yr <u>21-22</u>	Hrly Rate <u>21-22</u>	\$ Amount <u>21-22</u>	Hours/yr <u>22-23</u>	Hrly Rate <u>22-23</u>	\$ Amount <u>22-23</u>
Dept 0050											
1001-10-15101-0050-150001	Tax Collector-Administration	60,000	72,897	per Town Council resolution # 21-145							
	Total Admin:	<u>60,000</u>	<u>72,897</u>								
1001-10-15101-0050-150003	Certified Municipal Collector	62,093	63,490	*union contractual increase							
	Tax Collector Assistant	-	-								
	Longevity	450	450								
	Overtime	-	-								
	Total Other:	<u>62,543</u>	<u>63,940</u>								
1001-10-15101-0050-150005	Seasonal Lockbox	5,200	5,640			400	\$ 13.00	\$ 5,200	400	\$ 14.10	\$ 5,640
						819	\$ 18.75	\$ 15,356	819	\$ 18.75	\$ 15,356
1001-10-15101-0050-150005	Part Time Salary	22,856	22,856			400	\$ 18.75	\$ 7,500	400	\$ 18.75	\$ 7,500
								\$ 22,856			\$ 22,856
									** PT- 42 wks Blended Min V Blended Min Wage Rate 19.5hrs / 10wks 40 hrs		
	Paid Time Off Coverage	2,344	2,344			125	\$ 18.25	\$ 2,281	125	\$ 18.75	\$ 2,344
	Total Part Time:	<u>30,400</u>	<u>30,840</u>								
	Total Tax Collector:	<u>152,943</u>	<u>167,677</u>								
	Headcount-FT	<u>2</u>	<u>2</u>								
	Headcount-PT	<u>1</u>	<u>1</u>								

SALARY SUMMARY	<u>21-22</u>	<u>22-23</u>
TAX COLL SALARY ADMIN	60,000	72,897
TAX COLL SALARY OTHER	62,543	63,940
TAX COLL SALARIES PT	<u>30,400</u>	<u>30,840</u>
	<u>152,943</u>	<u>167,677</u>

BUDGET - OFFICE OF THE TAX COLLECTOR

EXPENDITURES:

	<u>21-22</u>	<u>22-23</u>	<u>22-23</u>	<u>22-23</u>	<u>22-23</u>	<u>22-23</u>	
1001-10-15101-0050-153385 TAX COLLECTOR OFFICE EXP	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Postage and mailing services	12,000	12,500	(854)			11,646	based upon vendor estimate
Tax Bills,(Forms and Printing, Park stickers and envelopes)	14,620	14,500	415			14,915	based upon vendor estimate
Online Services (Qsearch, LexisNexis, Pacer)	4,450	4,600	(2,532)			2,068	Qsearch already captured in IT's budget
Legal notice and inserts	3,700	3,700				3,700	
Rate Book printing	1,500	1,575				1,575	increase cost vendor
Supplies	2,000	2,000	(1,000)			1,000	trend and tax envelopes captured above
Memberships and Schools	1,800	2,000				2,000	increase education cost
Mileage	750	750	(450)			300	based upon anticipated FY23 travel
Toner Cartridges	250	250				250	
	<u>41,070</u>	<u>41,875</u>	<u>(4,421)</u>	-	-	<u>37,454</u>	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

TOWN TREASURER

Pursuant to Chapter VI, Section 3 of the Town Charter, the Treasurer is the agent of the Town Deposit Fund.

BUDGET - TOWN TREASURER		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES:		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
	Dept 0060										
1001-10-15101-0060-150001	TREASURY SALARY ADMIN	11,056	5,528	11,056	12,365	-	-	-	12,365	1,309	11.84%
	TOTAL TREASURER	11,056	5,528	11,056	12,365	-	-	-	12,365	1,309	11.84%

SALARY DETAIL - TOWN TREASURER

		Budget	Budget
Dept 0060		21-22	22-23
1001-10-15101-0060-150001	Treasury Salary Admin	11,056	12,365
	Total Admin:	11,056	12,365

per Town Council resolution # 21-145

SALARY SUMMARY			
	Total Treasurer:	11,056	12,365
Headcount-FT		-	-
Headcount-PT		1	1

BOARDS & COMMISSIONS

See Chapter IV, Sections 4-21 of the Town Charter for further details regarding the responsibilities of these Boards and Commissions.

BUDGET - BOARDS & COMMISSIONS		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES:	Dept 0070	Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1001-10-15101-0070-150400	B&C ARCHIT REVIEW	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0070-150405	B&C BOARD OF ASSESS APPEALS	543	169	1,200	1,200	(400)	-	-	800	(400)	-33.33%
1001-10-15101-0070-150410	B&C CONSERVATION COMMISSION	220	-	600	520	-	-	-	520	(80)	-13.33%
1001-10-15101-0070-150411	B&C EDC	-	-	250	250	-	-	-	250	-	0.00%
1001-10-15101-0070-150415	B&C ETHICS BOARD	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0070-150416	B&C WATER POLLUTION	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0070-150420	B&C FARMER'S MARKET	400	400	400	400	-	-	-	400	-	0.00%
1001-10-15101-0070-150425	B&C HISTORIC DISTRICT	267	-	400	400	-	-	-	400	-	0.00%
1001-10-15101-0070-150430	B&C INLAND/WETLAND COMM	2,096	620	2,500	2,500	(500)	-	-	2,000	(500)	-20.00%
1001-10-15101-0070-150434	B&C PENSION COMMITTEE	150	-	400	400	(100)	-	-	300	(100)	-25.00%
1001-10-15101-0070-150435	B&C PLANNING & ZONING	1,587	630	3,500	2,500	-	-	-	2,500	(1,000)	-28.57%
1001-10-15101-0070-150440	B&C ZONING BOARD OF APPEALS	150	-	650	650	(150)	-	-	500	(150)	-23.08%
1001-10-15101-0070-150441	B&C COMMISSION ON AGING	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0070-150442	B&C YOUTH COMMISSION	-	-	750	750	750	-	-	1,500	750	100.00%
TOTAL BOARDS AND COMMISSIONS		5,413	1,819	10,650	9,570	(400)	-	-	9,170	(1,480)	-13.90%

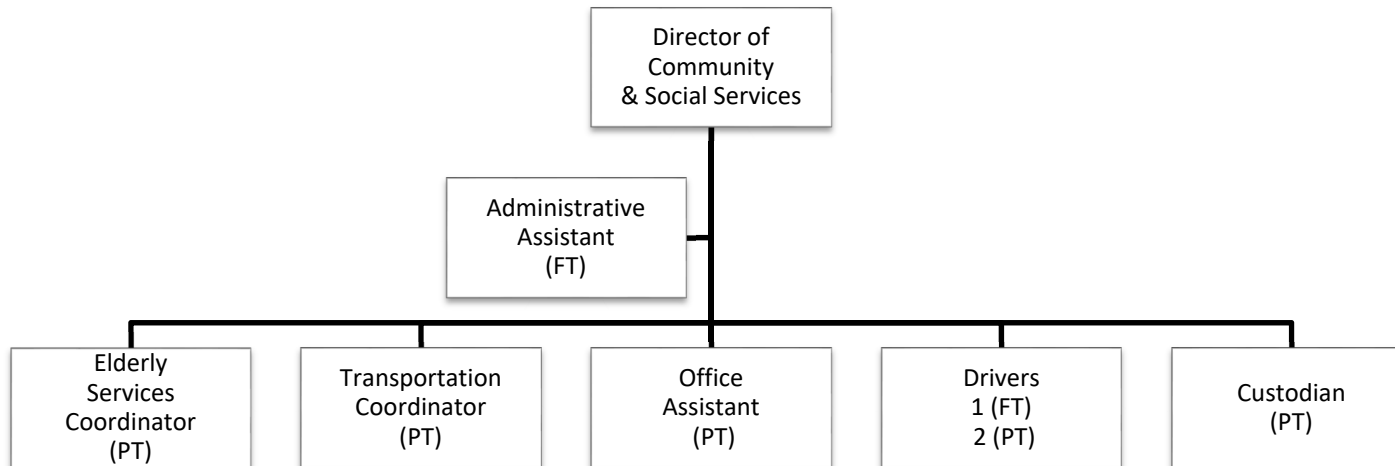
COMMUNITY & SOCIAL SERVICES - SENIOR CENTER

The mission of the Senior Center is to create opportunities for mindful aging through physical activity, social engagement, creativity, lifelong learning and guidance, which creates a positive impact on our entire community.

PRIMARY PROGRAMS & SERVICES

- Provide a balance of social, recreational, educational, wellness and financial programs for adults, age 55 and older.
- Elderly Services offers a single point of entry for access to programs and services that support our seniors, their family and the community.
- Offer a non-medical, curb to curb transportation service for residents who are members age 60 and over or disabled.
- Conduct outreach to those in the community who are homebound.

ORGANIZATION CHART



APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

PERFORMANCE METRICS

- Senior Center Programs

<u>Fiscal Year</u>	<u>Total Attendance</u>	<u>Total Members</u>
2012-2013	10,960	640
2013-2014	11,562	699
2014-2015	11,684	628
2015-2016	12,984	610
2016-2017	15,484	671
2017-2018	14,108	655
2018-2019	15,868	640
2019-2020	10,992*	614
2020-2021	2,177*	517

* Programming suspended or limited during this period due to COVID-19 Pandemic.

- Senior Services - Information, Referrals & Assistance:

<u>Service</u>	<u># Contacts</u>			<u>Description</u>
	2019	2020*	2021*	
Energy	366	94	221	Federal & State Funding, Operation Fuel, Project Warmth, Utility Hardship, Below Budget & New Start
Nutrition	207	317	72	SNAP –, Meals on Wheels, Food Pantry & Farmer’s Market Coupons
Medicare Savings Plan	216	22	57	Low Income Subsidy & Applications
Medicaid	26	21	15	Claims & Applications
Insurance	346	102	282	Information, Special Needs Plan, Medicare Advantage Plan, Medigap, Part D Plans - & Claims
Housing	49	5	27	Low Income, Skilled Nursing & Assisted Living
Financial	136	14	25	Senior Tax Credit, Renter’s Rebate, Bill Assistance, Social Security
Legal	100	20	31	Conservator/Power of Attorney, Protective Services, Attorney, Wills/Trusts

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

In Home Services	265	314	190	Non-medical, Medical, CT Home Care, Respite, Lifeline, Personal Alarm, 911 Cell Phone, Code Red Sign Up, & Well Being Check
Transportation Info	103	8	23	Monroe Senior, Bridgeport Transit, Private & Volunteer
Transportation Service	1,905	1,465	1,859	Curb-to-Curb Rides to Medical appointments, grocery shopping, employment
Adult Day Care	4	0	0	Information & Referral
Veteran	65	6	2	Benefits & Services
Evacuation List	0	0	7	Monroe residents who would need assistance in an emergency or evacuation event
Support	789	91	135	Case Management/Education
Totals	4,577	2,479*	2,946	

* COVID-19 Pandemic impacted demand for, and ability to conduct, certain activities, although servicing continued remotely for anyone seeking assistance.

SIGNIFICANT ACCOMPLISHMENTS

- Developed and delivered 50 social isolation kits to homebound seniors through a grant received from South Western Connecticut Agency on Aging (SWCAA).
- Coordinated with Parks & Recreation to offer pickleball program.
- Received a one-time technology donation of \$2,500 and 10 chrome books for use by members of the center.
- Received a one-time grant of \$500 from Connecticut Healthy Communities Food Service Guidelines Project for programs to promote senior healthy eating.
- Coordinated with SWCAA to offer a new Senior Dine Program which will begin in 2022 to offer discounted healthy meals for seniors at a local establishment.
- Reinstated use of volunteers to cover the front desk and assist with events.
- Reinstated the Membership Advisory Committee to provide member input regarding program ideas to meet their needs and interests.
- Provided transportation services throughout the COVID pandemic.
- Smooth transition to new leadership from within the department.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

GOALS & OBJECTIVES

- Explore new funding and grant opportunities for programming and potential vendors for the Wilton Café.
- Increase efforts to collaborate with local partners and agencies to offer care solutions for isolated seniors.
- Resume efforts to offer increased recreational activities while evaluating associated costs.

BUDGET HIGHLIGHTS

- Salary line increases per union contracts.
- Increase in Repairs & Maintenance line to allow for floor stripping/waxing and grease trap maintenance.
- Increases in fuel and utilities based upon current usage at significant price increases for gasoline (42%).

BUDGET - SENIOR CENTER		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES:		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
	Dept 0070										
1001-10-15101-0080-150001	SR CTR SALARY ADMIN	62,106	32,815	71,400	71,575	-	-	-	71,575	175	0.25%
1001-10-15101-0080-150003	SR CTR SALARY OTHER	82,913	33,094	84,659	87,962	-	-	-	87,962	3,303	3.90%
1001-10-15101-0080-150005	SR CTR SALARIES PT	48,911	23,957	62,291	63,096	-	-	-	63,096	805	1.29%
1001-10-15101-0080-150500	SR CTR NUTRITION	4,618	3,957	8,350	8,300	-	-	-	8,300	(50)	-0.60%
1001-10-15101-0080-153075	SR CTR CONTRACTED SERVICES	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0080-153385	SR CTR OFFICE EXPENSE	1,823	935	2,400	4,050	-	-	-	4,050	1,650	68.75%
1001-10-15101-0080-153390	SR CTR OPERATING EXPENSE	2,557	1,312	4,650	3,150	-	-	-	3,150	(1,500)	-32.26%
1001-10-15101-0080-153485	SR CTR R&M EQUIPMENT	8,622	1,518	6,245	31,368	(24,850)	-	-	6,518	273	4.37%
1001-10-15101-0080-153563	SR CTR ELECTRIC	9,492	5,996	15,225	15,530	-	-	-	15,530	305	2.00%
1001-10-15101-0080-153564	SR CTR HEAT	7,795	2,198	8,400	8,400	-	-	-	8,400	-	0.00%
1001-10-15101-0080-153565	SR CTR-UTILITIES OTHER	5,156	2,700	5,603	5,675	-	-	-	5,675	72	1.29%
1001-10-15101-0080-153579	SR CTR VEHICLE FUEL	4,634	1,561	9,000	12,264	-	-	-	12,264	3,264	36.27%
1001-10-15101-0080-153580	SR CTR VEHICLE EXPENSE	1,464	1,611	2,000	2,000	-	-	-	2,000	-	0.00%
1001-10-15101-0080-153594	SR CTR CAPITAL	-	-	-	-	-	-	-	-	-	0.00%
TOTAL SR CENTER EXPENDITURES:		240,091	111,654	280,223	313,369	(24,850)	-	-	288,519	8,296	2.96%

BUDGET - SENIOR CENTER		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
REVENUES:		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1001-10-14007-140720	NUTRITION REVENUE	-	980	2,000	2,000	(500)	-	-	1,500	(500)	-25.00%
1001-10-14007-140725	SR CITIZENS TRANSPORTATION REVENUE	-	-	-	-	-	-	-	-	-	0.00%
TOTAL SR CENTER REVENUES:		-	980	2,000	2,000	(500)	-	-	1,500	(500)	-25.00%

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

SALARY DETAIL - SENIOR CENTER

		Budget	Budget									
		21-22	22-23									
Dept 0070												
1001-10-15101-0080-150001	Sr Center Director-Admin	71,400	71,575	*union contractual increase								
1001-10-15101-0080-150001	Longevity	-	-									
Total Administration:		71,400	71,575									
1001-10-15101-0080-150003	Administrative Assistant	45,842	48,173	*union contractual increase /step increase								
1001-10-15101-0080-150003	Longevity	-	100									
1001-10-15101-0080-150003	Van Driver	38,717	39,588	*union contractual increase /step increase								
1001-10-15101-0080-150003	Longevity	100	100									
Total Other:		84,659	87,962									
				Hours/yr	Hrly Rate	\$ Amount	Hours/yr	Hrly Rate	\$ Amount	Hours/yr	Hrly Rate	\$ Amount
				21-22	21-22	21-22	22-23	22-23	22-23	22-23	22-23	22-23
1001-10-15101-0080-150005	Outreach Worker	26,520	27,117	*union contractual increase								
1001-10-15101-0080-150005	Part-Time Van Driver	6,747	6,747	*blended rate								
				428	\$ 15.75	\$ 6,747	428	\$ 15.75	\$ 6,747			
1001-10-15101-0080-150005	Custodial Services	14,105	14,105	910	\$ 15.50	\$ 14,105	910	\$ 15.50	\$ 14,105			
1001-10-15101-0080-150005	Sr Ctr PT Office Assistant	13,312	13,520	832	\$ 16.00	\$ 13,312	832	\$ 16.25	\$ 13,520			
1001-10-15101-0080-150005	Sr Ctr Paid Time Off Coverage	1,607	1,607	*blended rate o								
				\$ 17.50	\$ 15.50	\$ 271	18	\$ 15.50	\$ 271			
				\$ 89.06	\$ 15.00	\$ 1,336	89	\$ 15.00	\$ 1,336			
Total Part-Time		62,291	63,096									

SALARY SUMMARY	21-22	22-23
SR CTR SALARY ADMIN	71,400	71,575
SR CTR SALARY OTHER	84,659	87,962
SR CTR SALARIES PT	62,291	63,096
	218,350	222,632

Total Senior Center:	218,350	222,632
Headcount-FT	3	3
Headcount-PT	4	4

BUDGET - SENIOR CENTER

EXPENDITURES:

	21-22	22-23	22-23	22-23	22-23	22-23	
	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
1001-10-15101-0080-150500 SR CTR NUTRITION							
Coffee & Creamers	2,500	2,500				2,500	
Kitchen Supplies	850	800				800	
Meals & Special Events	5,000	5,000				5,000	
	8,350	8,300	-	-	-	8,300	
1001-10-15101-0080-153385 SR CTR OFFICE EXPENSE							
Postage	1,000	2,500				2,500	combine newsletter postage from operating
Office Supplies	500	500				500	
Printing	-	150				150	
Toner Cartridges	900	900				900	
	2,400	4,050	-	-	-	4,050	
1001-10-15101-0080-153390 SR CTR OPERATING EXPENSE							
Newsletter Postage	1,500	-				-	moved to office expense-postage
Building & Program Supplies	2,300	2,300				2,300	
Memberships, Dues & Training	500	500				500	
Employee Mileage	350	350				350	
	4,650	3,150	-	-	-	3,150	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

	21-22	22-23	22-23	22-23	22-23	22-23	
	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
1001-10-15101-0080-153485 SR CTR R&M EQUIPMENT							
Brake Fire	3,045	2,000				2,000	annual service costs
Edgerton	1,000	1,000				1,000	
Wind River Septic	450	450				450	confirmed with vendor
Wind River Grease Trap Pumping		518				518	confirmed with vendor, now scheduling every 2 years
Wind River septic line jetting		1,800	(1,800)			-	current mitigation efforts appear to work; continue to monitor
KKS Associates Inc	750	1,200				1,200	Floor stripping and waxing
Mercier Painting		22,300	(22,300)			-	powerwash, paint center, pavilion, pr 2-move to Capitol Reserve
						-	*Moved to Capital
State of CT - Boiler		350				350	licensing for boiler / water inspection
Rug Cleaning		750	(750)			-	carpet cleaning for the office, lobby and library will complete FY22
						-	*Will do in FY22
Misc. Repairs	1,000	1,000				1,000	
	6,245	31,368	(24,850)	-	-	6,518	
1001-10-15101-0080-153563 SR CTR ELECTRIC							
Eversource	15,225	15,530				15,530	DPW estimated 2% increase
	15,225	15,530	-	-	-	15,530	
1001-10-15101-0080-153564 SR CTR HEAT							
Sippin-Propane	8,400	8,400				8,400	contracted price
	8,400	8,400	-	-	-	8,400	
1001-10-15101-0080-153565 SR CTR-UTILITIES OTHER							
Aquarion-Water	3,103	3,165				3,165	DPW estimated 2% increase
Gallagher Pump	400	400				400	
Shelton Alarm - Fire	675	660				660	based on monitoring of \$55 per month
Residential Waste	900	900				900	
GenTech	200	225				225	based on last years bill and anticipated increase
Massachusetts Fire Technology	325	325				325	
	5,603	5,675	-	-	-	5,675	
1001-10-15101-0080-153579 SR CTR VEHICLE FUEL							
East River - Gas for 2 buses and 1 car	9,000	12,264				12,264	Current usage at 42% price increase
	9,000	12,264	-	-	-	12,264	
1001-10-15101-0080-153580 SR CTR VEHICLE EXPENSE							
Repairs & Maintenance	2,000	2,000				2,000	
	2,000	2,000	-	-	-	2,000	
BUDGET - SENIOR CENTER							
REVENUES:							
1001-10-14007-140720 NUTRITION REVENUE							
Nutrition funding	2,000	2,000	(500)			1,500	Revised projection
	2,000	2,000	(500)	-	-	1,500	

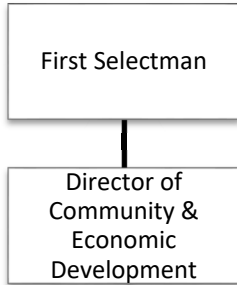
ECONOMIC DEVELOPMENT DEPARTMENT

The Economic Development Department is focused on community and economic development efforts for Monroe's businesses and residents. Similar to other Town departments, EDD will support the mission, and further the policies of, its corresponding Commission.

PRIMARY PROGRAMS & SERVICES

- Oversee economic development efforts in the Town with an acute focus on increasing the grand list, expanding the commercial tax base, and reducing the tax burden on residents.
- Collaborate with realtors, developers, and other state, regional, and local agencies to attract new commercial development to the Town that is consistent with our Plan of Conservation & Development, community character, and quality of life.
- Actively support the retention of existing commercial businesses.
- Coordinate with, and assist applicants in, navigation of the permitting process.
- Oversee the research, analysis and availability of grant opportunities to support community and economic development. Organize and prepare grant proposals and applications.
- Provide assistance to other departments with programmatic grant reporting.
- Oversee and review all financial grant reporting.
- Lead efforts to identify potential regulatory and procedural revisions to encourage responsible development within a business-friendly setting.
- Provide general project management and oversight of economic development efforts, expansion and changes to existing businesses, grants, and various assigned special projects.

ORGANIZATION CHART



PERFORMANCE METRICS

ACTIVITY	2018	2019	2020	2021
Businesses Assisted - Calendar Year				143
Businesses Opened - Calendar Year (Excludes Home Based)				54
Net Number of Commercial Personal Property Accounts - Grand List Year	1,380	1,400	1,434	1,516
Communications to Businesses				
Subscribed Email Accounts			50	1,049
Facebook Followers			1,151	1,232
Instagram Followers			223	363
Online Permits Issued - Calendar Year				76

SIGNIFICANT ACCOMPLISHMENTS

- Worked directly with the Economic Development Commission (EDC) to identify and support the Commission’s goals and objectives.
- Provided direct support to businesses in navigating and coordinating the permitting process among multiple departments, while also facilitating approvals and advocating for appropriate business interests.
- Led collaboration among multiple departments for the successful launch on online permitting and payment system for trades permits.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

- Supported the immediate implementation of outdoor dining for 24 restaurants during the pandemic, subsequent to emergency directives of the First Selectman. Facilitated subsequent zoning code and administrative policy changes with staff and Planning & Zoning Commission to permanently allow for an existing restaurant to add outdoor dining with streamlined, administrative approval.
- Collaborated with First Selectman, EDC, and Town Planner to identify and resolve perceived obstacles impacting business recruitment and retention.
- Developed and launched ongoing communications with Monroe businesses and expanded social media presence.
- Collaborated with EDC, Chamber of Commerce, and Service Corps of Retired Executives to develop a six-part educational seminar series, specifically developed for Monroe businesses, in response to a town wide survey of local business needs and interests.
- Reviewed over 100 grant opportunities to determine Town eligibility; completed and submitted applications when appropriate.
- Conducted weekly project review meetings to collaborate and coordinate prospective new business opportunities, expansion of existing businesses, available properties, and major projects involving multiple departments.
- Provided rapid response capacity and resolution of numerous time-sensitive business development matters and inquiries.
- Assisted in efforts to lower scope and complexity of the Wolfe Park Field Project to identify cost savings while meeting needs.
- Conducted analysis of commercial tax abatement ordinances in adjacent municipalities to ensure Monroe is competitive in anticipated proposals for future revisions to our ordinance.
- Commenced ongoing meetings with staff for the Sustainable CT initiative.
- Developed relationships across all departments to collaborate on town projects and provide project management support for those efforts.

GOALS & OBJECTIVES

- Provide support and assistance to the EDC in their program development and implementation, such as Restaurant Week, Business Appreciation Day, etc.
- Conduct a comprehensive analysis to proactively market commercial development in our Town by promoting our strengths and opportunities.
- Provide ongoing “voice of the customer” approach to all Town departments involved in community & economic development and professionally challenging decisions and promoting continuous process improvement.
- Focus on growth of commercial and industrial zoned land and vacant retail space through promotion with developers, brokers, and realtors.
- Establish strong project management support capacity across Town departments to complete current list of town projects in a timely manner and in line with budgetary expectations.
- Continue phased implementation of online permitting process with launch of building permits, as well as expanded payment method capabilities for additional town departments.
- Continue to pursue grant opportunities as appropriate.
- Rebuild and improve the business and economic development pages on the Town website.
- Facilitate continued growth in the social media platforms to promote Economic Development initiatives and advertisements that appeal to all constituents.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET HIGHLIGHTS

- Slight decrease in Office Expense line.
- Essentially flat budget from current year for department to continue to support planned EDC events, such as our annual Commercial Brokers Meeting, Restaurant Week, and Business Appreciation Day.

BUDGET - ECONOMIC DEVELOPMENT DEPARTMENT		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES:		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
	Dept 0090										
1001-10-15101-0090-150001	ECONOMIC DEVELOPMENT DEPT SALARY ADMIN	-	34,327	85,000	85,000	-	-	-	85,000	-	0.00%
1001-10-15101-0090-150550	ECONOMIC DEVELOPMENT DEPT MARKETING & DEVELOPMENT	5,767	935	11,050	11,100	-	-	-	11,100	50	0.45%
1001-10-15101-0090-153385	ECONOMIC DEVELOPMENT DEPT OFFICE EXPENSE	362	-	750	750	(250)	-	-	500	(250)	-33.33%
1001-10-15101-0090-153579	ECONOMIC DEVELOPMENT DEPT VEHICLE FUEL	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0090-153580	ECONOMIC DEVELOPMENT DEPT VEHICLE EXPENSE	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0090-153594	ECONOMIC DEVELOPMENT DEPT CAPITAL	-	-	-	-	-	-	-	-	-	0.00%
	TOTAL EDC:	6,129	35,262	96,800	96,850	(250)	-	-	96,600	(200)	-0.21%

		Dept 0090		Budget	Budget
				20-21	21-22
1001-10-15101-0090-150001	Director of Economic and Community Development			85,000	85,000
	Total Admin:			85,000	85,000

EXPENDITURES:		21-22	22-23	22-23	22-23	22-23	22-23	
1001-10-15101-0090-150550	EDD MARKETING & DEVELOPMENT	Final Budget	Department	FS Adj	TC Adj	Total Budget	Total Budget	Explanation
	Marketing collateral (EDC brochure, print, displays)	1,000	1,000				1,000	
	Networking - BRBC, CERC, Chamber, broker and developer meetings	1,375	1,200				1,200	
	Community outreach marketing and media promotion	875	1,100				1,100	QR code mailers, printed advertisements and social media promotion
	Community events - Restaurant week, Spring Event	3,800	3,800				3,800	
	Business/Broker Event	4,000	4,000				4,000	venue and collateral
		11,050	11,100	-	-	-	11,100	
1001-10-15101-0090-153385	EDD OFFICE EXPENSE	Final Budget	Department	FS Adj	TC Adj	Total Budget	Total Budget	Explanation
	Office expense (business cards, office supplies, etc.)	250	250				250	
	Mileage reimbursement	500	500	(250)			250	
		750	750	(250)	-	-	500	

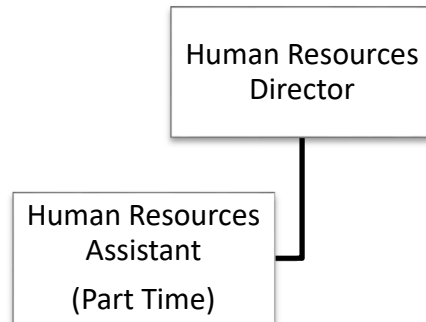
HUMAN RESOURCES DEPARTMENT

The Human Resources Department provides quality services and support in the areas of talent acquisition, benefits administration, employee and labor relations, as well as overseeing the training and safety of our staff. The delivery of these services to our employees enables them to better serve the Town’s internal and external clients.

PRIMARY PROGRAMS & SERVICES:

- Talent acquisition, recruitment and interview process, and on-boarding of all staff, and volunteers.
- Benefits administration (enrollment and coordination) for all eligible personnel, including medical, dental, life/disability, retirement, flexible spending accounts.
- Employee relations – Develop and disseminate employee information, referral resource, conflict resolution.
- Labor Relations – Assist in negotiation of all union contracts, grievances, and employee investigations.
- Risk Management - Safety Committee; claims processing and review of all worker’s compensation and liability claims.
- ADA Coordinator for the Town.
- Management of employee benefit accruals / time management, leave management.
- Administration of retirement savings plans, including defined benefit and contribution plans, e.g., 401a, 457 plans, including BOE.
- Management of occupational health program for volunteer firefighter and EMS personnel.
- Performance management administration.
- Provide various training programs for staff.
- Maintain records and oversee compliance for staff required to have a Commercial Driver’s License, and the associated random drug testing program.

ORGANIZATION CHART



APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

PERFORMANCE METRICS

	2017	2018	2019	2020	2021
Positions Posted	12	20	18	14	31
Applications Reviewed	242	277	154	168	780
Interviews Conducted	34	32	67	64	85
New Hires Processed	53	85	65	85	62

SIGNIFICANT ACCOMPLISHMENTS

- Continued to maintain an integral role on the Emergency Management Team during the COVID-19 pandemic response, such as ongoing employee communications, facility enhancements, signage, distribution of PPE to employees, and meetings.
- Revisions and updates to various job descriptions.
- Researched and proposed updated and complete Pay Plan for all employees in the Classified Service, which was adopted by Town Council.
- Supported negotiations of one open collective bargaining agreement.
- Supported the development of the adopted shared Finance Director position and the restructured municipal finance department.
- Implemented a new Performance Review Management process and form.

GOALS & OBJECTIVES

- Finalize updating of Human Resource policies and procedures, including process management such as comprehensive multidiscipline onboarding process.
- Provide diversity training for all Town employees and offer to all elected and appointed officials.
- Continue to evaluate and revise job descriptions.
- Continue to support pandemic response.
- Ensure compliance with new state-mandated training.

BUDGET HIGHLIGHTS

- Increase in Insurance line based upon projected 8% increase in medical insurance over FY22 rates, adjusted for staffing & coverage changes. Actual rates anticipated mid-April.
- Increase in Education line based upon trend of utilization of this benefit program.
- Increase in Wage Adjustments for open collective bargaining agreements.
- Increase in Pension line driven by actuarially determined employer contribution.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - DEPARTMENT OF HUMAN RESOURCES		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES:		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
Dept 0110											
1001-10-15101-0110-150001	HR SALARY ADMIN	93,488	54,562	101,330	101,330	-	-	-	101,330	-	0.00%
1001-10-15101-0110-150003	HR SALARY OTHER	32,625	18,962	33,150	33,150	-	-	-	33,150	-	0.00%
1001-10-15101-0110-150600	HR EDUCATION	10,511	4,312	14,500	17,000	-	-	-	17,000	2,500	17.24%
1001-10-15101-0110-150610	HR SAFETY COMMITTEE	699	1,893	2,500	2,500	-	-	-	2,500	-	0.00%
1001-10-15101-0110-150620	HR WAGE ADJUSTMENTS	-	-	20,491	260,064	-	-	-	260,064	239,573	1169.16%
1001-10-15101-0110-150630	HR INSURANCE	3,155,370	2,288,164	3,574,732	3,756,221	-	-	-	3,756,221	181,489	5.08%
1001-10-15101-0110-150640	HR UNEMPLOYMENT COMPENSATION	14,597	3,442	7,000	7,000	-	-	-	7,000	-	0.00%
1001-10-15101-0110-150650	HR FICA & MEDICARE ER TAXES	776,508	392,137	854,419	861,076	-	-	(2,736)	858,340	3,921	0.46%
1001-10-15101-0110-150660	HR LABOR RELATIONS	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0110-150670	HR LEGAL DISABILITY	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0110-150680	HR AMERICAN DISABILITIES ACT	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0110-150690	HR LOSS CONTROL	19,266	9,753	26,410	25,900	(1,000)	-	-	24,900	(1,510)	-5.72%
1001-10-15101-0110-153075	HR CONTRACTED SERVICES	18,333	10,000	20,000	20,000	-	-	-	20,000	-	0.00%
1001-10-15101-0110-153145	HR EQUIPMENT	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0110-153385	HR OFFICE EXPENSE	1,202	724	1,800	1,800	-	-	-	1,800	-	0.00%
1001-10-15101-0110-153409	HR OPEB	135,439	-	185,602	188,225	-	-	-	188,225	2,623	1.41%
1001-10-15101-0110-153410	HR RETIREMENT PLANS	411,460	60,799	414,675	425,340	-	-	3,556	428,895	14,220	3.43%
1001-10-15101-0110-153415	HR PERSONNEL ADMINISTRATION	826	210	1,000	1,000	-	-	-	1,000	-	0.00%
1001-10-15101-0110-153430	HR POLICE DISABILITY	60,155	31,772	70,000	70,000	-	-	-	70,000	-	0.00%
1001-10-15101-0110-153594	HR CAPITAL	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0110-153005	HR ADMINISTRATION CHARGEBACK	(5,100)	(2,640)	(5,280)	(5,280)	(120)	-	-	(5,400)	(120)	2.27%
TOTAL HUMAN RESOURCES:		4,725,380	2,874,089	5,322,329	5,765,326	(1,120)	-	820	5,765,026	442,697	8.32%

SALARY DETAIL - DEPARTMENT OF HUMAN RESOURCES

Dept 0110		Budget	Budget
		21-22	22-23
1001-10-15101-0110-150001	Director of Human Resources-Admin Longevity	101,330	101,330
Total Admin:		101,330	101,330
1001-10-15101-0110-150003	PT Human Resources Assistant PT Human Resources Seasonal-per diem	33,150	33,150
Total Other:		33,150	33,150
Total Human Resources:		134,480	134,480
Headcount-FT		1	1
Headcount-PT		2	1

Hours/yr	Hrly Rate	\$ Amount	Hours/yr	Hrly Rate	\$ Amount
21-22	21-22	21-22	22-23	22-23	22-23
1,300	\$ 25.50	\$ 33,150	1,300	\$ 25.50	\$ 33,150

SALARY SUMMARY	21-22	22-23
HR SALARY ADMIN	101,330	101,330
HR SALARY OTHER	33,150	33,150
Total	134,480	134,480

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - DEPARTMENT OF HUMAN RESOURCES

EXPENDITURES:		21-22	22-23	22-23	22-23	22-23	22-23	
1001-10-15101-0110-150600	HR EDUCATION	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Education Programs		12,500	15,000				15,000	Provides employee reimbursement of approved educational programs (contractual), special accredited courses for staff, certification renewal costs Clerical union (\$5,000 max).
							-	
							-	*trend towards increase of utilization of benefit
MUNIS training		2,000	2,000				2,000	
		14,500	17,000	-	-	-	17,000	
1001-10-15101-0110-150610	HR SAFETY COMMITTEE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Safety Programs		2,500	2,500				2,500	Supplies for AED's town wide. First Aid Kit and supplies
							-	Minor safety purchases & repairs, training programs, other
							-	safety equipment, Park & Rec (AED Batteries, Sr Ctr. Pads)
							-	Pads replacements - Town Hall
		2,500	2,500	-	-	-	2,500	
1001-10-15101-0110-150620	HR WAGE ADJUSTMENTS	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
2023 Wage Adjustment		20,491	260,064				260,064	One open Union contract and Non-Union
							-	
							-	
		20,491	260,064	-	-	-	260,064	
1001-10-15101-0110-150630	HR INSURANCE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Medical/Vision/Dental		2,739,947	2,954,962				2,954,962	Includes contracted medical reimbursements
Liability/Worker's Compensation/Crime Bond-CIRMA		771,165	734,880				734,880	LAP 2% decrease/WC 3% decrease/deductables/crime bond
							-	*includes BOE reimbursement for LAP/WC
Life Insurance-Prudential and Met Life		57,120	57,879				57,879	Contractual until 8/22
Behavioral Health-EE Assistance		5,000	7,000				7,000	200 service requests @ \$25 per employee, Police \$29 per Officer
Progressive Benefits-Flex		1,500	1,500				1,500	Trend
		3,574,731	3,756,221	-	-	-	3,756,221	
1001-10-15101-0110-150640	HR UNEMPLOYMENT COMPENSATION	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Unemployment Compensation		7,000	7,000				7,000	
							-	
		7,000	7,000	-	-	-	7,000	
1001-10-15101-0110-150650	HR FICA & MEDICARE ER TAXES	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
FICA/Medicare Employer Tax (rate .0765 on gross payroll)		854,419	861,076			(2,736)	858,340	New hire for Animal Control and Park Ranger positions
							-	
		854,419	861,076	-	-	(2,736)	858,340	
1001-10-15101-0110-150690	HR LOSS CONTROL	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Loss Control		21,000	21,000	(1,000)			20,000	All new hire drug screens, physicals for Police, volunteer fire
							-	personnel, TB EMS tests, vaccinations for DPW, Custodial,
							-	Health Dept., Animal control
Enhanced Police drug testing-10 officers		3,610	1,900				1,900	Unfunded mandate per Police Accountability Act \$190pp-9 less officers from previous yr
Police psychiatric evaluations-15 officers		1,800	3,000				3,000	Unfunded mandate per Police Accountability Act \$200pp-6 additional officers from previous yr
		26,410	25,900	(1,000)	-	-	24,900	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

	21-22	22-23	22-23	22-23	22-23	22-23	22-23	
	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
1001-10-15101-0110-153075	HR CONTRACTED SERVICES							
Fees for insurance consultant	20,000	20,000				20,000		
	20,000	20,000	-	-	-	20,000		
1001-10-15101-0110-153385	HR OFFICE EXPENSE							
Office Expense	1,100	1,100				1,100	postage, carrier fees, copies, general supplies	
Toner Cartridges	700	700				700	personnel files replaced	Trend
	1,800	1,800	-	-	-	1,800		
1001-10-15101-0110-153409	HR OPEB							
Police OPEB Trust - ADEC	185,602	188,225				188,225	Projected ADEC payment per actuary	
	185,602	188,225	-	-	-	188,225		
1001-10-15101-0110-153410	HR RETIREMENT PLANS							
457 Plan - 7.5%	81,147	40,164				40,164	Decrease retirements/resigned	
401(a) Plan - 3%	48,528	76,235			3,556	79,791	Increase-new hires	
Defined Benefit Plan - ADEC (Plan Frozen for new hires)	285,000	308,941				308,941	Phase in of new mortality table	
	414,675	425,340	-	-	3,556	428,895		
1001-10-15101-0110-153415	HR PERSONNEL ADMINISTRATION							
Personnel Administration	1,000	1,000				1,000	employee recognition supplies & program, ad fees, background checks, wellness program fees/supplies	
	1,000	1,000	-	-	-	1,000		
1001-10-15101-0110-153430	HR POLICE DISABILITY							
Police Disability	70,000	70,000				70,000	H&H evaluations, prescriptions, other med tests/evaluations	
	70,000	70,000	-	-	-	70,000		
1001-10-15101-0110-153005	HR ADMINISTRATION CHARGEBACK							
Administrative Charge to WMNR for Human Resources Services provided	(5,280)	(5,280)	(120)			(5,400)		
	(5,280)	(5,280)	(120)	-	-	(5,400)		

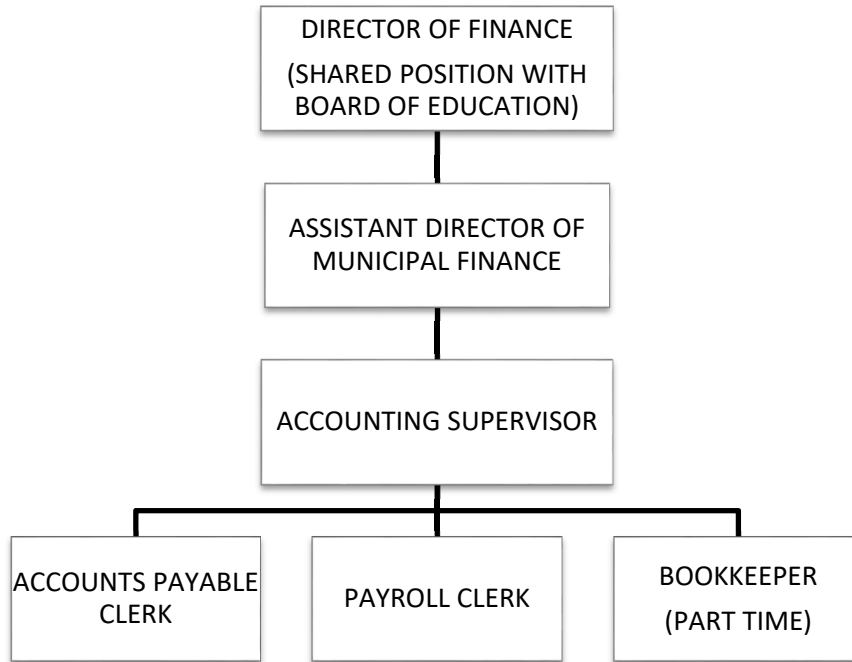
FINANCE DEPARTMENT

The mission of the Finance Department is to provide timely and accurate financial information to all members of the Public, Elected Officials, Town Departments and all Boards and Commissions; in an effort to promote better decision making and fiscal resource management; while maintaining a high level of compliance with the Town Charter, State Statute, Federal Regulations, Generally Accepted Accounting Principles, and Government Accounting Standards.

PRIMARY PROGRAMS & SERVICES

- Provides support to the First Selectman, the Town Council and the Board of Finance during the preparation and review of the Town's Annual Budget.
- Manages the Annual Audit of the Town's Financial Statements and the preparation of the Comprehensive Annual Financial Report (CAFR).
- Schedules the issuance of all authorized and appropriated general obligation bonds; working in conjunction with the First Selectman, Bond Council and the Town's Independent Financial Advisor. This process includes the preparation of the Town's Official Statement and meeting with our rating agency to review the Town's financial information to obtain a rating for the bond issue.
- Reports budget vs. actual revenues and expenditures of the Town to the Board of Finance on a monthly basis for their review.
- Provides support to the Pension Committee in working with our actuary for the preparation of required financial disclosures; and the investment adviser with regard to managing the Town's pension assets for the defined benefit pension plan.
- Processes bi-weekly payroll for Town employees, accounts payable and accounts receivable.
- Reconciles all Town bank accounts and prepares the monthly report of cash and investments for the Town Treasurer, which is reported to the Board of Finance.

ORGANIZATION CHART



SIGNIFICANT ACCOMPLISHMENTS

- Awarded the Certificate of Achievement for Excellence in Financial Reporting for our Comprehensive Annual Financial Report (CAFR) from the Government Finance Officers Association for the fifth year in a row.
- Collaborated with the First Selectman, the Town Council and the Board of Finance with the following:
 - Implementation of the shared Director of Finance position, along with the other associated changes to the Finance Department, which became effective on July 1, 2021.
 - The preparation and review of the 2021-2022 Annual Town Budget in an efficient and transparent process, which was approved at the Annual Budget Referendum on May 4, 2021.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

GOALS & OBJECTIVES

- Work with the Human Resource Director to improve processes and communication between the HR and Finance Departments, while maintaining a proper segregation of duties.
- Collaborate with the First Selectman and the Economic Development Director to establish and implement policies & procedures relative to the management of Grants and Capital Planning.
- Continue the Town of Monroe’s excellence in financial reporting.

