



REQUEST FOR PROPOSALS

Invitation to Bid

The Town of Monroe (“Town”) hereby invites sealed proposals from qualified bidders for the following project/service:

RFP#/Department:	2025-07	Emergency Medical Services	
Title:	Ambulance purchase		
Department:	Emergency Medical Services		
Release Date:	June 25, 2025	@ 2:00 pm	
Response Deadline:	July 23, 2025	@ 2:00 pm	
RFP documents may be obtained:	In Person: Monroe Town Hall Office of the First Selectman 7 Fan Hill Road Monroe, CT 06468 M-Th: 9:00am-4:00pm F: 9:00am-1:00pm	Electronically: www.monroect.gov	Bidders shall be responsible for checking the Town website to obtain RFP addenda, if any to ensure compliance.
RFP Opening Place:	Monroe Town Hall 7 Fan Hill Road Monroe, CT 06468	All Proposals shall be opened publicly and recorded in writing. There shall be no public reading of the RFP or Proposals.	
Key Dates:	Pre-Proposal Meeting	Not applicable	Mandatory <input type="checkbox"/>
	Site Visit	Not applicable	Mandatory <input type="checkbox"/>
	Interviews	Scheduled at the discretion of the Monroe EMS	
	Preliminary Notice of Award	Within sixty (60) days of Response Deadline	
	Contract Execution	Within ten (10) days of Notice of Award	
Proposal Instructions:	<ol style="list-style-type: none"> 1. Proposals are subject to the Standard Instructions to Bidders attached hereto and incorporated herein by reference. 2. Proposals shall be submitted in a single sealed envelope clearly marked with the: (a) name and address of Bidder; (b) RFP # and Title; (c) Release Date/Time; and (d) Response Deadline. 3. Proposals shall consist of: one (1) original, two (2) hard copies and one (1) electronic copy on a USB drive. 4. The Town shall not accept any oral, facsimile or electronic Proposals. 5. The Town shall not accept any Proposals received after the Response Deadline, time being of the essence. 6. Proposals may not be withdrawn, cancelled or modified for ninety (90) calendar days after the opening date. 		
Inquiries: (Written Only)	Procedural: Office of the First Selectman fs_office@monroect.gov	Technical: Ryan Pane Vehicle Coordinator, Monroe EMS vehiclecoord@monroevems.net	

STANDARD INSTRUCTIONS TO BIDDERS

1. **INTRODUCTION.** The Town is accepting sealed proposals from qualified bidders (“Bidder”) for the Work, as hereinafter defined. Interested parties shall submit a proposal in accordance with the requirements and directions contained in this RFP. This RFP is not an offer or contract, and the Town shall not be bound, nor shall any right accrue to any Bidder until a written Notice of Award has been issued to the successful Bidder by the First Selectman **and** a contract is executed by the parties, as approved by the Town Council.
2. **RIGHT TO AMEND OR TERMINATE THE RFP.** The Town reserves the right to amend or terminate this RFP, accept or reject any and all proposals, in whole or in part, to waive any informalities, deficiencies, omissions, excess verbiage, or technical defects in any proposal, to give preference to local businesses, and or to award a contract to the Bidder that it determines is in the Town’s best interest. The Town is not under any obligation to award to the lowest price proposal, but will purchase from the lowest, best qualified proposal meeting all selection criteria. Notice of any changes to the RFP shall occur by posting on the Town website at www.monroect.gov. Bidders shall be responsible for checking the Town website to obtain said changes or RFP addenda, if any, to ensure its proposals are submitted in compliance with the RFP as may be amended by any addenda. The Town reserves the right to negotiate fees with the selected Bidder.
3. **KEY DATES.** As set forth in the RFP cover page. All Key Dates are anticipated, not certain and remain subject to change without notice. Notice of any changes to the RFP shall occur by posting on the Town website at www.monroect.gov.
4. **PROPOSAL INSTRUCTIONS.** As set forth in the RFP cover page. The Town, in its sole discretion and without obligation, may accept proposals received after the Response Deadline. Proposal pricing must be submitted on the Fee Proposal Form included in this RFP, unless set forth the contrary, and shall be stated in both words and numbers. All forms submitted in response to the RFP, including without limitation, the Fee Proposal Form, must be executed by an individual with express written authorization from the Bidder, which authorization (eg, Resolution or Consent) shall be included with the proposal. Any errors, alterations, or corrections on Fee Proposal Form shall be initialed.
5. **INQUIRIES.** As set forth in the RFP cover page. Bidders are prohibited from contacting any Town employee, officer, official, agent or volunteer (“Town Representative”) except as listed on the RFP cover page. All inquiries shall be submitted not less than ten (10) days prior to the Response Deadline. No statement by any Town Representative shall be effective to waive, amend or otherwise modify any of the provisions of this RFP. Noncompliance with the foregoing may result in disqualification of the Bidder and proposal.
6. **COMMUNICATION WITH BIDDER.** The Town reserves the right, at any time (before or after the opening of proposals) to communicate with any Bidder to clarify its proposal or to request additional information that the Town, in its sole discretion, deems desirable to evaluate the proposals.
7. **COSTS FOR PREPARING PROPOSAL.** All costs incurred in developing its proposal shall be the sole responsibility of the Bidder. The Town shall have no liability for such costs.
8. **OWNERSHIP OF PROPOSAL.** Upon submission to the Town, the proposal, and its attachments, shall become the Town’s property and shall not be returned to Bidder.
9. **PRE-PROPOSAL MEETING/SITE VISIT.** The Bidder shall visit and physically examine all property, real and personal, subject to the RFP, and thoroughly familiarize itself with all site conditions prior to submission of its proposal. If designated as such on the RFP cover page, attendance at all

scheduled Pre-Proposal Meetings and Site Visits is **mandatory**. Sign-in shall be required at the commencement of each meeting and or visit. No special arrangements or private tours shall be accommodated outside of the scheduled meeting. Noncompliance with the foregoing may result in disqualification of the Bidder and proposal.