BUDGET HIGHLIGHTS

- As projected in analyzing the shared Director of Finance position in the prior year, the department budget has remained relatively unchanged from the prior year.

BUDGET - FINANCE DEPARTMENT		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES:	Dept 0125	Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1001-10-15101-0120-150001	FINANCE SALARY ADMIN	56,561	30,154	108,826	56,100	-	-	-	56,100	(52,726)	-48.45%
1001-10-15101-0120-150003	FINANCE SALARY OTHER	204,249	125,268	198,064	287,204	-	-	-	287,204	89,140	45.01%
1001-10-15101-0120-150005	FINANCE SALARY-PT	63,864	15,763	59,694	24,336	-	-	-	24,336	(35,358)	-59.23%
1001-10-15101-0120-150700	FINANCE BANK EXPENSE	837	859	865	865	-	-	-	865	-	0.00%
1001-10-15101-0120-153005	FINANCE WMNR ADMIN CHGBK	(33,048)	(17,112)	(34,224)	(34,224)	(776)	-	-	(35,000)	(776)	2.27%
1001-10-15101-0120-153385	FINANCE OFFICE EXPENSE	8,949	1,923	8,900	11,900	(3,600)	-	-	8,300	(600)	-6.74%
1001-10-15101-0120-153485	FINANCE R&M EQUIPMENT	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0120-153594	FINANCE CAPITAL	-	-	-	-	-	-	-	-	-	0.00%
TOTAL FINANCE:		301,413	156,854	342,125	346,181	(4,376)	-	-	341,805	(320)	-0.09%

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

SALARY DETAIL - FINANCE DEPARTMENT

		Budget	Budget						
		21-22	22-23						
Dept 0125									
1001-10-15101-0120-150001	Director of Finance	108,726	56,000						
	Longevity	100	100						
	Total Admin:	108,826	56,100	40% allocation to the town/60% allocation to BOE for shared position					
1001-10-15101-0120-150003	Deputy Director of Finance	89,200	112,000						
	Longevity	350	350						
	Accounting Supervisor		63,395	New Position-previously in PT					
	Longevity		-						
	Payroll Clerk	48,645	49,740	*union contractual increase					
	Longevity	450	450						
	Perfect Attendance	548	540						
	Accounts Payable Clerk	48,645	49,740	*union contractual increase					
	Longevity	225	225						
	Perfect Attendance		540						
	OT - Annual Audit/Year-End	10,000	10,225						
	Total Other:	198,064	287,204						
				Hours/yr	Hrly Rate	\$ Amount	Hours/yr	Hrly Rate	\$ Amount
				21-22	21-22	21-22	22-23	22-23	22-23
1001-10-15101-0120-150005	PT-Bookkeeper	24,336	24,336	1,014	\$ 24.00	\$ 24,336	1,014	\$ 24.00	\$ 24,336
	PT-Staff Accountant	35,358							
	Total Part-Time:	59,694	24,336						
	Total Finance:	366,584	367,640						
	Headcount-FT	4	5						
	Headcount-PT	2	1						

		21-22	22-23
SALARY SUMMARY			
FINANCE SALARY ADMIN		108,826	56,100
FINANCE SALARY OTHER		198,064	287,204
FINANCE SALARY-PT		59,694	24,336
		366,584	367,640

BUDGET - FINANCE DEPARTMENT

EXPENDITURES:

21-22	22-23	22-23	22-23	22-23	22-23	22-23	Explanation
Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget		
1001-10-15101-0120-150700	FINANCE BANK EXPENSE						
Bank service charges	865	865			865		Trend
	865	865	-	-	-	865	
1001-10-15101-0120-153005	FINANCE WMNR ADMIN CHGBK						
Administrative Charge to WMNR for accounting services provided	(34,224)	(34,224)	(776)		(35,000)		accounts payable and payroll
	(34,224)	(34,224)	(776)	-	-	(35,000)	
1001-10-15101-0120-153385	FINANCE OFFICE EXPENSE						
technical support-MUNIS	-	2,000	(2,000)		-		funding remaining in reserve account for conversion
Replacement printer for Accounts Payable & Payroll checks		1,000	(1,000)		-		purchasing in FY22
tax forms	400	400			400		W-2'S & 1099'S
envelopes & checks	1,400	1,400			1,400		accounts payable/receivable/payroll
print cartridges for checks	900	900			900		micr cartridges
toner cartridges	1,200	1,200	(600)		600		utilize network printer
professional fees, continuing education & CAFR submission	1,650	1,650			1,650		GFOA, CTCPA, CPA, CAFR
budget supplies	250	250			250		binders, etc.
office supplies	1,000	1,000			1,000		boxes, folders, etc.
postage	2,100	2,100			2,100		vendor checks, 1099's, W2's
	8,900	11,900	(3,600)	-	-	8,300	

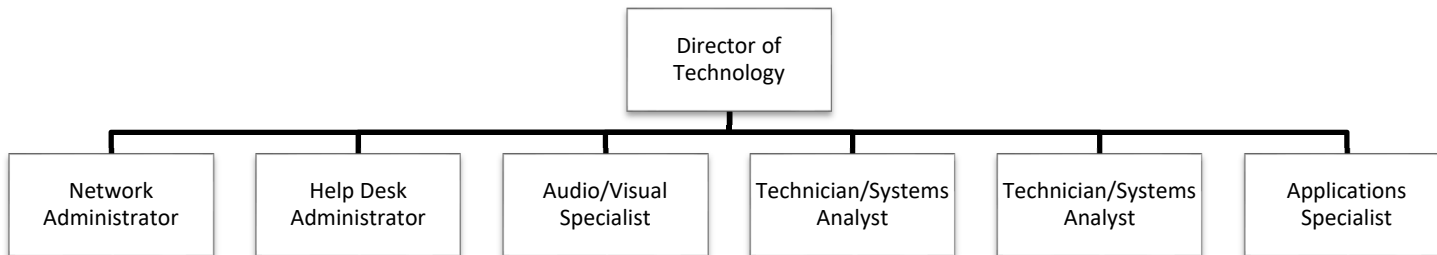
TECHNOLOGY DEPARTMENT

The Town of Monroe Technology Department’s mission is to use information technology to increase the capabilities of the organization by improving service delivery, supporting policy development, and enabling information access. The IT Department is a shared service between the Town and Board of Education.

PRIMARY PROGRAMS & SERVICES

- Technology infrastructure.
- Cyber security.
- Telephony systems, including VOIP Audio / Visual (AV) systems Application support.
- Desktop / laptop support and maintenance.
- Printer systems.
- Wireless technologies.
- Town-wide cellular.
- Email systems.
- Websites and social media accounts.
- Card access control systems.
- Security camera systems.
- Police Department body/vehicle camera systems.
- Vendor management.

ORGANIZATION CHART



APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

PERFORMANCE METRICS

	FY 18	FY 19	FY 20	FY 21
HELP DESK TICKET COUNTS	4,468	4,774	4,022	5,475

FY 21 SERVICE TICKETS		
monroe.local	131	Master (Root) Domain
monroeboe.monroe.local	513	Monroe Board of Education
monroepsd.monroe.local	3,682	Monroe Public Schools
monroect.monroe.local	791	Town of Monroe
monroelib.monroe.local	184	Edith Wheeler Memo Library
monroepd.local	177	Monroe Police Department
Total	5,478	

CURRENT USER ACCOUNTS		
<i>(Excludes generic, test and service accounts)</i>		
monroe.local	7	Master (Root) Domain
monroeboe.monroe.local	27	Monroe Board of Education
monroepsd.monroe.local	3,960	Monroe Public Schools
monroect.monroe.local	180	Town of Monroe
monroelib.monroe.local	35	Edith Wheeler Memo Library
monroepd.local	85	Monroe Police Department
Total	4,294	

SIGNIFICANT ACCOMPLISHMENTS

- Replaced aging municipal desktops at various locations.
- Upgrades to Windows 10.
- Installed dedicated NAS and tape drives for enhanced backups.
- Enhanced our security monitoring.
- Upgraded Microsoft Exchange email servers.
- Replaced email filter and anti-spam appliance.
- Completed NexGen upgrade for Monroe Police Department.
- Implemented Zoom Meetings for Council Chambers.

GOALS & OBJECTIVES

- Achieve Center of Internet Security, Version 8, Implementation Group 1 cybersecurity controls.
- Implement multifactor authentication on all administrative (elevated) accounts and externally facing systems.

BUDGET HIGHLIGHTS

- As a shared service utilizing Board of Education staff, all taxes, benefits and healthcare costs are included within the salary expenditures in the department budget.
- Increase in Salary lines includes 2.25% wage increase, continued 20% employee contribution for benefits, and 8% increase in projected costs for health insurance.
- Increase costs in Contracted Services to improve email security, data retention compliance, and for ongoing remote services (e.g., Zoom, Appointment Plus). Significant increase in contracted GIS support is fully offset by reduction in salaries elsewhere.
- Increased cost in Communications includes new circuit for public safety communications on new communications tower.
- Contractual cost increase for MUNIS financial system.
- Decreased costs for Wide Area Network.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - INFORMATION TECHNOLOGY DEPARTMENT		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES: Dept 0125		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1001-10-15101-0125-150001	IT SALARY ADMIN	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0125-150003	IT SALARY OTHER	372,979	185,446	386,905	397,773	-	-	-	397,773	10,868	2.81%
1001-10-15101-0125-150005	IT SALARY PT	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0125-150750	IT AUDIO/VISUAL	949	526	1,000	1,000	-	-	-	1,000	-	0.00%
1001-10-15101-0125-150751	IT TONER	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0125-150752	IT REPAIRS	15,015	12,562	15,800	15,950	-	-	-	15,950	150	0.95%
1001-10-15101-0125-150753	IT MUNIS	61,252	31,313	63,089	64,982	-	-	-	64,982	1,893	3.00%
1001-10-15101-0125-150754	IT WIDE AREA NETWORK	36,266	17,500	38,000	36,000	-	-	-	36,000	(2,000)	-5.26%
1001-10-15101-0125-153060	IT COMMUNICATIONS	95,931	57,585	96,080	103,100	-	-	-	103,100	7,020	7.31%
1001-10-15101-0125-153075	IT CONTRACTED SERVICES	55,950	45,889	63,300	70,840	23,600	-	-	94,440	31,140	49.19%
1001-10-15101-0125-153105	IT DATA PROCESSING	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0125-153385	IT OFFICE EXPENSE	536	199	1,000	1,000	-	-	-	1,000	-	0.00%
1001-10-15101-0125-153530	IT TECHNOLOGY PLAN	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0125-153594	IT CAPITAL	7,533	6,956	7,000	7,000	-	-	-	7,000	-	0.00%
TOTAL IT:		646,410	357,976	672,174	697,645	23,600	-	-	721,245	49,071	7.30%

SALARY DETAIL - INFORMATION TECHNOLOGY DEPARTMENT		Budget	Budget
Dept 0125		21-22	22-23
1001-10-15101-0125-150001	Technology Director (Town, BOE & Police)	-	-
	Total Admin:	-	-
1001-10-15101-0125-150003	IT Manager	79,455	82,946
	Network Server Analyst	59,433	60,741
	Helpdesk P/C System Analyst	47,346	48,375
	Helpdesk P/C System Analyst	34,157	34,915
	Network Server Analyst	44,637	45,637
	Helpdesk P/C System Analyst	60,619	61,939
	Applications Specialist	53,808	55,770
	Ancillary Costs, OT, on call & mileage	7,450	7,450
	Total Other:	386,905	397,773
1001-10-15101-0125-150005	IT Salary PT	-	-
	Total Part Time:	-	-
	Total IT:	386,905	397,773
	Headcount-FT	-	-
	Headcount-PT	7	7

SALARY SUMMARY	21-22	22-23
IT SALARY ADMIN	-	-
IT SALARY OTHER	386,905	397,773
IT SALARY PT	-	-
	386,905	397,773

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - INFORMATION TECHNOLOGY DEPARTMENT

EXPENDITURES:

		21-22	22-23	22-23	22-23	22-23	22-23	
1001-10-15101-0125-150750	IT AUDIO/VISUAL	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Various A/V Support		1,000	1,000				1,000	Various A/V Support - Council Chambers, etc.
		1,000	1,000	-	-	-	1,000	*Trending
1001-10-15101-0125-150752	IT REPAIRS	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Various	Repairs - Town Hall	10,000	10,000				10,000	Town-wide computer parts/repairs - current trend
Watchguard	Firewall	5,800	5,950				5,950	Contractual - Firewall Renewal
		15,800	15,950	-	-	-	15,950	*Trending
1001-10-15101-0125-150753	IT MUNIS	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Tyler Technologies	Financial System reoccurring	63,089	64,982				64,982	Contractual 3% increase adjusted to actual
		63,089	64,982	-	-	-	64,982	*Trending
1001-10-15101-0125-150754	IT WIDE AREA NETWORK	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Charter	Internet Access	38,000	36,000				36,000	Contractual - Internet / WAN Access
		38,000	36,000	-	-	-	36,000	*Trending
1001-10-15101-0125-153060	IT COMMUNICATIONS	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Frontier	Phone / Data Lines	54,000	60,000				60,000	Telephone / POTS Lines (Add'l Cell for public safety)
Verizon	Town Cellular	27,980	29,000				29,000	Increase
Various	Telephone Repairs	600	600				600	Desktop phone repairs
Code RED	Code RED	13,500	13,500				13,500	Code RED
		96,080	103,100	-	-	-	103,100	
1001-10-15101-0125-153075	IT CONTRACTED SERVICES	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Wholesale Computer	Email Antivirus	5,600	7,250				7,250	Anti-spam / Anti-virus - increased costs of more robust product
GoDaddy	Domain / SSL Registration	500	500				500	Town-wide Internet Domain Renewals
Vision	Assessor's Office	15,200	15,200				15,200	Contractual - Assessor Software & Hosting
QDS	Assessor's Office	11,500	10,000	100			10,100	Contractual-Assessor Software - (reduction for costs covered by Assessor)
QDS	Tax Collector	9,300	9,600				9,600	Contractual - Tax Collector Software
QSCEND	Website / Hosting	7,000	7,500	(1,500)			6,000	Contractual - Town website hosting. New price quote for hosting with upgrade
Wholesale	Monroe PD UPS Maintenance	3,200	3,400				3,400	PD UPS maintenance
MetroCOG	GIS Dev & Mapping	11,000	11,000	25,000			36,000	Maintenance, aerial pictometry, and allowance for parcel updates *increased for GIS mapping support
Archive Social	Social Media Records Retention		3,000				3,000	Records retention and FOI compliance
Zoom	Hybrid Meetings		800				800	No longer covered under COVID-19 funds
Appointment Plus	Online Appointment Calendar		840				840	No longer covered under COVID-19 funds
Google Licenses	GSuite Business Licenses (12)		1,750				1,750	Used for Monroect.net accounts
		63,300	70,840	23,600	-	-	94,440	
1001-10-15101-0125-153385	IT OFFICE EXPENSE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Various	Tech Office Expense	1,000	1,000				1,000	EOY Backup Drives
		1,000	1,000	-	-	-	1,000	
1001-10-15101-0125-153594	IT CAPITAL	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
CDWG	MDT Replacement	7,000	7,000				7,000	Continue planned replacement
	Mobile Data Terminals-Police							
		7,000	7,000	-	-	-	7,000	

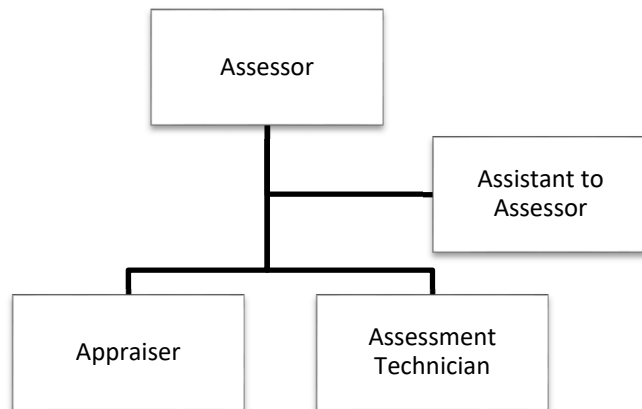
OFFICE OF THE ASSESSOR

The Assessor's Office ensures Monroe property owners share the tax burden through the discovery, listing, and equitable valuation of all real estate, business personal property, and motor vehicles in accordance with governing state statutes and the Uniform Standards of Professional Appraisal Practice. The overwhelming majority of the town's revenue is generated through the assessment process.

PRIMARY PROGRAMS & SERVICES

- The primary function of the department is the development, oversight, and management of the Town's annual Grand List.
- Implements state mandated town-wide property revaluations every 5 years.
- Updates and maintains accurate property record and assessment information.
- Generates and files mandatory reports for the State of Connecticut as prescribed by state statute.
- Administers various town and state mandated exemption programs.
- Generates valuation estimates for prospective real estate projects.
- Provides property valuation, exemption information, mapping, and ownership records to the general public.

ORGANIZATION CHART



APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

PERFORMANCE METRICS

Grand List Account Totals	<u>2018 GL</u> FY 20	<u>2019 GL</u> FY 21	<u>2020 GL</u> FY 22
Real Estate Parcels	7,812	7,809	7,812
Motor Vehicles	22,057	21,393	21,827
Personal Property	1,380	1,400	1,434
Senior Tax Relief Program Applicants	449	420	418
Total Board of Assessment Appeals	34	92	37

*Motor vehicle total includes supplemental accounts.

SIGNIFICANT ACCOMPLISHMENTS

- Replaced specialized staff member after an unexpected retirement with an AAT certified assessment professional.
- Worked with First Selectman to draft language proposing practical updates to the Commercial Tax Abatement Ordinance.
- Worked with MetroCOG and Vision to create a real estate database extract which integrates property record information into the online permit application process.
- Resolved 14 of 32 appeals stemming from the 2019 revaluation.
- Maintained full service to the public (remotely or in-person) and met all assessment deadlines on time and in accordance with state statutes throughout the pandemic.

GOALS & OBJECTIVES

- Fully staff the Assessor’s Office following two recent retirements with competent and properly trained personnel.
- Update the Assessor’s Assistant and Assessment Technician job descriptions to clarify and accurately depict the functions of these positions.
- Complete the conversion of all current real estate assessment database records from Vision version 6.5 to Vision 8 as currently scheduled in the Spring of 2022.
- Work with Town Attorney to resolve remaining appeals stemming from the 2019 revaluation in an equitable and cost-effective fashion.
- Continue working with First Selectman and Economic Development Team to propose revisions to the Commercial Tax Abatement Ordinance.
- Work with the Connecticut Association of Assessing Officers, County Assessor Associations, and Association Committees to maintain an open dialogue with the State of Connecticut regarding any proposed assessment-related legislation that may have efficiency or fiscal impacts.
- Continue working to enhance efficiency and customer service through communication with residents, website/software integration, and remote service opportunities.
- Continue working with the Town’s Economic Development Team to provide useful data and input for consideration in potential new development projects and broader strategic planning.
- Continue professional training to remain current with state certifications, legislative changes, software/technological upgrades, and market trends.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET HIGHLIGHTS

- Salary increases as per union contracts.
- Slight increase in office expenses due to JD Power (formerly NADA) increasing motor vehicle base pricing statewide.

BUDGET - OFFICE OF THE ASSESSOR		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES:		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
	Dept 0130										
1001-10-15101-0130-150001	ASSESSOR SALARY ADMIN	78,630	43,231	80,201	82,003	-	-	-	82,003	1,802	2.25%
1001-10-15101-0130-150003	ASSESSOR SALARY OTHER	148,319	70,372	153,436	156,278	-	-	-	156,278	2,842	1.85%
1001-10-15101-0130-153065	ASSSOR CONSULTANT FEES	3,000	-	5,000	5,000	-	-	-	5,000	-	0.00%
1001-10-15101-0130-153385	ASSESSOR OFFICE EXPENSE	7,732	1,877	11,900	13,225	1,515	-	-	14,740	2,840	23.87%
1001-10-15101-0130-153579	ASSESSOR VEHICLE FUEL	25	34	150	150	-	-	-	150	-	0.00%
1001-10-15101-0130-153580	ASSESSOR VEHICLE EXPENSE	-	-	500	500	-	-	-	500	-	0.00%
1001-10-15101-0130-153594	ASSESSOR CAPITAL	-	-	-	-	-	-	-	-	-	0.00%
TOTAL ASSESSORS:		237,706	115,514	251,187	257,156	1,515	-	-	258,671	7,484	2.98%

SALARY DETAIL - OFFICE OF THE ASSESSOR		Budget	Budget
Dept 0130		21-22	22-23
1001-10-15101-0130-150001	Assessor-Administrations	80,101	81,903 *union contractual increase
	Longevity	100	100
Total Administration:		80,201	82,003
1001-10-15101-0130-150003	Assessor's Assistant	45,412	46,434 *union contractual increase
	Longevity	450	-
	Assessor's Technician	44,003	44,992 *union contractual increase
	Longevity	100	-
	Appraiser	61,371	62,752 *union contractual increase
	Longevity	100	100
	Overtime	2,000	2,000
Total Other:		153,436	156,278
Total Assessors:		233,637	238,281
Headcount-FT		4	4
Headcount-PT		-	-

SALARY SUMMARY	21-22	22-23
ASSESSOR SALARY ADMIN	80,201	82,003
ASSESSOR SALARY OTHER	153,436	156,278
	\$ 233,637	\$ 238,281

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - OFFICE OF THE ASSESSOR

EXPENDITURES:

	21-22	22-23	22-23	22-23	22-23	22-23	
	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
1001-10-15101-0130-153065 ASSSOR CONSULTANT FEES							
Personal Property Audits & Consulting	5,000	5,000				5,000	Funding for experts for assessment appeals & PP audits to ensure equity and improve compliance.
						-	Revenue recovery. Funding appropriate based on prior years cost and current trend.
						-	
						-	
	5,000	5,000	-	-	-	5,000	
1001-10-15101-0130-153385 ASSESSOR OFFICE EXPENSE							
Office Supplies	4,300	5,975				5,975	Office supplies, subscriptions, public notices, mailings, postage, legal notice, etc.
	-					-	postage & NADA pricing & books - increase
Assessor Association Dues & Meetings	1,000	750				750	Assessor's organizations dues and meetings costs- potentially less meetings
Education-incurred second half of the year	2,500	2,500				2,500	Education/recertification courses, workshops, seminars.
	-					-	
CAVS Liscense-incurred second half of the year	3,000	3,000				3,000	Personal Property valuation software.
Printing, indexing and binding of Grand List-QDS			1,890			1,890	Reclass from IT
Toner Cartridges	1,100	1,000	(375)			625	Appropriate based on current trend.
	11,900	13,225	1,515	-	-	14,740	
1001-10-15101-0130-153579 ASSESSOR VEHICLE FUEL							
Fuel Town Car	150	150				150	Current usage at 42% price increase
	150	150	-	-	-	150	
1001-10-15101-0130-153580 ASSESSOR VEHICLE EXPENSE							
Vehicle Expense	500	500				500	vehicle maintenance and parts.
	500	500	-	-	-	500	

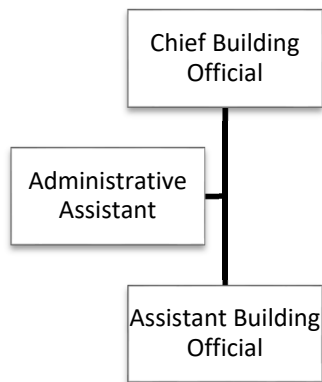
BUILDING DEPARTMENT

The mission of the Building Department is to maximize building safety for the general public, to enforce the State Building Code, to provide efficient record retention, and to maintain positive public relations.

PRIMARY PROGRAMS & SERVICES

- The Building Department establishes and enforces building, electrical, mechanical, plumbing and energy code requirements necessary to promote the health and life safety for the people of Monroe by reviewing, developing, adopting and administering the State Building Code. (Connecticut General Statutes Chapter 541 including but not limited to Sections 29-262-1a through 29-262-11a.)
- Conduct plan reviews; issues permits; performs inspections and testing; issues Certificates of Occupancies for each form of new, repaired, or altered structures throughout the town.
- Researches state statutes and building codes, and coordinates town department approvals to maximize building safety conditions for the general public involving public, commercial, and residential buildings.
- Investigates complaints, fire and demolition activities; responds to emergencies; issues abatements, cease and desist orders, investigates and processes violations, request orders for condemnation, injunctions, and fines.
- Maintain the high ISO insurance rating for the Town.

ORGANIZATION CHART



APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

PERFORMANCE METRICS

<u>Permit Processed</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<i>Includes both new and alterations</i>							
Residential	221	184	202	210	226	212	136
Commercial	51	25	41 ⁽¹⁾	26	23	36	27
Public Buildings			2		4	0	0
Other (e.g., pools, sheds)	144	199	264	201	223	449	462
Mechanical (e.g., electric, HVAC)	803	884	925	857	985	1,150	1,113
Totals	1,219	1,292	1,434	1,294	1,461	1,847	1,738

(1) Driven by increase in alterations.

SIGNIFICANT ACCOMPLISHMENTS

- Online trades permitting fully operational.
- Continued to process increased permitting activity as compared to 2019 and prior.
- Refreshed the Building Department pages on the Town website.

GOALS & OBJECTIVES

- Launch of online Building Permits.
- Preparation and adoption of the 2021 Connecticut State Building Code (tentative adoption October 2022).

BUDGET HIGHLIGHTS

- Increases in salary per union contracts.
- Small reductions in Office Expenses, Equipment, and Vehicle Expense lines, partially offset by increase in Vehicle Fuel.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - BUILDING DEPARTMENT		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES: Dept 0150		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1001-10-15101-0150-150001	BUILDING SALARY ADMIN	83,549	46,145	85,313	86,772	-	-	-	86,772	1,459	1.71%
1001-10-15101-0150-150003	BUILDING SALARY OTHER	47,525	49,138	114,454	114,799	-	-	-	114,799	345	0.30%
1001-10-15101-0150-150005	BUILDING SALARY PT	30,420	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0150-153065	BLDG CONSULTANT FEES	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0150-153145	BUILDING EQUIPMENT	-	-	200	200	(200)	-	-	-	(200)	-100.00%
1001-10-15101-0150-153385	BUILDING OFFICE EXPENSE	2,920	1,614	5,524	5,046	(1,400)	-	-	3,646	(1,878)	-34.00%
1001-10-15101-0150-153579	BUILDING VEHICLE FUEL	871	419	1,000	1,241	-	-	-	1,241	241	24.10%
1001-10-15101-0150-153580	BUILDING VEHICLE EXPENSE	451	529	1,200	900	-	-	-	900	(300)	-25.00%
1001-10-15101-0150-153594	BUILDING CAPITAL	-	-	-	-	-	-	-	-	-	0.00%
TOTAL BUILDING EXPENDITURES:		165,735	97,845	207,691	208,958	(1,600)	-	-	207,358	(333)	-0.16%

BUDGET - BUILDING DEPARTMENT		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
REVENUES:		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1001-10-14003-140115	BUILDING PERMITS REVENUE	339,022	190,734	275,000	320,000	20,000	-	-	340,000	65,000	23.64%
TOTAL BUILDING REVENUE:		339,022	190,734	275,000	320,000	20,000	-	-	340,000	65,000	23.64%

SALARY DETAIL - BUILDING DEPARTMENT

		Budget	Budget	
Dept 0150		21-22	22-23	
1001-10-15101-0150-150001	Chief Building Official	84,863	86,772	*union contractual increase
	Longevity	450	-	
	Total Administration:	85,313	86,772	
1001-10-15101-0150-150003	Assistant Building Official	63,436	67,470	*union contractual increase /step increase
	Longevity	-	-	
	Administrative Assistant I	42,818	45,530	*union contractual increase/step increase
	Longevity	-	-	
	Paid Time Off Coverage	8,200	1,800	FY22 transferred \$6,400 from P&Z Administrator (unfilled position cost savings) to Building
	Total Other:	114,454	114,799	to cover medical leave
1001-10-15101-0150-150005	Assistant Building Official-PT	-	-	
	Administrative Assistant I-PT	-	-	
	Paid Time Off Coverage	-	-	
	Total Part-Time:	-	-	
	Total Building:	199,767	201,571	
	Headcount-FT	3	3	
	Headcount-PT	-	-	

BUILDING SALARY ADMIN	85,313	86,772
BUILDING SALARY OTHER	114,454	114,799
BUILDING SALARY PT	-	-
	199,767	201,571

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

EXPENDITURES:

	21-22	22-23	22-23	22-23	22-23	22-23	
	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
1001-10-15101-0150-153145 BUILDING EQUIPMENT							
Test / Analysis Equipment	200	200	(200)			-	Absorbed in office expense
	200	200	(200)	-	-	-	
1001-10-15101-0150-153385 BUILDING OFFICE EXPENSE							
Professional Develop /License Maint	1,680	1,690				1,690	Based upon required affiliation membership fees and CEU meeting fees
Office Supplies/ Code Books	3,304	2,656	(1,400)			1,256	2020 building code adoption delayed. Purchased FY22
Postal Expenses	540	700				700	
	5,524	5,046	(1,400)	-	-	3,646	
1001-10-15101-0150-153579 BUILDING VEHICLE FUEL							
Fuel For Two Vehicles	1,000	1,241				1,241	Current usage at 42% price increase
	1,000	1,241	-	-	-	1,241	
1001-10-15101-0150-153580 BUILDING VEHICLE EXPENSE							
Repair Cost For Two Vehicles	1,200	900				900	
	1,200	900	-	-	-	900	
BUDGET - BUILDING DEPARTMENT							
REVENUE:							
1001-10-14003-0000-140115 BUILDING PERMITS REVENUE							
Building permits revenue	275,000	320,000	20,000			340,000	Trend
	275,000	320,000	20,000	-	-	340,000	

PLANNING & ZONING DEPARTMENT

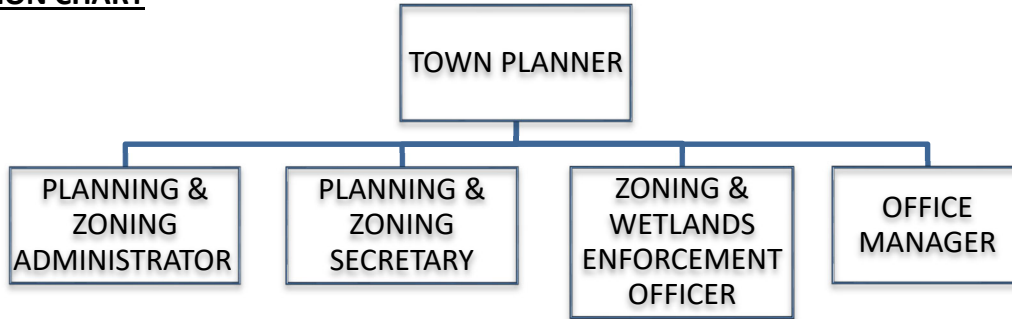
To protect the public health, safety and general welfare of the community by providing administrative and professional technical services to the Planning and Zoning Commission, Inland Wetlands Commission, Zoning Board of Appeals, associated local boards and commissions, federal agencies, state agencies, and the general public, in order to assist the Town in guiding the orderly development and use of land to provide housing and employment opportunities; to stabilize the property tax base; to foster and enhance the visual image and vernacular character of the Town; and to protect wetlands and watercourses, open space and areas of sensitive and unique natural resources within the Town.

PRIMARY PROGRAMS & SERVICES

- In accordance with the recommendation of the Town Planner, the Inland Wetlands functions have been incorporated into the Planning & Zoning Department to further streamline process, improve efficiency, and provide better customer service.
- Administrative and professional technical services to the Planning and Zoning Commission, Inland Wetlands Commission, Zoning Board of Appeals and related enforcement capacities under the combined Zoning & Wetlands Enforcement Officer, and Zoning and Wetlands Citation Hearing Officers.
- Land use development application review and processing, and enforcement/permitting inspections, compliance assessment, reports and legal coordination with Town Attorney.
- Responsible for and provides hands-on support services to Town residents and property owners, developers and institutional/civic organizations, as well as in regard to Planning and Zoning Commission, Inland Wetlands Commission and Town initiatives and projects.
- Study and administration of matters relating to the physical, social and economic planning and coordinated development of the Town in accordance with the Town Charter, Plan of Conservation and Development, Inland Wetlands and Watercourses Regulations, Zoning Regulations and Subdivision Regulations.
- Preparation of draft amendments to Inland Wetlands and Watercourses Regulations, Zoning Regulations and Subdivision Regulations, as well as other Town Ordinances.
- Maintenance of the official Town Plan of Conservation and Development (POCD), Official Zoning Map, Zoning Regulations, Subdivision Regulations and Street Index.
- Public and intra-agency government assistance and referral consideration.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

ORGANIZATION CHART



PERFORMANCE METRICS

PLANNING & ZONING and ZONING BOARD OF APPEALS ACTIVE APPLICATIONS and ACTIONS ⁽¹⁾																
ACTION / PERMIT	2018				2019				2020				2021			
	PYP	NEW	DET	EYP	PYP	NEW	DET	EYP	PYP	NEW	DET	EYP	PYP	NEW	DET	EYP
Special Exception Permits	2	9	9	2	2	13	12	3	3	5	4	4	1	15	15	0
Site Development Plan	0	4	4	0	0	0	0	0	0	6	3	3	0	2	2	0
Minor Site Plan (Staff)	N/A				N/A				N/A	N/A	4	4	0	3	3	0
Permit Amendment Modification	0	9	9	0	0	7	7	0	0	4	3	1	0	2	2	0
Excavation /Filling Permit	0	0	0	0	0	3	1	2	2	0	2	0	0	2	2	1
Subdivision	0	2	2	0	0	2	2	0	0	0	0	0	0	3	3	1
Zone Boundary Change	0	2	0	2	2	0	2	0	0	4	2	2	1	2	2	0
Scenic Road Development Permit	0	0	0	0	0	1	1	0	0	1	1	0	0	0	0	0
Zoning Text Amendment	0	6	5	1	1	6	7	0	0	6	4	2	0	10	10	0
Subdivision Text Amendment	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0
CGS §8-24 Municipal Referral	1	0	1	0	0	0	0	0	0	3	3	0	2	5	5	0
Bond Reduction/Release/Hold	0	8	8	0	0	11	11	0	0	13	13	0	0	6	6	0
Time Extensions	0	30	30	0	0	11	11	0	0	11	11	0	0	8	8	0
ZBA Variance Applications	1	5	5	1	1	1	2	0	0	2	2	0	0	3	2	1
ZBA Zoning Appeals	0	1	1	0	0	1	1	0	0	1	1	0	0	0	0	0
ZBA Court Appeals	0	0	0	0	0	1	0	1	1	2	0	3	0	0	0	0
P&Z Court Appeals	0	1	1	0	0	1	0	1	1	0	1	0	0	0	0	0

INDEX: PYP – Past Year Pending NEW – New Submission DET – Determination Issued EYP – End of Year Pending # – Number Issued
⁽¹⁾ The above data is purely quantitative and does not distinguish variable complexity, site or applicant specific considerations.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

SUMMARY OF PLANNING AND ZONING PERMIT / DEVELOPMENT ACTIVITY					
COMMISSION ACTIVITY	2018	2019	2020	2021	
Approved Commercial Projects	19	12	11	7	
Approved Commercial Projects Staff – Minor Site Plan	N/A	N/A	4	6	
Approved Subdivision Lots	Residential Lots	6	4	3	2
	Commercial Lots	0	5	0	0
New House Construction Approved	18	7	8	12	

ZONING ENFORCEMENT ACTIVITY	2018	2019	2020	2021
Certificate of Zoning Compliance (Zoning Permit)	234	288	305	279
Accessory Apartment Permits	4	4	2	1
Home Based Business Permits	24	17	18	8
Sign Permits	26	21	20	29
Other Building Permit Signoffs	203	167	208	234
Floodplain Permits	6	1	1	1
Zoning Compliance Letters	10	3	6	16
Zoning Notice of Violation	31	27	24	16
Zoning Citations	4	18	5	0
Blight Investigations	5	4	5	8
ZEO Decision Appeals to ZBA	1	0	1	0
ZEO Decision Appeals to Court	2	1	1	0
Cease and Desist Order	0	0	0	3
New Business Occupancy	12	6	8	24

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

INLAND WETLANDS	2019	2020	2021
<u>Service/Category</u>			
Inland Wetlands Commission (IWC) Applications	16	10	15
Agent Approval application	29	26	31
Permitted Uses	22	20	7
Remediation Submissions	6	2	6
Citations	4	2	0
Violations (new)	16	12	2
Violations (active)	47	25	4
Violations (resolved)	23	26	29

SIGNIFICANT ACCOMPLISHMENTS

- Completed 2021 Plan of Conservation and Development (POCD) adopted by the Planning & Zoning Commission.
- Expanded presence on website with availability of active project application materials and agenda materials.
- Finalized and implemented online trades permits with MetroCOG.
- Adoption of new Zoning Regulation amendments, including:
 - SB-2 Zoning District – Stevenson Business District.
 - AH Zoning District – Elderly Affordable Housing District.
 - Commercial Vehicle Facilities in I-3 Districts.
 - Accessory Outdoor Dining permitted by Minor Site Plan Approval.
 - Outdoor Storage, Signage and Supplemental Standards.
 - Mixed Use Design District and Special Development District.
- Implemented combined Zoning and Wetlands Enforcement position.
- Completion of open space mapping with assistance of MetroCOG GIS services.

GOALS & OBJECTIVES

- Continued review of regulations with Planning & Zoning and Inland Wetlands Commissions to recommend updates as appropriate.
- Prioritize recommendations in the 2021 Plan of Conservation and Development (POCD) and develop implementation plan.
- Continued assistance with Planning and Zoning Commission on regulation amendments.
- Continued assistance with Inland Wetlands Commission on regulation amendments.
- Complete conversion from AutoCAD to GIS Digital Zoning Map.
- Continue to support Town Council in amendments to current blight ordinance.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

- Launch of online building permits.

BUDGET HIGHLIGHTS

- Salary line increases per union contract.
- Increases in various lines due to reallocation from Engineering or Inland Wetlands.
- Separate Enforcement budget lines from prior years eliminated and consolidated into Planning & Zoning.
- Revenue projections revised based upon trends. Inland Wetlands revenue reduced due to trend in more administrative resolution of matters at lower cost to applicant.

BUDGET - PLANNING & ZONING DEPT											
EXPENDITURES:											
		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
PLANNING AND ZONING: Dept 0155											
1001-10-15101-0155-150001	P&Z SALARY ADMIN	153,902	62,631	166,833	175,064	-	-	-	175,064	8,231	4.93%
1001-10-15101-0155-150003	P&Z SALARY OTHER	39,022	19,390	42,831	97,998	78,221	-	-	176,219	133,388	311.43%
1001-10-15101-0155-153065	P&Z CONSULTANT FEES	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0155-153385	P&Z OFFICE EXPENSE	12,860	2,980	13,900	13,150	1,950	-	-	15,100	1,200	8.63%
1001-10-15101-0155-153440	P&Z PRINTING	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0155-153485	P&Z R & M EQUIPMENT	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0155-153579	P&Z VEHICLE FUEL	-	-	-	-	800	-	-	800	800	0.00%
1001-10-15101-0155-153580	P&Z VEHICLE EXP	-	-	-	-	1,000	-	-	1,000	1,000	0.00%
1001-10-15101-0155-153594	P&Z CAPITAL	-	-	-	-	-	-	-	-	-	0.00%
PLANNING & ZONING		205,784	85,001	223,564	286,212	81,971	-	-	368,183	144,619	64.69%
EXPENDITURES:											
ZONING & WETLANDS ENFORCEMENT: Dept 0156											
1001-10-15101-0156-150003	ZONING/WETLANDS ENF SALARY OTHER	63,617	23,695	65,225	78,221	(78,221)	-	-	-	(65,225)	-100.00%
1001-10-15101-0156-150005	ZONING/WETLANDS ENF SALARY PT	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0156-150950	ZONING/WETLANDS ENF HEARING OFFICER	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0156-153385	ZONING/WETLANDS ENF OFFICE EXP	533	-	550	550	(550)	-	-	-	(550)	-100.00%
1001-10-15101-0156-153579	ZONING/WETLANDS ENF VEHICLE FUEL	256	204	350	350	(350)	-	-	-	(350)	-100.00%
1001-10-15101-0156-153580	ZONING/WETLANDS ENF VEHICLE EXP	46	-	600	600	(600)	-	-	-	(600)	-100.00%
1001-10-15101-0156-153594	ZONING/WETLANDS ENF T CAPITAL	-	-	-	-	-	-	-	-	-	0.00%
P&Z ENFORCEMENT		64,452	23,899	66,725	79,721	(79,721)	-	-	-	(66,725)	-100.00%
TOTAL P & Z/ENF EXPENDITURES:		270,237	108,900	290,289	365,933	2,250	-	-	368,183	77,894	26.83%
BUDGET - PLANNING & ZONING DEPT											
REVENUES:											
Dept 0155											
1001-10-14003-140135	P&Z PERMITS REVENUE	40,390	23,637	30,000	30,000	3,500	-	-	33,500	3,500	11.67%
1001-10-14007-140740	I/W REVENUE	12,866	3,507	9,000	9,000	(3,500)	-	-	5,500	(3,500)	-38.89%
TOTAL P & Z REVENUE:		53,256	27,144	39,000	39,000	-	-	-	39,000	-	0.00%

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - INLAND WETLANDS DEPARTMENT		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES: Dept 0145		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1001-10-15101-0145-150001	I/W SALARY ADMIN	50,871	-	56,741	-	-	-	-	-	(56,741)	-100.00%
1001-10-15101-0145-150003	I/W SALARY OTHER	25,372	15,306	25,935	-	-	-	-	-	(25,935)	-100.00%
1001-10-15101-0145-150005	I/W SALARY PT	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0145-153065	I/W CONSULTANT FEES	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0145-153145	I/W EQUIPMENT	-	-	-	-	-	-	-	-	-	100.00%
1001-10-15101-0145-153385	I/W OFFICE EXPENSE	2,732	286	350	-	-	-	-	-	(350)	-100.00%
1001-10-15101-0145-153390	I/W OPERATING EXPENSE	113	418	3,200	-	-	-	-	-	(3,200)	-100.00%
1001-10-15101-0145-153579	I/W VEHICLE FUEL	179	-	250	-	-	-	-	-	(250)	-100.00%
1001-10-15101-0145-153580	I/W VEHICLE EXPENSE	-	-	500	-	-	-	-	-	(500)	-100.00%
1001-10-15101-0145-153594	I/W CAPITAL	-	-	-	-	-	-	-	-	-	0.00%
TOTAL INLAND/WETLANDS EXPENDITURE		79,267	16,010	86,976	-	-	-	-	-	(86,976)	-100.00%

SALARY DETAIL - PLANNING & ZONING DEPT

PLANNING & ZONING

1001-10-15101-0155-150001

Dept 0155

Town Planner

Budget

Budget

21-22

22-23

93,039

93,039

P&Z Administrator

73,694

81,800

*union contractual increase

Longevity

100

225

FY22 moved \$6,400 from P&Z Administrator (unfilled position cost savings) to cover medical leave

Total Administration:

166,833

175,064

in Building Department and \$479 to HR FICA/Medicare

1001-10-15101-0155-150003

Zoning & Wetlands Enforcement Officer

78,221

*position upgrade to include Wetlands Enforcement in FY22-per Resolution #21-134

Longevity

-

moved to new step FY22 and union contractual increase

Secretary

42,831

44,860

*union contractual increase /step increase

Longevity

-

Office Manager

53,038

moved from Engineering & Inland/Wetlands

Longevity

100

Total Other:

42,831

176,219

Total P&Z

209,664

351,283

ZONING & WETLANDS ENFORCEMENT:

Dept 0156

21-22

22-23

1001-10-15101-0156-150003

Zoning & Wetlands Enforcement Officer

65,125

-

moved to P&Z above

Longevity

100

-

Total Other:

65,225

-

1001-10-15101-0156-150005

PT Enforcement Personnel

-

-

Total Part Time:

-

-

P&Z Enforcement:

65,225

-

Total P&Z:

274,889

351,283

Headcount-FT

4

5

Headcount-PT

-

-

SALARY SUMMARY	21-22	22-23
P&Z SALARY ADMIN	166,833	175,064
P&Z SALARY OTHER	42,831	176,219
	209,664	351,283
P&Z ZON ENF SALARY OTHER	65,225	-
P&Z ZON ENF SALARY PT	-	-
	65,225	-
TOTAL PLANNING & ZONING:	274,889	351,283

*Moved allocated Office Manager salary from Engineering and Wetlands to P&Z

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

<u>SALARY DETAIL - INLAND WETLANDS DEPARTMENT</u>		Budget	Budget	
<u>Dept 0145</u>		<u>21-22</u>	<u>22-23</u>	
1001-10-15101-0145-150001	Inland Wetlands Agent	56,741	-	Consolidated with P&Z Enforcement Officer
	Longevity	-	-	
	Total Admin:	56,741	-	
1001-10-15101-0145-150003	Office Manager	25,935	-	Moved to P&Z
	Longevity	-	-	
	Inspection Enforcement-FT	-	-	
	Total Other:	25,935	-	
1001-10-15101-0145-150005	Inspection Enforcement-PT	-	-	
	Total Part Time:	-	-	
	Total Inland/Wetlands:	82,676	-	
	Headcount-FT	1	-	
	Headcount-PT	-	-	

<u>SALARY SUMMARY</u>	<u>21-22</u>	<u>22-23</u>
I/W SALARY ADMIN	56,741	-
I/W SALARY OTHER	25,935	-
	82,676	-

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - PLANNING & ZONING DEPT

EXPENDITURES:

	21-22	22-23	22-23	22-23	22-23	22-23	22-23	
1001-10-15101-0155-153385	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
P&Z OFFICE EXPENSE								
Postage	1,550	1,550	150			1,700	reallocated from Zoning Enforcement	
Office Supplies	2,300	2,300	200			2,500	reallocated from Zoning Enforcement	
Prof Development/Certification Maintenance	2,750	2,000	200			2,200	APA/AICP Certification-reallocated from Zoning Enforcement	
Toner Cartridges	2,500	2,500	(500)			2,000		
Map printer and printer supplies	-	-	900			900	reallocated from Engineering	
Legal Notices	4,800	4,800	1,000			5,800	reallocated from Inland/Wetlands & Zoning Enforcement	
Nondiscretionary expense generated by permit application public hearings and decision notices	-	-	-			-		
	13,900	13,150	1,950	-	-	15,100		

	21-22	22-23	22-23	22-23	22-23	22-23	22-23	
1001-10-15101-0155-153579	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
P&Z VEHICLE FUEL								
2 Vehicles - Zoning & Wetlands	-	-	800			800	Current usage at 42% price increase	
	-	-	800	-	-	800	reallocated from Inland/Wetlands & Zoning Enforcement	

	21-22	22-23	22-23	22-23	22-23	22-23	22-23	
1001-10-15101-0155-153580	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
P&Z VEHICLE EXP								
Annual and Unknown vehicle maintenance/repair	-	-	1,000			1,000	Current usage at 42% price increase	
	-	-	1,000	-	-	1,000	*reallocated from Inland/Wetlands	

BUDGET - ZONING & WETLANDS ENFORCEMENT:

EXPENDITURES:

	21-22	22-23	22-23	22-23	22-23	22-23	22-23	
1001-10-15101-0156-153385	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
ZONING/WETLANDS ENF OFFICE EXP								
Postage	150	150	(150)			-		
Office Supplies	200	200	(200)			-		
Prof Development / Certification Maintenance	200	200	(200)			-	CAZEO mtgs, certification and training	
	550	550	(550)	-	-	-	*moved to P&Z above	

	21-22	22-23	22-23	22-23	22-23	22-23	22-23	
1001-10-15101-0156-153579	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
ZONING/WETLANDS ENF VEHICLE FUEL								
2 Vehicles - Zoning & Wetlands	350	350	(350)			-	Current usage at 42% price increase	
	350	350	(350)	-	-	-	*reallocated to P&Z Vehicle Fuel	

	21-22	22-23	22-23	22-23	22-23	22-23	22-23	
1001-10-15101-0156-153580	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
ZONING/WETLANDS ENF VEHICLE EXP								
Annual and Unknown vehicle maintenance/repair	600	600	(600)			-	Current usage at 42% price increase	
	600	600	(600)	-	-	-	*reallocated to P&Z Vehicle Expense	

BUDGET - PLANNING & ZONING DEPT

REVENUE:

	21-22	22-23	22-23	22-23	22-23	22-23	22-23	
1001-10-14003-0000-140135	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
P&Z PERMITS REVENUE								
P&Z Application Fees	11,500	11,500	1,500			13,000	Trend	
ZBA Application Fees	2,300	2,300	-			2,300	Customer support providing guidance towards alternative compliant solutions	
Zoning Permit Fees	15,000	15,000	2,000			17,000	Trend	
Copies/Maps/Doc Fees	600	600	-			600	Less in person requests, more reliance on website	
State Surcharge Fee Hold-Back	600	600	-			600		
	30,000	30,000	3,500	-	-	33,500		

	21-22	22-23	22-23	22-23	22-23	22-23	22-23	
1001-10-14007-140740	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
I/W REVENUE								
Application Fees, Agent Approval Application Fees, Public Hearing Fees, IW Citation Program Fines, Copies, Maps, Publications, Misc and State Surcharge	9,000	9,000	(3,500)			5,500	Trend and movement towards more administrative action	
	9,000	9,000	(3,500)	-	-	5,500		

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

TOWN HALL MAINTENANCE

BUDGET - TOWN HALL MAINTENANCE (PUBLIC WORKS)		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES:	Dept 0160	Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1001-10-15101-0160-150003	TH MAINT SALARY OTHER	104,778	49,827	98,872	101,086	-	-	-	101,086	2,214	2.24%
1001-10-15101-0160-150015	TH MAINT SALARY OVERTIME	-	872	10,159	10,388	-	-	-	10,388	229	2.25%
1001-10-15101-0160-151040	TH MAINT WATER	4,504	2,850	6,030	4,375	-	-	-	4,375	(1,655)	-27.45%
1001-10-15101-0160-153075	TH MAINT CONTRACTED SVCS	141,070	55,996	125,066	124,733	-	-	-	124,733	(333)	-0.27%
1001-10-15101-0160-153145	TH MAINT EQUIPMENT	-	-	1,130	500	-	-	-	500	(630)	-55.75%
1001-10-15101-0160-153390	TH MAINT OPERATING EXPENSE	38,443	16,303	43,770	44,800	-	-	(1,920)	42,880	(890)	-2.03%
1001-10-15101-0160-153563	TH MAINT ELECTRIC	97,785	50,066	118,265	121,731	-	-	-	121,731	3,466	2.93%
1001-10-15101-0160-153564	TH MAINT HEAT	33,072	8,677	40,365	59,220	-	-	-	59,220	18,855	46.71%
1001-10-15101-0160-153579	TH MAINT VEHICLE FUEL	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0160-153594	TH MAINT CAPITAL	9,786	-	92,064	93,912	-	-	-	93,912	1,848	2.01%
TOTAL TOWN HALL MAINTENANCE:		429,438	184,592	535,721	560,745	-	-	(1,920)	558,825	23,104	4.31%

SALARY DETAIL - TOWN HALL MAINTENANCE (PUBLIC WORKS)

		Budget	Budget
		21-22	22-23
Dept 0160			
1001-10-15101-0160-150003	Custodian	42,827	43,791 *union contractual increase
	Longevity	100	100
	Building Maintainer/Custodian	55,595	56,846 *union contractual increase
	Longevity	350	350
	Overtime/Replacement Personnel	-	-
	Total Town Hall Maintenance:	98,872	101,086
1001-10-15101-0160-150015	Overtime/Replacement Personnel	10,159	10,388
		10,159	10,388
	Total Town Hall Maintenance:	109,031	111,474
	Headcount-FT	2	2
	Headcount-PT	-	-

SALARY SUMMARY	21-22	22-23
TH MAINT SALARY OTHER	109,031	111,474

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - TOWN HALL MAINTENANCE (PUBLIC WORKS)

EXPENDITURES:

	21-22	22-23	22-23	22-23	22-23	22-23	
1001-10-15101-151040 TH MAINT WATER	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
23,000 cf @ \$0.12000	3,745	3,820				3,820	Based on current usage and anticipated rates
Water AC cooling	1,800					-	Not needed with HVAC Upgrade
Land Lease Rental	100	100				100	Land Lease rental
7 Device backflow preventer testing @ \$55/EA	385	455				455	Backflow Preventer inspection charge
	6,030	4,375	-	-	-	4,375	
1001-10-15101-0160-153075 TH MAINT CONTRACTED SVCS	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
HVAC Maintenance Contract (Edgerton - All Buildings)	16,340	16,340				16,340	Contract 2nd year - Exp. 2024
Emergency Generator Service (Sr. Center)	650	800				800	Updated proposal pricing
Emergency Generator Service (Data Center)	800	800				800	Updated proposal pricing
Emergency Generator Service (Town Hall)	1,000	1,200				1,200	Updated proposal pricing
Emergency Generator Service (Library)	800	850				850	Expense trend
Emergency Generator Service (MVFD #2)	600	750				750	Gen being replaced
Emergency Generator Service (Stepney FD#2)	700	750				750	Expense trend
Emergency Generator Service (Stevenson FD #2)	550	800				800	Larger Generator being installed spring 2022
PD/Town HVAC controls contract - SNE building systems	4,000	4,042				4,042	Updated proposal pricing
Library HVAC controls contract - SNE building systems	2,795	2,880				2,880	Updated proposal pricing
Custodial Services for Police Station/Town Hall	27,247	27,247				27,247	Services in the process of being Bid
Custodial Services for cleaning Town Hall - <i>vacation coverage</i>	2,300	2,300				2,300	Services in the process of being Bid
Custodial Cleaning Library	29,941	29,941				29,941	Services in the process of being Bid
Town Hall Elevator Maintenance & Inspection Agreement	4,700	5,000				5,000	Expense trend
Above ground storage tank & ATG Maintenance & Service (Highway, Town Hall & Stevenson Sta. #2)	1,750	4,600				4,600	Preventive Maintenance Proposal - Annual Inspection, 2x/yr PM
Above ground storage tank fuel controller computer program update	2,000					-	System upgrade proposal necessary for maintenance included above
Annual Employee Training (SWPPP & SPCC Plans)	1,800	1,800				1,800	Stable Pricing
Industrial Stormwater Sampling Collection & DEEP Reporting	3,265	3,265				3,265	DEEP has not renewed I.S. permit, with potential renewal
Quarterly Inspection Reports required by SWPPP	2,900	2,900				2,900	Inspection Frequency has been reduced to quarterly
Semi-Annual Inspection reports and plan update required by SWPPP	2,000	1,300				1,300	Plan update not required FY23
Quarterly Stormwater Visual Analysis and quarterly inspections required	3,000	2,500				2,500	Water samples not required FY23
Monroe Station #2/Town Hall Fire Sprinkler System testing & inspection	5,270	3,500				3,500	Quarterly x 2ct & Annual Trip
Town Hall /PD Sprinkler System testing & inspection	-	-				-	Syr testing - done in FY 2021
Fire Alarm Monitoring - Library - United Alarm Services	444	444				444	Proposal
Fire Alarm Service Contract - Library - FAS Systems	1,640	1,850				1,850	Increase from vendor quote
Fire Alarm Monitoring - Schools - United Alarm Services	-	-				-	Paid by Board of Education
Fire Alarm Monitoring - Data Center - United Alarm Services	444	444				444	Proposal
Fire Alarm Test & Inspect - Town Hall/PD - United Alarm Services	1,360	1,460				1,460	Proposal
Fire Alarm Monitoring & Service Plan - Monroe Station #2- United Alarm Service	470	470				470	
Septic Pump Out - Town Hall & Library - Wind River	3,300	3,500				3,500	Expense Trend
Overhead Doors Service	3,000	3,000				3,000	
	125,066	124,733	-	-	-	124,733	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

1001-10-15101-0160-153145 TH MAINT EQUIPMENT	21-22	22-23	22-23	22-23	22-23	22-23	Explanation
Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total	Budget	
Oil / Air Filter Change (Oil Change 4, Air Filter 4)	100	100				100	
Vehicle R&M (Tune-up, Brakes, Battery, Belts, Hoses, Fluids)	400	400				400	
Step Ladder Replacement 4' & 6'	280					-	
Upright Vacuum	350					-	
	1,130	500	-	-	-	500	

1001-10-15101-0160-153390 TH MAINT OPERATING EXPENSE	21-22	22-23	22-23	22-23	22-23	22-23	Explanation
Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total	Budget	
Cleaning/Maintenance supplies (bulbs, paper goods)	9,000	9,000				9,000	Trend
Building, Equipment & Generator Maintenance	10,750	10,750				10,750	Trend
Town Hall Garbage Service	3,100	3,600				3,600	Trending to \$3,300 this FY
Town Hall Entryway Carpet Service	4,700	5,000			(1,920)	3,080	New vendor
Town Hall Fire Extinguisher testing & maintenance	500	600				600	Vendor price increase
Town Hall Dumb Waiter 2 yr. Registration Renewal		300				300	Renewal August of 2022 (\$300)
Town Hall Passenger Elevator 2 yr. Registration Renewal	250					-	Renewal August 2021 (\$250)
Maintenance of Stepney #2, Monroe #2 & Stevenson #2 Firehouses	14,750	14,750				14,750	Trend
State of CT 2 yr. Boiler inspection/Certification (Town Hall, Stevenson Fire x 3ct, Monroe Fire #1)	320					-	Renewal November 2021 (\$250)
Clerical Union Contract - Building Maintainer & Custodian Boots @ \$200/EA & Clothing @ \$200/EA X 2ct	400	800				800	Union Contract
	43,770	44,800	-	-	(1,920)	42,880	

1001-10-15101-0160-153563 TH MAINT ELECTRIC	21-22	22-23	22-23	22-23	22-23	22-23	Explanation
Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total	Budget	
~662,738 kwh @ blended rate based on rate classification	114,765	118,161				118,161	Based anticipated rates
Chalk Hill	3,500	3,570				3,570	Based anticipated rates
	118,265	121,731	-	-	-	121,731	

1001-10-15101-0160-153564 TH MAINT HEAT	21-22	22-23	22-23	22-23	22-23	22-23	Explanation
Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total	Budget	
#2 Heating Fuel (21,000 Gallons)	40,365	59,220				59,220	Adjusted to reflect usage trends and new pricing
	40,365	59,220	-	-	-	59,220	Committed to 14,000 gallons

1001-10-15101-0160-153594 TH MAINT CAPITAL	21-22	22-23	22-23	22-23	22-23	22-23	Explanation
Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total	Budget	
Town Hall Chiller and Lighting Upgrades	92,064	93,912				93,912	
	92,064	93,912	-	-	-	93,912	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

SPECIAL & REGIONAL PROGRAMS

BUDGET - SPECIAL PROGRAMS		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES:	Dept 0200	Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1001-10-15101-0200-151210	SP C-MED COMMUN CONT	89,047	90,949	90,949	93,021	-	-	-	93,021	2,072	2.28%
1001-10-15101-0200-151240	S P MEMORIAL DAY PARADE	1,787	-	3,000	3,000	-	-	-	3,000	-	0.00%
1001-10-15101-0200-151270	SP VOL FIRE TAX INCENTIVE	54,073	48,088	56,000	56,000	-	-	-	56,000	-	0.00%
TOTAL SPECIAL PROGRAMS		144,907	139,038	149,949	152,021	-	-	-	152,021	2,072	1.38%

BUDGET - REGIONAL PROGRAMS		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES:	Dept 0250	Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1001-10-15101-0250-151300	RP CT CONF OF MUNICIPALITIES	12,053	12,053	12,053	12,053	-	-	-	12,053	-	0.00%
1001-10-15101-0250-151310	RP CT SMALL TOWN	1,275	1,275	1,275	1,275	-	-	-	1,275	-	0.00%
1001-10-15101-0250-151320	RP LAKE ZOAR AUTHORITY	19,783	23,708	23,708	26,783	-	-	-	26,783	3,075	12.97%
1001-10-15101-0250-151330	RP REGIONAL COUNCIL OF GOVERNMENT	8,876	8,876	8,876	8,876	-	-	-	8,876	-	0.00%
1001-10-15101-0250-151340	RP SOUTHWEST CONSERVATION DISTRICT	1,500	1,500	1,500	1,500	-	-	-	1,500	-	0.00%
1001-10-15101-0250-151350	RP PROBATE COURT	5,862	-	5,900	5,934	-	-	-	5,934	34	0.58%
1001-10-15101-0250-151370	RP HUB-RYASAP	-	-	1,500	1,500	-	-	-	1,500	-	0.00%
TOTAL REGIONAL PROGRAMS		49,349	47,412	54,812	57,921	-	-	-	57,921	3,109	5.67%

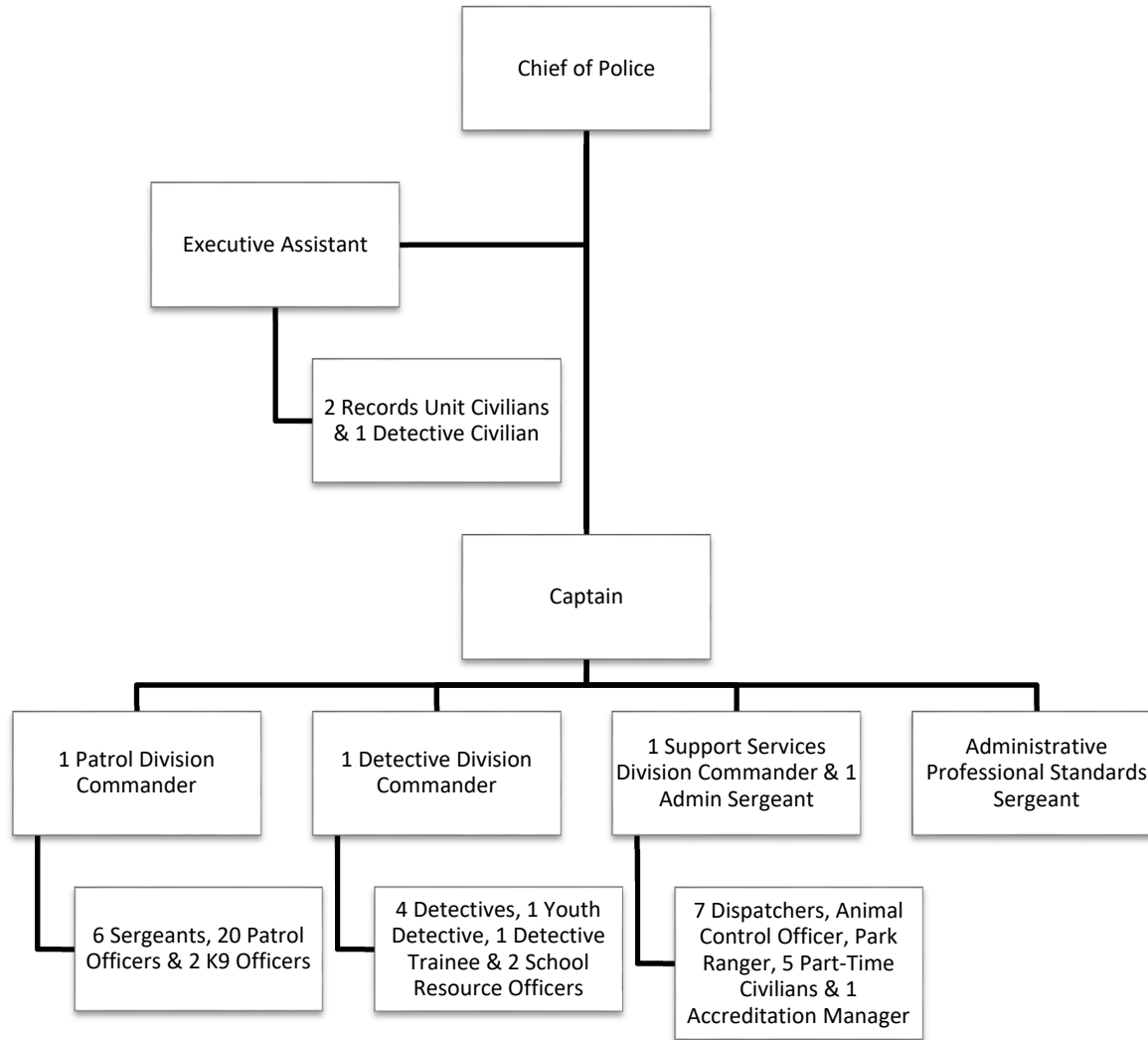
POLICE DEPARTMENT

The Monroe Police Department provides a safe and orderly environment in the town through professional services, dedication and partnership with the community to enhance the quality of life, while maintaining the highest moral and ethical standards.

PRIMARY PROGRAMS & SERVICES

- Responsible for all Law Enforcement activity within the Town of Monroe.
- Investigate all criminal offenses, vehicular collisions and serious injury events within this jurisdiction.
- Provide community-oriented service to residents and businesses to deter or prevent criminal behavior or anti-social conduct.
- First Responders for Emergency Medical Services.
- Proactive traffic safety initiatives.
- Emphasis on youth/police activities and events.

ORGANIZATION CHART



APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

PERFORMANCE METRICS

	FISCAL YEAR			
	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
ASSAULTS	8	2	3	2
BURGLARY	17	24	10	14
LARCENY	140	103	94	103
ROBBERY	3	4	0	1
SEX CRIMES	14	14	9	14
DOMESTIC VIOLENCE	110	99	103	83
STOLEN VEHICLE	15	5	14	16
MOTOR VEHICLE ACCIDENTS	517	532	516	432
EVADING ACCIDENTS	34	38	35	34
TRAFFIC STOPS	3128	3218	2848	1817
DUI	64	78	49	37
DRUG/NARCOTICS	46	51	42	14
WEAPONS VIOLATIONS	6	15	14	6
PSYCHIATRIC			91	75

SIGNIFICANT ACCOMPLISHMENTS

- Establish Community Resource Officer program to strengthen relations with the community.
- Despite the lingering impact of the COVID 19 pandemic, department personnel continued to provide a high level of professional service to the town.
- Recruited three certified officers from other departments, which reduced the expenses of months of basic training and limiting overtime expenses by expediting the filling of patrol shifts by these individuals.
- After receiving a state grant for salary and overtime, assigned an officer to a temporary regional auto theft task force to address the rash of automobile thefts and thefts from vehicles.

GOALS & OBJECTIVES

- Continue to engage strategies to enhance and restore mutual trust and confidence among police, the public, and legislators following national police abuse and misbehavior incidents; ensure compliance with new Connecticut Police Accountability legislation.
- Continue to promote employee wellness, physical and emotional, for the benefit of the individual and positive impact on the quality of service to the community.
- Advance the development of leaders within the Department for quality succession planning for management and supervisory positions.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

- Maintain emphasis on the feasibility of developing technology which enhances police service and which may mitigate the need for additional sworn personnel or manhours.

BUDGET HIGHLIGHTS

- Salary and Pension line increases per union contracts.
- Increases in fuel and utilities based upon current usage at significant price increases for gasoline (42%).
- Increase in Overtime primarily driven by unfunded state mandates in the Police Accountability Act requiring additional drug testing, behavioral health assessments, and 6-10 additional training hours per officer.
- Reduction in New Police Cars line due to need to replace only three this year.
- Increase in Operating Expense line driven by need to continually expand access and use of technology to perform duties, along with vendor price increases.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - POLICE DEPARTMENT											
EXPENDITURES:											
		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
POLICE ADMIN: Dept 0300		<u>Actual</u>	<u>YTD 12/31/21</u>	<u>Final Budget</u>	<u>Department</u>	<u>FS Adj</u>	<u>TC Adj</u>	<u>BOF Adj</u>	<u>Total Budget</u>	<u>\$ CHG</u>	<u>% CHG</u>
1001-10-15103-0300-150001	POL SALARY ADMIN	125,386	68,866	127,894	127,894	-	-	-	127,894	-	0.00%
1001-10-15103-0300-150003	POL SALARY OTHER	288,018	158,041	299,552	300,652	-	-	-	300,652	1,100	0.37%
1001-10-15103-0300-153385	POL OFFICE-EXPENSE	9,244	5,218	11,120	11,120	-	-	-	11,120	-	0.00%
TOTAL POLICE ADMIN:		422,648	232,125	438,566	439,666	-	-	-	439,666	1,100	0.25%
POLICE PERSONNEL: Dept 0305		<u>Actual</u>	<u>YTD 12/31/21</u>	<u>Final Budget</u>	<u>Department</u>	<u>FS Adj</u>	<u>TC Adj</u>	<u>BOF Adj</u>	<u>Total Budget</u>	<u>\$ CHG</u>	<u>% CHG</u>
1001-10-15103-0305-150007	POL SALARY UNIFORM	2,979,053	1,457,810	3,264,399	3,288,677	-	-	-	3,288,677	24,279	0.74%
1001-10-15103-0305-150009	POL SALARY DISPATCHER	387,064	192,033	475,834	470,156	-	-	-	470,156	(5,678)	-1.19%
1001-10-15103-0305-150011	POL SALARY AUXILLARY STAFF	33,184	15,758	29,855	29,855	-	-	-	29,855	-	0.00%
1001-10-15103-0305-150013	POL SALARY HOLIDAY	116,853	70,880	155,226	153,921	-	-	-	153,921	(1,306)	-0.84%
1001-10-15103-0305-150015	POL SALARY OVERTIME	226,650	123,636	259,430	351,848	(70,918)	-	-	280,930	21,500	8.29%
1001-10-15103-0305-150017	POL SALARY O/T TACTICAL	16,751	13,055	36,593	38,761	-	-	-	38,761	2,169	5.93%
1001-10-15103-0305-151500	POL UNIFORM ALLOWANCE	62,671	18,632	65,178	65,299	-	-	-	65,299	121	0.19%
1001-10-15103-0305-153410	POL PENSION	837,808	411,389	867,685	925,714	-	7,591	-	933,305	65,619	7.56%
TOTAL POLICE PERSONNEL:		4,660,034	2,303,194	5,154,200	5,324,230	(70,918)	7,591	-	5,260,903	106,703	2.07%
POLICE OPERATIONS: Dept 0310											
		<u>Actual</u>	<u>YTD 12/31/21</u>	<u>Final Budget</u>	<u>Department</u>	<u>FS Adj</u>	<u>TC Adj</u>	<u>BOF Adj</u>	<u>Total Budget</u>	<u>\$ CHG</u>	<u>% CHG</u>
1001-10-15103-0310-151505	POL SAFETY EQUIPMENT	29,796	6,600	35,725	36,488	-	-	-	36,488	763	2.14%
1001-10-15103-0310-151510	POL NEW POLICE CARS	85,905	-	100,343	151,310	(75,280)	-	-	76,030	(24,313)	-24.23%
1001-10-15103-0310-151515	POL EMERGENCY FUND	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15103-0310-151516	POL TRAINING	28,711	17,514	29,650	30,200	-	-	-	30,200	550	1.85%
1001-10-15103-0310-151520	POL AUDIO/VISUAL	2,284	1,568	2,800	2,800	-	-	-	2,800	-	0.00%
1001-10-15103-0310-151525	POL DETECTIVE BUREAU	6,054	4,000	7,050	7,050	-	-	-	7,050	-	0.00%
1001-10-15103-0310-151530	POL TRAFFIC CONTROL	2,670	5,947	8,520	9,830	-	-	-	9,830	1,310	15.38%
1001-10-15103-0310-151535	POL RADIO	28,578	4,418	38,730	158,385	(150,000)	-	-	8,385	(30,345)	-78.35%
1001-10-15103-0310-151540	POL RECORD ROOM	23,831	22,470	26,219	27,930	-	-	-	27,930	1,711	6.53%
1001-10-15103-0310-151545	POL RANGE MAINTENANCE	395	209	1,350	1,350	-	-	-	1,350	-	0.00%
1001-10-15103-0310-151550	POL YOUTH BUREAU	3,760	1,054	3,800	3,800	-	-	-	3,800	-	0.00%
1001-10-15103-0310-151555	POL CRIME PREVENTION	4,623	3,052	5,900	5,900	-	-	-	5,900	-	0.00%
1001-10-15103-0310-151560	POL ABANDON VEH EXP	428	88	500	500	-	-	-	500	-	0.00%
1001-10-15103-0310-153060	POL COMMUNICATIONS	7,805	4,052	12,135	12,285	-	-	-	12,285	150	1.24%
1001-10-15103-0310-153145	POL EQUIPMENT	18,521	8,987	24,375	31,315	(5,400)	-	-	25,915	1,540	6.32%
1001-10-15103-0310-153390	POL OPERATING EXPENSE	67,227	67,234	75,115	86,657	-	-	-	86,657	11,542	15.37%
1001-10-15103-0310-153579	POL VEHICLE FUEL	75,952	20,284	77,250	102,200	-	-	-	102,200	24,950	32.30%
1001-10-15103-0310-153580	POLVEHICLE-EXPENSE	42,334	25,431	48,940	47,420	-	-	-	47,420	(1,520)	-3.11%
1001-10-15103-0310-153594	POL CAPITAL	-	-	-	-	-	-	-	-	-	0.00%
TOTAL POLICE OPERATIONS:		428,873	192,909	498,402	715,420	(230,680)	-	-	484,740	(13,662)	-2.74%
SUBTOTAL - POLICE		5,511,555	2,728,228	6,091,168	6,479,316	(301,598)	7,591	-	6,185,309	94,141	1.55%

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
ANIMAL CONTROL: Dept 0315											
1001-10-15103-0315-150003	AC SALARY OTHER	74,046	33,910	70,589	72,167	-	-	(15,321)	56,845	(13,743)	-19.47%
1001-10-15103-0315-150005	AC SALARY PT	39,137	12,489	53,482	53,586	-	-	-	53,586	104	0.19%
1001-10-15103-0315-150015	AC OVERTIME	-	2,840	5,166	5,281	-	-	(2,490)	2,790	(2,376)	-45.98%
1001-10-15103-0315-153045	AC BUILDING & GROUND MAINTENANCE	2,461	2,695	3,000	3,475	-	-	-	3,475	475	15.83%
1001-10-15103-0315-153145	AC EQUIPMENT	-	-	-	450	-	-	-	450	450	0.00%
1001-10-15103-0315-153390	AC OPERATING EXPENSE	4,387	2,591	8,085	8,225	(1,000)	-	-	7,225	(860)	-10.64%
1001-10-15103-0315-153563	AC ELECTRIC	2,920	1,189	3,580	4,332	-	-	-	4,332	752	21.01%
1001-10-15103-0315-153564	AC HEAT	3,484	669	4,950	4,950	-	-	-	4,950	-	0.00%
1001-10-15103-0315-153579	AC VEHICLE FUEL	1,593	411	1,957	2,482	-	-	-	2,482	525	26.83%
1001-10-15103-0315-153580	AC VEHICLE EXPENSE	-	255	900	900	-	-	-	900	-	0.00%
TOTAL ANIMAL CONTROL:		128,028	57,048	151,709	155,848	(1,000)	-	(17,812)	137,036	(14,673)	-9.67%
PARK RANGER: Dept 0320											
1001-10-15103-0320-150003	PR SALARY OTHER	71,070	30,245	70,888	72,977	-	-	(72,977)	-	(70,888)	-100.00%
1001-10-15103-0320-150015	PR OVERTIME	-	-	3,779	3,864	-	-	(3,864)	-	(3,779)	-100.00%
1001-10-15103-0320-153145	PR EQUIPMENT	-	-	800	-	-	-	-	-	(800)	-100.00%
1001-10-15103-0320-153390	PR OPERATING EXPENSE	1,053	47	1,780	1,780	-	-	(1,780)	-	(1,780)	-100.00%
1001-10-15103-0320-153579	PR VEHICLE FUEL	1,675	305	2,266	2,628	-	-	(2,628)	-	(2,266)	-100.00%
1001-10-15103-0320-153580	PR VEHICLE EXPENSE	28	-	500	500	-	-	(500)	-	(500)	-100.00%
TOTAL PARK RANGER:		73,826	30,597	80,013	81,749	-	-	(81,749)	-	(80,013)	-100.00%
TOTAL POLICE EXPENDITURES:		5,713,408	2,815,873	6,322,890	6,716,913	(302,598)	7,591	(99,561)	6,322,345	(545)	-0.01%

BUDGET - POLICE DEPARTMENT		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
REVENUES:		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1001-10-14003-140105	POLICE PERMITS REVENUE	28,191	8,766	16,750	17,000	-	-	-	17,000	250	1.49%
TOTAL POLICE REVENUES:		28,191	8,766	16,750	17,000	-	-	-	17,000	250	1.49%

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

SALARY DETAIL - POLICE DEPARTMENT

ADMINISTRATION

		Budget	Budget
		21-22	22-23
	Dept 0300		
1001-10-15103-0300-150001	Police Chief	127,894	127,894
	Total Admin:	127,894	127,894
1001-10-15103-0300-150003	Police Captain	113,377	113,377
	Longevity	450	450
	Executive Assistant	59,541	57,260 *new hire
	Longevity	350	-
	Office Assistant II	42,593	43,552 *union contractual increase
	Longevity	450	450
	Records Clerk	38,338	40,121 *union contractual increase
	Longevity	-	-
	Support Services Assistant	44,003	44,992 *union contractual increase
	Longevity	450	450
	Total Other:	299,552	300,652
	Total Police Administration:	427,446	428,546

PERSONNEL

		21-22	22-23
	Dept 0305		
1001-10-15103-0305-150007	Lieutenants Step 2 - 3 officers	294,548	294,548
	Lieutenants Step 1 to 2 - 0 officer	-	-
	Sergeants Step 2 - 6 officers	442,267	530,721
	Sergeants Step 1 to 2 - 1 officer	88,285	-
	Sergeants Step 1 -1 officer	84,469	88,453
	Detectives Step 6 - 2 officers	239,062	159,375
	Detectives Step 5 to 6 - 1 officer	-	78,286
	Youth Officer Step 6 - 1 officer	79,687	79,687
	Computer Forensics Examiner Step 6 - 1 offic	79,687	79,687
	SRO Step 6 - 2 officers	239,062	159,375
	SRO Step 5 to 6- 0 officer	-	-
	Allowance for Detective Bureau - 7 officers	8,050	8,050
	Patrol Officers Step 6 - 13 officers	956,250	1,035,937
	Patrol Officers Step 5 to 6 - 6 officers	77,748	468,954
	Patrol Officers Step 4 to 5 - 0 officers	441,122	-
	Patrol Officers Step 3 to 4 - 2 officers	-	141,869
	Patrol Officers Step 2 to 3 - 1 officers	132,609	63,038
	Patrol Officers Step 2 - 0 officers	-	-
	Patrol Officers Step 5 to 6 - 1 officers	78,075	77,621 new hire
	Longevity	7,875	7,775
	Higher Education Incentive	15,600	15,300
	Total Uniform Officers:	3,264,399	3,288,677

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

	<u>21-22</u>	<u>22-23</u>	
1001-10-15103-0305-150009 Dispatch 8-7 Step 4 (3)	199,182	154,260	*union contractual increase
Dispatch 8-7 Step 3 to 4 (2)	49,370	100,368	*union contractual increase
Dispatch 8-7 Step 2 to 3 (2)	-	96,796	*union contractual increase
Dispatch 8-7 Step 1 to 2 (2)	92,536	-	
1.25 Hour Allowance	16,501	16,870	
Longevity	875	550	
Holiday Overtime Pay	26,300	26,892	
Weekend Staffing	10,000	10,000	
Paid Time Off Coverage-Vacation OT	52,986	44,032	
Paid Time Off Coverage-Sick OT	7,084	7,388	
Stipend	21,000	13,000	
Total Dispatch:	475,834	470,156	

	<u>21-22</u>	<u>22-23</u>	<u>Hours/yr</u>	<u>Hrly Rate</u>	<u>\$ Amount</u>	<u>Hours/yr</u>	<u>Hrly Rate</u>	<u>\$ Amount</u>
1001-10-15103-0305-150011 Special Officers	6,050	6,050	275	\$ 22.00	\$ 6,050	275	\$ 22.00	\$ 6,050
Matron	2,205	2,205	100	\$ 18.00	\$ 1,800	100	\$ 18.00	\$ 1,800
Matron	-	-	15	\$ 27.00	\$ 405	15	\$ 27.00	\$ 405
Civilian Accreditation Assistant	21,600	21,600	800	\$ 27.00	\$ 21,600	800	\$ 27.00	\$ 21,600
Total Special Police Officers:	29,855	29,855						

	<u>21-22</u>	<u>22-23</u>
1001-10-15103-0305-150013 Holiday Pay	155,226	153,921
1001-10-15103-0305-150015 Police Salary Overtime	259,430	280,930
1001-10-15103-0305-150017 Police Salary Overtime Tactical	36,593	38,761
1001-10-15103-0305-151500 Police Uniform Allowance	65,178	65,299
1001-10-15103-0305-153410 Police Pension	867,685	933,305
Total Other:	1,384,112	1,472,216
Total Police Personnel:	5,154,200	5,260,903
Sub-Total Police:	5,581,646	5,689,449

ANIMAL CONTROL: Dept 0315

	<u>21-22</u>	<u>22-23</u>	
1001-10-15103-0315-150003 Animal Control Officer	70,139	56,845	*New hire
Longevity	450	-	
Overtime			
Total Other:	70,589	56,845	
1001-10-15103-0315-150015 Overtime	5,166	2,790	*New hire
Total Animal Control:	75,755	59,636	

	<u>21-22</u>	<u>22-23</u>	<u>Hours/yr</u>	<u>Hrly Rate</u>	<u>\$ Amount</u>	<u>Hours/yr</u>	<u>Hrly Rate</u>	<u>\$ Amount</u>
1001-10-15103-0315-150005 PT-Animal Control	12,870	12,870	780	\$ 16.50	\$ 12,870	780	\$ 16.50	\$ 12,870
PT-Animal Control	12,870	12,870	780	\$ 16.50	\$ 12,870	780	\$ 16.50	\$ 12,870
PT-Animal Control	12,870	12,870	780	\$ 16.50	\$ 12,870	780	\$ 16.50	\$ 12,870
PT-Animal Control	7,436	7,488	516	\$ 14.40	\$ 7,436	520	\$ 14.40	\$ 7,488
PT-Animal Control	7,436	7,488	516	\$ 14.40	\$ 7,436	520	\$ 14.40	\$ 7,488
Total PT:	53,482	53,586						
Total Animal Control:	129,237	113,222						

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

<u>PARK RANGER:</u>	<u>Dept 0320</u>	<u>21-22</u>	<u>22-23</u>	
1001-10-15103-0320-150003	Park Ranger	70,139	-	*moved to Parks & Recreation
	Longevity	450	-	*moved to Parks & Recreation
	Perfect Attendance	300	-	*moved to Parks & Recreation
	Total Park Ranger:	70,889	-	
1001-10-15103-0320-150015	Overtime	3,779	-	*moved to Parks & Recreation
	Total Park Ranger:	74,668	-	
Total Police:		5,785,550	5,802,671	
	Headcount-FT	56	55	*moved to Parks & Recreation
	Headcount-PT	7	7	

<u>SALARY SUMMARY</u>	<u>21-22</u>	<u>22-23</u>
POL SALARY ADMIN	127,894	127,894
POL SALARY OTHER	299,552	300,652
TOTAL POLICE ADMINISTRATION:	427,446	428,546
POL SALARY UNIFORM	3,264,399	3,288,677
POL SALARY DISPATCHER	475,834	470,156
POL SALARY SPECIAL DUTY	29,855	29,855
POL SALARY HOLIDAY	155,226	153,921
POL SALARY OVERTIME	259,430	280,930
POL SALARY O/T TACTICAL	36,593	38,761
POL UNIFORM ALLOWANCE	65,178	65,299
POL PENSION	867,685	933,305
TOTAL POLICE PERSONNEL:	5,154,200	5,260,903
SUB-TOTAL POLICE:	5,581,646	5,689,449
AC SALARY OTHER	70,589	56,845
AC SALARY PT	53,482	53,586
AC SALARY OVERTIME	5,166	2,790
TOTAL ANIMAL CONTROL:	129,237	113,222
PR SALARY OTHER	70,889	-
PR SALARY OVERTIME	3,779	-
TOTAL PARK RANGER:	74,668	-
TOTAL POLICE	5,785,550	5,802,671

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - POLICE DEPARTMENT

EXPENDITURES:

POLICE ADMIN:

	21-22	22-23	22-23	22-23	22-23	22-23	
1001-10-15103-0300-153385 POL OFFICE-EXPENSE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Quench Water Service	720	720				720	
Publications	500	500				500	
Printed Forms	1,000	1,000				1,000	
Office Supplies (letterhead, envelopes, flash drives, etc.)	3,500	3,500				3,500	
Postage/UPS Costs	1,400	1,400				1,400	
Toner Cartridges	4,000	4,000				4,000	
	11,120	11,120	-	-	-	11,120	

POLICE PERSONNEL:

	21-22	22-23	22-23	22-23	22-23	22-23	
1001-10-15103-0305-150011 POL SALARY AUXILLARY STAFF	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Special Officers--Approx. 275 hours per year x \$22/hr.	6,050	6,050				6,050	
Matron--Salaries at \$18/hour x 100 hours; \$27/hour x 15 hours	2,205	2,205				2,205	
Civilian Accreditation Assistant	21,600	21,600				21,600	
16 hours/week x 50 weeks x \$27/hour	-	-				-	
	29,855	29,855	-	-	-	29,855	

	21-22	22-23	22-23	22-23	22-23	22-23	
1001-10-15103-0305-150013 POL SALARY HOLIDAY	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Salaries Holidays	155,226	153,921				153,921	
	155,226	153,921	-	-	-	153,921	

	21-22	22-23	22-23	22-23	22-23	22-23	
1001-10-15103-0305-150015 POL SALARY OVERTIME	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Include Filling Shifts due to: Vacation, Illness, Injury, Investigations, Storms, Training, Prisoner Watch, etc.	259,430	351,848	(70,918)			280,930	Revised calculation as reviewed with Chief * Increase driven by unfunded mandate per Police Accountability Act
	259,430	351,848	(70,918)	-	-	280,930	

	21-22	22-23	22-23	22-23	22-23	22-23	
1001-10-15103-0305-150017 POL SALARY O/T TACTICAL	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Tactical Team Training, either on overtime or shifts backfilled with overtime. Approx. 56 hours per month* x 12 months x \$57.68 per hour (avg. overtime rate) *Two training days per month	36,593	38,761				38,761	filled all open positions
	36,593	38,761	-	-	-	38,761	