10. **FREEDOM OF INFORMATION ACT.** All information submitted in response to this RFP is subject to disclosure under the Connecticut Freedom of Information Act, as may be amended and judicially interpreted. A Bidder's response may contain financial, trade secret or other data that it claims should not be public (the "Confidential Information"). A Bidder must identify the specific pages and portions of its proposal that contain the claimed Confidential Information by visibly marking same in bold red ink with "CONFIDENTIAL INFORMATION". Provided that the Bidder cooperates with the Town as described in this section, the Town shall make good faith efforts, to the extent permitted by law, to protect such Confidential Information from unauthorized disclosure. If the Town receives a request for a Bidder's Confidential Information, it will promptly notify the Bidder in writing of such request and provide the Bidder with a copy of any written disclosure request. The Bidder may provide written consent to the disclosure or may object to the disclosure by notifying the Town in writing to withhold disclosure of the information, identifying in the notice the basis for its objection, including the statutory exemption(s) from disclosure. The Town may, in its sole discretion, choose to release the Confidential Information or withhold the same, in its sole discretion and without liability to the Bidder or any third party. Should the Town choose to withhold the Confidential Information on behalf of the Bidder, the Bidder shall indemnify, defend and hold the Town harmless from any complaint and damages which may arise from said nondisclosure, including but not limited to reasonable attorney's fees and costs for the defense of any matter before the Freedom of Information Commission. Notwithstanding the foregoing, the Town reserves the right to exempt responses to this RFP, and all records in connection with the contract award process, pursuant to C.G.S. 1-210 (b)(24).
11. **REQUIRED DISCLOSURES.** The Town reserves the right to reject any proposal which is incomplete, or which fails to include all submissions in form and substance as required by this RFP, including without limitation, all documents set forth on the Checklist. The Town reserves the right to reject any proposal and or disqualify any Bidder based upon the information provided in the proposal, which, in the sole discretion of the Town, renders the proposal or Bidder unqualified or otherwise not in the best interest of the Town.
12. **LEGAL STATUS/QUALIFICATIONS.** If a Bidder is a business entity, it must be registered and in good standing with the Office of the Connecticut Secretary of the State. The Town may request acceptable evidence of a Bidder's: (a) legal status; (b) that it has been regularly engaged in the business of such work as they propose to perform in response to this RFP; and (c) that they are fully prepared with the necessary capital, personnel, materials, tools and equipment, in order to fully perform the work to be contracted to the satisfaction of the Town and to begin work promptly when awarded.
13. **BIDDER'S REPRESENTATIONS.** The Bidder represents and acknowledges that it: (a) has received, read and understands this RFP, addenda, plans and specifications, if any; (b) is familiar with the project and scope of work associated therewith; (c) has been regularly engaged in the business of such work as they propose to perform in response to this RFP; (d) fully prepared with the necessary capital, personnel, materials, tools and equipment, in order to fully perform the work to be contracted to the satisfaction of the Town and to begin work promptly when awarded without exception or qualification, except as expressly stated in the proposal; (e) is familiar with and shall comply with all federal, state and local laws, regulations, ordinances, codes and orders that in any manner relate to this RFP; (f) has not colluded with any other person or entity in regard to any proposal submitted; (g) is not barred from proposing or performing work in any jurisdiction and, (dg if this RFP includes work to be performed to or upon Town property, has visited and physically examined the property and the surrounding territory,

and thoroughly familiarized itself with all conditions of the property, both natural and manmade, as well as all such above grade, at grade and subsurface conditions that may in any way affect the work to be done and labor and materials to be furnished for the proper completion of the work, before submission of this proposal with the understanding that any claim for labor, equipment, or materials required, or difficulties encountered which could have been foreseen had such an examination been carefully made will not be recognized.

14. **INSURANCE.** The Bidder shall, at its own expense and cost, obtain and keep in force, at a minimum, the insurance set forth in the Mandatory Insurance Requirements, attached hereto and incorporated by reference into this RFP. The Town reserves the right to request from the Bidder a complete, certified copy of each required insurance policy. At least five (5) days before the contract is executed and prior to commencement of any work contemplated thereby, the Bidder shall provide the Town a certificate of insurance, executed by an authorized representative of the insurance company, in form and substance satisfactory to the Town. The Town reserves the right to reject insurance companies. Noncompliance with this article or the Mandatory Insurance Requirements may result in disqualification of the Bidder and proposal and termination of the contract. The Town reserves the right to withhold payment from the Bidder until evidence of satisfactory insurance has been received by the Town.
15. **SECURITY/BONDS.**
 - a. **Proposal Security/Bond.** Proposal security in the form of a certified check or bid surety bond issued by a bonding company licensed to do business in the State of Connecticut, is required in the amount of at least 5% of the total amount set forth on the Fee Proposal Form and shall be payable to the “Town of Monroe.”
 - b. **Performance Security/Bond.** The successful Bidder shall, within seven (7) days after receipt of the Notice of Award, furnish the Town with a performance, labor and material payment bond in an amount not less than one hundred percent (100%) of the award, in form and substance satisfactory to the Town. The Town reserves the right to withhold payment from the Bidder until the evidence of performance security/bond in compliance with this article has been received by the Town.
 - c. **Additional Security/Bond-Non-Resident Contractors.** Non-resident contractors shall deposit with the Department of Revenue Services an additional sum equivalent to 5% of the total contract value, as assurance that personal property taxes and/or any other State taxes assessed and due the State during the contract will be paid. If this security/bond is not deposited with the State, the Town shall deduct and submit 5% of the total contract value to the State.
 - d. **Acceptable Bond Companies.** All bonds shall be written by a surety company or companies licensed in the State of Connecticut and shall have at least an A-VII policy holders rating, as reported by A.M. Best Rating Services, or otherwise deemed acceptable by the Town. The Town reserves the right to reject surety companies. If an approved surety bond cannot be provided, the bidder shall be deemed non-responsive. A complete list of certified surety companies can be accessed on the U.S. Government Department of Treasury website at <https://www.fiscal.treasury.gov/surety-bonds/list-certified-companies.html>.
 - e. **Disqualification.** Noncompliance with Security/Bond requirements as set forth in this article shall result in disqualification of the Bidder and proposal.
16. **AWARD CRITERIA/PRELIMINARY SELECTION/CONTRACT EXECUTION.** The Town reserves the right to correct, after Bidder verification, any mistake in a proposal that the Town determines to be a clerical or scrivener’s error. If an error exists in an extension of prices, the unit price shall prevail. In the event of a discrepancy between the price quoted in words and in figures, the words shall control.

The Town further reserves the right to award all or any portion of this RFP to any single or combination of separate Bidders or proposals.

The proposals will be evaluated by a Review Committee (“Committee”) which will select the proposal that best meets the criteria set forth in the RFP and is in the best interests of the Town, including without limitation, the fee, proposal, the Bidder’s understanding of the RFP requirements, approach and timeline; the locale of the Bidder’s offices, personnel and staffing; the Bidder’s personnel and staffing, resources, experience, references, capabilities, past performance; and any other criteria it determines relevant and in its best interests. The Town may reject any Bidder if, in the sole judgment of the Town, the Bidder’s past performance gives rise to a substantial risk that the Bidder may not provide satisfactory performance. The Town reserves the right to pursue or reject any and all proposals, in whole or in part, to give preference to local businesses, and to pursue any proposal deemed to be in the best interests of the Town, notwithstanding it may not be the lowest Bidder. The Town is not under any obligation to award a contract to the lowest Bidder.

If interviews are deemed necessary, a short list of Bidders will be developed and specific information required for the interviews will be provided to Bidders at the time of notification.

The Town shall not award the proposal to any person or business (including any person or business under common control with any Bidder) that is in arrears or in default to the Town with regard to any tax, debt, contract, security or any other obligation or, whom, in the discretion of the Town, has been so within the prior five (5) years on a material obligation.

The Town will issue a Preliminary Notice of Award. The Preliminary Notice of Award may be subject to further negotiations with the Bidder. The making of a preliminary award to a Bidder does not provide the Bidder with any rights and does not impose upon the Town any obligations. The Town is free to withdraw a preliminary award at any time and for any reason. A Bidder has rights, and the Town has obligations, only if and when a formal Contract is executed by the Town and the Bidder, as approved by the Monroe Town Council.