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POLICE OPERATIONS:		21-22	22-23	22-23	22-23	22-23	22-23	
1001-10-15103-0310-151505	POL SAFETY EQUIPMENT	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Rolls - Police Line Barrier Tape		450	450				450	
Oxygen Refills, Resuscitator Repairs		3,500	3,500				3,500	
Defibrillator Battery		2,000	2,000				2,000	
Replacement Personal Biohazard Protection Kits		750	1,000				1,000	Price increase
Ammunition, Targets and Miscellaneous		18,000	18,000				18,000	
Firearms/Qualification Material		-	-				-	
Taser Cartridges (For Training and Deployment)		3,400	3,900				3,900	Price increase
Ammunition, Replacement for Duty Use		2,000	2,000				2,000	
Armorer Equipment		500	500				500	
First Aid Equipment, Bandages, CPR Masks, etc.		2,500	2,500				2,500	
Naloxone (Narcan), 25 @ \$85.50/unit		2,125	2,138				2,138	Increase from \$50 to \$85.50 per unit by vendor.
Traffic Safety Cones		500	500				500	Replenish supplies due to storms, damage or theft
		35,725	36,488	-	-	-	36,488	
		21-22	22-23	22-23	22-23	22-23	22-23	
1001-10-15103-0310-151510	POL NEW POLICE CARS	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Cars--3		-	-				-	
Ford Interceptor, AWD (0) ()		-	-				-	
Ford SUV-Interceptor, 4WD (3) (\$38,110)		76,220	115,500	(57,750)			57,750	Move 50% police vehicles to Police Special Duty
Unmarked Car (0)		-	-				-	
Warranties--3 @ approximately \$2,000 each		4,000	6,000	(3,000)			3,000	
Replacement Equipment (Sirens, Switch Boxes, Light Relays, Prisoner Cages)		3,333	5,000	(2,500)			2,500	
Consoles (3) @ \$570 each		1,140	1,710	(855)			855	
Prisoner Cages (New) (3) @ \$2,000 each		4,000	6,000	(3,000)			3,000	
3 Sets of Graphics @ \$450 each		900	1,350	(675)			675	
Manuals		750	750				750	
Conversion Cost (3) @ \$5,000 each		10,000	15,000	(7,500)			7,500	
		100,343	151,310	(75,280)	-	-	76,030	
		21-22	22-23	22-23	22-23	22-23	22-23	
1001-10-15103-0310-151516	POL TRAINING	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Fairfield County Training Officers		800	800				800	
In-Service Instruction (vendor provided)		7,500	7,500				7,500	
Training Supplies		700	700				700	
Basic Police Academy Training Classes		7,600	7,600				7,600	
Police Academy In-Service Training Classes*		4,000	4,000				4,000	
Management Training--FBI, etc.		2,000	2,000				2,000	
Executive Conferences/Workshops/Professional Standards		3,050	3,050				3,050	
Computer Forensics Conference		1,250	1,250				1,250	
EMR Recert Training (Moved from Safety Expense in Previous Budgets)		750	1,300				1,300	price increase
Training--Meals Reimbursement		2,000	2,000				2,000	
		29,650	30,200	-	-	-	30,200	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

	21-22	22-23	22-23	22-23	22-23	22-23	
1001-10-15103-0310-151520 POL AUDIO/VISUAL	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Memory Cards and Thumb Drives	350	350				350	
Developing--Outside Vendor*	200	200				200	
Batteries for Cameras	200	200				200	
Equipment Repairs/Part Replacements	300	300				300	
Printer Paper--Photo Quality	500	500				500	
Printer Cartridges	500	500				500	
CD/DVD Discs (Blank)	450	450				450	
Jewel Cases/Labels	300	300				300	
	2,800	2,800	-	-	-	2,800	
1001-10-15103-0310-151525 POL DETECTIVE BUREAU	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Narcotic/Drug Field Test Kits	300	300				300	
Evidence Collection/Processing Supplies	2,000	2,000				2,000	
Air-Clean Carbon Filters	400	400				400	
Technology Ex Parte Orders Fees	1,000	1,000				1,000	
LexisNexis Monthly Fee	1,800	1,800				1,800	
Association Dues/Meetings	450	450				450	
Spare Hard Drives (Investigation Mirroring)	700	700				700	
Arrest Warrant Envelopes, Laser Labels, Etc.	400	400				400	
	7,050	7,050	-	-	-	7,050	
1001-10-15103-0310-151530 POL TRAFFIC CONTROL	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Recert of RADAR units and Tuning Forks (13 x \$50 ea x 2/year)	1,300	1,300				1,300	
Recert of Laser Units (3 x \$60 ea x 2/year)	720	720				720	
Recert of Laser Unit for Crash Reconstruction (twice/year)	60	60				60	
FARO Complete Scanner Service Plan, Including Annual Cleaning and Calibration	4,840	6,150				6,150	Increase for 1 year Service Plan for FARO Equipment
In-car Video Camera Maintenance:						-	
Drager Alcotest--Supplies, Certifications, Parts	650	650				650	
Drager Alcotest--Software Upgrades, Gas Canisters	450	450				450	
Radar Unit Parts/Repairs/Cables	500	500				500	
	8,520	9,830	-	-	-	9,830	
1001-10-15103-0310-151535 POL RADIO	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Service/Parts/Major Repairs--All Radio Systems	4,285	4,285				4,285	
Replacement Batteries for Portable Radios	1,100	1,100				1,100	
Radio Service Contract with Northeastern Communications	30,345	150,000	(150,000)			-	Town-wide radio system service/warranty plan
Fairfield County Chiefs of Police Association Regional Radio Network Assessment	-					-	*moved to Police Special Duty
	3,000	3,000				3,000	
	38,730	158,385	(150,000)	-	-	8,385	

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	21-22	22-23	22-23	22-23	22-23	22-23	
1001-10-15103-0310-151540 POL RECORD ROOM	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
NexGen Service Contract	22,170	22,300				22,300	Increase in service contract by vendor
NexGen Appeon MDT Software Maintenance	950	950				950	
NexResponders Application Annual Maintenance (2)	-					-	
IDEMIA Annual Maintenance Fee for AFIS System	199	1,780				1,780	New AFIS System annual user fee.
Ledgers	200	200				200	
Paper, Mailing Labels	500	500				500	
Case Report File Folders	1,700	1,700				1,700	
Misc Office Supplies, Staples, etc.	500	500				500	
	26,219	27,930	-	-	-	27,930	
1001-10-15103-0310-151545 POL RANGE MAINTENANCE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Building/Grounds Maintenance	1,100	1,100				1,100	
Nails, Staples, Cardboard, Targets	250	250				250	
	1,350	1,350	-	-	-	1,350	
1001-10-15103-0310-151550 POL YOUTH BUREAU	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Programs, Instructional Materials/Supplies	3,550	3,550				3,550	
Professional Assoc. Dues, Meeting Expenses	250	250				250	
	3,800	3,800	-	-	-	3,800	
1001-10-15103-0310-151555 POL CRIME PREVENTION	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Community Service Programs	1,750	1,750				1,750	
Informational Materials, Handouts, Supplies, CDs	800	800				800	
Triad Conference	500	500				500	
Professional Assoc. Dues, Meetings	250	250				250	
Crime Prevention Training	1,000	1,000				1,000	
Explorer Post Equipment/Activities	-					-	
"Monroe Night At The Park" Activities	1,600	1,600				1,600	
	5,900	5,900	-	-	-	5,900	
1001-10-15103-0310-151560 POL ABANDON VEH EXP	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Towing, Certified Mailings, etc.	500	500				500	
	500	500	-	-	-	500	
1001-10-15103-0310-153060 POL COMMUNICATIONS	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
COLLECT/NCIC System Upgrades	850	1,000				1,000	Technology has improved
Mobile Data Terminal Modem Service (17 Units at \$40/month/unit)	8,160	8,160				8,160	New vendor--switch to Verizon in progress
IACP NET Contract	875	875				875	
SWRERT Communications--Assessment	2,250	2,250				2,250	
	12,135	12,285	-	-	-	12,285	

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1001-10-15103-0310-153145 POL EQUIPMENT	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
2 Portable Radios (\$2,900 each)	5,800	5,800				5,800	
1 Mobile Radio Unit (In-Car) (\$3,175 each)	3,175	3,175				3,175	
5 Taser Model X26E (\$1,750 each)	8,500	8,750				8,750	Price Increase
3 Automatic Electronic Defibrillator (AED)--Replacement	4,800	4,800				4,800	
Colt M4 Carbine with Optic and Light	2,100	3,390				3,390	Request for PD member assigned to SWRERT (Price Increase)
2 Traffic Data Collection/Radar Speed Sign System (\$2,700 each)		5,400	(5,400)			-	moved to Police Special Duty
	24,375	31,315	(5,400)	-	-	25,915	
1001-10-15103-0310-153390 POL OPERATING EXPENSE	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Canine Maint. (food,vet bills, replacement equipment.)	2,500	2,500				2,500	
Emergency Management/Homeland Security						-	
Specialized Garments/Equipment						-	
Vendor Tech Support/Computer Forensics Tools	11,310	14,530				14,530	Increases by vendors
AccessData FTK Subscription Renewal						-	
Cellebrite Subscription Renewal						-	
VmWare Upgrades						-	
IEF						-	
WinHex						-	
MacQuisition						-	
Netanalysis Software						-	
FINALMobile Forensics						-	
Miscellaneous Hardware Upgrades						-	
IAFCI and IACIS Membership (Financial Crimes)						-	
Miscellaneous Forensic Licenses						-	
Visual Computer Solutions Scheduling System Annual Service Contract	4,750	4,800				4,800	Increase for service contract by vendor
PowerDMS Recurring Standards and User Fees	4,327	6,302				6,302	Increase for service contract by vendor
Regional Tactical Team Annual Assessment	4,000	4,000				4,000	
Annual Server Fee for GPS Tracker	600	600				600	
iRecord Interview Recording System/911Telephone Radio Logger Lease	17,035	17,035				17,035	
Virtra Training System Maintenance Fee	2,100	2,100				2,100	
Professional Assoc. Dues	1,100	1,100				1,100	
Meeting Expenses	950	950				950	
Prisoner Maintenance--Food, Clothing, etc.	500	500				500	
Selection Process--Includes Psych, Polygph, Promo. Processes, etc.	8,000	8,000				8,000	
Investigation Expenses--Confid. Funds, Travel, Associated Expenses	1,000	1,000				1,000	
WatchGuard Body-Worn Camera Annual Licensing Fee	21,000	20,000				20,000	Includes first full year warranty for in-car cameras
Input-Ace Multi-Media Player Evidence System Service Plan	995	995				995	Service contract for new multi-media video equipment purchased last year
License Plate Reader Warranty and Software Updates	2,245	2,245				2,245	
Taser Assurance Plan						-	
Prior year adjustment to trend	(7,297)					-	
	75,115	86,657	-	-	-	86,657	

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1001-10-15103-0310-153579	POL VEHICLE FUEL	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Gasoline		77,250	102,200				102,200	Current usage at 42% price increase
		77,250	102,200	-	-	-	102,200	
1001-10-15103-0310-153580	POLVEHICLE-EXPENSE	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Emissions Testing and New Car Testing Exemption Fee		200	200				200	
Insurance Deductible		1,500	1,500				1,500	
Vendors--Alignments, Electrical, Upholsters, Markings, Body Work, Towing, etc.		13,000	13,000				13,000	
Parts, Batteries, Oil, Lubricants, Assoc. Materials/Supplies		22,000	20,000				20,000	Price Decrease due to newer vehicles
Tires, All-Season		12,240	12,720				12,720	Price Increase
		48,940	47,420	-	-	-	47,420	
ANIMAL CONTROL:		21-22	22-23	22-23	22-23	22-23	22-23	
1001-10-15103-0315-153045	AC BUILDING & GROUND MAINTENANCE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Aquarion		500	275				275	Based on current usage and anticipated rates
Cleaning Supplies (disinfect., towels, brooms, mops, etc.)		1,700	1,700				1,700	Trend
Misc. Building Repairs (waterproofing, crack repair, etc.)		800	1,500				1,500	Trend
		3,000	3,475	-	-	-	3,475	
1001-10-15103-0315-153145	AC EQUIPMENT	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Microchip Scanner			450				450	
		-	450	-	-	-	450	
1001-10-15103-0315-153390	AC OPERATING EXPENSE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Newspaper advertising (required by CGS)		500	500				500	
Printing/Dog License Tags		1,000	200				200	Printing costs decreased
Copies/Office Supplies/Postage		200	500				500	
Specimen Delivery to State Lab via Pony Express (Average 15/yr @ \$40 each)		600					-	
Batteries, Film, Photo Print Paper		75	75				75	
Uniform Cleaning (per contract)		100	100				100	
Uniform Replacement		1,000	1,000				1,000	
Animal Food		800	800				800	
Veterinary Services (emergency care, euthanasia, body disposal)		1,500	2,500	(1,000)			1,500	Confirmed with Chief can leave flat
Training (seminars, magazines/literature)		500	500				500	
Equipment Repairs/Maintenance (snare poles, traps, etc.)		500	800				800	
Generator Maintenance Contract (\$360/year)/Repairs and Parts (approx. \$50		860	800				800	
Service Contracts (alarm system \$450/year)		450	450				450	
Animal Damage Claims (per CGS §22-355)							-	
		8,085	8,225	(1,000)	-	-	7,225	
1001-10-15103-0315-153563	AC ELECTRIC	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Electrical Service (Eversource)		3,580	4,332				4,332	Current usage at 2% price increase
		3,580	4,332	-	-	-	4,332	

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		21-22	22-23	22-23	22-23	22-23	22-23	
		Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
1001-10-15103-0315-153564	AC HEAT							
LP Gas (heat/hot water)		4,200	4,200				4,200	Contracted rate
Furnace/Water Heater Repair/Service		750	750				750	
		4,950	4,950	-	-	-	4,950	
1001-10-15103-0315-153579	AC VEHICLE FUEL							
Fuel (gasoline/oil)		1,957	2,482				2,482	Current usage at 42% price increase
		1,957	2,482	-	-	-	2,482	
1001-10-15103-0315-153580	AC VEHICLE EXPENSE							
Parts and Tires		900	900				900	Two ACU vehicles, one nearing end of life (2009), one new vehicle
		900	900	-	-	-	900	
PARK RANGER:								
1001-10-15103-0320-153145	PR EQUIPMENT							
iPad		800					-	
		800	-	-	-	-	-	
1001-10-15103-0320-153390	PR OPERATING EXPENSE							
Uniform		800	800			(800)	-	moved to Parks & Recreation
Uniform Cleaning (per contract)		100	100			(100)	-	moved to Parks & Recreation
iPad Data Service Plan @ \$40/month		480	480			(480)	-	moved to Parks & Recreation
Copying		100	100			(100)	-	moved to Parks & Recreation
Education		200	200			(200)	-	moved to Parks & Recreation
Maintenance of Equipment		100	100			(100)	-	moved to Parks & Recreation
		1,780	1,780	-	-	(1,780)	-	
1001-10-15103-0320-153579	PR VEHICLE FUEL							
Fuel (gasoline/oil) (Approx. 1,100 gals @ \$2.06/gallon)		2,266	2,628			(2,628)	-	Current usage at 42% price increase
		2,266	2,628	-	-	(2,628)	-	moved to Parks & Recreation
1001-10-15103-0320-153580	PR VEHICLE EXPENSE							
Parts and Tires		500	500			(500)	-	moved to Parks & Recreation
		500	500	-	-	(500)	-	
REVENUES:								
1001-10-14003-140105	POLICE PERMITS REVENUE							
Fees Received for Records Requests, Fingerprinting, Vendor Permits, Raffle/Bazaar Permits, Pistol Permits, Street Opening Permits and Local Parking Tickets		16,750	17,000				17,000	3 year average
		16,750	17,000	-	-	-	17,000	

VOLUNTEER FIRE SERVICES

It is the mission of the Stepney, Monroe and Stevenson Fire Departments to provide fire suppression and rescue services to the citizens of the Town of Monroe in an efficient and effective manner with the best resources provided by the community.

More specifically, the objective of the Town of Monroe Volunteer Fire Services is to provide aid in the preservation and protection from damage and destruction by fire and other emergencies of the properties within the limits of such, in any portion of the Town of Monroe and bordering towns, as agreed on by mutual aid agreements and to acquire, hold and use such equipment, apparatus and other personal property as may be required in the promotion of such purpose; and to acquire and hold such real property as may be necessary for the housing and care of such personal property.

PRIMARY PROGRAMS & SERVICES

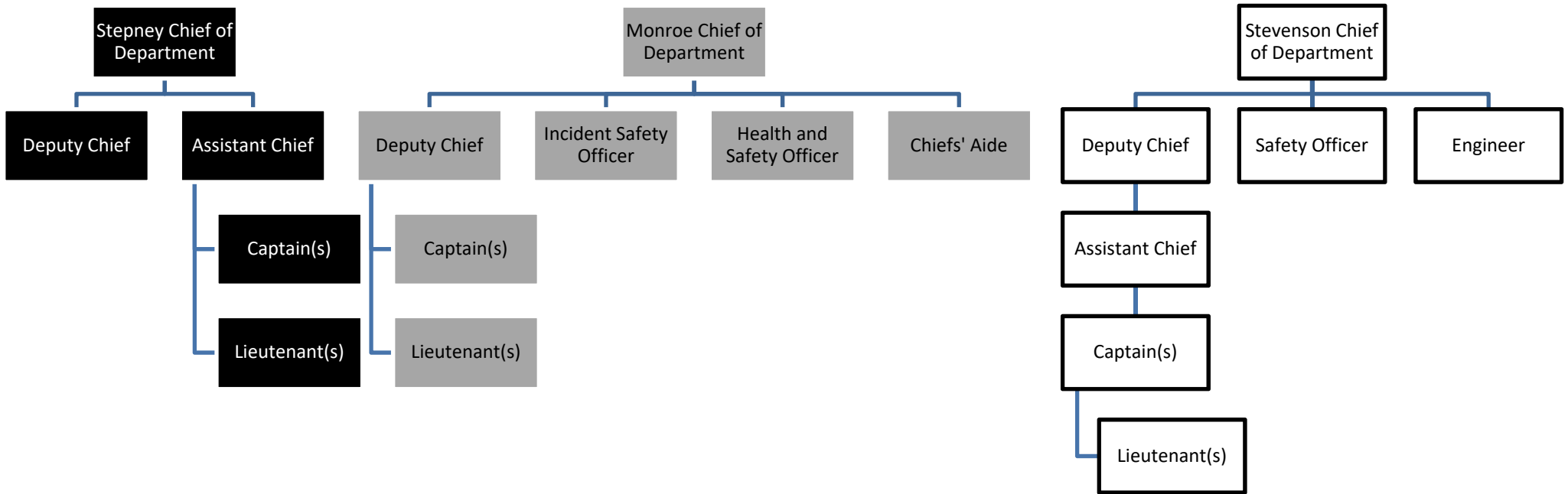
- Save Lives and Protect Property
- Fire Suppression
- Rescue Services
- Hazardous Materials Incident Stabilization
- Fire Prevention and Community Education/Outreach

ORGANIZATION CHART

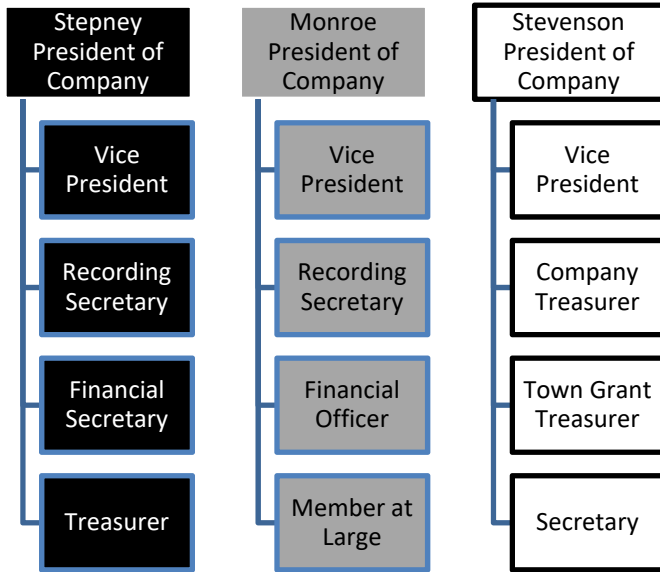
The Town of Monroe Volunteer Fire Services is comprised of three independent volunteer fire companies, each organized under the laws of the State of Connecticut. Each company is either a 501(c)(3) or 501(c)(4) organization exempt from Federal and State income tax. While each company independently reports to the Town of Monroe, a combined officers and chiefs association enable synergies and sharing of information across the organizations and all departments work together on scene of any major fire or rescue incident.

Generally speaking, each Company is comprised of an operational branch led by the Chief of Department and an administrative branch led by the President of the Company. Each Company's composition of the Board of Directors is slightly different, but there is commonality that the members of each Company elect that Company's Board of Directors.

Operational Organizational Charts



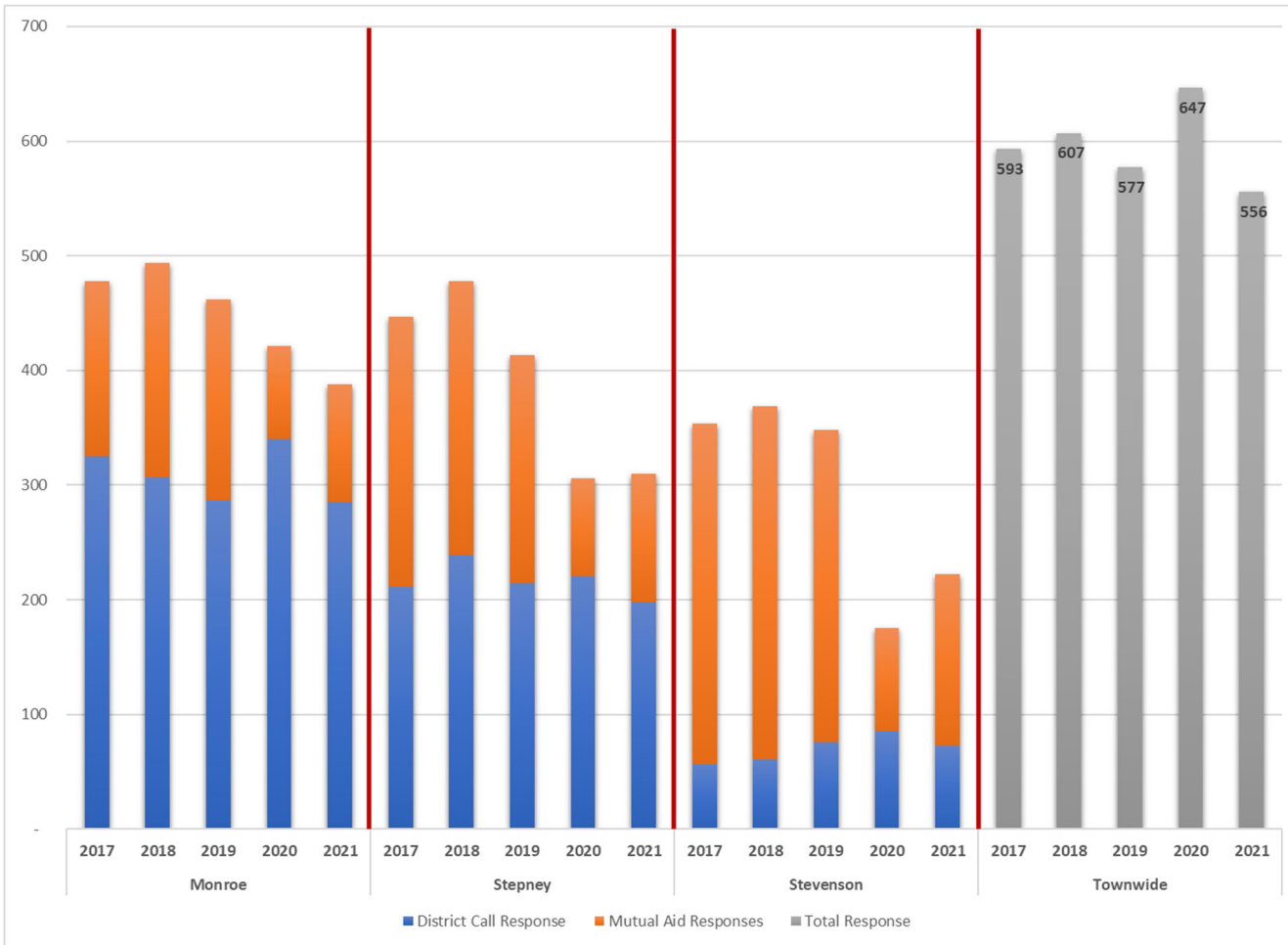
Administrative Organizational Charts



PERFORMANCE METRICS

- The 2020 and 2021 calendar years impacted performance metrics for all three Companies due to response protocol changes in response to COVID-19 and some residents being less inclined to call for emergency services. In general, automatic mutual aid, for other than the most serious incidents, was curtailed from March 2020 through June 2021.
- For the 2021 calendar year, the Town of Monroe Fire Services are projected to respond to 556 incidents, representing 91 (or 14%) less incidents than in calendar 2020. CY20 was also impacted by a one-time large storm, which contributed approximately 50 additional incidents town wide.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023



SIGNIFICANT ACCOMPLISHMENTS

- Maintained 100% response to alarms, had crews assigned to cover 100% of overnight shifts during the year, and crews on duty at the station at least 3 nights per week during the entire year (Monroe district).
- Implemented a new town wide response/dispatch protocol rooted in data analytics and key outcome driver analysis, to balance risk and response of citizens, responders, and those requesting our assistance. This represented the most significant change in our incident response protocols in over 40 years.
- Nine new certified firefighters across Town (and at least 5 additional enrolling in Firefighter I in January 2022).

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

- Maintained compliance with strict minimum annual training requirement including holding training sessions at least twice per month, which required adapting to certain virtual training platforms and conducted live fire training evolutions.
- All three companies applied for a joint FEMA Assistance to Firefighter Grant for remaining SCBA needs, but was denied by FEMA.
- Experienced no significant firefighter injuries or civilian fire-related deaths or significant injuries.
- Continued to navigate through a challenging environment and adhered to CDC guidance at incidents and within the fire stations given the COVID environment.

GOALS & OBJECTIVES

- Maintain 100% response call coverage, including delivery of high quality, cost effective professional services.
 - In the past year, we have continued success with our designated home responder, or “DHR” program and duty crew programs (Monroe district). These programs have added value to the quality of our call responses.
- Continue to address and implement recommendations arising from the Fire Study report.
- Increase recruitment efforts and our ranks of active and certified firefighters.
 - Average response per call has marginally increased to 7.6 from 7.3 one year ago (Monroe district data), signaling recruitment and retention efforts are holding our ranks steady.
- Maintain our superb safety record, compliance with OSHA and NFPA standards, and meet/exceed minimum training mandates.
- Continue to realize cost savings through diligent negotiations with vendors and purchasing using volume incentives and state contracted prices and combined purchasing.
- Evaluate feasibility (and apply if feasible) of specific and regional grant opportunities for the fire service to procure necessary equipment (e.g., currently the three departments are working jointly on a radio hardware grant that will enable greater interoperability with our regional partners, Connecticut Land Mobile Radio Network interoperability, and cross mission specific interoperability).

BUDGET HIGHLIGHTS

- Increase in operating expenditures this year due to pandemic-related supply chain impacts and cost inflation of products ranging from routine facility supplies to firefighting specific equipment.
- Increases in fuel and utilities based upon current usage at significant price increases for gasoline (42%), diesel (36%), and heating oil (36%).
- Decrease in Monroe Fire facility costs due to reallocation of 100% of these costs to Emergency Medical Services for the Jockey Hollow Road station.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

MONROE VOLUNTEER FIRE DEPARTMENT

BUDGET - MONROE VOLUNTEER FIRE DEPT		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES: Dept 0400		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1001-10-15103-0400-153390	MONROE FIRE DEPT OP EXP	234,679	117,706	235,411	247,275	-	-	-	247,275	11,864	5.04%
1001-10-15103-0400-150630	INSURANCE	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15103-0400-153045	BUILDING MAINTENANCE	2,685	1,409	2,770	3,375	(375)	-	-	3,000	230	8.30%
1001-10-15103-0400-153563	MFD ELECTRIC	12,837	6,209	14,990	15,291	(2,231)	-	-	13,060	(1,930)	-12.88%
1001-10-15103-0400-153564	MFD HEAT	7,244	2,783	6,000	6,600	(1,100)	-	-	5,500	(500)	-8.33%
1001-10-15103-0400-153565	MFD UTILITIES OTHER	7,226	3,640	8,283	8,575	(2,200)	-	-	6,375	(1,908)	-23.04%
1001-10-15103-0400-153579	MFD VEHICLE FUEL	4,375	2,341	5,929	8,184	-	-	-	8,184	2,255	38.03%
1001-10-15103-0400-153580	MFD VEHICLE EXPENSE	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15103-0400-153594	MFD CAPITAL	-	-	-	-	-	-	-	-	-	0.00%
		269,045	134,088	273,383	289,300	(5,906)	-	-	283,394	10,011	3.66%

BUDGET - MONROE VOLUNTEER FIRE DEPT

EXPENDITURES:		21-22	22-23	22-23	22-23	22-23	22-23	22-23	Explanation
1001-10-15103-0400-153390	MONROE FIRE DEPT OP EXP	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget		
Administrative		29,558	32,321				32,321	2,763	Principally driven by insurance increases (5% increase) and new accounting services (change in vendor due to
Apparatus Repair and Maintenance		24,175	20,575				20,575	(3,600)	Reduction on repairs due to one-time major maintenance in current year expected to yield benefits in FY23 and future
Building and Grounds Maintenance		27,470	26,740				26,740	(730)	
Capital Expenditures		36,711	38,100				38,100	1,389	FY23 Program focuses on two portable radios for interoperability (all-band, P25 Compliant) - (\$17k) + upgrades to three mobile radios for interoperability (\$11.5k). Additional expense for side-lighting upgrades to
Equipment Repair and Maintenance		19,195	19,615				19,615	420	
Fire Ground Operations		23,445	22,915				22,915	(530)	
Personnel Costs		40,170	52,725				52,725	12,555	Expected 15% cost increase on firefighting turnout gear (\$3.5k) + 2 additional turnout gear sets over prior year (+\$7.6k) based on NFPA 10 year life and additional interior
Public Education and Relations		1,477	1,474				1,474	(3)	
Recruitment and Retention		8,680	7,680				7,680	(1,000)	Lower due to run-rate current year and nil expected changes
Technology Costs		7,730	6,930				6,930	(800)	Lower due to run-rate current year and nil expected changes
Town of Monroe Financing Costs		-	-				-	-	
Training Costs		16,800	18,200				18,200	1,400	One additional expected FF-1 Candidate over prior year
Utilities		-	-				-	-	
		235,411	247,275	-	-	-	247,275		

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

1001-10-15103-0400-153045	BUILDING MAINTENANCE	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Station #1 Garbage - Call Peter		2,470	3,000				3,000	Recast with current usage & pricing trend
Station #2 50%		300	375	(375)			-	Reallocated to EMS
		2,770	3,375	(375)	-	-	3,000	
1001-10-15103-0400-153563	MFD ELECTRIC	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Station #1 Electricity		11,003	11,224				11,224	Current usage at 2% price increase
Station #1 Electricity for the Field		1,200	1,224				1,224	Current usage at 2% price increase
Station #1 Electricity for 50,000 Lumen HP Sodium Light		600	612				612	Current usage at 2% price increase
Station #2 Electricity 25% (EMS Charged 75%)		2,187	2,231	(2,231)			-	Reallocated to EMS
		14,990	15,291	(2,231)	-	-	13,060	
1001-10-15103-0400-153564	MFD HEAT	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Station #1 - Natural Gas		5,000	5,500				5,500	Current usage at 10% price increase
Station #2 Natural Gas 25%		1,000	1,100	(1,100)			-	Reallocated to EMS
		6,000	6,600	(1,100)	-	-	5,500	
1001-10-15103-0400-153565	MFD UTILITIES OTHER	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Station #2 Water for Sprinkler Service 35%		1,070	1,100	(1,100)			-	Reallocated to EMS
Station #2 Domestic Water 35%		963	1,100	(1,100)			-	Reallocated to EMS
Station #1 Charter		5,500	5,500				5,500	Calc by IT
Station #1 Frontier		750	875				875	Calc by IT
		8,283	8,575	(2,200)	-	-	6,375	
1001-10-15103-0400-153579	MFD VEHICLE FUEL	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Gasoline - 1,000 Gallons		2,060	2,920				2,920	Current usage at 42% price increase
Diesel - 1,860 Gallons		3,869	5,264				5,264	Current usage at 36% price increase
		5,929	8,184	-	-	-	8,184	

STEVENSON VOLUNTEER FIRE DEPARTMENT

BUDGET - STEVENSON VOLUNTEER FIRE DEPT		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES: Dept 0410		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1001-10-15103-0410-153390	STEVENSON FIRE DEPT OP EXP	164,441	82,300	163,600	171,700	-	-	-	171,700	8,100	4.95%
1001-10-15103-0410-150630	INSURANCE	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15103-0410-153045	BUILDING MAINTENANCE	3,535	1,919	3,500	4,100	-	-	-	4,100	600	17.14%
1001-10-15103-0410-153563	STVFD ELECTRIC	10,937	5,317	12,285	12,531	-	-	-	12,531	246	2.00%
1001-10-15103-0410-153564	STVFD HEAT	8,307	5,476	8,280	11,280	-	-	-	11,280	3,000	36.23%
1001-10-15103-0410-153565	STVFD UTILITIES OTHER	3,116	1,492	3,784	3,810	-	-	-	3,810	26	0.69%
1001-10-15103-0410-153579	STVFD VEHICLE FUEL	4,376	1,357	6,004	9,164	-	-	-	9,164	3,160	52.63%
1001-10-15103-0410-153580	VEHICLE EXPENSE	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15103-0410-153594	STVFD CAPITAL	-	-	-	-	-	-	-	-	-	0.00%
		194,712	97,861	197,453	212,585	-	-	-	212,585	15,132	7.66%

BUDGET - STEVENSON VOLUNTEER FIRE DEPT		21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023		
EXPENDITURES: 1001-10-15103-0410-153390 STEVENSON FIRE DEPT OP EXP		Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	\$ CHG	% CHG
Administration Expenses		21,000	22,000	-	-	-	22,000	Include expenses such as insurance, office machine lease costs, professional services (e.g. accounting, legal, insurance), contributions to combined officers fund, office supplies, and similar type items.	1,000	4.76%
Apparatus Repair and Maintenance		32,500	33,500	-	-	-	33,500	Includes expenses such as repairs, periodic maintenance, and testing of apparatus	1,000	3.08%
Building and Grounds Maintenance		22,000	23,000	-	-	-	23,000	Include expenses such as repairs and maintenance expense (e.g. painting, floor cleaning, janitorial service, cleaning supplies, HVAC repair, and similar type items). Also includes run-off utility expenses that the town has not yet taken over, primarily alarm company monitoring and propane.	1,000	4.55%
Capital Expenditures		15,400	16,000	-	-	-	16,000	Includes the costs of individual or aggregated like asset purchases that exceed \$1,000 in cost. Individually or aggregated like asset purchases below this threshold are included within other applicable categories.	600	3.90%
Equipment Repair and Maintenance		20,000	21,500	-	-	-	21,500	Include expenses such as repairs, periodic maintenance, and testing of equipment (e.g. SCBA, hose, hand tools, hydraulic tools, air tools, and power tools)	1,500	7.50%
Fire Ground Operations		12,500	13,000	-	-	-	13,000	Include expenses such as cellular and data charges for emergency operations, and other consumable costs related to fire ground operations	500	4.00%
Personnel Equipment		19,000	21,000	-	-	-	21,000	Include expenses related to personnel equipment, including the purchase and maintenance of structural firefighting gear, fire police equipment, uniforms, and similar type items	2,000	10.53%
Technology Costs		6,500	6,100	-	-	-	6,100	Include expenses related to technology including software license fees and hardware related to desktop, mobile, and security technologies (e.g. cameras, access systems)	(400)	(6.15%)
Public Education and Relations		1,000	1,000	-	-	-	1,000	Include expenses related to fire prevention, open houses, school visits, and similar type items	-	0.00%
Training Costs		10,000	10,600	-	-	-	10,600	Include expenses related to training, including program costs, instructor fees, facility rentals, publication subscription costs, and related incidental items (e.g. lunch, etc.)	600	6.00%
Recruitment and Retention		3,700	4,000	-	-	-	4,000	Include expenses such as incentive programs (gas cards, gym discounts, and other incidental costs related to recruiting and retaining volunteers)	300	8.11%
		163,600	171,700	-	-	-	171,700		8,100	4.95%

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

1001-10-15103-0410-153045	BUILDING MAINTENANCE	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Garbage for both stations		3,500	4,100				4,100	
		3,500	4,100	-	-	-	4,100	
1001-10-15103-0410-153563	STVFD ELECTRIC	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Station #1 Electricity		2,100	2,142				2,142	Current usage at 2% price increase
Station #2 Electricity		10,185	10,389				10,389	Current usage at 2% price increase
		12,285	12,531	-	-	-	12,531	
1001-10-15103-0410-153564	STVFD HEAT	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Station #1 Heating oil - 1,000 Gallons		2,070	2,820				2,820	Current usage at 36% price increase
Station #2 Heating oil - 3,000 Gallons		6,210	8,460				8,460	Current usage at 36% price increase
		-	-				-	
		8,280	11,280	-	-	-	11,280	
1001-10-15103-0410-153565	STVFD UTILITIES OTHER	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Station #2 Water		1,284	1,310				1,310	Current usage at 2% price increase
Station #2 Charter		2,400	2,400				2,400	Calc by IT-trending
Station #1 Generator Propane		100	100				100	Based on current usage and anticipated rates
		3,784	3,810	-	-	-	3,810	
1001-10-15103-0410-153579	STVFD VEHICLE FUEL	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Gasoline - 1,200 Gallons		2,884	3,504				3,504	Current usage at 42% price increase
Diesel - 2,000 Gallons		3,120	5,660				5,660	Current usage at 36% price increase
		6,004	9,164	-	-	-	9,164	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

STEPNEY VOLUNTEER FIRE DEPARTMENT

BUDGET - STEPNEY VOLUNTEER FIRE DEPT		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES: Dept 0420		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1001-10-15103-0420-153390	STEPNEY FIRE DEPT OP EXP	222,930	112,665	225,330	234,250	-	-	-	234,250	8,920	3.96%
1001-10-15103-0420-150630	STPFED INSURANCE	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15103-0420-153045	STFD BUILDING MAINTENANCE	2,559	1,170	2,600	3,100	-	-	-	3,100	500	19.23%
1001-10-15103-0420-153563	STPFED ELECTRIC	15,145	7,253	17,010	17,351	-	-	-	17,351	341	2.00%
1001-10-15103-0420-153564	STPFED HEAT	12,072	3,687	11,700	12,450	-	-	-	12,450	750	6.41%
1001-10-15103-0420-153565	STPFED UTILITIES OTHER	7,093	3,271	6,852	7,158	-	-	-	7,158	306	4.47%
1001-10-15103-0420-153579	STPFED VEHICLE FUEL	8,249	2,995	7,804	11,518	-	-	-	11,518	3,714	47.59%
1001-10-15103-0420-153580	STPFED VEHICLES EXPENSE	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15103-0420-153594	STPFED CAPITAL	-	-	-	-	-	-	-	-	-	0.00%
		268,048	131,041	271,296	285,827	-	-	-	285,827	14,531	5.36%

BUDGET - STEPNEY VOLUNTEER FIRE DEPT		21-22	22-23	22-23	22-23	22-23	22-23	Explanation
EXPENDITURES:		Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	
1001-10-15103-0420-153390	STEPNEY FIRE DEPT OP EXP							
	Adminstration	26,000	27,000				27,000	office Supplies, profesional fees, insurance,
	Apparatus Repair & Maintance	42,000	33,250				33,250	apparatus repairs, annual maintenance tires parts, testing
	Building and Grounds Maintenance	22,000	22,500				22,500	general maintenace, custodians,
	Capital Expenditures	18,330	19,250				19,250	new fire fighting equipment
	Education & Training	20,000	23,000				23,000	training , schooling, publications, facility rentals, and related
		-					-	incidental items
	Firefighting Equipment	22,000	22,500				22,500	Equipment, scba and hose , equipment maintenance uniforms,
		-					-	
	Fire Ground Operations	19,000	20,250				20,250	cellular and data charges, other consumable
		-					-	costs, radio/pagers
	Public Education and Relations	3,000	3,000				3,000	expenses related to fire prevention, open houses, school visits
		-					-	and similar items
	Recruitment and Retentin	12,000	15,500				15,500	includes incentive programs(gas cards, gym discounts and
		-					-	other incidental costs)
	Personnel Equipment	30,000	36,500				36,500	Expenses related to personnel equipment, purchase of
	Communications	11,000	11,500				11,500	computers software, hardware and security
		225,330	234,250	-	-	-	234,250	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

		21-22	22-23	22-23	22-23	22-23	22-23	
1001-10-15103-0420-153045	STFD BUILDING MAINTENANCE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	Station #1 Garbage	1,400	1,650				1,650	Recast with current usage & pricing trend
	Station #2 Garbage	1,200	1,450				1,450	Recast with current usage & pricing trend
		2,600	3,100	-	-	-	3,100	
1001-10-15103-0420-153563	STFPD ELECTRIC	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
	Station #1 Electricity	8,190	8,354				8,354	Current usage at 2% price increase
	Station #2 Electricity	8,820	8,997				8,997	Current usage at 2% price increase
		17,010	17,351	-	-	-	17,351	
1001-10-15103-0420-153564	STFPD HEAT	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
	Station #1 Propane 3,000 gallons	4,200	4,200				4,200	contracted price
	Station #2 Natural Gas	7,500	8,250				8,250	Current usage at 10% price increase
		11,700	12,450	-	-	-	12,450	
1001-10-15103-0420-153565	STFPD UTILITIES OTHER	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
	Station #1 Domestic Water Service	1,391	1,419				1,419	Current usage at 2% price increase
	Station #2 Domestic Water Service	1,391	1,419				1,419	Current usage at 2% price increase
	Station #1 Charter	370	370				370	Calc by IT-Trending
	Station #1 Frontier	1,850	1,975				1,975	Calc by IT-Trending
	Station #2 Frontier	1,850	1,975				1,975	Calc by IT-Trending
		6,852	7,158	-	-	-	7,158	
1001-10-15103-0420-153579	STFPD VEHICLE FUEL	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
	Gasoline - 2,200 Gallons	4,060	6,424	-			6,424	Current usage at 42% price increase
	Diesel - 1,800 Gallons	3,744	5,094	-			5,094	Current usage at 36% price increase
		7,804	11,518	-	-	-	11,518	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

WATER DISTRIBUTION SYSTEM

<u>BUDGET - FIRE HYDRANT SERVICE</u>		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES:		<u>Actual</u>	<u>YTD 12/31/21</u>	<u>Final Budget</u>	<u>Department</u>	<u>FS Adj</u>	<u>TC Adj</u>	<u>BOF Adj</u>	<u>Total Budget</u>	<u>\$ CHG</u>	<u>% CHG</u>
1001-10-15103-0430-151600	Dept 0430 WATER DISTRIBUTION SYSTEM	644,700	308,708	643,290	643,290	-	9,932	-	653,222	9,932	1.54%

BUDGET - FIRE HYDRANT SERVICE

EXPENDITURES:		21-22	22-23	22-23	22-23	22-23	22-23	Explanation
1001-10-15103-0430-151600	WATER DISTRIBUTION SYSTEM	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	
	Transmission & Distribution System	451,392	451,392		9,932		461,324	
	Hydrants	122,500	122,500				122,500	
	Fire Service Charges:	573,892	573,892	-	9,932	-	583,824	
	WICA @ 9.78%	56,126	56,126				56,126	
	WRA @ 2.3% credit	(13,199)	(13,199)				(13,199)	
	Total Fire Service Charges :	616,819	616,819	-	9,932	-	626,751	
		11,650	11,650				11,650	
	WICA, WRA, Inch Foot and Hydrants Contingency	14,821	14,821				14,821	
		643,290	643,290	-	9,932	-	653,222	

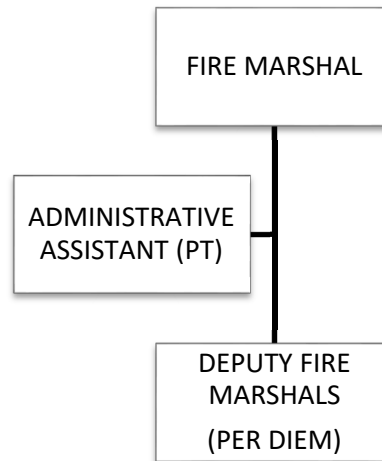
FIRE MARSHAL

It is the mission of the Fire Marshal's Office to provide professional Life Safety protection to the citizens of the Town of Monroe through Inspection, Prevention, and Investigation as regulated by applicable state law and regulations.

PRIMARY PROGRAMS & SERVICES

- Thorough investigation of all fire incidents in Town as per state law.
- Life Safety Inspections and overall safety of all public and private schools and daycare buildings.
- Life Safety Inspections of all commercial and new commercial construction occupancies in town as regulated by Connecticut General Statutes Chapter 541.
- Issuance of blasting, open burn and campfire, and tank (oil & propane) permits throughout town.
- Review and approval of new commercial building plans including fire sprinkler systems.
- Onsite inspection for removal and installation of underground fuel tanks, and installation of new tanks.

ORGANIZATION CHART



PERFORMANCE METRICS

	2018	2019	2020	2021
Fire investigations completed, and reports filed with the State Fire Marshal’s Office:	44	36	37	42
Completed Life Safety Inspections:	296	305	219	165
CT State Blasting Permits	11	5	9	18
Assist residents with the installation of smoke and/or carbon monoxide detectors:	6	5	2	1
Private fireworks displays:	3	3	0	0

SIGNIFICANT ACCOMPLISHMENTS

- Issuance of 18 state blasting permits for numerous commercial, and residential construction sites throughout town. Responded to and resolved citizen concerns regarding blasting activity.
- Participated in Fire Safety education programs through in-person learning to reach elementary and pre-school children.
- Completed 38 residential fuel tank inspections for removal and install.
- Participated in over 19 online continuing education classes sponsored by the Connecticut State Fire Marshal’s Office.
- Completed requirements for re-appointment as Open Burn Official under new state law.

GOALS & OBJECTIVES

- Newly formatted forms for Life Safety building inspections.
- Continue state-mandated training for Fire Marshal certification and ongoing education.
- Continue to work with other town departments to enhance community relations, and improve permitting process.

BUDGET HIGHLIGHTS

- Salary line increases per union contracts.
- Lowered Equipment line based on FY23 anticipated needs and accelerating certain purchases to FY22.
- Increases in fuel based upon current usage at significant price increases for gasoline (42%).
- Vehicle Expense line increase for tire replacements in FY23.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - OFFICE OF THE FIRE MARSHAL		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES:		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
	Dept 0440										
1001-10-15103-0440-150001	FIRE MAR SALARY ADMIN	72,621	38,516	71,230	72,825	-	-	-	72,825	1,595	2.24%
1001-10-15103-0440-150003	FIRE MAR SALARY OTHER	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15103-0440-150005	FIRE MAR SALARY PT	14,420	4,539	27,594	27,594	-	-	-	27,594	0	0.00%
1001-10-15103-0440-150015	FIRE MAR OVERTIME	-	448	2,000	2,000	-	-	-	2,000	-	0.00%
1001-10-15103-0440-153145	FIRE MAR EQUIPMENT	6,671	1,384	2,600	4,700	(3,000)	-	-	1,700	(900)	-34.62%
1001-10-15103-0440-153385	FIRE MAR OFFICE EXPENSE	1,193	456	1,400	2,900	(1,500)	-	-	1,400	-	0.00%
1001-10-15103-0440-153390	FIRE MAR OPERATING EXP	1,456	1,435	4,000	4,100	(100)	-	-	4,000	-	0.00%
1001-10-15103-0440-153579	FIRE MAR VEHICLE FUEL	1,638	615	1,800	2,628	-	-	-	2,628	828	46.00%
1001-10-15103-0440-153580	FIRE MAR VEHICLE EXPENSE	128	24	600	1,600	-	-	-	1,600	1,000	166.67%
1001-10-15103-0440-153594	FIRE MAR VEHICLE CAPTIAL	-	-	-	-	-	-	-	-	-	0.00%
		98,127	47,418	111,224	118,347	(4,600)	-	-	113,747	2,523	2.27%

REVENUES:		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1001-10-14003-140125	BURNING PERMITS & FEES	8,030	3,550	3,250	3,800	-	-	-	3,800	550	16.92%
		8,030	3,550	3,250	3,800	-	-	-	3,800	550	16.92%

SALARY DETAIL - OFFICE OF THE FIRE MARSHAL

		Budget	Budget			Hours/yr	Hrly Rate	\$ Amount	Hours/yr	Hrly Rate	\$ Amount
		21-22	22-23			21-22	21-22	21-22	22-23	22-23	22-23
1001-10-15103-0440-150001	Fire Marshal	70,880	72,475	*union contractual increase		390.63	\$ 20.50	\$ 8,008	390.63	\$ 20.50	\$ 8,008
	Longevity	350	350								
	Total Administration:	71,230	72,825								
1001-10-15103-0440-150005	PT-Deputy Fire Marshal	8,008	8,008			390.63	\$ 17.50	\$ 6,836	390.63	\$ 17.50	\$ 6,836
	PT-Deputy Fire Marshal	6,836	6,836			390.63	\$ 17.50	\$ 6,836	390.63	\$ 17.50	\$ 6,836
	PT-Deputy Fire Marshal	1,308	1,308			79.25	\$ 16.50	\$ 1,308	79.25	\$ 16.50	\$ 1,308
	PT-Office Assistant	11,443	11,443			702.00	\$ 16.30	\$ 11,443	702.00	\$ 16.30	\$ 11,443
	Total PT:	27,594	27,594								
1001-10-15103-0440-150015	Fire Marshal Overtime	2,000	2,000								
		2,000	2,000								
	Total Fire Marshal:	100,824	102,419								
	Headcount-FT	1	1								
	Headcount-PT	4	4								

SALARY SUMMARY		21-22	22-23
FIRE MAR SALARY ADMIN		71,230	72,825
FIRE MAR SALARY OTHER		-	-
FIRE MAR SALARY PT		27,594	27,594
FIRE MAR OVERTIME		2,000	2,000
		100,824	102,419

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - OFFICE OF THE FIRE MARSHAL

EXPENDITURES:

		21-22	22-23	22-23	22-23	22-23	22-23	
		Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
1001-10-15103-0440-153145	FIRE MAR EQUIPMENT							
Radio Upgrades		500	3,000	(3,000)			-	Replc. 2009 portable radio inop-will purchase in FY22
Respirators		200	200				200	
Misc equipment		1,900	1,500				1,500	Batteries/Gloves/Evidence Collection Containers.
		2,600	4,700	(3,000)	-	-	1,700	
1001-10-15103-0440-153385	FIRE MAR OFFICE EXPENSE							
General office supplies		1,000	1,000				1,000	Book case/markers/paper
Code books			1,500	(1,500)			-	Code update Oct 22-will purchase in FY22
Toner Cartridges		400	400				400	
		1,400	2,900	(1,500)	-	-	1,400	
1001-10-15103-0440-153390	FIRE MAR OPERATING EXP							
Association dues, subscriptions & uniforms		4,000	4,100	(100)			4,000	Maintain at pre-pandemic trend
		4,000	4,100	(100)	-	-	4,000	
1001-10-15103-0440-153579	FIRE MAR VEHICLE FUEL							
Vehicle gasoline		1,800	2,628				2,628	Current usage at 42% price increase
		1,800	2,628	-	-	-	2,628	
1001-10-15103-0440-153580	FIRE MAR VEHICLE EXPENSE							
Tires, maintenance & repairs		600	1,600				1,600	increase for new tires
		600	1,600	-	-	-	1,600	
BUDGET - OFFICE OF THE FIRE MARSHAL								
REVENUE:								
1001-10-14003-0000-140125	BURNING PERMITS & FEES							
Burning permits		1,750	1,800				1,800	open burning permits
Proposed inspection fees		1,500	2,000				2,000	FM inspection fees
		3,250	3,800	-	-	-	3,800	

EMERGENCY MANAGEMENT DEPARTMENT

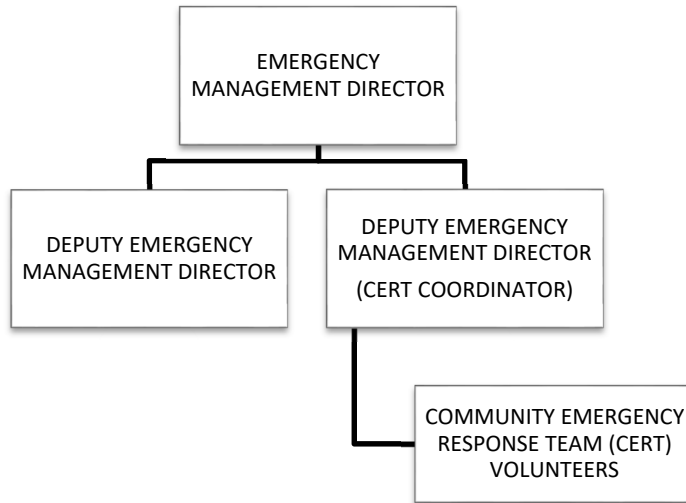
The mission of the Emergency Management Department includes the coordination and collaboration with state, local, federal, and private sector partners, as well as the public to develop, maintain, exercise, and train on a comprehensive local emergency management plan and program; to direct and coordinate all available resources to protect the life and property of the residents of Monroe in the event of a disaster or crisis, through a comprehensive program of prevention, planning, preparedness, response, recovery, mitigation, and public education; and to maintain, operate, and oversee the Monroe Emergency Operations Center.

PRIMARY PROGRAMS & SERVICES

- Prepare emergency response plans for the Town of Monroe for the impacts of emergencies, disasters and security threats.
- Advance the resiliency of the town through mitigation, preparedness, response, and recovery from such events.
- Provide coordination among various departments and agencies, including utility companies, during emergencies such as major storms.
- Promote and implement community preparedness events.
- Manage the volunteer Community Emergency Response Team (CERT), which assists the Town in preplanned events such as the annual Memorial Day Parade, United Ride (in memory of 9/11), and with parking and public access at the summer programs conducted at Wolfe Park, in addition to any emergency deployments.
 - Provide 20-hour CERT training course for volunteers.
 - Actively participate with other regional CERT programs in training and mutual aid response.
- Active, voting member on the Regional Emergency Planning Team.
- Maintain standards as presented by the State Division of Emergency Management and Homeland Security.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

ORGANIZATION CHART



PERFORMANCE METRICS

	2017	2018	2019	2020	2021
Total membership	85	95	105	105	107
Active membership	24	40	42	39	45
Meetings/Training events	38	38	39	18	25
Activations	32	23	26	30	38

SIGNIFICANT ACCOMPLISHMENTS

- Realigned the department with the addition of a second Deputy Emergency Management Director.
- Trained over 107 citizens (since inception) in the Basic CERT course, with over 45 remaining active with our local CERT.
- Maintained joint training and collaboration with Region 1 during the prolonged pandemic response.
- Maintained adequate personal protective equipment for all town departments when stock of various commodities was low and difficult to acquire.
- Coordinated the mobilization and operation of COVID-19 testing, vaccination clinics, and points of distribution throughout town.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

GOALS & OBJECTIVES

- Train and certify additional personnel in the use of WebEOC.
- Train department heads in Nation Incident Management System concepts, including the Incident Command System.
- Conduct another basic CERT training course during 2022.
- Continue to increase the number of CERT members trained in emergency shelter management.
- Create and deploy employee field guides for various town buildings specific to emergency response procedures.

BUDGET HIGHLIGHTS

- Emergency Management services are being provided to our community at very low cost - partially offset by a state grant.
- Increase in Operating Expense for replacement batteries required for two variable message signs and production of emergency response guides for use by staff in Town buildings.

BUDGET - EMERGENCY MANAGEMENT		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES:	Dept 0450	Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1001-10-15103-0450-150001	EM MGMT SALARY ADMIN	4,553	4,789	7,000	7,000	-	-	-	7,000	-	0.00%
1001-10-15103-0450-150003	EM MGMT SALARY OTHER	-	-	6,000	6,000	-	-	-	6,000	-	0.00%
1001-10-15103-0450-151650	EM MGMT FAIRFIELD CTY HAZMAT	3,000	3,000	3,000	3,000	-	-	-	3,000	-	0.00%
1001-10-15103-0450-153385	EM MGMT OFFICE EXPENSE	38	62	1,000	1,000	-	-	-	1,000	-	0.00%
1001-10-15103-0450-153390	EM MGMT OPERATING EXPENSE	5,779	155	7,654	12,795	-	-	-	12,795	5,141	67.17%
1001-10-15103-0450-153594	EM MGMT CAPITAL	2,580	-	-	-	-	-	-	-	-	0.00%
	TOTAL EMERGENCY MGMT	15,951	8,006	24,654	29,795	-	-	-	29,795	5,141	20.85%

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

<u>Dept 0450</u>	<u>21-22</u>	<u>22-23</u>
Emergency Management Director	7,000	7,000
	7,000	7,000
Deputy Emergency Management Director	3,500	3,500
Deputy Emergency Management Director/CERT Coordinator	2,500	2,500
	6,000	6,000
Total Emergency Management:	13,000	13,000
SALARY SUMMARY		
EM MGMT SALARY ADMIN	7,000	7,000
EM MGMT SALARY OTHER	6,000	6,000
	13,000	13,000

BUDGET - EMERGENCY MANAGEMENT

EXPENDITURES:

	<u>21-22</u>	<u>22-23</u>	<u>22-23</u>	<u>22-23</u>	<u>22-23</u>	<u>22-23</u>	
<u>1001-10-15103-0450-151650</u>	<u>Final Budget</u>	<u>Department</u>	<u>FS Adj</u>	<u>TC Adj</u>	<u>BOF Adj</u>	<u>Total Budget</u>	<u>Explanation</u>
EM MGMT FAIRFIELD CTY HAZMAT	3,000	3,000				3,000	
This is our Town's annual contribution to the Regional Hazardous Materials Team						-	
	3,000	3,000	-	-	-	3,000	
<u>1001-10-15103-0450-153385</u>	<u>21-22</u>	<u>22-23</u>	<u>22-23</u>	<u>22-23</u>	<u>22-23</u>	<u>22-23</u>	
EM MGMT OFFICE EXPENSE	<u>Final Budget</u>	<u>Department</u>	<u>FS Adj</u>	<u>TC Adj</u>	<u>BOF Adj</u>	<u>Total Budget</u>	<u>Explanation</u>
With over 85 CERT members the cost of meetings and copying etc.	1,000	1,000				1,000	COVID Grants have covered these costs
						-	
	1,000	1,000	-	-	-	1,000	
<u>1001-10-15103-0450-153390</u>	<u>21-22</u>	<u>22-23</u>	<u>22-23</u>	<u>22-23</u>	<u>22-23</u>	<u>22-23</u>	
EM MGMT OPERATING EXPENSE	<u>Final Budget</u>	<u>Department</u>	<u>FS Adj</u>	<u>TC Adj</u>	<u>BOF Adj</u>	<u>Total Budget</u>	<u>Explanation</u>
This is the curent cost of our Town's participation in the Urban Area Strategic Initiative	7,654	7,700				7,700	Notified of revised FY22 funding
Replacement batteries for variable message signs		2,350				2,350	
Emergency response guides for all public buildings		2,745				2,745	
	7,654	12,795	-	-	-	12,795	

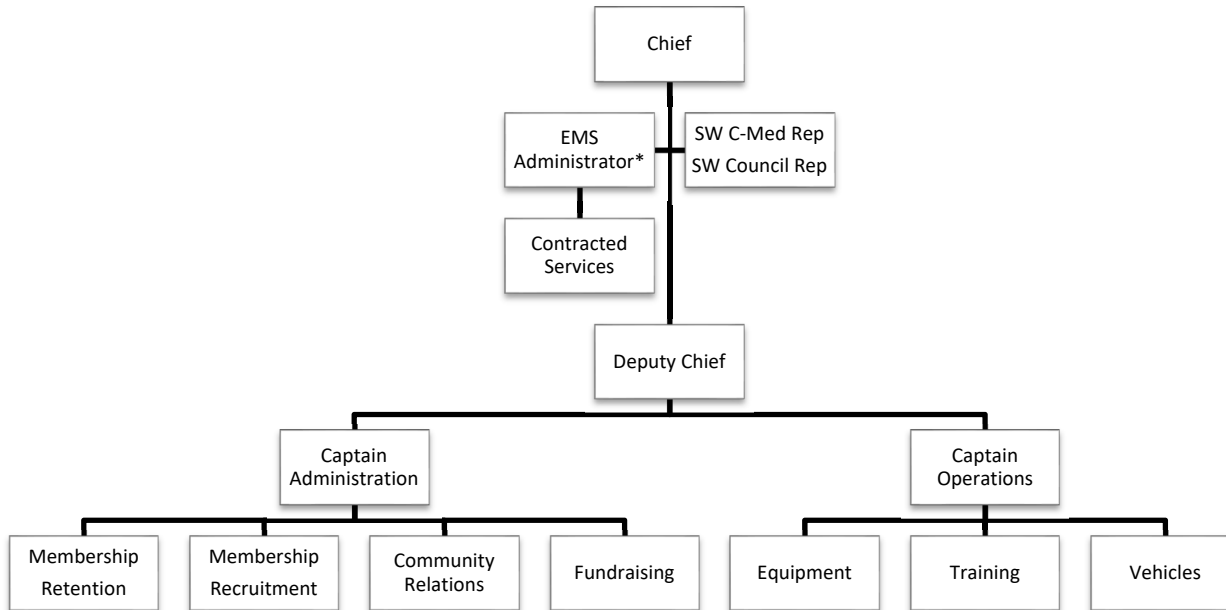
EMERGENCY MEDICAL SERVICES

The mission of Monroe Volunteer Emergency Medical Service is to provide high quality pre-hospital emergency medical care with respect, empathy and understanding.

PRIMARY PROGRAMS & SERVICES

- Response to emergency medical calls.
- Conduct public CPR and first aid training.
- Provide ambulance coverage at special events.
- Records management & data analysis (reporting and analysis on membership, training, equipment, call handling & performance, patient categories, vehicle maintenance.)
- Administration and oversight of medical claims processing.

ORGANIZATION CHART



APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

PERFORMANCE METRICS

	2015	2016	2017	2018	2019	2020	2021
Calls for Service	1,374	1,435	1,497	1,485	1,531	1,414	1,633
Volunteer Hours	9,612	9,358	10,166	8,141	8,795	9,423	9,283
Volunteers	48	52	49	43	44	45	40
Community Special Events Coverage	35	42	41	42	43	0*	11

** Due to the pandemic, Community Events were suspended in 2020 and significantly reduced in 2021.*

SIGNIFICANT ACCOMPLISHMENTS

- In 2021 Monroe EMS received more calls for service than any previous year. This represents a 16% increase in EMS requests.
- Need for mutual aid coverage for first calls reduced from 2% to 0% and improved overall coverage of second and third calls.
- Continued to provide EMS coverage during pandemic while making significant modifications to protocols for response, respiratory protection, and post-response equipment and vehicle decontamination.
- Provided assistance and EMS standby at COVID vaccination clinics and multiple special events.

GOALS & OBJECTIVES

- Ongoing efforts to minimize need for mutual aid ambulance coverage.
- Resume training programs suspended during COVID for members and residents, which also serve as recruitment efforts.

BUDGET HIGHLIGHTS

- Anticipated increases in Contracted Services is estimated as services are in the process of being bid.
- Increased utility costs due to estimated impact of increased facility square footage, and reallocation of 100% of these costs from Monroe Fire, at the Jockey Hollow Road station.
- Overall expenditure increases more than offset by increased revenue projections.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - EMS		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES:		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
	Dept 0460										
1001-10-15103-0460-150005	EMS SALARY PT	-	-	35,490	35,490	-	-	-	35,490	0	0.00%
1001-10-15103-0460-151270	EMS VOLUNTEER ABATEMENT	17,342	16,740	20,000	17,900	-	-	-	17,900	(2,100)	-10.50%
1001-10-15103-0460-153045	EMS BUILDING MAINTENANCE	2,682	3,916	13,619	14,475	-	-	-	14,475	856	6.29%
1001-10-15103-0460-153060	EMS COMMUNICATIONS	4,612	960	4,862	4,861	-	-	-	4,861	(1)	-0.01%
1001-10-15103-0460-153075	EMS CONTRACTED SERVICES	721,791	370,147	719,215	751,000	5,375	24,660	-	781,035	61,820	8.60%
1001-10-15103-0460-153145	EMS EQUIPMENT EXPENSE	7,438	61	10,000	10,000	-	-	-	10,000	-	0.00%
1001-10-15103-0460-153385	EMS OFFICE EXPENSE	1,553	380	3,500	3,500	-	-	-	3,500	-	0.00%
1001-10-15103-0460-153390	EMS OPERATING EXPENSE	37,516	8,284	41,223	43,664	-	-	-	43,664	2,441	5.92%
1001-10-15103-0460-153540	EMS TRAINING EXPENSE	7,858	1,640	23,358	23,358	-	-	-	23,358	-	0.00%
1001-10-15103-0460-153563	EMS ELECTRIC	6,833	3,700	8,295	11,667	-	-	-	11,667	3,372	40.65%
1001-10-15103-0460-153564	EMS HEAT	2,911	1,691	2,500	5,843	2,657	-	-	8,500	6,000	240.00%
1001-10-15103-0460-153565	EMS UTILITIES OTHER	1,805	849	1,926	2,710	-	-	-	2,710	784	40.71%
1001-10-15103-0460-153579	EMS VEHICLE FUEL	10,255	4,512	14,510	16,594	-	-	-	16,594	2,084	14.36%
1001-10-15103-0460-153580	EMS VEHICLE EXPENSE	5,853	8,915	13,000	13,000	-	-	-	13,000	-	0.00%
1001-10-15103-0460-153594	EMS CAPITAL	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15103-0460-153596	EMS REVENUE	-	-	-	-	-	-	-	-	-	0.00%
	TOTAL EMS EXPENDITURES:	828,451	421,797	911,498	954,062	8,032	24,660	-	\$ 986,754	75,257	8.26%

REVENUES:		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1001-10-14007-140737	EMS REVENUE	487,940	322,381	550,000	547,936	108,564	-	-	656,500	106,500	19.36%
	TOTAL EMS REVENUES:	487,940	322,381	550,000	547,936	108,564	-	-	\$ 656,500	106,500	19.36%

SALARY DETAIL - EMS		Budget	Budget	Hours/yr	Hrly Rate	\$ Amount	Hours/yr	Hrly Rate	\$ Amount
EXPENDITURES:		21-22	22-23	21-22	21-22	21-22	22-23	22-23	22-23
1001-10-15103-0460-150005	PT Administrator	35,490	35,490	1,014	\$ 35.00	\$ 35,490	1,014	\$ 35.00	\$ 35,490
	Total PT:	35,490	35,490						
	Headcount-FT	-	-						
	Headcount-PT	1	1						

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - EMS

EXPENDITURES:

	21-22	22-23	22-23	22-23	22-23	22-23	22-23	
	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
1001-10-15103-0460-151270 EMS VOLUNTEER ABATEMENT								
Potential liability if all eligible members taketax incentive	20,000	17,900				17,900		
	20,000	17,900	-	-	-	17,900		
1001-10-15103-0460-153045 EMS BUILDING MAINTENANCE								
Cleaning Service	8,873	12,000				12,000	estimated increase due to increased size of new building	
Assorted Cleaning Supplies	1,000	1,000				1,000		
Trash Removal	848	975				975	Reallocation from Monroe Fire Dept	
Assorted minor repairs and maintenance	2,898	500				500	reduced due to new facility	
	13,619	14,475	-	-	-	14,475		
1001-10-15103-0460-153060 EMS COMMUNICATIONS								
Cell service for iPads used for patient charting	2,362	2,361				2,361	196.78 per month	
Assorted radio batteries and repairs	2,500	2,500				2,500		
	4,862	4,861	-	-	-	4,861		
1001-10-15103-0460-153075 EMS CONTRACTED SERVICES								
VEMS ALS Construct	459,958	469,158		6,975		476,133	Anticipated increase	
VEMS BLS Contract	167,172	234,842		17,685		252,527	Anticipated increase/change to staffing model	
Billing Company	45,000	45,000	5,375			50,375	Adjusted to contracted percentage of projected revenue	
Assorted intercept/OT/holiday	47,085	2,000				2,000	Paramedic intercepts	
	719,215	751,000	5,375	24,660	-	781,035		
1001-10-15103-0460-153145 EMS EQUIPMENT EXPENSE								
Non-consumable equipment and repairs	10,000	10,000				10,000		
	10,000	10,000	-	-	-	10,000		
1001-10-15103-0460-153385 EMS OFFICE EXPENSE								
Copy costs/paper/assorted office supplies	3,000	3,000				3,000		
Toner Cartridges	500	500				500		
	3,500	3,500	-	-	-	3,500		
1001-10-15103-0460-153390 EMS OPERATING EXPENSE								
Oxygen	4,000	4,000				4,000		
Stryker/Lucas Maintenance Agreement	12,000	12,000				12,000		
SyncPad	540	540				540		
Active 911	430	430				430		
EMS Charts	2,148	2,148				2,148		
Linens - Hospital	810	810				810		
ESO - Electronic chart EMS-Hospital interface	995	995				995	system to interface with hospital RMS	
Aldatec Scheduling System	3,500	4,341				4,341	price increase	
JAVA - Water /coffee	800	800				800		
Consumable supplies (variable based on call volume)	16,000	16,000				16,000		
Google Cloud		1,600				1,600	for document storage/forms/training docs	
	41,223	43,664	-	-	-	43,664		

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

		21-22	22-23	22-23	22-23	22-23	22-23	
1001-10-15103-0460-153540	EMS TRAINING EXPENSE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	EMT Class \$12,038, EMT-R: \$3,320	15,358	15,358				15,358	public EMT class
	Public classes:	5,000	5,000				5,000	CPR/First Aid/Stop the Bleed
	EMS Conference	3,000	3,000				3,000	training classes for members
		23,358	23,358	-	-	-	23,358	
1001-10-15103-0460-153563	EMS ELECTRIC	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	Eversource	8,295	11,667				11,667	Estimated cost for new facility and reallocation of Monroe Fire Dept
		8,295	11,667	-	-	-	11,667	
1001-10-15103-0460-153564	EMS HEAT	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
		2,500	5,843	2,657			8,500	Estimated cost for new facility and removal of FD co-pay
		2,500	5,843	2,657	-	-	8,500	Current usage at 10% price increase
1001-10-15103-0460-153565	EMS UTILITIES OTHER	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	Aquarion	1,926	2,710				2,710	Estimated cost for new facility and removal of FD co-pay
		1,926	2,710	-	-	-	2,710	
1001-10-15103-0460-153579	EMS VEHICLE FUEL	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	Gasoline	5,150	5,840				5,840	Current usage at 42% price increase
	Diesel	9,360	10,754				10,754	Current usage at 36% price increase
		14,510	16,594	-	-	-	16,594	
1001-10-15103-0460-153580	EMS VEHICLE EXPENSE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	Vehicle repair and maintenance expences	13,000	13,000				13,000	
		13,000	13,000	-	-	-	13,000	
BUDGET - EMS								
REVENUES:								
1001-10-14007-140737	EMS REVENUE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	Training Income	6,500	6,500				6,500	
	Billing revenue	543,500	541,436	108,564			650,000	FY22 Trend and increased coverage
		550,000	547,936	108,564	-	-	656,500	

DEPARTMENT OF PUBLIC WORKS

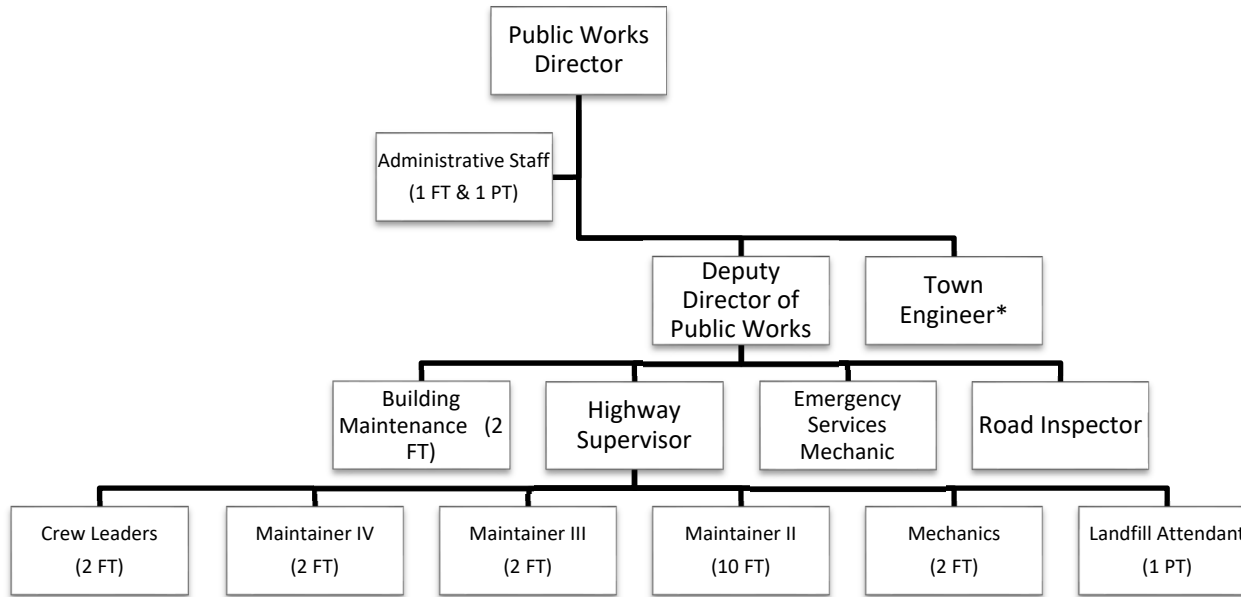
The mission of the department is to enhance the quality of life for residents of the Town of Monroe through the safe, responsive, efficient and effective delivery of services to every neighborhood.

The Department of Public Works (DPW) includes the Building Maintenance & Highway divisions. This budget also proposes the migration of the engineering function into the DPW administration.

- Building Maintenance - this division provides general and contracted maintenance of 20 public facilities including the Town Hall, Police Department, Library, Senior Center, Fire Houses and Highway Garage. In total, the building maintenance division is responsible for 236,911 square feet of building and 11 emergency generators with 1 full-time Building Maintainer and 1 full-time custodian.
- Highway - this division performs all of the maintenance and construction work within the Town owned right-of-way over the 143 miles of road, 5 miles of which are dirt roads. These functions include road reconstruction, excavation, paving, pothole patching, curbing, topsoil & seed, drainage pipe, drainage structure installation, traffic sign installation, street sign installation, roadside trimming, roadside mowing, litter cleanup, street sweeping, tree removal, tree trimming, snow plowing, sanding, dirt-road grading, dust control, and guiderail maintenance. Highway also participates in the annual bulky waste pickup and collection of waste motor oil.
- Engineering – provides design and project development/coordination, and technical support and services to the various local boards and commissions, the Town administration, other Town departments, applicants and/or their representatives, and the general public, in addition to coordination with the State Department of Environmental Protection, State Department of Transportation, Metropolitan Council of Governments, utility companies, and other applicable agencies and/or organizations.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

ORGANIZATION CHART



PERFORMANCE METRICS

* Proposed migration into DPW

HIGHWAY

	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY 21</u>
Road miles repaired/paved	4.14	2.96	6.80	5.58	4.77	5.26	3.30*
Miles striped	54.0	49.5	43.5	45.0	40.0	39.2	35.0
Drainage pipes addressed	0.25	3.73	3.91	2.29	2.36	2.75	1.10
Catch basins cleaned	350	400	581	1021	538	520	1000
Number of bulky waste pickups	918	560	720	724	773	616	845

* Significant work was delayed due to supply chain challenges impacting ability to obtain drainage pipe.

	<u>2010</u>	<u>2014</u>	<u>2018</u>
Pavement Condition Index (4 year re-evaluation)	64.0	72.6	75.0

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

ENGINEERING

Service/Category	2018	2019	2020	2021
Technical reviews for PZC applications	27	46	52	44
Technical reviews for IWC applications	19	46	30	27
Technical reviews and recommendations for flood plain permits	1	3	11	3
Engineering reviews for building permits (BPs, COs, CCs)	80	63	50	45
Technical Assistance with drainage complaints, traffic issues, etc.	<i>Not tracked prior</i>		16	14
Town projects	13	7	10	13
State projects	5	3	1	1
Inspections for New Development	60	60	47	12
Bond release reports (PZC & IWC)	36	41	22	6

SIGNIFICANT ACCOMPLISHMENTS

- Increased departmental drainage repairs and new installations without need for vendors by utilization of new excavator. Progress impacted by supply chain shortages of drainage pipe.
- Increased permanent repair of delaminated and deteriorated road segments with utilization of milling equipment.
- Collaborated with FEMA to resolve outstanding reimbursement submission for Hurricane Sandy costs -- \$163,000 recovered.
- Finalized reimbursement submission for costs of Tropical Storm Isaias which is currently under review by FEMA; po, approximate reimbursement of \$160,000.
- Implemented a point of service payment processing system at the Garder Road Landfill.
- Ongoing coordination and management of the Pepper Street and Housatonic Rail Trail projects.
- Ongoing coordination of the state mandated MS4 DEEP permit; met goals and requirements.
- Preliminary plan and estimated completed for Todd Drive culvert replacement.
- Coordinated with MetroCOG in successful submission of LOTCIP grant application for the Judge Road Bridge replacement. Engineering design services being solicited to develop construction bid package.

GOALS & OBJECTIVES

- Continued increase use of in-house drainage installation program by Town staff.
- Implement customer service standards to improve efficiency, project planning and prioritization.
- Implement a point of service payment processing system for highway modification permits.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

- Conduct four-year pavement management study to continue assessing pavement condition and to inform prioritization of drainage replacement and pavement program; continue to improve Pavement Condition Index.
- Continue with fleet replacement program.
- Improve and align engineering scope and design priorities for Town projects.
- Complete evaluation and recommendations report for bridges and culverts under 20 feet.
- Continued management of Pepper Street, Judd Road bridge, and Housatonic Rail Trail projects through completion.

BUDGET HIGHLIGHTS

- Salary line increases per union contract.
- Increases in various line items from reallocation of costs from Engineering into DPW.
- Increases in fuel and utilities based upon current usage at significant price increases for gasoline (42%), diesel (36%), and heating oil (36%).
- Significant supply chain issues impacting product delivery and availability, resulting in increased service and material costs in various line items.
- Increase in Tree Warden Operating Expense to accommodate increased need for Town tree removals.
- Increased vendor costs projected for Snow Contracted Services; in process of being bid to obtain best pricing.
- Reduction in Operating Expense based upon trend.
- Continued prudent use of Town Aid Road grant to offset costs in multiple lines.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - PUBLIC WORKS & SANITATION											
EXPENDITURES: Depts 0500 - 0610											
		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
PW ADMINISTRATION: Dept 0500											
1001-10-15105-0500-150001	PW SALARY ADMIN	102,361	56,446	104,404	104,529	-	-	-	104,529	125	0.12%
1001-10-15105-0500-150003	PW SALARY OTHER	190,891	91,858	194,787	200,595	115,853	-	-	316,448	121,661	62.46%
1001-10-15105-0500-150005	PW SALARIES PT	16,341	6,045	16,478	16,478	-	-	-	16,478	-	0.00%
1001-10-15105-0500-150015	PW OVERTIME	-	1,317	3,060	3,075	-	-	-	3,075	15	0.49%
1001-10-15105-0500-153065	PW CONSULTING	-	-	-	-	2,000	-	-	2,000	2,000	0.00%
1001-10-15105-0500-153385	PW OFFICE EXPENSE	4,097	1,860	4,500	5,350	1,685	-	-	7,035	2,535	56.33%
1001-10-15105-0500-153390	P W OPERATING EXPENSE	1,275	1,117	4,850	5,250	(2,150)	-	-	3,100	(1,750)	-36.08%
TOTAL PUBLIC WORKS ADMINISTRATION:		314,965	158,644	328,079	335,276	117,388	-	-	452,664	124,586	37.97%
PW HIGHWAY: Dept 0510											
1001-10-15105-0510-150001	PW SALARY GM ADMIN	87,709	48,375	89,454	91,457	-	-	-	91,457	2,003	2.24%
1001-10-15105-0510-150003	PW SALARY GM OTHER	1,146,801	553,312	1,180,173	1,206,250	-	-	-	1,206,250	26,077	2.21%
1001-10-15105-0510-150015	PW SALARY GM OVERTIME	-	22,455	35,000	35,875	-	-	-	35,875	875	2.50%
1001-10-15105-0510-153075	PW GM CONTRACTED SVCS	16,766	16,028	34,500	115,250	(80,750)	-	-	34,500	-	0.00%
1001-10-15105-0510-153390	PW GM OPERATING EXPENSE	18,566	6,324	18,450	18,750	-	-	-	18,750	300	1.63%
1001-10-15105-0510-153594	PW CAPITAL	-	-	-	-	-	-	-	-	-	0.00%
TOTAL HIGHWAY:		1,269,841	646,493	1,357,577	1,467,582	(80,750)	-	-	1,386,832	29,255	2.15%
PW SNOW REMOVAL: Dept 0520											
1001-10-15105-0520-150015	PW SALARY SNOW OT	147,873	4,922	165,000	165,000	-	-	-	165,000	-	0.00%
1001-10-15105-0520-153075	PW SNOW CONTRACTED SVCS	21,725	-	25,000	41,200	(6,700)	-	-	34,500	9,500	38.00%
1001-10-15105-0520-153390	PW SNOW OPERATING EXP	262,088	39,995	300,000	354,500	(54,500)	-	-	300,000	-	0.00%
TOTAL SNOW REMOVAL:		431,686	44,917	490,000	560,700	(61,200)	-	-	499,500	9,500	1.94%
PW ROAD AND BUILDING: Dept 0530											
1001-10-15105-0530-151700	PW DRAINAGE IMPROVEMENT	63,625	12,761	63,625	63,625	-	-	-	63,625	-	0.00%
1001-10-15105-0530-151710	P W STREET RECONSTRUCT ENG	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15105-0530-151720	P W HWY PAVING/MAINT	530,199	256,466	530,200	1,000,000	(400,000)	-	-	600,000	69,800	13.16%
1001-10-15105-0530-151730	PW BUS BARN MAINTENANCE	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15105-0530-151740	PW TRAFFIC SIGNS & LINES	54,580	30,009	42,800	57,639	(12,000)	-	-	45,639	2,839	6.63%
1001-10-15105-0530-151750	PW STREET LIGHTS	16,497	8,837	15,750	16,066	-	-	-	16,066	316	2.01%
1001-10-15105-0530-153045	PW BUILDING MAINTENANCE	17,937	6,380	21,508	22,924	(150)	-	-	22,774	1,266	5.89%
1001-10-15105-0530-153145	PW EQUIPMENT	5,448	-	2,000	6,950	(3,950)	-	-	3,000	1,000	50.00%
1001-10-15105-0530-153390	PW TREE WARD OPERATING EXP	66,170	18,461	66,500	77,500	-	-	12,000	89,500	23,000	34.59%
1001-10-15105-0530-153485	PW R & M EQUIPMENT	117,914	72,515	148,000	150,700	-	-	-	150,700	2,700	1.82%
1001-10-15105-0530-153563	PW ELECTRIC	14,951	6,794	21,667	22,102	-	-	-	22,102	435	2.01%
1001-10-15105-0530-153564	PW HEAT	12,284	4,302	12,420	16,920	-	-	-	16,920	4,500	36.23%
1001-10-15105-0530-153579	PW VEHICLE FUEL	111,561	28,964	100,670	138,200	-	-	-	138,200	37,530	37.28%
1001-10-15105-0530-150003	PW SALARY TREE WARD OTHER	-	-	-	-	-	-	-	-	-	0.00%
TOTAL ROAD AND BUILDING:		1,011,166	445,489	1,025,140	1,572,626	(416,100)	-	12,000	1,168,526	143,386	13.99%

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
PW SOLID WASTE: Dept 0600											
1001-10-15105-0600-150005	PW SOL WASTE SALARY PT	6,784	3,500	14,196	14,297	-	-	-	14,297	101	0.71%
1001-10-15105-0600-151760	PW SOL WASTE DISPOSAL	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15105-0600-151770	PW SOL WASTE LANDFILL OP	23,060	1,825	27,540	44,800	(20,000)	-	-	24,800	(2,740)	-9.95%
1001-10-15105-0600-153563	PW SOL WASTE ELECTRIC	642	343	735	750	-	-	-	750	15	2.04%
	TOTAL SOLID WASTE:	30,487	5,668	42,471	59,847	(20,000)	-	-	39,847	(2,624)	-6.18%
PW RECYCLING: Dept 0610											
1001-10-15105-0610-151780	PW RECYCLING HAZ WASTE DAY	4,360	5,428	4,600	6,100	-	-	-	6,100	1,500	32.61%
1001-10-15105-0610-151790	PW RECYCLING TRANSFER STATN	25,190	11,517	32,000	35,000	-	-	-	35,000	3,000	9.38%
1001-10-15105-0610-153075	PW RECYCLING CONTRACTED SVCS	364,837	162,955	404,758	411,180	-	-	-	411,180	6,422	1.59%
1001-10-15105-0610-153390	PW RECYCLE OPERATING EXP	-	-	-	-	-	-	-	-	-	0.00%
	TOTAL RECYCLING:	394,386	179,900	441,358	452,280	-	-	-	452,280	10,922	2.47%
	TOTAL SANITATION:	424,873	185,567	483,829	512,127	(20,000)	-	-	492,127	8,298	1.72%
	TOTAL PUBLIC WORKS:	3,452,531	1,481,110	3,684,624	4,448,312	(460,662)	-	12,000	3,999,650	315,026	8.55%

SALARY DETAIL - PUBLIC WORKS

		Budget	Budget						
		21-22	22-23	Hours/yr	Hrly Rate	\$ Amount	Hours/yr	Hrly Rate	\$ Amount
PW ADMIN: Dept 0500									
1001-10-15105-0500-150001	Director of Public Works-Administration	104,179	104,179						
	Longevity	225	350						
	Total Admin:	104,404	104,529						
1001-10-15105-0500-150003	Deputy Director of Public Works	75,771	81,800						
	Longevity	100	100						
	Town Engineer		115,503						
	Longevity		350						
	Engineering Inspector	61,371	62,752						
	Overtime	-	-						
	Longevity	350	350						
	Office Operations Coordinator	54,505	53,253	*new hire					
	Longevity	350	-						
	Paid Time Off Coverage	2,340	2,340	144	\$ 16.25	\$ 2,340	144	\$ 16.25	\$ 2,340
	Total Other:	194,787	316,448						
1001-10-15105-0500-150005	PT-Clerical	16,478	16,478	1,014	\$ 16.25	\$ 16,478	1,014	\$ 16.25	\$ 16,478
	Total Part Time:	16,478	16,478						
1001-10-15105-0500-150015	Overtime	3,060	3,075						
		3,060	3,075						
	Total Public Works Administration:	318,728	440,529						

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

PW HIGHWAY:	Dept 0510	21-22	22-23	
1001-10-15105-0510-150001	Highway Supervisor	89,004	91,007	*union contractual increase
	Longevity	450	450	
	Total Administration:	89,454	91,457	
1001-10-15105-0510-150003	Crew Leaders - 2 people	132,515	135,497	*union contractual increase
	Longevity	900	450	
	Maintainer II - 10 people	578,828	591,849	*union contractual increase
	Longevity	1,550	1,550	
	Maintainer III - 2 people	121,299	124,028	*union contractual increase
	Longevity	1,100	750	
	Maintainer IV - 2 people	126,784	129,637	*union contractual increase
	Longevity	-	400	
	Mechanics - 3 people	202,997	207,565	*union contractual increase
	Longevity	1,200	1,200	
	Perfect Attendance Bonus	3,000	3,075	
	Differential	10,000	10,250	
		1,180,173	1,206,250	
1001-10-15105-0510-150015	Overtime	35,000	35,875	
		35,000	35,875	
	Total Other:	1,215,173	1,242,125	
	Total Public Works Highway:	1,304,627	1,333,582	