If the Bidder fails to provide all required documents and execute the Contract within ten (10) business days of the date of the Preliminary Notice of Award, unless extended by the Town, the Town may call any proposal security provided by the Bidder and may enter into discussions with another Bidder.

17. **EXCEPTION TO SPECIFICATIONS.** No protest regarding the validity or appropriateness of any portion of the RFP, its addenda, plans or specifications will be considered, unless the protest is filed in writing with the Town prior to the Response Deadline. All proposals rendered shall be considered satisfactory and compliant with any specifications unless exceptions are noted on a separate page dated and signed by the Bidder.
18. **LIST SUBCONTRACTORS.** Prior to entering into any subcontract agreement for the work described in the contract, the Bidder shall provide the Town with written notice of the identity (full legal name, business address and telephone number) of each proposed subcontractor on the List of Subcontractors provided. The Town may object to any proposed subcontractor by providing the Bidder with written notice thereof within seven (7) business days of receipt of all required information about the proposed subcontractors, whereupon the Bidder shall not use any such subcontractor for any portion of the work described in the contract.
19. **LIST OF REFERENCES.** The Bidder shall disclose to the Town a list of at least three (3) references (full legal name, business address and telephone number) for past performance on similar projects of comparable size and scope within the last five (5) years.

20. **SELECTION CRITERIA.** Bidder will be evaluated by the Committee based on the following criteria:
- a. Demonstrated specialized experience and competence in providing the services outlined in this RFP document.
 - b. Examples of past performance on similar services and references for services of comparable size and scope within the last five (5) years.
 - c. Competitiveness of the fee proposal and the capacity and capability to complete all work on-time and within budget.
 - d. The knowledge of the Bidder and its relative experience with municipalities and public sector entities in the State of Connecticut.
 - e. Suggestions for improvement, innovation, efficiency and fiscal economy relative to the project.
 - f. Quality of submission and understanding of the project requirements, including timeline, budget and scope of work.
 - g. The Committee will individually review and rank each proposal based on the criteria outlined in the RFP document.
 - h. After the opening of the proposals, one or more Bidder may be asked to provide additional information, to meet with the Committee to discuss their proposal, or to address such other issues as deemed in the best interests of the Town.
 - i. The Committee will meet to discuss Bidder's experience, credentials and qualifications, including its personnel.
 - j. The Committee may short-list Bidders for interview in order to clarify qualifications and verify its evaluation.
 - k. No additional services or significant changes to the proposals during the interview will be entertained.
 - l. The Town reserves the right to amend or terminate this RFP, accept or reject any and all bids, in whole or in part, to waive any informalities, deficiencies, omissions, excess verbiage, or technical defects in any proposal, to give preference to local businesses, and to award a contract to the Bidder that it determines is in its best interest.
 - m. The Town reserves the right to negotiate fees with the selected Bidder.
21. **TAX EXEMPTION.** The Town is exempt from the payment of federal excise taxes and Connecticut sales and use taxes per Federal Tax Exempt #06-6002038 and Conn. Gen. Stat. Chapter 219, § 12-412(1), as may be hereafter amended. No exemption certificates are required, and none will be issued.

END OF STANDARD INSTRUCTIONS TO BIDDERS

REQUIRED GENERAL CONTRACT TERMS

The following provisions are mandatory terms which shall be incorporated into the Town's contract with the successful Bidder.

1. **LIABILITY OF BIDDER/DEFENSE, HOLD HARMLESS AND INDEMNIFICATION.** The Bidder shall safely guard the Town's property from injury or loss in connection with its performance of the work set forth in the RFP and this contract. The Bidder shall take all responsibility for the work and take precautions for preventing injuries to persons and property in or about the work. The Bidder shall, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Town, its employees, officers, officials, agents, volunteers and independent contractors, jointly and severally, and in their fiduciary and individual capacity, (collectively, the "Town Indemnified Parties"), from and against all proceedings, suits, actions, claims, damages, injuries, awards, judgments, losses or expenses, including attorney's fees and costs, arising out of or relating, directly or indirectly, to the Bidder's acts or omissions relative to the performance of the work, the RFP and the Contract. The Bidder's obligations under this section shall not be limited in any way by any limitation on the amount or type of the Bidder's insurance.

In any and all claims against the Town Indemnified Parties made or brought by any employee or agent of the Bidder, or anyone directly or indirectly employed or contracted with by the Bidder, or anyone for whose acts or omissions the Bidder is or may be liable, the Bidder's obligations under this section shall not be limited by any limitation on the amount or type of damages, compensation or benefits payable by the Bidder under workers' compensation acts, disability benefit acts, or other employee benefits acts.

The Bidder shall pay any and all attorney's fees and costs incurred by the Town Indemnified Parties in enforcing any of the Bidder's obligations under this section. The Bidder's obligations under this section shall survive the termination or expiration of the Contract.

As a municipal agency of the State of Connecticut, the Town shall NOT defend, indemnify, or hold harmless the Bidder.

2. **NO ASSIGNMENT/SUBCONTRACTING.** No rights under the RFP, award or any contract may be assigned or transferred without the consent of the Town. The Bidder may only propose to enter into a subcontract agreement for any work described in the contract with a subcontractor set forth on the List of Subcontractors submitted with the proposal. The Bidder shall provide the Town with written notice of its intention to enter a contract with listed subcontractor whereupon the Town shall have seven (7) business days from receipt of said notice to object. Upon notice of objection, the Bidder shall not use that subcontractor for any portion of the work described in the Contract. All subcontractors shall be subject to the same terms and conditions as the Bidder and notwithstanding any permitted subcontracting the **Bidder shall remain fully and solely liable and responsible to the Town for performance of the work described in the Contract** and for the acts and omissions of its subcontractors and of persons employed, whether directly or indirectly, by its subcontractor(s). The Bidder shall promptly pay each of its subcontractors within thirty (30) days of receipt of payment from

the Town or otherwise in accordance with law.