PW Highway Part Time Seasonal Workers

3 Seasonal staff for road maintenance	\$ 16,277	\$ 16,393
To be covered by Town Aid Road Fund	\$ (16,277)	\$ (16,393)
	\$ -	\$ -

Hours/yr	Hrly Rate	\$ Amount	Hours/yr	Hrly Rate	\$ Amount
21-22	21-22	21-22	22-23	22-23	22-23
1,080	\$ 14.00	\$ 15,120	1,080	\$ 14.10	\$ 15,228
	Fica/MC	\$ 1,157		Fica/MC	\$ 1,165
	Total	\$ 16,277		Total	\$ 16,393

PW SNOW REMOVAL:	Dept 0520	21-22	22-23
1001-10-15105-0520-150015	Snow Removal OT	165,000	165,000
	Total Public Works Snow Removal:	165,000	165,000

PW SOLID WASTE:	Dept 0600	21-22	22-23
1001-10-15105-0600-150005	PT-Landfill Attendant	14,196	14,297
	Total Public Works Solid Waste:	14,196	14,297
	Total Public Works :	1,802,551	1,953,409

Hours/yr	Hrly Rate	\$ Amount	Hours/yr	Hrly Rate	\$ Amount
21-22	21-22	21-22	22-23	22-23	22-23
1,014	\$ 14.00	\$ 14,196	1,014	\$ 14.10	\$ 14,297
				Blended Min Wage rate	

Headcount-FT	29	30	*moved Engineer to DPW
Headcount-PT	5	5	*includes 3 seasonal staff covered by Town Aid Road Fund

SALARY SUMMARY	21-22	22-23
PW SALARY ADMIN	104,404	104,529
PW SALARY OTHER	194,787	316,448
PW SALARIES PT	16,478	16,478
PW OVERTIME	3,060	3,075
	318,728	440,529
PW SALARY GM ADMIN	89,454	91,457
PW SALARY GM OTHER	1,180,173	1,206,250
PW OVERTIME	35,000	35,875
	1,304,627	1,333,582
PW SALARY SNOW OT	165,000	165,000
	165,000	165,000
PW SOL WASTE SALARY PT	14,196	14,297
	14,196	14,297
TOTAL PW	1,802,551	1,953,409

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - PUBLIC WORKS & SANITATION

EXPENDITURES:

PW ADMINISTRATION:

	21-22	22-23	22-23	22-23	22-23	22-23	
1001-10-15105-0500-153065 PW CONSULTING	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Surveys - In house Engineering Projects			2,000			2,000	reallocated from Engineering
	-	-	2,000	-	-	2,000	

1001-10-15105-0500-153385 PW OFFICE EXPENSE

	21-22	22-23	22-23	22-23	22-23	22-23	
1001-10-15105-0500-153385 PW OFFICE EXPENSE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Office & Field Supplies / Equipment	1,500	1,500	(500)			1,000	Trend
Seminar & Conference - Training	1,000	2,000	(800)			1,200	New staff training-trend
Bid & Job advertising	1,500	1,500				1,500	Expense Trend
Engineering License Fee			285			285	reallocated from Engineering
Professional Development/Certification Maint.			400			400	reallocated from Engineering
Copies and Mailings			250			250	reallocated from Engineering
ACAD subscription			1,900			1,900	reallocated from Engineering
Toner Cartridges	500	350	150			500	Trend
	4,500	5,350	1,685	-	-	7,035	

1001-10-15105-0500-153390 P W OPERATING EXPENSE

	21-22	22-23	22-23	22-23	22-23	22-23	
1001-10-15105-0500-153390 P W OPERATING EXPENSE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Repair & Calibration Equip, toilet paper and soap, T.P., paper towels & trash liners	3,200	3,500	(2,400)			1,100	Trend
First Aid Station supplies, dust masks, poison ivy cleaner, etc.	950	950	250			1,200	Trend
Leather Work Safety Gloves	700	800				800	
	4,850	5,250	(2,150)	-	-	3,100	

PW HIGHWAY:

1001-10-15105-0510-153075 PW GM CONTRACTED SVCS

	21-22	22-23	22-23	22-23	22-23	22-23	
1001-10-15105-0510-153075 PW GM CONTRACTED SVCS	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Catch Basin Cleaning-required by MS4	40,000	44,000				44,000	
Drainage Ditch/Swale Cleaning	2,000	2,200				2,200	
Parts Washer	6,000	6,600				6,600	
Installation & Repair of Guide Rails- DOT Spec change \$32/lf conversion price	15,000	16,500				16,500	
Hydraulic Jetting of plugged drainage pipes	1,600	1,760				1,760	
Weed Control, materials & Equipment transport	4,900	5,390				5,390	
Detention basin cleaning- Engineering request in Industrial park	8,000	8,800				8,800	
Engineering scope, cost estimating and project development		30,000	(30,000)			-	Handled through Capital Reserve Appropriation
To be covered by Town Aid Road-Catch Basin and Detention basin cleaning	(43,000)		(50,750)			(50,750)	
	34,500	115,250	(80,750)	-	-	34,500	

1001-10-15105-0510-153390 PW GM OPERATING EXPENSE

	21-22	22-23	22-23	22-23	22-23	22-23	
1001-10-15105-0510-153390 PW GM OPERATING EXPENSE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Uniforms & Clothing Allowance (\$225 x 18)	4,050	4,050				4,050	Per Union Contract
Uniforms for Mechanics	3,000	3,000				3,000	Cost Increase - Per Union Contract
Safety Shoes Per Contract (HWY, HWY Supervisor, Deputy & Inspector) (\$225x 22)	4,950	4,950				4,950	Per Union Contract
Tool Allowance (3 x \$150)	450	450				450	Per Union Contract
Pump out Oil Water Separator	6,000	6,000				6,000	
PPE - ANSI Class III Reflective PPE	-	300				300	OSHA Required - replacement
	18,450	18,750	-	-	-	18,750	

1001-10-15105-0510-153594 PW CAPITAL

	21-22	22-23	22-23	22-23	22-23	22-23	
1001-10-15105-0510-153594 PW CAPITAL	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	-	-	-	-	-	-	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

PW SNOW REMOVAL:		21-22	22-23	22-23	22-23	22-23	22-23	
1001-10-15105-0520-150015	PW SALARY SNOW OT	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	Overtime - winter storms	165,000	165,000				165,000	Based on calculation of an 4 year average
		165,000	165,000	-	-	-	165,000	
1001-10-15105-0520-153075	PW SNOW CONTRACTED SVCS	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	Dirt Road Contractor	20,500	25,000				25,000	To be rebid fall fo 2022
	Industrial Park	11,200	16,200				16,200	To be rebid fall fo 2022
	To be covered by Town Aid Road-Snow Contracted Services	(6,700)		(6,700)			(6,700)	
		25,000	41,200	(6,700)	-	-	34,500	
1001-10-15105-0520-153390	PW SNOW OPERATING EXP	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	Equipment & Replacement, tires, parts & repairs	54,000	54,000				54,000	Expense Trend
	Highway Staff Meals	1,000	1,000				1,000	Trend - Per Contract
	Truck Washing per Industrial Stormwater & MS4 Permit (20 vehicles @ \$110/EA X 5 washes)	9,200	11,000				11,000	Projected cost increase
	Road Salt 4500 T x \$62	280,000	280,000				280,000	Storm trend & town wide salt usage
	Sand prior year(750 T x 26/T) - Dirt Roads	9,000	7,000				7,000	Reduction with use of stockpile
	Replace sand/salt tarp required by DEEP & Permit compliance						-	
	Precision Weather Service	1,500	1,500				1,500	
	Frame & Body Maintenance & Plow Maintenance						-	
	Poly Sander for mason dump						-	
	To be covered by Town Aid Road (if necessary)	(54,700)		(54,500)			(54,500)	Based on trend (3 year average \$260K)
		300,000	354,500	(54,500)	-	-	300,000	
PW ROAD AND BUILDING:		21-22	22-23	22-23	22-23	22-23	22-23	
1001-10-15105-0530-151700	PW DRAINAGE IMPROVEMENT	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	Pipe (2000lf @ \$10)	20,000	20,000				20,000	Fixed DOT Contract Pricing - 12-31-2023
	Catch Basin Top Replacement (50 @ \$140)	7,000	7,000				7,000	Fixed DOT Contract Pricing - 3-4-2024
	Catch Bassin R/R (35 @ \$475)	16,625	16,625				16,625	Fixed DOT Contract Pricing - 3-4-2024
	Drainage Materials (block, cement, stone, rip rap, seed)	20,000	20,000				20,000	Cost increase offset through TAR
		63,625	63,625	-	-	-	63,625	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

	21-22	22-23	22-23	22-23	22-23	22-23	
	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
1001-10-15105-0530-151720 P W HWY PAVING/MAINTENANCE							
Crack Sealing - stable volume	100,000	100,000				100,000	
Paving - standard 2"	387,000	387,000				387,000	DOT BID - Out for solicitation
Paving - shim/level	93,000	93,000				93,000	DOT BID - Out for solicitation
Cold In Place Recycling (\$5.75/syd)	200,000	200,000				200,000	
Bituminous road surface sealing & patching (\$255/ton - approx. 1.6 miles)	100,000	100,000				100,000	
Excavator Rental	18,000					-	Transition for in-house drainage installation
Dust Control for roads, bike path, const	10,000	30,000				30,000	FS requested Dirt Road increase applications
Asphalt Patch (600T)	52,000	57,000				57,000	DOT BID - Out for solicitation
Process gravel for dirt roads (2,000 T x \$16/ton)	30,000	23,000				23,000	Recycled material
Misc. Road maintenance. (tools, guide posts, etc)	5,000	5,000				5,000	
Screen Top Soil	5,000	5,000				5,000	
First Selectman Adjustment - Utilize Town Aid Road	(469,800)		(400,000)			(400,000)	
	530,200	1,000,000	(400,000)	-	-	600,000	
1001-10-15105-0530-151740 PW TRAFFIC SIGNS & LINES							
Signs - Street sign posts (84ea @ \$26)	2,000	2,184				2,184	Materials increase
Signs - Street sign blanks (60ea @ \$38.00)-Reflective blank	1,800	2,280				2,280	Materials increase
Signs - Traffic sign posts (69ea @ \$26)	1,500	1,800				1,800	Materials increase
Signs - Traffic sign blanks & faces (87ea @ \$40)	3,500	3,500				3,500	Adjusted to reflect trend
Signs - Misc. signs, bolts, reflective papers, brightsides & repair of sign equipment	1,500	1,500				1,500	
Striping - Stopbars (7,600LF@\$0.65)	4,350	4,940				4,940	Materials increase
Striping - School cross walks (2,500LF@\$1.00)	2,200	2,500				2,500	Materials increase
Striping - School zones (6ea @ \$150)	750	900				900	Materials increase
Striping - Parking stalls (150ea @ \$4.50)	-	675				675	Materials increase
Striping - Handicap stalls (5ea @ \$32)	-	160				160	Materials increase
Striping - 4 Turn Arrows and 120' of white centerline	200	200				200	Materials increase
Striping - Yellow double center	25,000	25,000				25,000	Increase covered by TAR
Striping - White edge line	12,000	12,000				12,000	Increase covered by TAR
Utilize Town Aid Road	(12,000)		(12,000)			(12,000)	
	42,800	57,639	(12,000)	-	-	45,639	
1001-10-15105-0530-151750 PW STREET LIGHTS							
Street & Traffic Lights	14,175	14,459				14,459	Based on current usage and anticipated rates
Roundabout Street Lighting (estimated costing)	1,575	1,607				1,607	Based on current usage and anticipated rates
	15,750	16,066	-	-	-	16,066	
1001-10-15105-0530-153045 PW BUILDING MAINTENANCE							
Highway Garage Maintenance							
Water service	750	750				750	Based on current usage
Propane (1,800 gallons @ \$1.399/Gallon)	2,520	2,520				2,520	3 year fixed pricing
Bottled water	1,500	1,650	(150)			1,500	Based on current trend
Building maintenance & supplies	2,000	2,000				2,000	
General building maintenance	5,600	5,600				5,600	
Pest control	1,200	1,200				1,200	Vendor pricing stable
Highway Building & Fleet Fire Extinguisher testing/maintenance/replacement	1,200	1,400				1,400	Vendor price increase
Vehicle lift & crane hoist inspections & OSHA certifications	250	300				300	Adjusted to reflect trend
Septic Pump Out - Highway Garage	300	350				350	
Fire Alarm Monitoring Contract - Highway Garage - United Alarm Services	444	660				660	NEW Cellular Service
Emergency Generator Maint Contract - Hwy Garage	850	900				900	Updated proposal pricing
Trailer Mounted Emergency Generator	450	850				850	Updated proposal pricing
	-	-				-	
Highway Office Maintenance							
Water service	750	750				750	Based on current usage
Building Maintenance & Supplies	2,000	2,200				2,200	Projected trend
Septic Tank Pumping	300	350				350	
Fire Alarm Monitoring Contract-Highway Garag -United Alarm Services	444	444				444	
Bus Barn Generator Maintenance	950	1,000				1,000	Updated proposal pricing
	21,508	22,924	(150)	-	-	22,774	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

1001-10-15105-0530-153145 PW EQUIPMENT	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Backflow Preventer (Hydrant Hookup)	2,000					-	
Vehicle OBD - Programming & Adapters Updates		3,000				3,000	
Stil 034 Chainsaw replacement		950	(950)			-	Purchase in FY22
Stihl HT101Stick Saw & attachments replacement		850	(850)			-	Purchase in FY22
Stihl BT 131 Auger with bit & extension		950	(950)			-	Purchase in FY22
Honda Trash Pump GX 120 replacement with suction & discharge hoses (drainage de-water pump)		1,200	(1,200)			-	Purchase in FY22
	2,000	6,950	(3,950)	-	-	3,000	
1001-10-15105-0530-153390 PW TREE WARD OPERATING EXP	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Contracted tree inspection, removal, replacement & trimming	59,000	70,000			12,000	82,000	Projected increase in activity
Street Pruning Needed - Contracted Bucket Truck Need	7,500	7,500				7,500	
	66,500	77,500	-	-	12,000	89,500	
1001-10-15105-0530-153485 PW R & M EQUIPMENT	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Maintenance of Highway & DPW Fleet & Equipment	100,000	110,000				110,000	Trend expenditure & anticipated % increase
Oils & Lubricants for fleet service & maintenance	8,000	9,500				9,500	Trend expenditure & anticipated % increase
Tires, Rims and Valve Stems	22,000	26,000				26,000	Trend expenditure & anticipated % increase
Skid Steer Tracks	4,000					-	
Loader Tires 4ct Replacement L90F	10,000					-	
Mower Tires 4 ct Replacement	1,500	2,600				2,600	Mechanic Request -Rear Tires this FY
CAT Backhoe Tire Replacement	2,500	2,600				2,600	Mechanic Request -Rear Tires this FY
	148,000	150,700	-	-	-	150,700	
1001-10-15105-0530-153563 PW ELECTRIC	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Highway Maintenance Garage/Annex	16,905	17,244				17,244	Based on current usage and anticipated rates
Highway Office	4,762	4,858				4,858	Based on current usage and anticipated rates
	21,667	22,102	-	-	-	22,102	
1001-10-15105-0530-153564 PW HEAT	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Highway Garage #2 Heating Fuel - 3,500 Gallons	7,245	9,870				9,870	Current usage at 36% price increase
Highway Office - #2 Heating Fuel - 2,500 Gallons	5,175	7,050				7,050	Current usage at 36% price increase
	12,420	16,920	-	-	-	16,920	
1001-10-15105-0530-153579 PW VEHICLE FUEL	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Diesel Fuel - 38,000 Gallons	79,040	107,540				107,540	Current usage at 36% price increase
Regular Gasoline 87 Octane - 10,500 Gallons	21,630	30,660				30,660	Current usage at 42% price increase
	100,670	138,200	-	-	-	138,200	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

PW SOLID WASTE:		21-22	22-23	22-23	22-23	22-23	22-23	22-23	
1001-10-15105-0600-151770	PW SOL WASTE LANDFILL OP	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
	Restroom Rental	1,040	1,300				1,300	New vendor pricing	
	Annual state license fees (DEEP)	1,500	1,500				1,500		
	Grind logs & brush	20,000	40,000	(20,000)			20,000	Volume & collection - NOW includes P&R Debris *Utilize Town Aid Road	
	Topographical Survey	3,000					-		
	Potable well collection & testing	2,000	2,000				2,000	DEEP Permit	
		27,540	44,800	(20,000)	-	-	24,800		
1001-10-15105-0600-153563	PW SOL WASTE ELECTRIC	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
	Electricity - for AC & Heat units	735	750				750	Based on current usage and anticipated rates	
		735	750	-	-	-	750		
PW RECYCLING:		21-22	22-23	22-23	22-23	22-23	22-23		
1001-10-15105-0610-151780	PW RECYCLING HAZ WASTE DAY	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
	Household hazardous waste collection in partnership with Trumbull	4,600	6,100				6,100	FY 22 Cost was \$5,427.8	
		4,600	6,100	-	-	-	6,100		
1001-10-15105-0610-151790	PW RECYCLING TRANSFER STATN	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
	Regional transfer station	32,000	35,000				35,000	Anticipated rate increase	
		32,000	35,000	-	-	-	35,000		
1001-10-15105-0610-153075	PW RECYCLING CONTRACTED SVCS	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
	Mixed paper @ Town Hall (7 pickups x \$250/ea - not to be \$325/ea)	1,800	2,275				2,275	Vendor proposal increase	
	Tires pickup @ Garder Road Bulky Waste Landfill (7 pickups x \$650/ea - now to be \$1,400/ea)	4,550	9,800				9,800	Vendor proposal increase	
	Metal bin pickup @ Garder Road Bulky Waste Landfill (6 pickups x \$275/ea - now to be \$325/ea)	1,650	1,950				1,950	Vendor proposal increase - no market	
	Residential Recycling (\$3.01/mth x 12 mth x 7,089 units)	255,658	256,055				256,055	Contracted pricing	
	Recycling Tonnage - Disposal Fee @ \$83/Ton X 1,700 ton avg	141,100	141,100				141,100	Significant volatility; interlocal guidance is to budget flat	
		404,758	411,180	-	-	-	411,180		
BUDGET - PUBLIC WORKS & SANITATION									
REVENUES:									
1001-10-14003-140165	REFUSE PERMITS REVENUE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
	Hauler Permits	2,000	2,000				2,000		
		2,000	2,000	-	-	-	2,000		

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - ENGINEERING DEPARTMENT		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES:	Dept 0140	Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1001-10-15101-0140-150001	ENGINEERING SALARY ADMIN	110,971	61,175	113,311	115,853	(115,853)	-	-	-	(113,311)	-100.00%
1001-10-15101-0140-150003	ENGINEERING SALARY OTHER	98,414	53,190	100,449	-	-	-	-	-	(100,449)	-100.00%
1001-10-15101-0140-150005	ENGINEERINGSALARY PT	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0140-153065	ENGINEERING CONSULTING FEES	188	-	4,000	4,000	(4,000)	-	-	-	(4,000)	-100.00%
1001-10-15101-0140-153145	ENGINEERING EQUIPMENT	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15101-0140-153385	ENGINEERING OFFICE EXPENSE	1,850	1,625	2,835	2,835	(2,835)	-	-	-	(2,835)	-100.00%
1001-10-15101-0140-153390	ENGINEERING OPERATING EXP	408	133	800	900	(900)	-	-	-	(800)	-100.00%
1001-10-15101-0140-153579	ENGINEERING VEHICLE FUEL	49	-	250	250	(250)	-	-	-	(250)	-100.00%
1001-10-15101-0140-153580	ENGINEERING VEHICLE EXPENSE	306	-	500	500	(500)	-	-	-	(500)	-100.00%
1001-10-15101-0140-153594	ENGINEERING CAPITAL	-	-	-	-	-	-	-	-	-	0.00%
TOTAL ENGINEERING:		212,185	116,123	222,145	124,338	(124,338)	-	-	-	(222,145)	-100.00%

SALARY DETAIL - ENGINEERING DEPARTMENT

		Dept 0140	Budget	Budget
			21-22	22-23
1001-10-15101-0140-150001	Town Engineer		112,961	-
	Longevity		350	-
	Total Admin:		113,311	- <moved to DPW
1001-10-15101-0140-150003	Office Manager		25,935	-
	Longevity		100	-
	Engineering Technician		74,189	-
	Longevity		225	-
	Total Other:		100,449	-
1001-10-15101-0140-150005	PT Engineering		-	-
	Total Part Time:		-	-
	Total Engineering:		213,760	-
	Headcount-FT		3	-
	Headcount-PT		-	-
*moved Office Manager salary to P&Z/Engineering to DPW				
SALARY SUMMARY			21-22	22-23
ENGINEERING SALARY ADMIN			113,311	-
ENGINEERING SALARY OTHER			100,449	-
ENGINEERINGSALARY PT			-	-
			213,760	-

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

EXPENDITURES:

	21-22	22-23	22-23	22-23	22-23	22-23	22-23	
	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
1001-10-15101-0140-153065	ENGINEERING CONSULTING FEES							
MS4 Annual Report						-	DEEP General Permit Mandatory requirement	
Surveys - In house Engineering Projects	2,000	2,000	(2,000)			-	\$14,500 Handle through residuals in MS4 appropriation	
Consulting Resources	2,000	2,000	(2,000)			-	moved to DPW	
	4,000	4,000	(4,000)	-	-	-	For various town projects	
1001-10-15101-0140-153385	ENGINEERING OFFICE EXPENSE							
License Fee	285	285	(285)			-	moved to DPW	
Professional Development/Certification Maint.	400	400	(400)			-	moved to DPW	
Copies and Mailings	250	250	(250)			-	moved to DPW	
ACAD subscription	1,900	1,900	(1,900)			-	moved to DPW	
	-	-				-		
	2,835	2,835	(2,835)	-	-	-		
1001-10-15101-0140-153390	ENGINEERING OPERATING EXP							
Supplies	300	300	(300)			-	moved to P&Z office expense	
Map Printer	500	600	(600)			-	moved to P&Z office expense	
	800	900	(900)	-	-	-		
1001-10-15101-0140-153579	ENGINEERING VEHICLE FUEL							
Engineering Vehicle	250	250	(250)			-	moved to DPW	
	250	250	(250)	-	-	-		
1001-10-15101-0140-153580	ENGINEERING VEHICLE EXPENSE							
Repairs & Maintenance - Town Engineer Vehicle	500	500	(500)			-	moved to DPW	
	-	-				-		
	500	500	(500)	-	-	-		

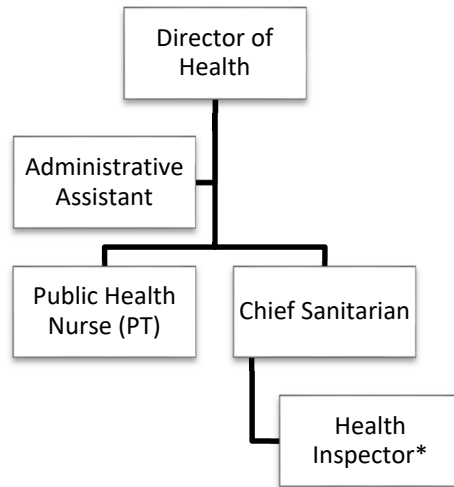
HEALTH DEPARTMENT

The Monroe Health Department is committed to providing exceptional professional service to our community to improve the quality of life through the promotion of health, prevention of disease and injury, and fostering a healthy environment.

PRIMARY PROGRAMS & SERVICES

- Environmental Health: Promotion of community health and well-being by fostering a safe and healthful environment through the enforcement of the Connecticut Public Health Code. Inspections in facilities such as restaurants and salons, conduct soil testing and review plans for subsurface sewage disposal systems, and investigate complaints.
- Community Health: Monitor, investigate, and respond to reports of disease in our community. Provide outreach and education to the public, schools, businesses, and act as a resource for public health information.
- Emergency Preparedness: Collaboration with our regional Healthcare Coalition to develop plans to prepare for and respond to urgent situations such as disease outbreaks or other public health emergencies.

ORGANIZATION CHART



**Proposed addition to replace part-time position.*

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

PERFORMANCE METRICS

ENVIRONMENTAL HEALTH PROGRAMS	FY 18	FY 19	FY 20	FY 21
Food Service Pre-operational, routine and reinspections	255*	269	171*	74*
Temporary Food and Farmers' Market Applications	96	119	80*	52
Public Pools Routine and Reinspections	13	9	2*	14
Cosmetology Routine and Reinspections	11	28	21	3*
Soil Testing # Lots Commercial and Residential	79	76	88	91
Permits to Construct Commercial and Residential	84	76	56	67
B100a / Addition Reviews	192	174	132	116
Well Permits	19	12	9	14
New Complaint Investigations	38	25	57	47
Rabies Case Investigations	2	4	3	0

COMMUNITY HEALTH PROGRAMS	FY 18	FY 19	FY 20	FY 21
Child Vaccinations	15	3	11	0
Hypertension Management Training Participants	9	9	0*	0*
Child Lead Case Management	1	0	0	0
Blood Pressure Screenings	49	69	78	0*
Diabetes Screenings	44	48	75	0*
Community Presentations and Information Booths	5	12	4*	3*
Food-borne Alert Interviews	7	0	0	2
Flu Clinics	2	1	1	2
COVID-19 Testing Clinics				13
COVID-19 Vaccination Clinics				35
COVID-19 Homebound Vaccination Visits				39

* Regulated facility inspections, community presentations and training curtailed and prioritized due to pandemic as well as staffing challenges being experienced throughout public health. Certain restaurant inspections that were conducted during restrictions and consistent with COVID-19 protocols were not included above as a full regulatory inspection. At all times, inspections were prioritized based upon food service establishment class level, which corresponds to complexity of operation and relative risk. No food-borne outbreaks were identified.

SIGNIFICANT ACCOMPLISHMENTS

- Continued response to the public health emergency resulting from the COVID-19 pandemic by mobilizing departmental resources and working with the Emergency Management Team:
 - Tracked and distributed personal protective equipment to Monroe’s health care providers.
 - Provided guidance and on-site reviews of regulated facilities while sector rules were in force by the State of Connecticut.
 - Tracked and conducted contact tracing on positive COVID-19 cases.
 - Organized the establishment various COVID-19 testing sites.
 - Continued administration of COVID-19 vaccine to the public through clinics and homebound visits.
 - Administered certain grants received from the Connecticut Department of Public Health for pandemic-related efforts.
- Organized and provided a flu clinic for Town employees.

GOALS & OBJECTIVES

- Ongoing response to the pandemic as necessary and appropriate.
- Add a full-time health inspector to address challenges, exacerbated by the pandemic, which are impacting services. Administrative demands of the department head have increased due to new state requirements for ongoing reporting, revisions to multiple plans, and a 200% increase in monthly meetings among state and regional partners. Furthermore, efforts to recruit for the existing part-time position have been unsuccessful due to the lack of a statewide pool of qualified candidates seeking part-time work and upcoming requirements for all inspectors to become trained to federal standards.
- Continue the effort to provide online public access to health department records (septic as-built and well completion reports).
- Apply for a grant to support staff training to meet the “Nine Retail Standards of Food Protection” as related to the state’s delayed full adoption of the FDA Food Code.
- Commence outreach with salon operators to institute new state licensing requirements.
- Update the Community Health Improvement Plan with regional partners.

BUDGET HIGHLIGHTS

- Salary line increase per union contract and addition of full-time health inspector, partially offset by elimination of part-time position.
- Increase in Consultant line to account for Monroe’s per capita contribution towards the Regional Community Health Needs Assessment and Health Improvement Plan as required every three years.
- Increases in fuel based upon current usage at significant price increases for gasoline (42%).

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - HEALTH DEPT		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES:		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
	Dept 0700 / FUND 1619										
1001-10-15109-0700-150001	HEALTH SALARY ADMIN	96,799	53,210	98,633	98,633	-	-	-	98,633	-	0.00%
1001-10-15109-0700-150003	HEALTH SALARY OTHER	117,651	61,821	119,972	181,669	-	-	-	181,669	61,697	51.43%
1001-10-15109-0700-150005	HEALTH SALARY PT	19,782	1,212	19,906	18,506	-	-	-	18,506	(1,400)	-7.03%
1001-10-15109-0700-150600	HEALTH EDUCATION	-	225	500	500	-	-	-	500	-	0.00%
1001-10-15109-0700-150650	HEALTH FICA & MEDICARE	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15109-0700-153065	HEALTH CONSULTANT FEES	-	-	-	3,200	-	-	-	3,200	3,200	100.00%
1001-10-15109-0700-153385	HEALTH OFFICE EXPENSE	2,231	565	2,400	2,400	(300)	-	-	2,100	(300)	-12.50%
1001-10-15109-0700-153390	HEALTH OPERATING EXPENSE	3,183	3,254	3,075	3,375	-	-	-	3,375	300	9.76%
1001-10-15109-0700-153520	HEALTH SUPPLEMENTAL APPROP	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15109-0700-153579	HEALTH VEHICLE FUEL	471	156	750	1,069	-	-	-	1,069	319	42.53%
1001-10-15109-0700-153580	HEALTH VEHICLE EXPENSE	484	175	700	700	-	-	-	700	-	0.00%
TOTAL HEALTH DEPARTMENT EXPENDITURES:		240,601	120,618	245,936	310,052	(300)	-	-	309,752	63,816	25.95%

REVENUES:		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1001-10-14003-140190	HEALTH DEPARTMENT FEE REVENUE	86,916	30,230	78,435	88,425	-	-	-	88,425	9,990	12.74%
1001-10-14005-140560	HEALTH DEPARTMENT GRANTS REVENUE	13,221	-	21,095	22,994	4,500	-	-	27,494	6,399	30.33%
TOTAL HEALTH DEPARTMENT REVENUES:		100,137	30,230	99,530	111,419	4,500	-	-	115,919	16,389	16.47%

SALARY DETAIL - HEALTH DEPT

Dept 0440		Budget 21-22	Budget 22-23				Hours/yr	Hrly Rate	\$ Amount	Hours/yr	Hrly Rate	\$ Amount
1001-10-15109-0700-150001	Health Director	98,633	98,633									
Total Administration:		98,633	98,633									
1001-10-15109-0700-150003	Chief Sanitarian	74,460	76,135	*union contractual increase								
	Longevity	-	-									
	Admin Assistant	45,412	46,434	*union contractual increase /step increase								
	Longevity	100	100									
	Inspector/Sanitarian		59,000	New Position-partially covered by grants								
Total Other:		119,972	181,669									
1001-10-15109-0700-150005	PT-Nurse	18,506	18,506				21-22	21-22	21-22	22-23	22-23	22-23
	PT-Health Inspector-per diem	1,400	-	move to FT			440.63	\$ 42.00	\$ 18,506	440.63	\$ 42.00	\$ 18,506
	Total PT:	19,906	18,506	Inspector/Sanitarian								
Total Health Department:		238,511	298,808									
Headcount-FT		3	4									
Headcount-PT		2	1									
SALARY SUMMARY		21-22	22-23									
HEALTH DEPT SALARY ADMIN		98,633	98,633									
HEALTH DEPT SALARY OTHER		119,972	181,669									
HEALTH DEPT SALARY PT		19,906	18,506									
		238,511	298,808									

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - HEALTH DEPT

EXPENDITURES:

		21-22	22-23	22-23	22-23	22-23	22-23	
		Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
1001-10-15109-0700-150600	HEALTH EDUCATION							
	Professional conferences & subscriptions	500	500				500	Sanitarian management training and CT Public Health Assoc.
							-	Annual meeting/conference decrease-based on 3 yr trend
		500	500	-	-	-	500	
1001-10-15109-0700-153065	HEALTH CONSULTANT FEES							
	Community Health Improvement Assessment/Plan (CHA) and Public health (\$3,000) 2 presenters (\$200)		3,200				3,200	CHA every 3 year expense.
							-	Monroe's per capita portion of regional assessment
							-	
		-	3,200	-	-	-	3,200	
1001-10-15109-0700-153385	HEALTH OFFICE EXPENSE							
	Office supplies, forms, paper	500	500				500	
	Sheriff services	300	300				300	Hand deliveries
	Postage	400	400				400	
	Toner Cartridges	1,200	1,200	(300)			900	Reduced color printing
		2,400	2,400	(300)	-	-	2,100	
1001-10-15109-0700-153390	HEALTH OPERATING EXPENSE							
	Department memberships/subscriptions:	600	600				600	
	CADH \$250, CEHA \$50, NACCHO \$240, CPHA \$60	-					-	
	Environmental Health Inspection supplies/materials, etc.	300	600				600	Additional staff - equipment
	Community Health supplies/materials/equipment/Epi Pens	1,125	1,125				1,125	yearly expense
	Emergency Preparedness supplies	300	300				300	Covered by Grant
	Mileage	750	750				750	
		3,075	3,375	-	-	-	3,375	
1001-10-15109-0700-153579	HEALTH VEHICLE FUEL							
	Fuel for 2 Health Department vehicles	750	1,069				1,069	Current usage at 42% price increase
		750	1,069	-	-	-	1,069	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

1001-10-15109-0700-153580	HEALTH VEHICLE EXPENSE	21-22	22-23	22-23	22-23	22-23	22-23	Explanation
		Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	
	Repairs for 2 Health Department vehicles	700	700				700	
		700	700	-	-	-	700	
BUDGET - HEALTH DEPT								
REVENUES:								
1001-10-14003-140190	HEALTH DEPARTMENT FEE REVENUE	21-22	22-23	22-23	22-23	22-23	22-23	Explanation
		Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	
	Food License	26,090	27,610				27,610	based on current license facilities
	Food Reinspection	1,800	500				500	based on prior actuals/trends
	Food Plan Review	1,615	2,460				2,460	based on prior actuals/trends
	Temporary Food Permits	2,920	2,920				2,920	based on prior actuals/trends
	Salon Licenses	6,685	6,625				6,625	based on current licensed facilities
	Salon Plan Reviews	1,620	1,095				1,095	based on prior actuals/trends
	Well Permits	1,750	2,850				2,850	based on prior actuals/trends
	Pools	400	900				900	based on prior actuals/trends
	Daycare Inspections	700	500				500	based on licensed facilities inspection due
	Soil Testing	12,290	15,235				15,235	based on prior actuals/trends
	B100a	8,150	9,180				9,180	based on prior actuals/trends
	Septic Plan Reviews	4,675	6,675				6,675	based on prior actuals/trends
	Septic Permits	8,970	11,305				11,305	based on prior actuals/trends
	Miscellaneous	770	570				570	Includes late fees & vaccination fees
		78,435	88,425	-	-	-	88,425	
1001-10-14005-140560	HEALTH DEPARTMENT GRANTS REVENUE	21-22	22-23	22-23	22-23	22-23	22-23	Explanation
		Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	
	Preventive Health Services Grant	4,734		4,500			4,500	Projected based on per capita
	Public Health Preparedness Grant	11,361	11,361				11,361	DPH confirmed
	Health Enhancement Community Grant / Stratford	5,000	11,633				11,633	State/DPH confirmed
		21,095	22,994	4,500	-	-	27,494	

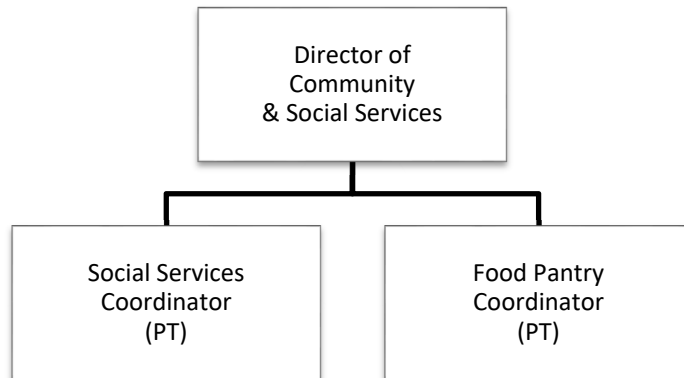
COMMUNITY & SOCIAL SERVICES – SOCIAL SERVICES

The mission of Social Services is to maintain and improve quality of life, while promoting independence through resources, referrals and assistance to all residents of Monroe.

PRIMARY PROGRAMS & SERVICES

- Provide information and referrals to Monroe families.
- Provide residents, who are struggling financially, with nutritious food and support.
- Provide individual and family consultations, assessments and referrals for mental health needs.
- Coordinate the Back to School Buddies and Holiday Giving Tree programs.
- Assist residents with applications for various assistance programs, such as Energy Assistance, the Supplemental Nutrition Assistance Program, Below Budget Worksheets, New Start, and Husky.
- Administer the Project Warmth program, which provides qualified residents assistance with their energy needs when other programs have been exhausted.
- Administer the Social Service Exchange Fund that assists qualified residents in crisis situations.
- Coordinate Monroe’s statutory responsibilities during eviction proceedings.

ORGANIZATION CHART



APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

PERFORMANCE METRICS

FOOD PANTRY

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Families	216	223	183	155
Adults	223	238	197	156
Children	149	182	150	112
Seniors	91	103	104	91
Total Meals	115,315	113,372	100,732	90,166
Total Pounds	138,378	136,046	120,878	108,199

INFORMATION, REFERRALS, & ASSISTANCE

<u>Service</u>	<u># Contacts</u>				<u>Description</u>
	2018	2019	2020	2021	
Energy	390	661	564	423	Federal & State Funding, Operation Fuel, Project Warmth, Utility Hardship & New Start
Nutrition	85	96	71	49	SNAP – Food Stamps, Meals on Wheels, Food Pantry & Farmer’s Market Coupons
Medicaid	2	9	1	5	Claims & Applications
Insurance	44	13	10	17	Information, Special Needs Plan, Medicare Advantage Plan, Medigap, Part D & Claims
Housing	39	46	36	28	Low Income, Skilled Nursing & Assisted Living
Financial	1	8	11	9	Taxes, Renter’s Rebate, Bill Assistance, Social Security
Legal	2	0	2	1	Conservator/Power of Attorney, Protective Services, Attorney, Wills/Trusts
Transportation	1	11	2	2	Disabled Rides, Bridgeport Transit, Private & Volunteer
Support	95	167	90	164	Case Management
Clinical Services	125	102	121	122	Includes family cases
Totals	784	1,113	908	820	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

SPECIAL PROGRAMS

Program	# Contacts			
	2018	2019	2020	2021
Back to School Buddies				
Families	71	77	72	76
Students	117	116	121	133
Holiday Giving Tree				
Families	122	112	115	119
Adults	271	255	250	252
Children	176	151	176	193

SIGNIFICANT ACCOMPLISHMENTS

- Received a one-time grant from the Southwestern Connecticut Agency on Aging which worked in conjunction with Project Warmth for Energy Assistance for qualified residents.
- Collaborated with local organizations to provide vouchers for forty dinners to Monroe families in need.
- Smooth transition to new leadership from within the department, as well as new Food Pantry Coordinator.

GOALS & OBJECTIVES

- Continue to explore funding and grant opportunities for Project Warmth, Food Pantry, and Social Services.
- Provide support services and referrals for behavioral health issues.
- Support volunteer fundraising efforts for Project Warmth, Social Services, and Food Pantry.

BUDGET HIGHLIGHTS

- Salary line increases per union contract.
- Increases in utilities based upon current usage at significant price increases for heating oil (36%).
- Increase in Repair and Maintenance primarily based upon increased vendor rates.
- Decrease in Operating Expense by implementing delivery to Food Pantry from the Connecticut Food Bank, reducing need for volunteer mileage.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - SOCIAL SERVICES		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES: Dept 0710		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1001-10-15109-0710-150005	SOC SVC SALARY PT	71,075	31,867	73,360	73,678	-	-	-	\$ 73,678	317	0.43%
1001-10-15109-0710-151820	SOC SVC RELIEF	500	-	2,000	2,000	-	-	-	\$ 2,000	-	0.00%
1001-10-15109-0710-153075	SOC SVC CONTRACTED SERVICES	-	-	-	-	-	-	-	\$ -	-	0.00%
1001-10-15109-0710-153385	SOC SVC OFFICE EXPENSE	867	686	1,130	1,530	(300)	-	-	\$ 1,230	100	8.84%
1001-10-15109-0710-153390	SOC SVC OPERATING EXPENSE	1,575	89	2,050	1,600	-	-	-	\$ 1,600	(450)	-21.95%
1001-10-15109-0710-153485	SOC SVC R & M EQUIPMENT	330	429	2,899	3,192	-	-	-	\$ 3,192	293	10.11%
1001-10-15109-0710-153563	SOC SVC ELECTRIC	4,122	2,208	4,357	4,444	-	-	-	\$ 4,444	87	2.00%
1001-10-15109-0710-153564	SOC SVC HEAT	2,072	778	3,000	4,080	-	-	-	\$ 4,080	1,080	36.00%
1001-10-15109-0710-153565	SOC SVC UTILITIES OTHER	2,386	1,028	2,446	2,491	-	-	-	\$ 2,491	45	1.83%
1001-10-15109-0710-153580	SOC SVC VEHICLE EXPENSE	-	-	-	-	-	-	-	\$ -	-	0.00%
1001-10-15109-0710-153594	SOC SVC CAPITAL	-	-	-	-	-	-	-	\$ -	-	0.00%
TOTAL SOCIAL SERVICES:		82,929	37,085	91,242	93,014	(300)	-	-	92,714	1,472	1.61%

SALARY DETAIL - SOCIAL SERVICES

Dept 0710		Budget	Budget	Hours/yr	Hrly Rate	\$ Amount	Hours/yr	Hrly Rate	\$ Amount
		21-22	22-23	21-22	21-22	21-22	22-23	22-23	22-23
1001-10-15109-0710-150005	PT-Social Services	30,547	44,038						
	PT-Food Pantry	27,411	28,028						
	PT-Custodian	1,612	1,612	104	\$ 15.50	\$ 1,612	104	\$ 15.50	\$ 1,612
	PT-Mental Health Coordinator	13,790	-	416	\$ 33.15	\$ 13,790			
	Total Social Services:	73,360	73,678						
	Headcount-FT	-	-						
	Headcount-PT	4	3						

*union contractual increase
 *union contractual increase
 moved to PT
 Social Services
 *same custodian cleans Sr. Center and in Sr Center Headcount

SALARY SUMMARY

	21-22	22-23
SOC SVC SALARY PT	73,360	73,678

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - SOCIAL SERVICES

EXPENDITURES:

	21-22	22-23	22-23	22-23	22-23	22-23	
	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
1001-10-15109-0710-151820 SOC SVC RELIEF							
Eviction storage and legal notices	2,000	2,000				2,000	Eviction Stoarge Fees
	2,000	2,000	-	-	-	2,000	
1001-10-15109-0710-153385 SOC SVC OFFICE EXPENSE							
Office Supplies	500	500				500	shared between Food Pantry & Social Services
Postage	500	500				500	shared between Food Pantry & Social Services
Printing	130	530	(300)			230	increase-new printer-artridges\$349; envelopes \$90.43 x 2
	1,130	1,530	(300)	-	-	1,230	
1001-10-15109-0710-153390 SOC SVC OPERATING EXPENSE							
CT Food Bank Annual Fee	100	100				100	
Training	600	600				600	
Employee Mileage	150	150				150	
Volunteer Expenses	1,200	750				750	Food Bank now delivers lowering costs
	2,050	1,600	-	-	-	1,600	
1001-10-15109-0710-153485 SOC SVC R & M EQUIPMENT							
Edgerton	1,500	1,500				1,500	
Kirk	150	150				150	change name to Massachusetts Fire
Shelton Alarm	324	324				324	\$27.00 per month
Wind River	425	518				518	quoted price from Windriver
Monroe Electric	500	500				500	
Miscellaneous		200				200	65.36 casters for carts needed for 2 carts, light bulbs
	2,899	3,192	-	-	-	3,192	*Trending prior to 2020
1001-10-15109-0710-153563 SOC SVC ELECTRIC							
Eversource	4,357	4,444				4,444	Current usage at 2% price increase
	4,357	4,444	-	-	-	4,444	
1001-10-15109-0710-153564 SOC SVC HEAT							
Sippin: Oil	3,000	4,080				4,080	Current usage at 36% price increase
	3,000	4,080	-	-	-	4,080	
1001-10-15109-0710-153565 SOC SVC UTILITIES OTHER							
Aquarion Water	321	327				327	Current usage at 2% price increase
All American Waste	1,225	1,264				1,264	current bill is \$105.32 per month
Smart Pest: Pest Control	900	900				900	receiving monthly preventative maintenance
	2,446	2,491	-	-	-	2,491	

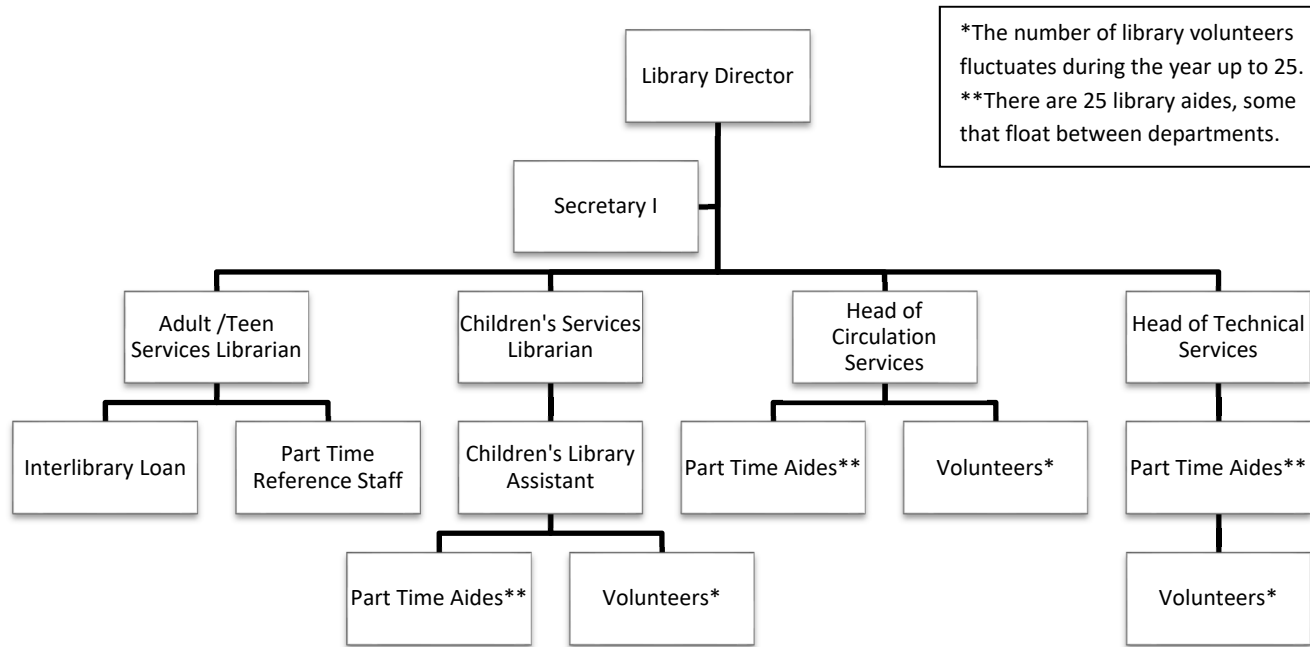
EDITH WHEELER MEMORIAL LIBRARY

The Edith Wheeler Memorial Library is focused on enriching lives, fostering success, and building community by bringing people, information, and ideas together in a welcoming environment for all individuals.