3. **W-9 FORM.** The Bidder shall provide the Town with a completed W-9 form contemporaneous with Contract execution.
4. **PAYMENT.** Except as otherwise set forth in the contract, the Town shall endeavor to make payment within thirty days (30) after the last to occur of: delivery of the item; acceptance of the work; or receipt of a properly completed invoice/pay requisition. All requisitions for payment shall include certified payrolls from the Bidder. For projects that do not require a performance or proposal bond, the Town reserves the right to retain five percent (5%) of the total contract amount, which shall be payable ninety (90) days after the last to occur of final payment or acceptance of the work by the Town. The Bidder shall provide the Town with proof of payment and subcontractor lien waivers contemporaneously with each requisition submitted to the Town and as a condition of any payment obligation of the Town.
5. **PERFORMANCE OF THE WORK.** The Bidder shall perform all work and furnish all equipment, materials, tools, and appliances necessary or proper to comply with its obligations pursuant to the contract, including the RFP, addenda, plans, specifications and other directives of the Town, as may be given from time to time during the progress of the work, to the satisfaction of the Town and in accordance with and for the consideration herein agreed upon. The Bidder shall perform the work in a first class manner and so as not to interfere with or willfully annoy employees and officials of the Town. The Bidder shall employ only competent employees trained/certified/licensed to perform the work. The Bidder shall forthwith and forever discharge from the work any employee whom, in the Town's opinion, is, incompetent, unfaithful, disorderly, or otherwise unsatisfactory to the Town.
6. **TOWN INSPECTION OF WORK.** The Town reserves the right to and may at all reasonable times inspect the Bidder's work. This right of inspection is solely for the Town's benefit and shall not join the Town in any responsibility for discovering patent or latent defects. The Bidder has the sole and exclusive responsibility for performing the work in accordance with the Contract.
7. **REJECTION OF WORK.** The Bidder, at its sole cost and expense, shall remove from the Town's property all materials, items, commodities and/or work which do not conform to the contract or have or will result in inferior or unsatisfactory work, within forty-eight (48) hours of the Town's notice of rejection, except where safety or health issues are present whereupon immediate removal may be demanded by the Town. The Bidder shall forthwith replace and correct all rejected materials, items, commodities and/or work in the direction of the Town and to its reasonable satisfaction. The Bidder's failure to timely comply with any notice pursuant to this section shall be deemed default of the contract.
8. **GUARANTEE OF THE WORK.** The Bidder hereby guarantees for a minimum period of one (1) year from the date of the Town's final acceptance of all the work as substantially complete, all equipment, materials, and work performed against defective material and workmanship. The cost of all labor, materials, shipping charges, and other expenses in conjunction with the replacement of defective or unsatisfactory work, equipment, or materials shall be borne by solely the Bidder. Upon written notice from the Town, the Bidder, at its sole cost and expense, shall forthwith remedy any and all defects in materials or workmanship resulting from work done under this contract and repair any damage to any property caused by the Bidder incidental to this work, in strict compliance with direction from the Town.

9. **NONDISCRIMINATION/AFFIRMATIVE ACTION.** The Bidder shall not discriminate or permit discrimination in any manner prohibited by the laws of the United States or the State of Connecticut against any person or group of persons on the grounds of race, color, religious creed, age (except minimum age), marital status or civil union status, national origin, ancestry, sex, sexual orientation, gender identity, mental retardation, mental or physical disability or veteran status, in their employment practices, in any contractual arrangements, in all service and accommodation they offer to the public, and in any of their business operations.

The Bidder shall comply with all provisions of federal and state discrimination laws including without limitation, the Civil Rights Act of 1964 and the Equal Employment Opportunity Act of 1972. Executive order #11246 inclusive of all its amendments thereto relative to equal employment opportunities and implementation rules and regulations of the Department of Labor and equal employment opportunities are incorporated herein by specific reference.

Any violation of these provisions shall be considered a material violation of the contract and shall be grounds for the Town's cancellation, termination or suspension, in whole or in part, of the contract and may result in ineligibility for further Town contracts.

10. **COMPLIANCE WITH IMMIGRATION LAWS/AUTHORIZATION TO WORK.** The Bidder confirms that it has complied with the obligations under the Immigration Reform and Control Act (IRCA) and that the employees, independent contractors, and other personnel it provides under this Contract are authorized for employment in the United States. The Bidder further confirms that it has properly completed I-9s for all employees assigned to the Town's place of business. The Bidder agrees to hold harmless and indemnify the Town in the event that any of the employees, independent contractors, and other personnel provided by the Bidder are found to be unauthorized to work under the law or in the event that there is a determination that the obligations set forth under IRCA, including, but not limited to, the failure to correctly prepare and maintain I-9s, have not been complied with by the Bidder. The Bidder agrees to indemnify, defend and hold the Town harmless against any claims brought against the Bidder or the Town as a result of these obligations, including but not limited to, settlement fees, judgments and attorneys' fees and costs. The Bidder's obligations under this section shall survive the termination or expiration of the Contract.

11. **CESSATION OF BUSINESS/BANKRUPTCY/RECEIVERSHIP.** If the Bidder ceases to exist or operate, dissolves as a business entity, files a petition or proceeding under any bankruptcy or insolvency laws or has such a petition or proceeding filed against it, the Town may terminate the contract effective immediately whereupon the Town, may, in its sole discretion as it deems appropriate and without prior notice to the Bidder, make arrangements with another person or business entity to complete the performance of the contract without waiver and with full reservation of the Town's rights to enforce all of its rights at law, in equity and or under the contract.

12. **INDEPENDENT CONTRACTOR STATUS/NON-EMPLOYMENT RELATIONSHIP.** The Town and the Bidder are independent parties. Nothing contained in the contract shall create, or be construed or deemed as creating, the relationships of principal and agent, partnership, joint venture, employer and employee, and/or any relationship other than that of independent parties contracting with each other solely for the purpose of carrying out the terms and conditions of the contract. The Bidder understands and agrees that it is not entitled to employee benefits, including but not limited to workers' compensation and employment insurance coverage, and disability. The Bidder shall be solely

responsible for any applicable taxes attributable to the contract or its performance of the work thereunder.

13. **COMPLIANCE WITH LAWS; PERMITS.** All applicable federal, state, and local laws, rules and regulations, codes and orders of governmental bodies having jurisdiction over the locality of the project shall apply to the contract, are deemed to be included herein, and shall be strictly complied with by the Bidder. The Bidder shall indemnify and hold the Town harmless from and against all damages that may be assessed against the Town on account of the Bidder's noncompliance including but not limited to, settlement fees, judgments and attorneys' fees and costs. The Bidder shall, at its own expense, obtain all permits and approvals from all such governmental bodies as may be required for the performance of the contract, and shall notify the Town in writing within twenty-four (24) hours of the loss or suspension of any such approval or permit. Should the total amount of the project, including any current or future change orders, exceed \$100,000.00, all work shall be done in accordance with Connecticut Department of Labor (CT-DOL) rules and regulations. More information may be obtained from: www.ctdol.state.ct.us.

The Bidder confirms compliance with the Davis-Bacon and Related Acts, which apply to contractors and subcontractors performing federally funded or assisted contracts in excess of \$2,000 for the construction, alteration, or repair (including painting and decorating) of public buildings or public works. More information may be obtained from: <https://www.dol.gov/whd/govcontracts/dbra.htm>.

The Town shall apply the most current wage decision applicable at the time of delivery of the Notice of Award. The Bidder certifies that all equipment shall comply with all regulations and conditions stipulated under the Williams-Steiger Occupational Safety and Health Act of 1971, as amended. The Bidder further certifies that all items furnished under this project will conform and comply with Federal and State of Connecticut OSHA standards.

14. **RIGHT OF TOWN TO TERMINATE CONTRACT.** Should the Town, at any time, be of the opinion that: (i) the Bidder has or is willfully violating any of the conditions of this contract; (ii) is not performing the contract in good faith; (iii) the work is unnecessarily delayed and may not be finished within the prescribed contract time; or (iv) the work to be done under this contract has been abandoned, then the Town may provide written notice to the Bidder (and or Surety) demanding the Bidder correct the unsatisfactory conditions within five (5) business days. Should the Bidder fail to correct, or take such measures as will, in the sole judgment of the Town, correct the unsatisfactory conditions and ensure the timely completion of the work, the Town may order the discontinuance of all or any portion of the work whereupon the Bidder shall cease to continue said work. The Town may, in its discretion, thereafter, make arrangements with another person or business entity to complete the performance of the contract without waiver and with full reservation of the Town's rights to enforce all of its rights at law, in equity and or under the contract. The new contractor may use such materials, tools, and appliances found upon the property or to procure other materials, tools, and appliances for the completion of the work and charge the expenses of said labor, materials, tools, and appliances to the Bidder; and the expense so charged shall be deducted and paid by the Town out of such money as may be then due, or may at any time thereafter grow due to the Bidder under and by virtue of this contract, or any part thereof; and in case the expense so charged is less than the sum which would have been payable under this contract if the same had been completed by the Bidder, the Bidder shall be entitled to receive the difference; and in case greater, the Bidder shall pay amount of such excess so due.