PRIMARY PROGRAMS & SERVICES

- Provide free access to information, computers, scanner, and internet connectivity; fee-based access to fax machine, copiers, and printers.
- Offer classes, instruction, and opportunities for independent and group activities in the library's makerspace that make connections between creativity and technology and promote innovative thinking.
- Provide job-seeking assistance, especially for those who are less experienced in navigating career resources.
- Offer programming for community members with a wide variety of interests and needs, including business, art, technology, and more.
- Develop community connections with the Monroe Public Schools and other organizations and Town departments, such as the Monroe Chamber of Commerce, the Monroe Historical Society, Monroe Rotary Club, The Lions, Monroe Women's Club, Senior Center, and Health Department.
- Serve as a gathering place, both physical and online, for learning, playing, and social support with meeting room spaces for businesses and groups. Offer a safe environment where teens can socialize and study.
- Provide free promotional space for Monroe businesses.
- Provide materials for lending including print, audio, visual, and downloadable resources including outreach to homebound patrons.
- Promote literacy among children and adults through a variety of programs including book discussions, summer reading programs, and story hours.
- Help people navigate the library's digital platforms and create opportunities for experiential learning, such as coding, art, and writing programs.

ORGANIZATION CHART



APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

PERFORMANCE METRICS

	FY 18	FY 19⁽¹⁾	FY 20⁽²⁾	FY 21⁽²⁾
Library Visits	109,489	121,531	79,460	14,195
Circulation of Physical Materials	131,163	134,417	91,518	65,008
Downloadable Circulations	11,977	14,022	16,912	84,351
Programs held⁽³⁾	482	506	540	636
Program attendance⁽³⁾	15,501	16,355	12,536	8,575 ¹
Reference questions	11,556	10,464	7,096	6,298
Total Library Cards	7,496	8,859	8,561	7,723
Items in physical collection	92,742	87,831	89,234	87,556
New and Renewed Library Cards	2,000	1,836	1,433	1,419

(1) Added 4 hours per week over prior year.

(2) Significant pandemic impacts in FY20 and FY21.

(3) Includes remote and hybrid programming.

SIGNIFICANT ACCOMPLISHMENTS

- Continued to offer services throughout the pandemic, and re-opened the library will full services.
- Re-balanced part-time staffing to provide more Makerspace coverage.
- Shifted library’s open hours to better meet public needs.
- Increased our electronic collection of downloadable eBooks, audiobooks, and magazines to meet the need of our residents who were still sequestered at home.
- Implemented automatic renewals for most library materials.

GOALS & OBJECTIVES

- Continue to evaluate, plan, and provide both in-person, remote, and hybrid programming to make events available to wider audience.
- Initiate marketing plan to bring patrons back to library building.
- Provide programs and materials that are more inclusive and representative of diverse populations.
- Boost job assistance initiatives for return to work after COVID.
- Continue to evaluate staffing models and to address increased demand for Makerspace.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET HIGHLIGHTS

- Salary increases as per union contracts and mandatory increase in minimum wage for certain part-time staff.
- Increases in utilities based upon current usage at price increase for natural gas (10%).
- Increase in Library Materials primarily driven by Wheeler Trust funding being migrated to other expenditures as per the Town’s agreement with the Trustees, along with robust demand for downloadable content. Increase offset by reductions in DVDs
- Revenue projections reduced based upon trend and implementation of automatic renewal program for most materials.

BUDGET - LIBRARY		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
EXPENDITURES:		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
	Dept 0800										
1001-10-15111-0800-150001	LIBRARY SALARY ADMIN	85,434	25,500	81,825	78,000	-	-	-	78,000	(3,825)	-4.67%
1001-10-15111-0800-150003	LIBRARY SALARY OTHER	291,535	142,572	312,262	323,746	-	-	-	323,746	11,484	3.68%
1001-10-15111-0800-150005	LIBRARY SALARY PT	184,017	115,621	241,955	245,307	-	-	-	245,307	3,352	1.39%
1001-10-15111-0800-151850	LIBRARY BOOKS	46,473	18,030	46,890	46,456	-	-	-	46,456	(434)	-0.93%
1001-10-15111-0800-151855	LIBRARY BIBLIOMATION	47,639	44,623	47,788	47,088	-	-	-	47,088	(701)	-1.47%
1001-10-15111-0800-151860	LIBRARY MATERIALS	27,684	16,881	28,756	32,734	(350)	-	-	32,384	3,628	12.62%
1001-10-15111-0800-153385	LIBRARY OFFICE EXPENSE	9,329	5,641	9,319	9,558	-	-	-	9,558	239	2.56%
1001-10-15111-0800-153485	LIBRARY R & M EQUIPMENT	22,379	8,931	29,082	31,408	(1,600)	-	(236)	29,572	490	1.68%
1001-10-15111-0800-153563	LIBRARY ELECTRIC	51,127	28,706	62,585	63,837	-	-	-	63,837	1,252	2.00%
1001-10-15111-0800-153564	LIBRARY HEAT	15,837	7,128	14,583	16,041	-	-	-	16,041	1,458	10.00%
1001-10-15111-0800-153565	LIBRARY UTILITIES OTHER	4,166	1,997	4,213	4,297	-	-	-	4,297	84	1.99%
1001-10-15111-0800-153594	LIBRARY CAPITAL	-	-	-	-	-	-	-	-	-	0.00%
	TOTAL LIBRARY:	785,620	415,630	879,258	898,472	(1,950)	-	(236)	896,286	17,028	1.94%

BUDGET - LIBRARY		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
REVENUES:		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
	Dept 0800										
1001-10-14003-140155	LIBRARY REVENUE	555	1,889	7,500	3,120	-	-	-	3,120	(4,380)	-58.40%
	TOTAL LIBRARY:	555	1,889	7,500	3,120	-	-	-	3,120	(4,380)	-58.40%

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

SALARY DETAIL - LIBRARY

		Budget	Budget	
		<u>21-22</u>	<u>22-23</u>	
	Dept 0800			
1001-10-15111-0800-150001	Library Director-Administration	81,600	78,000	New Hire
	Longevity	225	-	
	Total Admin:	81,825	78,000	
1001-10-15111-0800-150003	Children's Librarian	58,276	58,418	*union contractual increase
	Longevity	100	225	
	Adult Services Librarian	56,018	57,278	*union contractual increase
	Longevity	225	-	
	Office Assistant	45,412	46,434	*union contractual increase
	Longevity	100	100	
	Library Assistant II	46,759	49,740	*union contractual increase
	Longevity	450	450	
	Library Assistant II	46,759	49,740	*union contractual increase
	Longevity	450	450	
	Perfect Attendance	550	534	
	Library Assistant	46,759	49,740	*union contractual increase
	Longevity	-	-	
	Time off and weekend coverage	10,404	10,638	
		-	-	
	Total Other:	312,262	323,746	
1001-10-15111-0800-150005	Circulation Librarian	167,934	163,775	
	Reference Librarian	54,754	62,380	
	Circulation Paid Time Off Coverage	2,929	2,938	
	Reference Paid Time Off Coverage	900	900	
	Custodian	15,438	15,314	
	Total PT:	241,955	245,307	
	Total Library:	636,041	647,053	
	Headcount-FT	7	7	
	Headcount-PT	28	28	

			Blended						Blended		
Hours/yr	Hrly Rate	\$ Amount	Hours/yr	Hrly Rate	\$ Amount	Hours/yr	Hrly Rate	\$ Amount	Hours/yr	Hrly Rate	\$ Amount
<u>21-22</u>	<u>21-22</u>	<u>21-22</u>	<u>22-23</u>	<u>22-23</u>	<u>22-23</u>	<u>22-23</u>	<u>22-23</u>	<u>22-23</u>	<u>22-23</u>	<u>22-23</u>	<u>22-23</u>
11,289	\$ 14.88	\$ 167,934	10,972	\$ 14.93	\$ 163,775						
2,491	\$ 21.98	\$ 54,754	2,835	\$ 22.00	\$ 62,380						
197	\$ 14.87	\$ 2,929	197	\$ 14.93	\$ 2,934						
39	\$ 23.08	\$ 900	39	\$ 23.00	\$ 900						
996	\$ 15.50	\$ 15,438	988	\$ 15.50	\$ 15,314						

SALARY SUMMARY	21-22	22-23
LIBRARY SALARY ADMIN	81,825	78,000
LIBRARY SALARY OTHER	312,262	323,746
LIBRARY SALARY PT	241,955	245,307
	636,041	647,053

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - LIBRARY

EXPENDITURES:

	21-22	22-23	22-23	22-23	22-23	22-23	22-23	Explanation
1001-10-15111-0800-151850 LIBRARY BOOKS	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Total Budget	Explanation
Adult Fiction	15,100	15,100				15,100	15,100	0% increase FY23. Circs anticipate small increase in FY22
Adult Nonfiction	9,850	9,850				9,850	9,850	0% increase FY23. Circs anticipate small increase in FY22
Standing Orders	490	490				490	490	Flat
Adult & Teen Audiobooks	3,100	2,666				2,666	2,666	Circs down 50% (FY21). Reduced budget another 14% (FY23) with difference (\$443.24) moved to downloadables line item. Reduced 14.2% FY22.
Teen Books	3,550	3,550				3,550	3,550	0% increase FY23. Circs anticipate small increase in FY22
Juvenile Books	14,800	14,800				14,800	14,800	0% increase FY23. Circs anticipate small increase in FY22
	46,890	46,456	-	-	-	46,456	46,456	
1001-10-15111-0800-151855 LIBRARY BIBLIOMATION	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Total Budget	Explanation
Operating Assessment	37,115	38,193				38,193	38,193	Quote -
Databases	8,893	7,115				7,115	7,115	Eventkeeper \$1,040 Consumer Reports \$1,500 OverDrive \$2,725 Wowbrary \$500 library Aware \$1,350. Learning Express \$2,106.81 (FY22 Wheeler grant account)
CEN Internet	1,500	1,500				1,500	1,500	Flat
Supplies	280	280				280	280	4 yr. avg. \$744 (FY21) \$389 (2019-2020); \$0 (2018-2019); \$0 (2017-2018)
	47,788	47,088	-	-	-	47,088	47,088	
1001-10-15111-0800-151860 LIBRARY MATERIALS	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Total Budget	Explanation
Adult DVD's	5,500	3,850				3,850	3,850	30% dec. in circs. 30% to Downloadables \$1,650
Databases	1,009	1,009				1,009	1,009	Envisionware increase \$595; Constant Contact \$378; WordPress \$36 (FY21)
						-	-	Wheeler to pay for: Mango Language \$1,400 (FY21 grant acct.), Morningstar \$2,415 (FY21 Wheeler)=\$3,815
Magazines & Newspapers	6,100	6,500				6,500	6,500	EBSCO \$4500 (FY21) CT Post \$790 (FY21) Voices \$59 (FY21) NYTimes \$950 (FY21)
						-	-	Various \$200
Adult Programs	93	1,000				1,000	1,000	Increase to move this cost from Wheeler in a progressive method: \$1,000 FY24 and \$1,000 FY25 for an on-going expense \$3,000
						-	-	
Juvenile DVD's	1,350	1,350	(350)			1,000	1,000	Trend
Juvenile Programs	93	1,000				1,000	1,000	Increase to move this cost from Wheeler in a progressive method: \$1,000 FY24 and \$1,000 FY25 for an on-going expense \$3,000
						-	-	
Add Juv. Downloadables Line		1,330	(1,330)			-	-	Circs anticipate to increase 40% from FY21. 40% increase over FY22 budget
Downloadables -	14,611	16,695	1,330			18,025	18,025	27% anticipated decrease FY22. Greater demand in summer. Adult DVDs (\$1,650)+ Adult & Teen audiobooks (\$434) =\$16,695 new total
	28,756	32,734	(350)	-	-	32,384	32,384	
1001-10-15111-0800-153385 LIBRARY OFFICE EXPENSE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Total Budget	Explanation
General Library Supplies	4,798	4,798				4,798	4,798	2% increase FY23. numbers going up 2% ea. Yr. before that. \$4,548 (2016-2017); \$4,909 (2018-2019); (not FY20 COVID) \$4,668 (FY21)=\$4,703
Special copy supplies	588	588				588	588	Back to preCOVID usage FY23=\$1,400 Median=\$994.
Confernces/Workshops	1,583	1,583				1,583	1,583	3 yr. avg. \$1,162 + \$400 Zoom costs. (includes mileage) \$1,150 (2016-2017); \$1,250 (2017-2018); \$1,086 (200 18-2019); \$542 COVID anomaly removed (2019-2020)
						-	-	
Dues and Subcriptions	1,160	1,280				1,280	1,280	10% increase (\$1,000 X 2 ALA, PLA)+(\$150X2 CLA)+(\$795 CLC)+(\$175 FLAG) for dues for the Library and the Director
						-	-	
Toner Cartridges	1,190	1,309				1,309	1,309	10% increase as open to public \$1636 (FY21 actual spend) \$241 (FY20) \$192 (FY20-COVID - hard to tell).
	9,319	9,558	-	-	-	9,558	9,558	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

	21-22	22-23	22-23	22-23	22-23	22-23	22-23	
1001-10-15111-0800-153485 LIBRARY R & M EQUIPMENT	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
Elevator contract	3,597	3,597				3,597	Flat	
Assa Abloy - auto doors	420	420				420	Annual Maint. Cost. Rest is Repairs	
Gentech	1,949	1,949				1,949	3 yr. avg. \$224.95 (FY21) \$733 (2019-2020); \$2,602 (2018-2019); \$2,512 (2017-2018)	
Red Hawk Fire (Sprinklers)	246	246				246	3 yr. avg. 0 (2019-2020); 0 (2018-2019); \$740 (2017-2018)	
State of CT Elevator	240	240				240		
Entryway carpet service	519	519			(236)	283	New Vendor	
Edgerton	1,800	1,800				1,800	Likely Maint cost.	
Wind River Environmental-septic	720	720				720	Two services per yr.	
Shelton Alarms	423	423				423	3 yr. average \$400 (FY21) \$443 (FY20) \$420 (FY19) \$423 (FY18)	
Brake Fire Protection	1,640	1,800				1,800	Qrtly testing and one annual flow test est. cost	
Repair outdoor columns		1,600	(1,600)			-	Repairing outdoor columns was taken off of the capital plan for FY 2022. Note to add it into R&M FY23. Repair in FY22	
Mass. Fire Technologies Fire Exit and Extinguisher testing	190	190				190	3 yr. avg. \$150 (FY21) Not done (FY20) \$122 (FY19) \$377 (FY18)+Annual Fire ext. inspection \$95 (FY22)	
Grainger	396	396				396	flat	
Repairs	13,078	13,508				13,508	4 yr. avg. = \$13,508	
Supplies	3,864	4,000				4,000	Slightly less than 5% increase based on 3 yr. avg.	
	29,082	31,408	(1,600)	-	(236)	29,572		
1001-10-15111-0800-153563 LIBRARY ELECTRIC	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
Electric	62,585	63,837				63,837	Current usage at 2% price increase	
	62,585	63,837	-	-	-	63,837		
1001-10-15111-0800-153564 LIBRARY HEAT	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
Heat-Natural Gas	14,583	16,041				16,041	Current usage at 10% price increase	
	14,583	16,041	-	-	-	16,041		
1001-10-15111-0800-153565 LIBRARY UTILITIES OTHER	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
Aquarion	4,213	4,297				4,297	Current usage at 2% price increase	
	4,213	4,297	-	-	-	4,297		
BUDGET - LIBRARY								
REVENUES:								
1001-10-14003-140155 LIBRARY REVENUE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
Library fines	\$ 7,500	3,120				3,120	Avg. \$260/mo. Automatic renewal service has reduced fines.	
	7,500	3,120	-	-	-	3,120		

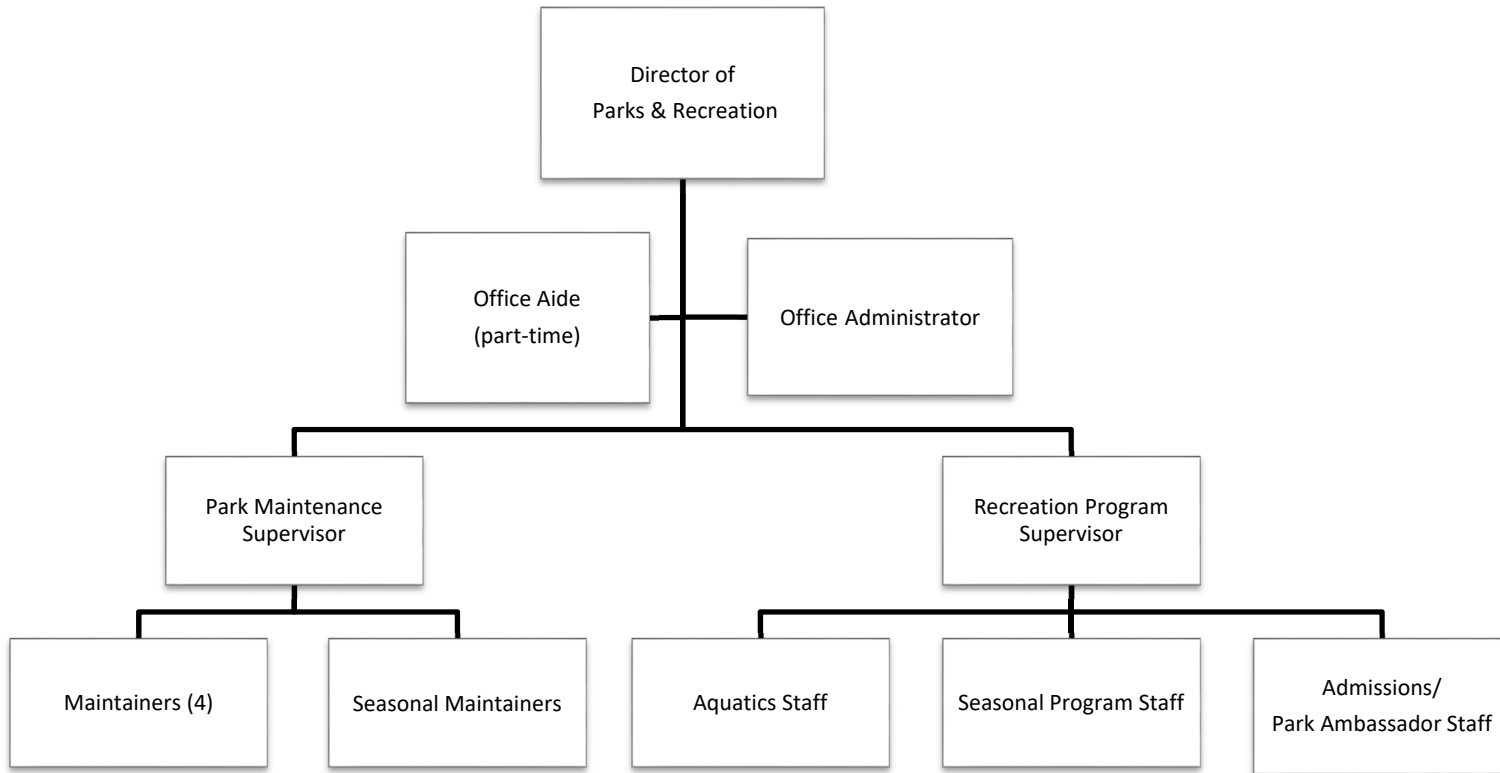
PARKS & RECREATION DEPARTMENT

The Parks and Recreation Department is responsible for the effective management, maintenance and development of town designated park areas and their related facilities. In addition, the department provides leadership and expertise for the development, promotion and delivery of a comprehensive schedule of recreational and cultural opportunities for the citizens of the community.

PRIMARY PROGRAMS & SERVICES

- Maintenance of Wolfe Park and all town-owned properties including the Town Hall/Police Department complex, Edith Wheeler Memorial Library, Senior Center, Monroe Green, Stepney Green, Food Pantry, six firehouses, Webb Mountain campground and the Town responsibilities in maintaining the state roundabout at route 110/111.
- Ron Wallisa Memorial Pool at Wolfe Park, Great Hollow Lake and the Monroe section of the Housatonic Rails to Trails.
- Summer Fun Days camp program.
- Arts in the Park Summer Concert Series and primary liaison with the Monroe Farmer's Market.
- Youth Athletics (track & field, tennis, basketball, diving classes, pre-school indoor & outdoor soccer, swim lessons, floor hockey, volleyball, junior golf, hula hoop fitness classes, cross country running clinics, pre-school basketball, flag football and ski & snowboard program.)
- Coordinates reservations for various activities/amenities (picnic, camping, courts, field use and special events.)
- Passive recreation activities (arts & crafts, fishing programs, certification programs in babysitting & lifeguarding, culinary arts, magic classes, computer & coding classes and stem activities)
- Adult recreation activities (water aerobics, swim lessons, volleyball, pickleball, basketball, tennis and assist in co-sponsorship with men's & women's softball leagues with neighboring towns.)
- Family programming (Family Fun Nights at the pool, Character Dinner Series, Family Movie Nights, Gingerbread House Decorating Contest, Scavenger Hunt, Letters from Santa Program, Community Virtual Guessing Contests, Scarecrow Contest, Snow Sculpture Contest and Photo Contest)
- Joint programming with the Monroe Senior Center- Aquatics, Pickleball and Trips. Collaboration with various Girl Scout and Boy Scout Troops to pursue their Bronze, Silver, Gold and Eagle Scout Award projects.

ORGANIZATION CHART



APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

PERFORMANCE METRICS

	2015	2016	2017	2018	2019	2020⁽¹⁾	2021⁽²⁾
Wolfe Park Pool attendance	20,984	26,613	15,236	16,593	16,284	12,494	12,403
Wolfe Park Pool memberships	1,038	1,074	996	980	1,592	0	1244
Great Hollow Lake attendance	17,924	20,059	17,994	15,909	14,861	24,253	14,319
Picnic reservations	126	117	120	124	126	17	101
Camping reservations	388	398	351	397	284	412	468
Summer Fun Days participants	565	516	572	658	519	230	792
Youth Basketball participants	432	358	331	342	365	262	0

(1) 2020 and 2021 metrics reflect COVID-19 pandemic limitations and operational changes on pool operations, programs, and social gatherings. Use of the park in 2020, as measured at Great Hollow Lake gate, was markedly increased during the pandemic while other venues were closed.

SIGNIFICANT ACCOMPLISHMENTS

- Added an eleventh campsite to Webb Mountain camping facility in response to high demand.
- Re-opened the concession stand at Great Hollow Lake from Memorial Day Weekend through Labor Day Weekend for visitors and programs.
- Collaborated with our concession vendor to hold a community food night event.
- Upgrades and improvements completed at the Cedar Groove picnic area and reopened for reservations .
- Collaborated with Public Works to repave the Lake Zoar Boat Launch area.
- Began converting existing lighting in the walkway/patio area at the poolside of Wolfe Park to LED.
- Reinstated a reservation permit system for the tennis/pickleball courts in response to increased use.
- Installed new home plates at all seven ball fields at Wolfe Park.
- Launched online day passes and memberships for Masuk Pool use.
- Purchased new holiday light decorations for Wolfe Park.
- Started a five-year initiative to add picnic tables throughout Wolfe Park.
- Collaborated with the Town Planner and Economic & Community Development to revise plans for the multi-use field project.
- Provided a second consecutive season of safe and creative outdoor programming during the COVID-19 pandemic.
- Secured six new diaper changing stations for the Wolfe Park bathroom facilities at no cost to the town.
- Returned to selling memberships and operating the pool at full capacity while still maintaining additional cleaning protocols.
- Added an additional storage unit container at the Wolfe Park to keep maintenance equipment out of the elements.
- Incorporated our existing Park Ambassador program at the Wolfe Park Pool to assist guests and improve operations.
- Installed new doors at the year round bathroom facility at Wolfe Park.

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

GOALS & OBJECTIVES

- Continue to re-evaluate the Splash Pad project in regards to design, cost and location.
- Add 2-4 pickleball court areas on our existing courts to meet the demand of use and programming.
- Continue to collaborate with Town Planner and Town Engineer to redesign appropriate upgrades to the overflow parking lot.
- Resurface and repair the basketball courts at Wolfe Park.
- Replace the front metal fencing by the Wolfe Park Pool entry patio with wood post.
- Replace and update pool signage rules board at Wolfe Park Pool.
- Continue to add adult programming and to develop some intergenerational opportunities for the town.
- Assist in the implementation of the new bike trail extension of the “Rails to Trail” line.
- Purchase two aquatic wheelchairs for use at Great Hollow Lake and Wolfe Park by guests with mobility issues.
- Continue to provide support in the completion of the Kids Kreation rebuild into “Wolfe’s Den”.
- Evaluate the potential collaboration with local universities to provide internship opportunities for students in Recreation and Leisure Studies Program.

BUDGET HIGHLIGHTS

- Salary line increase as per union contract.
- Seasonal salary increases driven by Connecticut minimum wage increase mandates from \$13 to \$14 starting July 1, 2022 and \$15 starting June 1, 2023.
- Full restoration of revenue to pre-pandemic projections.
- Increases in fuel and utilities based upon current usage at significant price increases for gasoline (42%), diesel (36%), and heating oil (36%).

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - PARKS & RECREATION		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2017-2018 TO 2018-2019	
EXPENDITURES:	Dept 0810	Actual	YTD 12/31/17	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1001-10-15111-0810-150001	P & R SALARY ADMIN	70,506	40,387	75,005	75,105	-	-	-	75,105	100	0.13%
1001-10-15111-0810-150003	P & R SALARY OTHER	385,136	194,706	384,958	392,974	-	-	56,846	449,820	64,862	16.85%
1001-10-15111-0810-150005	P & R SALARY PT	142,627	131,725	229,344	263,711	(25,000)	-	-	238,711	9,367	4.08%
1001-10-15111-0810-150015	P & R OVERTIME	-	5,439	10,000	10,225	-	-	2,042	12,267	2,267	22.67%
1001-10-15111-0810-151910	P & R VENDOR	1,056	1,240	3,500	3,500	-	-	-	3,500	-	0.00%
1001-10-15111-0810-151920	P & R PARK IMPROVEMENTS	13,127	7,921	13,521	51,625	(38,146)	-	-	13,479	(42)	-0.31%
1001-10-15111-0810-153045	P & R BUILDING & GROUND MAINTENANCE	80,915	26,101	78,000	80,000	-	-	(1,657)	78,343	343	0.44%
1001-10-15111-0810-153145	P & R EQUIPMENT EXPENSE	17,843	16,263	21,700	24,500	(6,500)	-	-	18,000	(3,700)	-17.05%
1001-10-15111-0810-153385	P & R OFFICE EXPENSE	7,768	758	7,900	7,600	-	-	-	7,600	(300)	-3.80%
1001-10-15111-0810-153390	P & R OPERATING EXPENSE	7,908	5,086	8,283	12,200	(3,200)	-	1,780	10,780	2,497	30.15%
1001-10-15111-0810-153485	P & R R & M EQUIPMENT	-	-	-	-	-	-	-	-	-	0.00%
1001-10-15111-0810-153563	P & R ELECTRIC	33,861	20,053	37,800	38,556	-	-	-	38,556	756	2.00%
1001-10-15111-0810-153564	P & R HEAT	8,633	2,655	10,650	12,421	-	-	-	12,421	1,771	16.63%
1001-10-15111-0810-153565	P & R UTILITIES OTHER	13,980	9,005	18,635	19,160	-	-	-	19,160	525	2.82%
1001-10-15111-0810-153579	P & R VEHICLE FUEL	10,599	2,847	10,800	15,287	-	-	2,628	17,915	7,115	65.88%
1001-10-15111-0810-153580	P & R VEHICLE EXPENSE	11,813	6,754	15,000	18,000	(3,000)	-	500	15,500	500	3.33%
1001-10-15111-0810-153594	P & R CAPITAL	-	-	-	-	-	-	-	-	-	0.00%
TOTAL PARKS & REC EXPENDITURES:		805,772	470,940	925,096	1,024,864	(75,846)	-	62,138	1,011,156	86,061	9.30%

REVENUES:		20-21	21-22	21-22	22-23	22-23	22-23	22-23	0	2017-2018 TO 2018-2019	
		Actual	YTD 12/31/17	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total FS Budget	\$ CHG	% CHG
1001-10-14007-140705	RECREATION DEPARTMENT FEES REVENUE	146,091	82,013	164,000	172,700	-	-	-	172,700	8,700	5.30%
TOTAL PARKS & REC REVENUES:		146,091	82,013	164,000	172,700	-	-	-	172,700	8,700	5.30%

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

SALARY DETAIL - PARKS & RECREATION

		Budget	Budget	
		<u>21-22</u>	<u>22-23</u>	
Dept 0810				
1001-10-15111-0810-150001	Director Parks & Rec Admin	75,005	75,005	
	Longevity	-	100	
	Total Admin:	75,005	75,105	
1001-10-15111-0810-150003	Office Administrator	50,211	51,341	Contractual increase
	Longevity	450	450	
	Other-Recreation Supervisor	50,239	51,369	Contractual increase
	Longevity	-	-	
	Overtime	-	-	
	Park Maintenance Supervisor	68,537	70,079	Contractual increase
	Stipend	3,000	3,000	
	Longevity	450	-	
	Park Maintainer	51,830	52,996	Contractual increase
	Longevity	100	100	
	Park Ranger		56,846	*moved from Police
	Longevity		-	
	Park Maintainer	51,830	52,996	Contractual increase
	Longevity	300	300	
	Park Maintainer	51,830	52,996	Contractual increase
	Longevity	350	350	
	Park Maintainer	51,830	52,996	Contractual increase
	Longevity	100	100	
	Differential	3,900	3,900	
	Total Other:	384,958	449,820	

SALARY DETAIL - PARKS & RECREATION

		Budget	Budget		Hours/yr	Hrly Rate	\$ Amount		Hours/yr	Hrly Rate	\$ Amount
		<u>21-22</u>	<u>22-23</u>		<u>21-22</u>	<u>21-22</u>	<u>21-22</u>		<u>22-23</u>	<u>22-23</u>	<u>22-23</u>
1001-10-15111-0810-150005	PT- Office Staff	14,343	13,711	New Hire	843.74	\$ 17.00	\$ 14,344		843.74	\$ 16.25	\$ 13,711
	Seasonal:	-	-								
	Maintenance Staff:	215,000	225,000	*with First Selectman adjustment							
	Total PT:	229,344	238,711	based upon projected full year operation incorporating required minimum wage increases							
1001-10-15111-0810-150015	Overtime-Holiday	10,000	12,267	*includes Park Ranger OT moved from Police							
		10,000	12,267								

Total Park and Recreation:	699,307	775,902	
Headcount-FT	8	9	<Park Ranger
Headcount-PT	1	1	
Headcount-PT Seasonal	75	75	

SALARY SUMMARY	21-22	22-23
P & R SALARY ADMIN	75,005	75,105
P & R SALARY OTHER	384,958	449,820
P & R SALARY PT	229,344	238,711
P & R SALARY OVERTIME	10,000	12,267
	699,307	775,902

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

8/1/21 to 6/30/22 Seasonal Salary Schedule - Current			
Current minimum wage \$12.00 (effective 9/1/2020). Minimum wage increase to \$13.00 (effective 8/1/21)			
*the new minimum wage increase will start to eliminate steps when the max is met			
**rate that will increase to \$13.00 as of 8/1/21-not all positions			
Title	8/1/21	Annual Step Increase	Hourly Rate Cap
Admissions Monitor	\$13.00	.25/hr above previous rate	\$13.85
Park Maintainer/Gardener			
I	\$13.00	.25/hr above previous rate	\$13.50
II	\$13.00	.50/hr above previous rate	\$15.25
III	\$14.10	.50/hr above previous rate	\$17.10
Lifeguards			
I	\$13.00	.50/hr above previous rate	\$13.75
II	\$13.00	.50/hr above previous rate	\$16.00
III	\$13.35	.50/hr above previous rate	\$17.00
Shift Leader		\$0.25 in addition to current rate of pay when assigned the shift	
Pool/Lake Manager	\$15.00	1.00/hr above previous rate	\$18.00
Park Ambassadors	\$13.00	.50/hr above previous rate	\$15.00
Skilled Laborer/Master Gardener	\$14.10	1.00/hr above previous rate	\$18.00
Summer Fun Days			
SFD Counselor	\$13.00	.25/hr above previous rate	\$16.00
SFD Specialty Counselor		\$0.25 in addition to current rate of pay when assigned the duty	
SFD Assistant Director (6th-9th grade)	\$16.00	.75/hr above previous rate	\$19.00
SFD Assistant Director (PreK-5th grade)	\$18.00	.75/hr above previous rate	\$21.00
SFD Director	\$22.00	1.00/hr above previous rate	\$25.00

Title	Effective 7/1/22-5/31/23			Effective 6/1/23-6/30/23	
	Minimum	Annual Step Increase	Hourly Rate Cap	Minimum	Hourly Rate Cap
*Rate shall be the greater of (a) minimum rate below or (b) the calculated step increase, not to exceed the rate cap					
Admissions Monitor	\$14.00	.25/hr above previous rate	\$14.85	\$15.00	\$15.00
Park Maintainer/Gardener					
I	\$14.00	.25/hr above previous rate	\$14.65	\$15.00	\$15.00
II	\$14.50	.50/hr above previous rate	\$14.85	\$15.00	\$15.00
III	\$14.90	.50/hr above previous rate	\$17.10	\$15.00	\$17.10
Lifeguards					
I	\$14.50	.50/hr above previous rate	\$16.00	\$15.00	\$16.00
II	\$15.00	.50/hr above previous rate	\$16.50	\$15.00	\$16.50
III	\$15.35	.50/hr above previous rate	\$17.00	\$15.35	\$17.00
Shift Leader		\$0.25 in addition to current rate of pay when assigned the shift			
Pool/Lake Manager	\$16.50	1.00/hr above previous rate	\$20.00	\$16.50	\$20.00
Park Ambassadors	\$15.00	.50/hr above previous rate	\$16.50	\$15.00	\$16.50
Skilled Laborer/Master Gardener	\$14.10	1.00/hr above previous rate	\$18.75	\$15.00	\$18.75
Summer Fun Days					
SFD Counselor	\$14.00	.25/hr above previous rate	\$16.00	\$15.00	\$16.00
SFD Specialty Counselor		\$0.25 in addition to current rate of pay when assigned the duty			
SFD Assistant Director (6th-9th grade)	\$16.00	.75/hr above previous rate	\$20.00	\$16.00	\$20.00
SFD Assistant Director (PreK-5th grade)	\$18.00	.75/hr above previous rate	\$22.00	\$18.00	\$22.00
SFD Director	\$22.00	1.00/hr above previous rate	\$25.00	\$22.00	\$25.00
* = summer and/or one winter pool season (minimum eight weeks) equals a year working above. A winter pool or summer employee working their first year will not be considered to be in their second year just by working the following summer (or winter). If re-employed the following winter (or summer) they will be in year two.					