15. **APPLICABLE LAW AND FORUM.** Except as provided herein, this contract shall be governed and construed in accordance with the laws of the State of Connecticut without regard to conflicts of law principles. The Parties submit to personal jurisdiction in and for the Connecticut Superior Court for the Judicial District of Fairfield at Bridgeport and hereby waive all objections to same as the place of venue.
16. **HEADINGS AND CAPTIONS.** The headings and captions inserted into this contract are for convenience only and in no way define, limit or otherwise describe the scope or intent of this contract, or any provision hereof, or in any way affect the interpretation of this contract.
17. **MISC. REPRESENTATIONS.** The Bidder represents:
- a. that it, nor any of its officers, directors, members, partners or other person or business who has administrative or managerial control of the Bidder:
 - i. is currently in arrears or in default to the Town with regard to any tax, debt, contract, security or any other obligation or has been so within the prior five (5) years;
 - ii. has secured the contract without collusion or fraud;
 - iii. are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from proposing or performing work in any jurisdiction.
 - b. that no officer or employee of the Town, nor any member of the immediate family of any such person, has or shall have a financial interest in the performance of the work or business to which it relates, or in any portion of the profits thereof, except as permitted by the Town Code of Ethics, which may be found at <https://ecode360.com/12124160>.
 - c. that it shall not name the Town in its advertising, news releases, or promotional efforts without the Town's prior written approval; and,
 - d. that it shall maintain all records related to the work described in the RFP for a period of five (5) years after final payment under the contract or until all pending Town, state and federal audits are completed, whichever shall last occur. Such records shall be available for examination and audit by Town, state and federal representatives upon request during that time.

END OF REQUIRED GENERAL CONTRACT TERMS

MANDATORY INSURANCE REQUIREMENTS

1. Without limiting its liability, the Bidder shall provide and maintain in full force and effect at all times until all work required by the contract has been fully completed, except that Products/Completed Operations coverage shall be maintained for five (5) years, insurance coverage related to its services in connection with the work in compliance with the following requirements.
2. The insurance required shall be written for not less than the scope and limits of insurance specified hereunder, or required by applicable federal, state, and/or municipal law, regulation or requirement, whichever coverage requirement is greater. It is agreed and understood that the scope and limits of insurance specified hereunder are minimum requirements and shall in no way limit or preclude the Town from requiring additional limits and coverage to be provided under the Bidder's policies.
3. Minimum Scope and Limits of Insurance:
 - a. **Worker's Compensation and Employers Liability Insurance.**
 - i. In accordance with the requirements of the laws of the State of Connecticut.
 - ii. \$500,000 Employer Liability each accident/each employee by disease.
 - b. **Commercial General Liability Insurance.**
 - i. Bodily Injury, Personal Injury and Property Damage- \$1,000,000 each occurrence/\$2,000,000 aggregate.
 - ii. Products/Completed Operations- \$1,000,000 each occurrence/\$2,000,000 aggregate.
 - c. **Automobile Liability Insurance-** A combined single limit of 1,000,000. This policy shall include all liability of the Bidder arising from the operation of all self-owned motor vehicles used in the performance of the contract; and shall also include a "non-ownership" provision covering the operation of motor vehicles not owned by the Bidder, but used in the performance of the work, and rider CA9948 or equivalent.
 - d. **Cyber Liability Insurance-** \$1,000,000 each occurrence/\$1,000,000 aggregate.
 - e. **Professional/Errors and Omissions Insurance-** \$1,000,000 each occurrence/ \$2,000,000 aggregate.
 - f. **Umbrella/Excess Liability Insurance-** \$3,000,000 each occurrence/\$3,000,000 aggregate. Such coverage must follow form over Worker's Compensation, Commercial General Liability, Pollution Liability and Automobile Liability.
4. **Indemnification:** The Bidder shall defend, indemnify and save harmless the Town and its officers, agents, servants, officials, employees, volunteers, boards and commissions from and against any and all claims, demands, suits, proceedings, liabilities, judgments, awards, losses, damages, costs and expenses of any nature, including but not limited to attorneys' fees, on account of bodily injury, sickness, disease, death or any other damages or loss sustained by any person or persons or injury or damage to or destruction of any property, directly or indirectly arising out of, relating to, or in connection with the work called for in the contract, whether or not due or claimed to be due in whole or in part to the active, passive or concurrent negligence, fault or contractual default of the Bidder, its officers, agents, servants or employees, any of its sub-contractors, the Town, any of its respective officers, agents, servants, officials, employees, volunteers, boards and commissions and/or any other person or persons, and whether or not such claims, demands, suits or proceedings are just, unjust, groundless, false, or fraudulent, and the Bidder shall and does hereby assume and agrees to pay for the defense of all such claims, demands, suits and proceedings, provided, however, that the Bidder shall not be required to indemnify the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, against any such damages occasioned solely by acts or omissions of the Town, its officers,

agents, servants, officials, employees, volunteers, boards and commissions, other than supervisory acts or omissions of the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, in connection with the work called for in the contract.

5. **“Tail” Coverage:** If any of the required liability insurance is on a claims-made basis, "tail" coverage will be required at the completion of this contract for a duration of 36 months, or the maximum time period reasonably available in the marketplace. The Bidder shall furnish certification of "tail" coverages described or continuous "claims made" liability coverage for 36 months following contract completion. Continuous "claims made" coverage will be acceptable in lieu of "tail" coverage provided its retroactive date is on or before the effective date of this contract. If continuous "claims made" coverage is used, the Bidder shall be required to keep the coverage in effect for duration of not less than 36 months from the end of the contract.
6. **Acceptability of Insurers:** The Bidder's policies shall be written by insurance companies licensed to do business in the State of Connecticut, with an A.M. Best rating of A- XV or otherwise acceptable by the Town.
7. **Subcontractors:** The Bidder shall require subcontractors to provide the same "minimum scope and limits of insurance" as required herein, with the exception of Errors and Omissions/Professional Liability insurance/Fiduciary Liability, unless Errors and Omissions/Professional Liability/Fiduciary Liability insurance is applicable to the work performed by the subcontractor. All Certificates of Insurance shall be provided to and approved by the Town prior to the commencement of work, as required herein.
8. **Aggregate Limits:** The Bidder shall notify the Town when fifty percent (50%) of the aggregate limits are eroded during the contract term. If the aggregate limit is eroded for the full limit, the Bidder shall reinstate or purchase additional limits to meet the minimum limit requirements stated herein. The premium shall be paid by the Bidder.
9. **Deductibles and Self-Insured Retentions:** Any deductible or self-insured retention must be declared to, and approved by, the Town. All deductibles or self-insured retentions are the sole responsibility of the Bidder to pay and/or to indemnify. Under no circumstances will the Town be responsible for paying any deductible or self-insured retentions related to this contract.
10. **Notice of Cancellation or Non-renewal:** Each insurance policy required shall be endorsed to state that coverage shall not be suspended, voided, cancelled, or reduced in coverage or in limits except after 30 days prior written notice by certified mail, return receipt requested, has been given to the Town, (provided ten (10) days' prior written notice shall be sufficient in the case of termination for nonpayment).
11. **Waiver of Governmental Immunity:** Unless requested otherwise by the Town, the Bidder and its insurer shall waive governmental immunity as defense and shall not use the defense of governmental immunity in the adjustment of claims or in the defense of any suit brought against the Town.
12. **Additional Insured:** The liability insurance coverage, except Errors and Omissions, Professional Liability, or Workers Compensation, if included, required for the performance of the contract shall include the Town as Additional Insured. Coverage shall be primary and non-contributory with any other insurance and self-insurance and contain no special limitations on the scope of protection afforded to the Town. The Town and/or its representative retain the right to make inquiries to the Bidder, its agents or broker and insurer directly.
13. **Waiver of Subrogation:** A waiver of subrogation in favor of the Town.
14. **Waiver/Estoppel:** Neither approval by the Town nor failure to disapprove the insurance furnished by the Bidder shall relieve the Bidder of its full responsibility to provide insurance as required under this contract.
15. **Bidder's Insurance Additional Remedy:** Compliance with the insurance requirements of this contract shall not limit the liability of the Bidder or its sub-contractors/firms, employees or agents to the Town or

others. Any remedy provided to the Town shall be in addition to, and not in lieu of, any other remedy available under this contract or otherwise.

16. **Certificate of Insurance:** As evidence of the insurance coverage required by this contract, the Bidder shall furnish Certificate(s) of Insurance to the Town prior to the award of the contract if required by the RFP, but in all events prior to Bidder's commencement of work under this contract. The Certificate(s) will specify all parties who are endorsed on the policy as Additional Insured (or Loss Payees). The certificates and endorsements for each insurance policy are to be signed by a person authorized by the insurer to bind coverage on its behalf. Renewals of expiring certificates shall be filed thirty (30) days prior to expiration. The Town reserves the right to require complete, certified copies of all required policies at any time. All insurance documents required should be mailed to:

**Office of the First Selectman
Town of Monroe
7 Fan Hill Road,
Monroe, CT 06468**

17. The term "Bidder" shall include their respective agents, representatives, employees, and subcontractors, and their respective agents, representatives, and employees; and the term "Town" shall include their respective officers, agents, servants, officials, employees, volunteers, boards, commissions, authorities, and committees.

END OF MANDATORY INSURANCE REQUIREMENTS

2. **ACKNOWLEDGEMENT.** In submitting this Fee Proposal Form, the undersigned Bidder acknowledges that the Total Proposal set forth above is all-inclusive and the guaranteed maximum price, including without limitation, all labor, materials, transportation, hauling, fees, insurances, bonds/ letters of credit, profit, security, permits and licenses, and any and all other costs required to complete the work set forth in the RFP. Except as otherwise expressly stated in the RFP, no additional payment of any kind will be made for the products and/or services called for in the RFP.

3. **REQUIRED DISCLOSURES.**

a. **Exceptions to/Clarifications of/Modifications of the RFP**

This proposal **does not** take exception to or seek to clarify or modify any requirement of the RFP, including without limitation, the Plans, Specifications, or Required Contract Terms as set forth in this RFP. **The Bidder agrees to each requirement, term, provision and condition of this RFP.**

OR

This proposal **does** take exception to or seeks to clarify or modify certain of the RFP requirements, including the Required Contract Terms.

Attached is a sheet fully describing each such exception.

b. **State Debarment List**

Is the Bidder on the State of Connecticut’s Debarment List?

Yes No

c. **Occupational Safety and Health Law Violations**

Has the Bidder, including any person or business in which it has an interest or in which it has any common control: (i) been cited for three (3) or more willful or serious violations of any occupational safety and health act or of any standard, order or regulation promulgated pursuant to such act, during the three (3) year period preceding the proposal (provided such violations were cited in accordance with the provisions of any state occupational safety and health act or the Occupational Safety and Health Act of 1970, and not abated within the time fixed by the citation and such citation has not been set aside following appeal to the appropriate agency or court having jurisdiction); or (ii) received one or more criminal convictions related to the injury or death of any employee in the three (3) year period preceding the proposal?

Yes No

If “yes,” attach a sheet fully describing each such matter.

d. Arbitration/Litigation

Has either the Bidder, including any person or business in which it has an interest or in which it has any common control, or any of its principals (regardless of place of employment), been involved for the most recent ten (10) years in any pending or resolved arbitration, litigation or disciplinary action whether pending or resolved?

Yes No

If “yes,” attach a sheet fully describing each such matter.

e. Criminal Proceedings

Has either the Bidder, including any person or business in which it has an interest or in which it has any common control, or any of its principals (regardless of place of employment), ever been the subject of any criminal proceedings?

Yes No

If “yes,” attach a sheet fully describing each such matter.

f. Ethics and Offenses in Public Projects or Contracts

Has either the Bidder, including any person or business in which it has an interest or in which it has any common control, or any of its principals (regardless of place of employment), ever been found to have violated any federal, state or local ethics law, regulation, ordinance, code, policy or standard, or to have committed any other offense arising out of the submission of proposals or bids or the performance of work on public works projects or contracts with any governmental body?

Yes No

If “yes,” attach a sheet fully describing each such relationship.

g. No Conflict of Interest

Is the Bidder aware of any personal or business relationship between a Town officer, employee or volunteer and an officer, director, member, manager or partner of the Bidder that could be regarded as creating a conflict of interest?

Yes No

If “yes,” attach a sheet fully describing each such matter.

h. Binding Effect.

The undersigned is an authorized representative of the Bidder and hereby acknowledges that the proposal and accompanying documents shall be valid and binding upon the Bidder for a period of not less than ninety (90) days from the Response Deadline.

Yes No

NOTE: THIS DOCUMENT, IN ORDER TO BE CONSIDERED A VALID PROPOSAL, MUST BE SIGNED BY A DULY AUTHORIZED PRINCIPAL, OFFICER OR OWNER OF THE BUSINESS ENTITY THAT IS SUBMITTING THE PROPOSAL (“BIDDER”). SIGNATURE BELOW CONSTITUTES THE BIDDER’S REPRESENTATION THAT IT HAS READ, UNDERSTOOD AND FULLY ACCEPTED EACH AND EVERY PROVISION OF EACH DOCUMENT COMPROMISING THE RFP, UNLESS AN EXCEPTION IS DESCRIBED ABOVE.