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - PARKS & RECREATION

EXPENDITURES:

1001-10-15111-0810-151910	P & R VENDOR	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Red Cross certifications		1,500	1,500				1,500	Current lifeguard, WSI trainings and certifications costs
Seasonal programs		2,000	2,000				2,000	School holiday breaks, special event programming- (DJ's, Virtual Trivia/Bingo remote program fees)
		3,500	3,500	-	-	-	3,500	
1001-10-15111-0810-151920	P & R PARK IMPROVEMENTS	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Hydro Raking weeds at Great Hollow Lake			11,400	(11,400)			-	*confirmed with Department Head it can be deferred
Wolfe Park Pool new pool rules sign			500				500	pool rules need to be updated at Wolfe Park Pool
Add more pickleball courts to Wolfe Park			800				800	Add two more pickleball courts to Wolfe Park
LED light bulbs/fixtures for poles at WP (3 poles for 3 years)	1,600	1,800					1,800	Continue to replace lights (year 2-price increase)
Picnic Table Replacement (3 tables for 5 years)	2,100	2,500					2,500	Replace a few older tables (few each season-price increase)
Windstorm Stand-on Blower			9,351	(9,351)			-	Existing equipment can be used at this time
Handicapped Water Wheelchairs			3,811				3,811	Two ADA aquatic chairs- one for the pool and one for lake
Split Rail Fencing for pool entrance continued replacement			1,068				1,068	additional wood purchases needed to finish fencing
Wolfe Park Pool Awning replacement			6,300	(6,300)			-	Identified solution to be purchased in FY22
Door Replacements at Wolfe Park Pool			11,095	(11,095)			-	Identified solution to be purchased in FY22
Security equipment			3,000				3,000	
Replace doors to bathroom at pool side patio	5,321						-	
Trash Cans (8)	650						-	
Grass Seed for parks and town greens	1,000						-	
Heater for pool side patio bathrooms	2,850						-	
		13,521	51,625	(38,146)	-	-	13,479	
1001-10-15111-0810-153045	P & R BUILDING & GROUND MAINTENANCE	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Pool supplies, technicians, equipment, service		14,000	16,000				16,000	Chlorine price increase, water fountain parts, faucets, pool vacuum parts
Horticultural supplies		44,000	42,000	(10,000)			32,000	Speciality seed, sod, mulch, safety fiber, plants, lime for sports fields (roundabout and Stepney Green updates).
Building repairs and service	10,000	12,000		10,000		(1,657)	20,343	Park has 4 buildings to maintain. Routine servicing of pumps, furnaces & water heaters (Parts are starting to show age and need more attention)
Toiletries and cleaning supplies	10,000	10,000					10,000	
		78,000	80,000	-	-	(1,657)	78,343	
1001-10-15111-0810-153145	P & R EQUIPMENT EXPENSE	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Replace Tools and Equipment Needs		10,000	10,000				10,000	Routine replacement of specific equipment
Repairs to inventory		8,000	8,000				8,000	Repairs to current inventory to fix items in house
Toro multi-pro sprayer			6,500	(6,500)			-	Identified solution to be purchased in FY22
Storage container for equipment at Wolfe Park	3,700						-	
		21,700	24,500	(6,500)	-	-	18,000	
1001-10-15111-0810-153385	P & R OFFICE EXPENSE	21-22 Final Budget	22-23 Department	22-23 FS Adj	22-23 TC Adj	22-23 BOF Adj	22-23 Total Budget	Explanation
Postage and Mailings Supplies		2,100	2,200				2,200	Seasonal literature/reminder cards/ postage
Department Membership/Passes Material		2,800	2,700				2,700	WP Pool, Masuk Pool, Lake Zoar & Court Membership Card/Permits
Toner		400	400				400	Printers at Wolfe Park Pool and Park Maint. Office Only
Register/ charge receipts/ office equipment		1,500	1,200				1,200	Time card, pens, markers, office supplies, stamper
Water Delivery		1,100	1,100				1,100	10 units per month April-October/5 units per month November-March
		7,900	7,600	-	-	-	7,600	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

		21-22	22-23	22-23	22-23	22-23	22-23	
		Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
1001-10-15111-0810-153390	P & R OPERATING EXPENSE							
Clothing Allowances		2,500	2,500				2,500	Union contract-Park Maintainers
Dues, trainings, seminars, conferences		1,500	1,800				1,800	more opportunities for trainings by additional staff
Water testing and medical supplies		2,220	2,500				2,500	St. of CT mandatory water testings for building/waterfront at GHL
							-	changed-increase in tests
Alarm and Fire Services		888	1,000				1,000	Fire and security alarms price increase at WP buildings (pool & lake house)
Shelf, Shed, Ring Buoys, Rope, Fanny Packs, Visors for Wolfe Park Pool			2,900	(2,900)			-	Identified solution to be purchased in FY22
Safety Vests for staff		175					-	Bought some in 20/21 budget-don't need as many this budget cycle
Dept. staff t-shirts, hats, sweatshirts (FT. PT)		1,000	1,500	(300)			1,200	Updated pricing
Uniform						800	800	reallocated from Police Park Ranger
Uniform Cleaning (per contract)						100	100	reallocated from Police Park Ranger
iPad Data Service Plan @ \$40/month						480	480	reallocated from Police Park Ranger
Copying						100	100	reallocated from Police Park Ranger
Education						200	200	reallocated from Police Park Ranger
Maintenance of Equipment						100	100	reallocated from Police Park Ranger
		8,283	12,200	(3,200)	-	1,780	10,780	
1001-10-15111-0810-153563	P & R ELECTRIC							
Eversource Supply		37,800	38,556				38,556	Current usage at 2% price increase
		37,800	38,556	-	-	-	38,556	
1001-10-15111-0810-153564	P & R HEAT							
East River Energy (#2 oil)		10,650	12,421				12,421	Current usage at 36% price increase
Heating and hot water for Wolfe Park poolhouse building, patio bathroom, Maintenance headquarters.							-	Heating and hot water for Wolfe Park poolhouse building, Lake building and Maintenance headquarters.
		10,650	12,421	-	-	-	12,421	
1001-10-15111-0810-153565	P & R UTILITIES OTHER							
Trash removal (All American)		6,050	6,200				6,200	Based on past usage
Seasonal Toilets (Great Hollow Lake, Webb Mountain and Picnic Areas at WP)		4,500	4,660				4,660	New agreement with GI John's and Public Works.
Telephone systems and monitoring		350	350				350	Reduced fee for informational line
Aquarion Water Service		5,885	6,000				6,000	Current usage at 2% price increase
CO2 Tank for Wolfe Park Pool		1,250	1,250				1,250	Hokon Tank-for our type of pool
Propane Services		600	700				700	Consession stand x 3 locations
		18,635	19,160	-	-	-	19,160	
1001-10-15111-0810-153579	P & R VEHICLE FUEL							
Diesel (trucks, tractor, mower)		4,300	5,943				5,943	Current usage at 36% price increase
Gasoline (re: car, trucks, maintenance vehicles, power equipment)		6,500	9,344			2,628	11,972	Current usage at 42% price increase
		10,800	15,287	-	-	2,628	17,915	reallocated from Police Park Ranger
1001-10-15111-0810-153580	P & R VEHICLE EXPENSE							
Repairs and general maintenance to Dept. Fleet		15,000	18,000	(3,000)			15,000	Trend
Parts and Tires						500	500	reallocated from Police Park Ranger
		15,000	18,000	(3,000)	-	500	15,500	
BUDGET - PARKS & RECREATION								
REVENUES:								
1001-10-14007-140705	RECREATION DEPARTMENT FEES REVENUE							
Ron Wallisa Memorial Pool & Great Hollow Lake and Lake Zoar		125,000	130,000				130,000	Bulk of revenue received in spring of FY23-restored pre-COVID levels
Picnic Reservations		27,000	30,000				30,000	Restored pre-COVID levels
Camping Permits - Webb Mountain Park		7,000	8,000				8,000	Increased reservations
Private Pool Rentals		2,000	1,500				1,500	Trend
Concession stand		3,000	3,200				3,200	year two of a three year contract
		164,000	172,700	-	-	-	172,700	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - PARKS & RECREATION PROGRAMS FUND 1610		20-21	21-22	21-22	22-23	22-23	22-23	22-23	22-23	2021-2022 TO 2022-2023	
REVENUE AND EXPENDITURES:		Actual	YTD 12/31/21	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	\$ CHG	% CHG
1610-0000-150650	P & R PROG FICA/MEDICARE EXPENDITURE	2,078	2,881	6,700	6,700	-	-	-	\$ 6,700	-	0.00%
1610-0000-152999	P & R PROG OPERATING TRANSFERS OUT	-	-	-	-	-	-	-	-	-	0.00%
1610-0000-153594	P & R PROG CAPITAL EXPENDITURE	7,208	-	-	-	-	-	-	-	-	0.00%
1610-20350-145000	P & R PROG ADMIN PROGRAM REVENUE	-	-	-	-	-	-	-	\$ -	-	0.00%
1610-20351-145000	P & R PROG CREDIT CARD FEES REVENUE	-	-	-	-	-	-	-	\$ -	-	0.00%
1610-21351-155000	P & R PROG CREDIT CARD FEES EXPENDITURE	15,458	10,925	6,500	6,500	-	-	-	6,500	-	0.00%
1610-20353-145000	P & R PROG BABY SITTING TRAINING REVENUE	-	-	(3,600)	(2,500)	-	-	-	\$ (2,500)	1,100	-30.56%
1610-20353-155000	P & R PROG BABY SITTING TRAINING EXPENDITURE	-	-	3,420	2,100	-	-	-	2,100	(1,320)	-38.60%
1610-20354-145000	P & R PROG ADULT SPORTS REVENUE	-	(2,376)	(8,650)	(9,200)	-	-	-	(9,200)	(550)	6.36%
1610-20354-155000	P & R PROG ADULT SPORTS EXPENDITURE	185	300	5,900	6,400	-	-	-	6,400	500	8.47%
1610-20355-145000	P & R PROG BASKETBALL BOYS REVENUE	(255)	(66,802)	(64,000)	(65,000)	-	-	-	(65,000)	(1,000)	1.56%
1610-20355-155000	P & R PROG BASKETBALL BOYS EXPENDITURE	70	19,365	58,000	60,000	-	-	-	60,000	2,000	3.45%
1610-20360-155000	P & R PROG BASKETBALL GIRLS REVENUE	-	(160)	-	-	-	-	-	-	-	0.00%
1610-20362-145000	P & R PROG BUS TRIPS-MOHAWK SKI/SNOW REVENUE	-	(16,560)	(17,000)	(18,000)	-	-	-	(18,000)	(1,000)	5.88%
1610-20362-155000	P & R PROG BUS TRIPS-MOHAWK SKI/SNOW EXPENDITURE	-	8,008	14,500	16,000	-	-	-	16,000	1,500	10.34%
1610-20363-145000	P & R PROG TECH PROGRAMS REVENUE	(8,645)	(5,772)	(6,000)	(5,000)	-	-	-	(5,000)	1,000	-16.67%
1610-20363-155000	P & R PROG TECH PROGRAMS EXPENDITURE	8,240	5,350	5,100	4,100	-	-	-	4,100	(1,000)	-19.61%
1610-20364-145000	P & R PROG CREATIVE EXPRESSION ART REVENUE	(5,161)	(7,619)	(16,000)	(16,000)	-	-	-	(16,000)	-	0.00%
1610-20364-155000	P & R PROG CREATIVE EXPRESSION ART EXPENDITURE	3,508	5,452	12,000	13,000	-	-	-	13,000	1,000	8.33%
1610-20365-145000	P & R PROG PRE-SCHOOL INDOOR SPORTS REVENUE	(11,915)	(26,100)	(8,800)	(9,500)	-	-	-	(9,500)	(700)	7.95%
1610-20365-155000	P & R PROG PRE-SCHOOL INDOOR SPORTS EXPENDITURE	9,656	17,000	8,100	8,350	-	-	-	8,350	250	3.09%
1610-20369-145000	P & R PROG MISCELLANEOUS REVENUE	-	(5,610)	(22,000)	(20,000)	-	-	-	(20,000)	2,000	-9.09%
1610-20369-155000	P & R PROG MISCELLANEOUS EXPENDITURE	5,406	-	20,000	18,000	-	-	-	18,000	(2,000)	-10.00%
1610-20372-145000	P & R PROG PLAYGROUNDS-SFD KIDS REVENUE	(94,984)	(129,237)	(75,000)	(90,000)	(10,000)	-	-	(100,000)	(25,000)	33.33%
1610-20372-155000	P & R PROG PLAYGROUNDS-SFD KIDS EXPENDITURE	36,358	44,702	72,000	75,000	(25,000)	-	-	50,000	(22,000)	-30.56%
1610-20374-145000	P & R PROG COMMUNITY PROGRAMS REVENUE	-	-	(700)	(1,700)	-	-	-	(1,700)	(1,000)	142.86%
1610-20374-155000	P & R PROG COMMUNITY PROGRAMS EXPENDITURE	2,391	5,154	24,050	28,500	-	-	-	28,500	4,450	18.50%
1610-20375-145000	P & R PROG SKYHAWKS REVENUE	(6,714)	(15,013)	(8,000)	(7,000)	-	-	-	(7,000)	1,000	-12.50%
1610-20375-155000	P & R PROG SKYHAWKS EXPENDITURE	5,259	8,485	7,000	6,000	-	-	-	6,000	(1,000)	-14.29%
1610-20376-145000	P & R PROG SWIM LESSONS-PARENT TODDLER REVENUE	-	-	(2,000)	(1,500)	-	-	-	(1,500)	500	-25.00%
1610-20376-155000	P & R PROG SWIM LESSONS-PARENT TODDLER EXPENDITURE	-	-	1,500	1,000	-	-	-	1,000	(500)	-33.33%
1610-20377-145000	P & R PROG ADULT AQUATIC REVENUE	-	(330)	(2,600)	(1,800)	-	-	-	(1,800)	800	-30.77%
1610-20377-155000	P & R PROG ADULT AQUATIC EXPENDITURE	-	200	2,050	1,450	-	-	-	1,450	(600)	-29.27%
1610-20378-145000	P & R PROG YOUTH AQUATIC REVENUE	-	(8,000)	(17,280)	(14,000)	-	-	-	(14,000)	3,280	-18.98%
1610-20378-155000	P & R PROG YOUTH AQUATIC EXPENDITURE	-	940	11,710	8,500	-	-	-	8,500	(3,210)	-27.41%
1610-20379-145000	P & R PROG TENNIS LESSONS REVENUE	(76,871)	(60,597)	(30,000)	(32,000)	(38,000)	-	-	(70,000)	(40,000)	133.33%
1610-20379-155000	P & R PROG TENNIS LESSONS EXPENDITURE	58,886	49,456	23,000	25,000	29,600	-	-	54,600	31,600	137.39%
1610-20382-145000	P & R PROG ADULT FITNESS REVENUE	-	-	(3,000)	(2,500)	-	-	-	(2,500)	500	-16.67%
1610-20382-155000	P & R PROG ADULT FITNESS EXPENDITURE	-	-	2,700	2,200	-	-	-	2,200	(500)	-18.52%
1610-20383-145000	P & R PROG ZUMBA REVENUE	-	-	-	-	-	-	-	-	-	0.00%
1610-20383-155000	P & R PROG ZUMBA REVENUE	-	-	-	-	-	-	-	-	-	0.00%
1610-20384-145000	P & R PROG CLASSES/OTHER REVENUE	(25,091)	(23,363)	(5,000)	(5,000)	-	-	-	(5,000)	-	0.00%
1610-20384-155000	P & R PROG CLASSES/OTHER EXPENDITURE	21,697	14,465	5,000	5,000	-	-	-	5,000	-	0.00%
1610-20386-145000	P & R MENS' SOFTBALL REVENUE	-	(11,177)	-	-	-	-	-	-	-	0.00%
1610-20386-155000	P & R MENS' SOFTBALL EXPENDITURE	-	5,999	-	-	-	-	-	-	-	0.00%
1610-22300-155000	P & R PROG MOON BOUNCE EXPENDITURE	-	-	-	-	-	-	-	-	-	0.00%
1610-22301-145000	P & R PROG GAME EQUIPMENT REVENUE	-	-	-	-	-	-	-	-	-	0.00%
1610-22301-155000	P & R PROG GAME EQUIPMENT EXPENDITURE	-	-	500	650	-	-	-	650	150	30.00%
1610-22302-155000	P & R PROG PRIVATE POOL EXPENDITURE	-	-	-	-	-	-	-	-	-	0.00%
1610-22303-145000	P & R PROG ARTS IN THE PARK REVENUE	-	-	(5,000)	(3,000)	-	-	-	(3,000)	2,000	-40.00%
1610-22303-155000	P & R PROG ARTS IN THE PARK EXPENDITURE	8,811	11,724	40,000	42,000	-	-	-	42,000	2,000	5.00%
(EXCESS)/DEFICIENCY OF REVENUES OVER EXPENDITURES		(44,425)	(168,310)	35,100	32,750	(43,400)	-	-	(10,650)	(45,750)	-130.34%

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

BUDGET - PARKS & RECREATION PROGRAMS FUND 1610

EXPENDITURE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-00000-150650	P & R PROG FICA/MEDICARE EXPENDITURE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
		6,700	6,700				6,700	
		6,700	6,700	-	-	-	6,700	
EXPENDITURE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-21351-155000	P & R PROG CREDIT CARD FEES EXPENDITURE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	Account which credit card fees are charged to	6,500	6,500				6,500	
		6,500	6,500	-	-	-	6,500	
REVENUE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-20353-145000	P & R PROG BABY SITTING TRAINING REVENUE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	One class	(3,600)	(2,500)				(2,500)	Trending 2 x a year with 18 participants
		(3,600)	(2,500)	-	-	-	(2,500)	
EXPENDITURE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-20353-155000	P & R PROG BABY SITTING TRAINING EXPENDITURE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	One class	3,420	2,100				2,100	Based on past costs
		3,420	2,100	-	-	-	2,100	
REVENUE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-20354-145000	NEW-P & R PROG ADULT SPORTS REVENUE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	Volleyball	(3,900)	(4,000)				(4,000)	more participants
	Pickle Ball	(1,000)	(1,200)				(1,200)	learn to play clinics/permit use
	Adult Basketball	(3,750)	(4,000)				(4,000)	did not run program in 21 due to COVID closure
		(8,650)	(9,200)	-	-	-	(9,200)	
EXPENDITURE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-20354-155000	NEW-P & R PROG ADULT SPORTS EXPENDITURE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	Volleyball	1,900	2,000				2,000	new coordinator
	Pickle Ball	600	800				800	instructor/coordinator/supplies
	Adult Basketball	3,400	3,600				3,600	program staff, rental of gym, supplies and
		5,900	6,400	-	-	-	6,400	increase in teams
REVENUE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-20355-145000	P & R PROG BASKETBALL BOYS REVENUE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
		(64,000)	(65,000)				(65,000)	past seasons estimate-no bball in 21 due to COVID
		(64,000)	(65,000)	-	-	-	(65,000)	
EXPENDITURE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-20355-155000	P & R PROG BASKETBALL BOYS EXPENDITURE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	Youth basketball league from Kindergarten through H.S age	58,000	60,000				60,000	St. Jude Rental, site/staff personel, custodial costs
		58,000	60,000	-	-	-	60,000	at BOE for weekends, supplies, tournament fees
REVENUE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-20362-145000	P & R PROG BUS TRIPS-MOHAWK SKI/SNOW REVENUE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
		(17,000)	(18,000)				(18,000)	participant numbers change
		(17,000)	(18,000)	-	-	-	(18,000)	
EXPENDITURE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-20362-155000	P & R PROG BUS TRIPS-MOHAWK SKI/SNOW EXPENDITURE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
		14,500	16,000				16,000	busing and ticket costs (small increase)
		14,500	16,000	-	-	-	16,000	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

REVENUE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-20363-145000	NEW-P & R PROG TECH PROGRAMS REVENUE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
		(6,000)	(5,000)				(5,000)	decrease in offerings
		(6,000)	(5,000)	-	-	-	(5,000)	
EXPENDITURE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-20363-155000	NEW-P & R PROG TECH PROGRAMS EXPENDITURE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
		5,100	4,100				4,100	instructor cost/data packages
		5,100	4,100	-	-	-	4,100	
REVENUE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-20364-145000	P & R PROG CREATIVE EXPRESSION ART REVENUE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
		(16,000)	(16,000)				(16,000)	offer same programming
		(16,000)	(16,000)	-	-	-	(16,000)	
EXPENDITURE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-20364-155000	P & R PROG CREATIVE EXPRESSION ART EXPENDITURE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
		12,000	13,000				13,000	increase fees for supplies
		12,000	13,000	-	-	-	13,000	
REVENUE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-20365-145000	NEW-P & R PROG PRE-SCHOOL INDOOR SPORTS REVENUE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	Indoor Pre-schol sports (Mini Kicks/CT Soccer Network)	(7,800)	(9,000)				(9,000)	based on demand to offer more preschool classes
	Parent and Me Classes	(1,000)	(500)				(500)	looking to restart these programs
		(8,800)	(9,500)	-	-	-	(9,500)	
EXPENDITURE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-20365-155000	NEW-P & R PROG PRE-SCHOOL INDOOR SPORTS EXPENDITURE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	Indoor Pre-school sports	7,200	8,000				8,000	instructor/gym rental/ equipment
	Parent and Me	900	350				350	instructor/supplies
		8,100	8,350	-	-	-	8,350	
REVENUE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-20369-145000	P & R PROG MISCELLANEOUS REVENUE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	Pool parties, camping, various Panther sports camps and consignment ticket program	(22,000)	(20,000)				(20,000)	looking to bring back programs from pre-Covid
		(22,000)	(20,000)	-	-	-	(20,000)	
EXPENDITURE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-20369-155000	P & R PROG MISCELLANEOUS EXPENDITURE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	Program rentals, custodial fees and consignment ticket fees	20,000	18,000				18,000	custodial charges for pool use, other building rentals are different than basketball league
	Recreation rental fees (reallocate to community program expenditures)	-	-				-	
		20,000	18,000	-	-	-	18,000	
REVENUE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-20372-145000	P & R PROG PLAYGROUDS-SFD KIDS REVENUE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	one camp program broken into two groups (PREK- grade 5 and grade 6-9)	(75,000)	(90,000)	(10,000)			(100,000)	enrollment lower from COVID-19 restrictions set by CT DPH
		(75,000)	(90,000)	(10,000)	-	-	(100,000)	hoping to rebound for 2022 summer
								Trend
EXPENDITURE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-20372-155000	P & R PROG PLAYGROUDS-SFD KIDS EXPENDITURE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	field trips, staff salaries, equipment, supplies, custodial fees, transportation, food, trainings	72,000	75,000	(25,000)			50,000	items needed to offer camp program
		72,000	75,000	(25,000)	-	-	50,000	Trend

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

REVENUE		21-22	22-23	22-23	22-23	22-23	22-23	22-23	
1610-20374-145000	NEW-P & R PROG COMMUNITY PROGRAMS REVENUE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
	Joint Field Trips with Senior Center and for the general community		(1,000)				(1,000)	would like to restart	
	Moon Bounce	(400)	(400)				(400)	small fee charged-hope to restart using it	
	Face Painting/Henna Art	(300)	(300)				(300)	small fee charged-hoping to do this again safely despite Covid	
		(700)	(1,700)	-	-	-	(1,700)		
EXPENDITURE		21-22	22-23	22-23	22-23	22-23	22-23		
1610-20374-155000	NEW-P & R PROG COMMUNITY PROGRAMS EXPENDITURE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
	Character Dinners	5,000	5,000				5,000	Programs do not	
	Family Movie Nights 3 nights this budget cycle	5,000	6,500				6,500	generate	
	Family Float Night	750	300				300	revenue	
	Replace tennis, pickleball and basketball court nets (public areas of park that get used a lot)	1,500	1,200				1,200	replacement rotation	
	Bus Trips		2,500				2,500	front money for reservations and then use fees from r	
							-	egistration to replace this	
	Face Painting/CRPA Hot Shot Basketball Contest	800	1,000				1,000	Free activity-increase in cost	
	Recreation Rental of services and supplies (Photo both, mini golf, magician, prizes, unique entertainment and services)	9,000	10,000				10,000	reallocated from Misc. expenditures	
	Senior Center Recreation Programming	2,000	2,000				2,000	Programming for seniors who are members	
		24,050	28,500	-	-	-	28,500	of senior center	
REVENUE		21-22	22-23	22-23	22-23	22-23	22-23		
1610-20375-145000	P & R PROG SKYHAWKS REVENUE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
		(8,000)	(7,000)				(7,000)	trying to bring back more programming from them	
		(8,000)	(7,000)	-	-	-	(7,000)		
EXPENDITURE		21-22	22-23	22-23	22-23	22-23	22-23		
1610-20375-155000	P & R PROG SKYHAWKS EXPENDITURE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
		7,000	6,000				6,000	we only retain \$15.00 per participate	
		7,000	6,000	-	-	-	6,000		
REVENUE		21-22	22-23	22-23	22-23	22-23	22-23		
1610-20376-145000	P & R PROG SWIM LESSONS-PARENT TODDLER REVENUE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
		(2,000)	(1,500)				(1,500)	want to bring back program	
		(2,000)	(1,500)	-	-	-	(1,500)		
EXPENDITURE		21-22	22-23	22-23	22-23	22-23	22-23		
1610-20376-155000	P & R PROG SWIM LESSONS-PARENT TODDLER EXPENDITURE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
		1,500	1,000				1,000	instructor fees/teaching tools/kickboards,	
		1,500	1,000	-	-	-	1,000	noodles, etc.	
REVENUE		21-22	22-23	22-23	22-23	22-23	22-23		
1610-20377-145000	NEW-P & R PROG ADULT AQUATIC REVENUE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
	Adult Swim Lessons	(800)	(800)				(800)		
	Aquacise	(1,000)	(1,000)				(1,000)		
		(800)					-		
		(2,600)	(1,800)	-	-	-	(1,800)		
EXPENDITURE		21-22	22-23	22-23	22-23	22-23	22-23		
1610-20377-155000	NEW-P & R PROG ADULT AQUATIC EXPENDITURE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation	
	Adult Swim Lessons	700	700				700	instructor fees	
	Aquacise	750	750				750	instructor fees	
		600					-		
		2,050	1,450	-	-	-	1,450		

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

REVENUE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-20378-145000	NEW-P & R PROG YOUTH AQUATIC REVENUE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Swimming Lessons		(15,000)	(12,000)				(12,000)	less classes due to shortage of instructors
Diving Lessons		(2,280)	(2,000)				(2,000)	classes always full
		(17,280)	(14,000)	-	-	-	(14,000)	
EXPENDITURE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-20378-155000	NEW-P & R PROG YOUTH AQUATIC EXPENDITURE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Swimming Lessons		10,000	7,000				7,000	instructor fees
Diving Lessons		1,710	1,500				1,500	instructor fee
		11,710	8,500	-	-	-	8,500	
REVENUE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-20379-145000	P & R PROG TENNIS LESSONS REVENUE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
		(30,000)	(32,000)	(38,000)			(70,000)	saw increase in registration for 2021 season
							-	*Trend
		(30,000)	(32,000)	(38,000)	-	-	(70,000)	
EXPENDITURE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-20379-155000	P & R PROG TENNIS LESSONS EXPENDITURE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
		23,000	25,000	29,600			54,600	tennis pro/staff fees/new nets for courts
		23,000	25,000	29,600	-	-	54,600	*Trend
REVENUE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-20382-145000	P & R ADULT FITNESS PROGRAMS P & R PROG ADULT FITNESS REVENUE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Zumba, Line Dancing, Stroller Hikes, Bring the Hoopla, Kick Boxing		(3,000)	(2,500)				(2,500)	tryingto build offerings and bring back past classes
		(3,000)	(2,500)	-	-	-	(2,500)	
EXPENDITURE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-20382-155000	P & R ADULT FITNESS PROGRAMS P & R PROG ADULT FITNESS EXPENDITURE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
Zumba, Line Dancing, Stroller Hikes, Bring the Hoopla, Kick Boxing		2,700	2,200				2,200	
		2,700	2,200	-	-	-	2,200	
REVENUE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-20384-145000	P & R PROG CLASSES/OTHER REVENUE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
New Program Development		(5,000)	(5,000)				(5,000)	
		(5,000)	(5,000)	-	-	-	(5,000)	
EXPENDITURE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-20384-155000	P & R PROG CLASSES/OTHER EXPENDITURE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
New Program Development		5,000	5,000				5,000	instructor, rental fee, equipment
		5,000	5,000	-	-	-	5,000	

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

EXPENDITURE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-22301-155000	P & R PROG GAME EQUIPMENT EXPENDITURE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	Bocci Balls, horse shoe, shuffle board and volleyballs for picnic area & balls for Ga Ga Pits	500	650				650	need for picnic areas/replace
							-	when worn or broken (increase in cost for supplies)
		500	650	-	-	-	650	
REVENUE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-22303-145000	P & R PROG ARTS IN THE PARK REVENUE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	rental reimbursement and sponsorships	(5,000)	(3,000)				(3,000)	portable toilets rentals by group users and sponsorship donations
		(5,000)	(3,000)	-	-	-	(3,000)	
EXPENDITURE		21-22	22-23	22-23	22-23	22-23	22-23	
1610-22303-155000	P & R PROG ARTS IN THE PARK EXPENDITURE	Final Budget	Department	FS Adj	TC Adj	BOF Adj	Total Budget	Explanation
	Concerts, costume rental, Party at the Lake, sound & lighting, advertisements banners/boards &	40,000	42,000				42,000	never covers full cost
	Monroe Night Out Photo Booth, Food event with concession vendor	40,000	42,000	-	-	-	42,000	Free community events



CAPITAL BUDGET

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

CAPITAL BUDGET

CAPITAL EXPENDITURES BY DEPARTMENT	BONDING	CAPITAL RESERVE	OPERATING BUDGET	POLICE PRIVATE DUTY	GRANTS/ OTHER	TOWN ROAD FUND	TOTAL
BOARD OF EDUCATION							
<u>INFORMATION TECHNOLOGY</u>							
Systemwide Teacher Laptop Replacements		50,000					50,000
Lab / Office Desktop Replacements		30,000					30,000
Projector Replacements-system wide		7,500					7,500
Network Switch upgrade (MH/JH Cores then secondary)		12,000					12,000
System wide Display upgrades		7,500					7,500
Chromebooks		75,000					75,000
Security additions & updates		10,000					10,000
<u>MASUK</u>							
Stage Floor Replacement					15,000		15,000
Parking Lot Repairs	100,000						100,000
Replace Pool Filtration System	60,000						60,000
<u>JOCKEY HOLLOW</u>							
HVAC System - Glycol Replacement	150,000						150,000
<u>STEPNEY ELEMENTARY</u>							
Replace Gym Floor	50,000						50,000
<u>FAWN HOLLOW</u>							
Replace Gym Floor	50,000						50,000
Replace Walk-in Freezer in Kitchen	80,000						80,000
<u>VEHICLES & EQUIPMENT</u>							
Ford F-350 Pickup Truck with Plow & Sander	75,000						75,000
Ventrac Attachment for Snow Removal	18,000						18,000
<u>FIRE SERVICES</u>							
Monroe - Quick Attack Mini Pumper	325,000						325,000
Monroe - SCBA Replacement (Potential Partial Offset for Grant)	381,000						381,000
Stevenson - Station #2 Study	50,000						50,000
Stevenson - Rescue 302 Refurb	375,000						375,000
<u>INFORMATION TECHNOLOGY</u>							
UPS Replacement (PD & TH)		20,000					20,000
Virtual Server		12,000					12,000

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

CAPITAL BUDGET - CONTINUED

CAPITAL EXPENDITURES BY DEPARTMENT	BONDING	CAPITAL RESERVE	OPERATING BUDGET	POLICE PRIVATE DUTY	GRANTS/ OTHER	TOWN ROAD FUND	TOTAL
SENIOR CENTER							
Powerwash and paint Senior Center and Pavillion		22,300					22,300
LIBRARY							
Rolling replacement of 74 computers & Laptops - staff, public use, stand-up. Based on \$1,000 ea.		14,800					14,800
PARKS & RECREATION							
Water Wheel Irrigation Replacement		10,321					10,321
Flail Mower 60'		6,833					6,833
Ballfield Groomer	29,000						29,000
Toro 4001D Mower 11 ft. cut	84,000						84,000
POLICE							
Police Car Replacement Plan (50%)			76,030	75,280			151,310
PUBLIC WORKS							
Town Paving Program	1,000,000						1,000,000
6-Wheel & 10-Wheel Truck Replacement Plan (2-6 wheelers 19/20fy)	282,000						282,000
6-Wheel Body Replacement	27,000						27,000
Qualified Town Aid Road Expenditures						530,159	530,159
Townwide Project Scope & Design Development		250,000					250,000
Monroe Fire Station #1 Renovation - Phase 2 (Final Design)	200,000						200,000
Town Hall Chiller			93,912				93,912
Wood Chipper	85,000						85,000
Ford F-550 Truck with Plow & Spreader	98,000						98,000
Ford F-550 Truck - Crew Leader Vehicle	85,000						85,000
Ford F-150 - Inspection Vehicle	40,000						40,000
Todd Drive Culvert Replacement	440,000						440,000
Judd Road Bridge Rehab					1,080,000		1,080,000
	4,084,000	528,254	169,942	75,280	1,095,000	530,159	6,482,635
ADJUSTMENTS:							
Townwide Project Scope & Design Development Appropriation		(250,000)					(250,000)
Police Car Appropriation - Police Department Budget			(76,030)				(76,030)
Town Hall Chiller Appropriation - Town Hall Maintenance Budget			(93,912)				(93,912)
Projected Bond Issuance Costs	81,000						81,000
TOTAL FISCAL YEAR 2022-2023 PROPOSED CAPITAL BUDGET	4,165,000	278,254	-	75,280	1,095,000	530,159	6,143,693

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

5-YEAR CAPITAL IMPROVEMENT PLAN

PROJECT BY DEPARTMENT	FY2022-23	FY2023-24	FY2024-25	FY2025-26	FY2026-27	TOTAL
BOARD OF EDUCATION						
Information Technology						-
System wide Teacher Laptop Replacements	50,000	50,000	50,000	50,000	50,000	250,000
Lab / Office Desktop Replacements	30,000	30,000	30,000	30,000	30,000	150,000
Projector Replacements-system wide	7,500	7,500	7,500	7,500	7,500	37,500
Network Switch upgrade (MH/JH Cores then secondary)	12,000		12,000		12,000	36,000
System wide Display upgrades	7,500	7,500	7,500	7,500	7,500	37,500
Chromebooks	75,000	75,000	75,000	75,000	75,000	375,000
System wide Virtual Server Hardware & Consolidation		10,000		10,000		20,000
Security additions & updates	10,000	10,000	10,000	10,000	10,000	50,000
Facilities:						
Masuk						
Stage floor replacement	15,000					15,000
Roof restoration - old sections			1,900,000			1,900,000
Parking lot repairs	100,000					100,000
Replace septic pipe - school softball field		50,000				50,000
Replace stadium press box		25,000				25,000
Replace carpet in library			125,000			125,000
Upgrade pool heat system				50,000		50,000
Replace stadium bleachers				250,000		250,000
Replace Pool Filtration System	60,000					60,000
Turf Field & Track Resurfacing					1,000,000	1,000,000
Jockey Hollow						
Door knobs/crash bars		75,000				75,000
Driveway/parking lot			125,000			125,000
Glycol replacement	150,000					150,000
Boiler/burner upgrade			350,000			350,000
Office/library carpet			125,000			125,000
Roof replacement		1,500,000				1,500,000

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

5-YEAR CAPITAL IMPROVEMENT PLAN - CONTINUED

PROJECT BY DEPARTMENT	FY2022-23	FY2023-24	FY2024-25	FY2025-26	FY2026-27	TOTAL
Stepney Elementary						
Install new drop ceilings - approx. 25 classrooms					375,000	375,000
Restoration of 4 bathrooms (2 student & 2 staff)					190,000	190,000
Install new drop ceilings & add new lighting - lower hallway		225,000				225,000
Replace tile floor in kitchen			40,000			40,000
Pave parking lot				125,000		125,000
Replace Gym Floor	50,000					50,000
Fawn Hollow						
Pave front driveway & parking lot (including drainage)		375,000				375,000
Replace Gym Floor	50,000					50,000
Replace walk in freezer in kitchen	80,000					80,000
Replace remaining exterior doors		170,000				170,000
Paint the ceiling & walls in gymnasium				35,000		35,000
Monroe Elementary						
Cafeteria floor				200,000		200,000
Roof Replacement			1,500,000			1,500,000
Upgrade/replace heating system					450,000	450,000
Pave parking lots		325,000				325,000
Vehicles & Equipment:						
Ford F-350 Pickup Truck with plow and sander	75,000					75,000
Ventrac Attachment for Snow Removal (Replace Kubota)	18,000					18,000
TOTAL	790,000	2,935,000	4,357,000	850,000	2,207,000	11,139,000
BONDING	583,000	1,500,000	3,400,000	-	1,000,000	6,483,000
GRANTS/OTHER (EDUCATION CAPITAL RESERVE)	15,000	-	-	-	-	15,000
CAPTIAL RESERVE	192,000	190,000	192,000	190,000	192,000	956,000
BOE SPECIAL REVENUE	-	-	-	-	-	-
TO BE DETERMINED	-	1,245,000	765,000	660,000	1,015,000	3,685,000
TOTAL	790,000	2,935,000	4,357,000	850,000	2,207,000	11,139,000

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

5-YEAR CAPITAL IMPROVEMENT PLAN – CONTINUED

PROJECT BY DEPARTMENT	FY2022-23	FY2023-24	FY2024-25	FY2025-26	FY2026-27	TOTAL
EMERGENCY MEDICAL SERVICES						
New Ambulance			225,000			225,000
TOTAL	-	-	225,000	-	-	225,000
BONDING						
	-	-	-	-	-	-
GRANTS/OTHER						
	-	-	-	-	-	-
CAPTIAL RESERVE						
	-	-	225,000	-	-	225,000
TO BE DETERMINED						
	-	-	-	-	-	-
TOTAL	-	-	225,000	-	-	225,000
FIRE-MONROE						
Quick Attack Mini Pumper	325,000					325,000
SCBA Replacement	381,000					381,000
Turnout Gear Washer & Dryer		21,000				21,000
Squad 73 (2009 Sutphen Monarch) Replacement (Note: Delivery Aimed for Mar'24; Order needed NLT Mar'23)		850,000				850,000
Engine Tanker 75 (2009 Sutphen Monarch) (Evaluate FY24)				900,000		900,000
TOTAL	706,000	871,000	-	900,000	-	2,477,000
BONDING						
	706,000	850,000	-	900,000	-	2,456,000
CAPITAL RESERVE						
	-	21,000	-	-	-	21,000
TO BE DETERMINED						
	-	-	-	-	-	-
TOTAL	706,000	871,000	-	900,000	-	2,477,000
FIRE-STEVENSON						
Stevenson Station #2 Study	50,000					50,000
Rescue 302 Refurb	375,000					375,000
Brush 310 Refurb (re-evaluate refurb / replace annually)		100,000				100,000
TOTAL	425,000	100,000	-	-	-	525,000
BONDING						
	425,000	100,000	-	-	-	525,000
CAPITAL RESERVE						
	-	-	-	-	-	-
GRANTS/OTHER						
	-	-	-	-	-	-
TO BE DETERMINED						
	-	-	-	-	-	-
TOTAL	425,000	100,000	-	-	-	525,000

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

5-YEAR CAPITAL IMPROVEMENT PLAN - CONTINUED

PROJECT BY DEPARTMENT	FY2022-23	FY2023-24	FY2024-25	FY2025-26	FY2026-27	TOTAL
<u>FIRE-STEPNEY</u>						
Custom Pumper-Stepney needs to submit new number		850,000				850,000
TOTAL	-	850,000	-	-	-	850,000
BONDING						
	-	850,000	-	-	-	850,000
CAPITAL RESERVE	-	-	-	-	-	-
GRANTS/OTHER	-	-	-	-	-	-
TO BE DETERMINED	-	-	-	-	-	-
TOTAL	-	850,000	-	-	-	850,000
<u>INFORMATION TECHNOLOGY</u>						
UPS Replacement (PD & TH)	20,000					20,000
Virtual Server	12,000		12,000			24,000
Switch Replacement		15,000				15,000
TOTAL	32,000	15,000	12,000	-	-	59,000
BONDING						
OPERATING BUDGET	-	-	-	-	-	-
CAPITAL RESERVE	32,000	15,000	12,000	-	-	59,000
TO BE DETERMINED	-	-	-	-	-	-
TOTAL	32,000	15,000	12,000	-	-	59,000
<u>SENIOR CENTER</u>						
Powerwash and paint Senior Center and Pavillion	22,300					22,300
TOTAL	22,300	-	-	-	-	22,300
BONDING						
GRANTS/OTHER	-	-	-	-	-	-
CAPITAL RESERVE	22,300	-	-	-	-	22,300
TO BE DETERMINED	-	-	-	-	-	-
TOTAL	22,300	-	-	-	-	22,300

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

5-YEAR CAPITAL IMPROVEMENT PLAN - CONTINUED

PROJECT BY DEPARTMENT	FY2022-23	FY2023-24	FY2024-25	FY2025-26	FY2026-27	TOTAL
PLANNING & ZONING						
Overlay District Plan			50,000			50,000
TOTAL	-	-	50,000	-	-	50,000
BONDING						
CAPITAL RESERVE	-	-	-	-	-	-
TO BE DETERMINED	-	-	50,000	-	-	50,000
TOTAL	-	-	50,000	-	-	50,000
LIBRARY						
Rolling replacement of 74 computers & Laptops - staff, public use, stand-up. Based on \$1,000 ea	14,800	14,800	14,800	14,800	14,800	74,000
TOTAL	14,800	14,800	14,800	14,800	14,800	74,000
CAPITAL RESERVE	14,800	14,800	14,800	14,800	14,800	74,000
TO BE DETERMINED	-	-	-	-	-	-
TOTAL	14,800	14,800	14,800	14,800	14,800	74,000
PARKS & RECREATION						
Water Wheel Irrigation Replacement	10,321					10,321
Flail Mower 60'	6,833					6,833
Ventrac Tractor Mower-Kubota			40,935			40,935
Picnic Pavillion		78,520				78,520
Toro 4100D Mower 11 ft. cut	84,000					84,000
BallField Groomer	29,000					29,000
Concert Bandshell				142,025		142,025
Park Maintenance Headquarters					225,000	225,000
TOTAL	130,154	78,520	40,935	142,025	225,000	616,634
BONDING	113,000	-	-	142,025	225,000	480,025
CAPITAL RESERVE	17,154	-	-	-	-	17,154
GRANTS/OTHER	-	-	-	-	-	-
WOLFE PARK - FIELD ASSESSMENT	-	-	-	-	-	-
TO BE DETERMINED	-	78,520	40,935	-	-	119,455
TOTAL	130,154	78,520	40,935	142,025	225,000	616,634

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

5-YEAR CAPITAL IMPROVEMENT PLAN – CONTINUED

PROJECT BY DEPARTMENT	FY2022-23	FY2023-24	FY2024-25	FY2025-26	FY2026-27	TOTAL
POLICE						
Police Car Replacement Plan	151,310	158,000	165,900	174,195	182,905	832,310
TOTAL	151,310	158,000	165,900	174,195	182,905	832,310
BONDING						
	-	-	-	-	-	-
OPERATING BUDGET	76,030	79,000	82,950	87,098	91,452	416,530
POLICE SPECIAL DUTY	75,280	79,000	82,950	87,098	91,452	415,780
TO BE DETERMINED	-	-	-	-	-	-
TOTAL	151,310	158,000	165,900	174,195	182,905	832,310
PUBLIC WORKS						
Town Paving Program	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
6-Wheel & 10-Wheel Truck Replacement Plan (1 in FY23)	282,000	555,000	560,000	560,000	560,000	2,517,000
6-Wheel Body Replacement	27,000	-				27,000
Qualified Town Aid Road Expenditures	530,159	530,014	530,014	530,014	530,014	2,650,215
Monroe Fire Station #1 Renovation - Phase 2 (Final Design)	200,000					200,000
Townwide Project Scope & Design Development	250,000	-				250,000
Highway Office Renovations & Upgrades	-	-	200,000			200,000
Town Hall Chiller	93,912	93,912	62,608			250,432
Roof Replacement - Hwy Office	-	125,000				125,000
Wood Chipper	85,000	-				85,000
Ford F-550 Truck with Plow & Spreader	98,000	98,000	98,000		98,000	392,000
Ford F-550 Truck - Crew Leader Vehicle	85,000					85,000
Ford F-150 - Inspection Vehicle	40,000					40,000
Roof Replacement - Hwy Garage	-	260,000				260,000
Town Hall Gutter Repairs/replacement	-	85,000				85,000
Trailer - 20 Ton	-	45,000				45,000
Corrugated Metal Roof/Wall system for containers and small storage	-	-	56,000			56,000
Stepney Station #2 Renovations-requested by Stepney	-	-			150,000	150,000
Stepney Station #2 Generator Replacement-requested by Stepney	-	-			200,000	200,000
Volvo L-90 Loader	-	235,000				235,000
Town Owned Bridges and culverts	-	300,000	300,000	300,000		900,000
Todd Drive Culvert Replacement	440,000	-				440,000
Judd Road Bridge rehab	1,080,000	-				1,080,000
Master Town Drainage Study	-	150,000	100,000			250,000
Master Town Traffic Study	-	-	100,000	100,000		200,000
Storm water Management Regulations	-	20,000				20,000

APPROVED ANNUAL TOWN BUDGET FOR FISCAL YEAR 2022-2023

5-YEAR CAPITAL IMPROVEMENT PLAN - CONTINUED

PUBLIC WORKS CONTINUED						
DPW Mechanics Truck with Compressor, Welder, etc..	-	95,000				95,000
Install Doors on Garage Annex	-	150,000				150,000
Salt Storage Facility - Highway Garage	-	360,000				360,000
Mill & Pave & Drainage-Stepney Station #1-Stepney request	-	200,000				200,000
2 - Truck Lifts for Mason Dumps	-	-		25,000		25,000
Hook Lift Truck with Multiple Bodies	-	-	285,000			285,000
Highway Garage Facility Study	-	50,000				50,000
Sweeper	-	-		195,000		195,000
New Highway Garage	-	-		1,500,000		1,500,000
Grader	-	-		350,000	350,000	700,000
Conversion of Town Hall to Natural Gas	-	-	250,000			250,000
Bucket Truck	-	-		245,000		245,000
TOTAL	4,211,071	4,351,926	3,541,622	4,805,014	2,888,014	19,797,647
BONDING	2,257,000	3,513,000	2,693,000	4,175,000	2,358,000	14,996,000
CAPITAL RESERVE	-	-	-	-	-	-
TOWNWIDE PROJECT SCOPE & DESIGN DEVELOPMENT (CAPITAL RESERVE)	250,000	-	-	-	-	250,000
OPERATING BUDGET	93,912	93,912	62,608	-	-	250,432
TOWN ROAD FUND	530,159	530,014	530,014	530,014	530,014	2,650,215
GRANTS/OTHER	1,080,000	-	-	-	-	1,080,000
TO BE DETERMINED	-	215,000	256,000	100,000	-	571,000
TOTAL	4,211,071	4,351,926	3,541,622	4,805,014	2,888,014	19,797,647
GRAND TOTAL	6,482,635	9,374,246	8,407,257	6,886,034	5,517,719	36,667,891
SOURCE OF FUNDS FOR CAPITAL EXPENDITURES						TOTAL
BONDING	4,084,000	6,813,000	6,093,000	5,217,025	3,583,000	25,790,025
CAPITAL RESERVE	278,254	240,800	443,800	204,800	206,800	1,374,454
TOWNWIDE SCOPE & DESIGN DEVELOPMENT - CAPITAL RESERVE	250,000	-	-	-	-	250,000
TO BE DETERMINED	-	1,538,520	1,111,935	760,000	1,015,000	4,425,455
OPERATING BUDGET	169,942	172,912	145,558	87,098	91,452	666,962
POLICE SPECIAL DUTY	75,280	79,000	82,950	87,098	91,452	415,780
GRANTS/OTHER	1,095,000	-	-	-	-	1,095,000
TOWN ROAD FUND	530,159	530,014	530,014	530,014	530,014	2,650,215
BOE SPECIAL REVENUE	-	-	-	-	-	-
WOLFE PARK - FIELD ASSESSMENT	-	-	-	-	-	-
TOTAL CAPITAL EXPENDITURES BY FISCAL YEAR	6,482,635	9,374,246	8,407,257	6,886,034	5,517,719	36,667,891
PROJECTED BOND ISSUANCE COSTS	81,000	132,000	117,000	102,975	72,000	504,975
TOTAL CAPITAL EXPENDITURES & PROJECTED BOND ISSUANCE COSTS BY FISCAL YEAR	6,563,635	9,506,246	8,524,257	6,989,009	5,589,719	37,172,866
	-	-	-	-	-	-