(Print Bidder’s Full Legal Name)

By: _____
(Signature) (Date)

(Print Name and Title)

END OF BIDDER’S FEE PROPOSAL FORM

BIDDER’S NON-COLLUSION AFFIDAVIT

The undersigned Bidder, having fully informed himself/herself/itself regarding the accuracy of the statements made herein, certifies that:

1. the proposal is genuine, not collusive nor a sham proposal;
2. the Bidder developed the proposal independently and submitted it without collusion and without any agreement, understanding, communication or planned common course of action with any other person or entity designed to limit independent competition;
3. the Bidder has not communicated the contents of its proposal to any person not an employee or agent of the Bidder and will not communicate its proposal to any such person prior to the official opening of the proposal; and,
4. no elected or appointed official or other officer or employee of the Town of Monroe is directly or indirectly interested in the Bidder’s proposal, or in the supplies, materials, equipment, work or labor to which it relates, or in any of the profits thereof.

The undersigned Bidder further certifies that this affidavit is executed for the purpose of inducing the Town of Monroe to consider its proposal and make an award in accordance therewith.

(Print Bidder’s Full Legal Name)

By: _____
(Signature) (Date)

(Print Name and Title)

Subscribed and sworn to before me, the undersigned Notary Public, this ____ day of _____, 2025.

Notary Public
My Commission Expires:

END OF NON-COLLUSION AFFIDAVIT

If a LLC:

List the Name, Title, Ownership Interest and Address of each Member:

Name/Title/Interest: _____

Home Address: _____

Name/Title/Interest: _____

Home Address: _____

Name/Title/Interest: _____

Home Address: _____

Name/Title/Interest: _____

Home Address: _____

If a Corporation:

List the Name, Title, Ownership Interest (if any) and Address of each Director and Officer:

Name/Title/Interest: _____

Home Address: _____

Name/Title/Interest: _____

Home Address: _____

Name/Title/Interest: _____

Home Address: _____

Name/Title/Interest: _____

Home Address: _____

Name/Title/Interest: _____

Home Address: _____

Name/Title/Interest: _____

Home Address: _____

END OF STATEMENT OF BIDDER'S STATUS LEGAL DISCLOSURE

BIDDER’S STATEMENT OF REFERENCES

Provide at least three (3) references and samples of the work performed:

1. BUSINESS NAME: _____
ADDRESS: _____
CITY, STATE, ZIP: _____
EMAIL: _____ PHONE: _____
CONTACT NAME: _____ TITLE: _____

2. BUSINESS NAME: _____
ADDRESS: _____
CITY, STATE, ZIP: _____
EMAIL: _____ PHONE: _____
CONTACT NAME: _____ TITLE: _____

3. BUSINESS NAME: _____
ADDRESS: _____
CITY, STATE, ZIP: _____
EMAIL: _____ PHONE: _____
CONTACT NAME: _____ TITLE: _____

4. BUSINESS NAME: _____
ADDRESS: _____
CITY, STATE, ZIP: _____
EMAIL: _____ PHONE: _____
CONTACT NAME: _____ TITLE: _____

5. BUSINESS NAME: _____
ADDRESS: _____
CITY, STATE, ZIP: _____
EMAIL: _____ PHONE: _____
CONTACT NAME: _____ TITLE: _____

END OF STATEMENT OF REFERENCES

BIDDER’S LIST OF SUBCONTRACTORS

List all subcontractors which you intend to work on the project (add additional pages if required):

1. BUSINESS NAME: _____
ADDRESS: _____
CITY, STATE, ZIP: _____
EMAIL: _____ PHONE: _____
CONTACT NAME: _____ TITLE: _____
PROPOSED WORK: _____

2. BUSINESS NAME: _____
ADDRESS: _____
CITY, STATE, ZIP: _____
EMAIL: _____ PHONE: _____
CONTACT NAME: _____ TITLE: _____
PROPOSED WORK: _____

3. BUSINESS NAME: _____
ADDRESS: _____
CITY, STATE, ZIP: _____
EMAIL: _____ PHONE: _____
CONTACT NAME: _____ TITLE: _____
PROPOSED WORK: _____

4. BUSINESS NAME: _____
ADDRESS: _____
CITY, STATE, ZIP: _____
EMAIL: _____ PHONE: _____
CONTACT NAME: _____ TITLE: _____
PROPOSED WORK: _____

5. BUSINESS NAME: _____
ADDRESS: _____
CITY, STATE, ZIP: _____
EMAIL: _____ PHONE: _____
CONTACT NAME: _____ TITLE: _____
PROPOSED WORK: _____

END OF STATEMENT OF REFERENCES

SCOPE OF WORK

1. PROJECT OVERVIEW.

The Town of Monroe is issuing this Request for Proposal (RFP) for the purchase of a new ambulance for the Town's Emergency Medical Service (EMS). Monroe EMS serves a population of 19,000 residents and responds to approximately 1,800 9-1-1 calls per year. In addition to Basic Life Support (BLS) ambulances, Monroe EMS also provides Advanced Life Support (ALS) services via a paramedic intercept vehicle.

Monroe EMS only provides services related to 911 calls and does not perform inter-facility transfers or non-emergency transports (e.g., hospital discharge).

2. GENERAL SCOPE OF WORK AND CLARIFICATIONS.

Respondents should provide a proposal for completed Type 2 style ambulance outfitted, within reason, to Monroe EMS's attached specification sheet. The following specifications are high level requirements:

- Type 2 style ambulance
 - Mercedes Sprinter preferred
- 4x4 drivetrain
- Gasoline preferred; diesel acceptable
- Installation of Stryker Power Load and stretcher (which will be purchased and provided by Monroe EMS)

3. PROJECT TIMELINE/SCHEDULE.

Suggested delivery date: Early 2026 if possible

Vendor decision date: August 20, 2025

Please provide your suggested implementation project plan.

4. PROJECT SPECIFIC PROPOSAL EVALUATION CRITERIA.

Proposed cost of ambulance.

Ability to maintain compliance with the specification sheet.

Timeline for delivery

Reference checks

5. **PLANS/SPECIFICATIONS/ DOCUMENTS.** The following plans, specifications and other documents are attached hereto:

SPECIFICATIONS

The ambulance shall meet or exceed the current Federal G.S.A. KKK-A-1822 specifications.

Bidder Complies YES _____ NO _____

CHASSIS MAKE: The chassis shall be mounted on a commercially available Mercedes Sprinter 144” Wheelbase High Top Sprinter Van 2500 Series manufactured by Mercedes Benz. The chassis manufacturer shall be the vehicle's point of origin. The chassis shall be supplied by Mercedes as an incomplete vehicle to the successful Ambulance manufacturer. The chassis supplied shall conform to all applicable Federal Motor Vehicle Safety Standards in force at the time of manufacturer.

Bidder Complies YES _____ NO _____

CHASSIS MODEL: The chassis shall be a 2025 or newer ALL-WHEEL-DRIVE Mercedes Sprinter 144” Wheelbase High Top Sprinter Van 2500 Series. Bidder must submit line item with chassis options included in submission. Model Year will be determined by Monroe EMS.

Bidder shall provide an itemized list of options available for Monroe EMS to consider as an add on. If bidder is unable to procure a chassis, bidder may be required to assist the Monroe EMS in procurement.

Bidder Complies YES _____ NO _____

ENGINE: A turbo-charged Diesel engine shall be provided Engine performance shall comply with or exceed the most current revision of KKK-A-1822.

Bidder Complies YES _____ NO _____

TRANSMISSION: An Automatic, Heavy Duty, Electronically Controlled with overdrive, tow/haul mode and internal transmission oil cooler.

Bidder Complies YES _____ NO _____

ALTERNATORS - CHARGING SYSTEM: A minimum of single alternator option shall be supplied and installed to exceed the maximum electrical draw of the ambulance. Must meet or exceed G.S.A. KKK-A-1822 specifications.

Bidder Complies YES _____ NO _____

BRAKES: 4-wheel anti-lock, power assisted hydraulic brakes shall be supplied. The parking brake shall be an independent mechanical driveline brake, provided by the O.E.M.

Bidder Complies YES _____ NO _____

FUEL TANK: A midship fuel tank shall be supplied with a minimum 25 US gallon capacity. The fuel range shall be at least 250 miles per KKK-A-1822.

Bidder Complies YES_____ NO_____

SIDE REAR VIEW MIRRORS: Dual O.E.M. mirrors with power adjusted mirror glass. Both mirrors shall feature a bi-directional breakaway function to permit folding the mirror heads against body in close quarters. If a heated mirror option, blind spot option, or power fold option is available, bidder must specify.

Bidder Complies YES_____ NO_____

POWERWINDOWS: The cab doors shall have power windows.

Bidder Complies YES_____ NO_____

DOOR LOCKS: The chassis shall have power door locks. A manual lock release shall be the Mercedes OEM option.

Bidder Complies YES_____ NO_____

CAB SEATS: Mercedes Sprinter 2500 O.E.M. Seats

Bidder Complies YES_____ NO_____

OCCUPANT RESTRAINT SYSTEM: The front, forward facing cab seats shall be equipped with installed three-point seat belts. The seat belts shall have pretensioner built into the seatbelt assembly to take up belt slack during a frontal collision. Replace OEM Seatbelts with Orange Color Seatbelts.

Bidder Complies YES_____ NO_____

SEAT BELT ANCHORAGE: Three (3) sets of seat belts are required along the squad bench. Seat belts shall conform to KKK-A-1822 requirements.

Bidder Complies YES_____ NO_____

SUPPLEMENTAL RESTRAINT SYSTEM: Airbags shall be installed, one (1) on the driver and one (1) on the passenger side. If additional options are available, bidder must specify.

Bidder Complies YES_____ NO_____

CAB STEREO: An AM/FM/AUX/Bluetooth player in dash radio shall be included with the chassis. If integrated GPS option is available, bidder must specify

Bidder Complies YES_____ NO_____

CAB FLOOR COVERING: The cab floor shall be covered with a rubber molded surface.

Bidder Complies YES_____ NO_____

TIRES/WHEELS: O.E.M. All Season Tires

Bidder Complies YES_____ NO_____

VEHICLE HEADROOM: The usable interior vehicle headroom from the floor to the ceiling in the patient area shall be at least 66" in height, and meet or exceed the current Federal G.S.A. KKK-A-1822

Bidder Complies YES_____ NO_____

FLOOR LENGTH: The usable interior vehicle floor length from the rear doors to the bulkhead shall be at least 131" in length or meet or exceed the current Federal G.S.A. KKK-A-1822.

Bidder Complies YES_____ NO_____

WELD QUALITY: All welds within the ambulance shall meet American Welding Society codes for structural and sheet welding. All weld sites shall be cleaned prior to welding. All welds shall be free of cracks, cavitation's, oxidation and foreign substances. Welders employed to weld on the body shall be certified to AWS QC7-93.

Bidder Complies YES_____ NO_____

OXYGEN RACK BOLT PLATE: The oxygen cylinder anchorage system shall meet National Truck Equipment Associations (N.T.E.A), Ambulance Manufacturers Division (AMD) Test No 003. Oxygen storage cabinet shall accommodate an Aluminum M cylinder. Manufacturer shall provide details for an easy loadable / unloadable oxygen tank accessible from the passenger side patient area from underneath the captain's seat/storage area.

Bidder Complies YES_____ NO_____

OXYGEN SOLENOID: Manufacturer provides an oxygen regulator that meets or exceeds current Federal G.S.A. KKK-A-1822 specifications. Vehicle shall have electrical oxygen system solenoid which will be wired to on/off of the vehicles module power. A manual override with a time delay not exceeding 15 minutes shall be installed. The location of the override will be discussed with a location determined by the Monroe EMS upon confirmation.

Bidder Complies YES_____ NO_____

FRONT MUD FLAPS: Mud flaps shall be mounted to the front fenders just behind the front tires.

Bidder Complies YES_____ NO_____

REAR MUD FLAPS: Mud flaps behind both rear tires shall be supplied and installed.

Bidder Complies YES_____ NO_____

CAB DOME LIGHT (DRIVER): There shall be a LED dome light in the cab ceiling. The light shall have its own switch on the lens with a toggle between red and white and off option. The light shall be located over the driver.

Bidder Complies YES_____ NO_____

CAB DOME LIGHT (PASSENGER): There shall be a LED dome light in the cab ceiling. The light shall have its own switch on the lens with a toggle between red, white and off option. The light shall be located over the passenger.

Bidder Complies YES_____ NO_____

THIRD BRAKE LIGHT: A third brake light, 500 LED, shall be located centered above the rear access doors, and come on only when the brake is applied.

Bidder Complies YES_____ NO_____

EXTERIOR FLOOD & LOAD LIGHTING

LEFT SCENE LIGHTS: Two (2) scene lights shall be provided on the left side of the van top. The lights shall be Whelen 900 EZ Scene Light™, with downward illumination. The lens shall be clear, the LED color shall be white. The scene light group shall meet or exceed the current Federal G.S.A. KKK-A-1822 specifications.

Bidder Complies YES_____ NO_____

RIGHT SCENE LIGHTS: Two (2) scene lights shall be provided on the right side of the van top. The lights shall be Whelen 900 EZ Scene Light™, with downward illumination. The lens shall be clear, the LED color shall be white. The scene light group shall meet or exceed the current Federal G.S.A. KKK-A-1822 specifications.

Bidder Complies YES_____ NO_____

SCENE LIGHT SWITCHING: The scene lights shall come on with two (2) separate rocker switches, located in the center cab console. One (1) switch labeled "Right Flood" shall control both scene lights on the right side of the body and the other switch labeled "Left Flood" shall control both scene lights on the left side of the body. The right (curb side) scene lights shall also come on when the side entry door is opened.

Bidder Complies YES_____ NO_____

REAR LOAD LIGHTS: Two (2) load lights shall be provided on the rear of the van. The lights shall be Whelen 900 EZ Scene Light™, with downward illumination, or similar. The scene light group shall meet or exceed meet or exceed the current Federal G.S.A. KKK-A-1822 specifications.

Bidder Complies YES_____ NO_____

REAR LOAD LIGHT SWITCHING: The rear load lights shall come on with a separate rocker switch located in the center cab console. The switch shall be labeled "Rear Flood" shall control both rear load lights on the rear of the body and above the rear access doors. The rear load lights and rear scene lights on the driver and passenger side shall illuminate when the vehicle is placed in REVERSE. The rear load

lights shall also come on when the lead rear entry door is opened. The scene light group shall meet or exceed meet or exceed the current Federal G.S.A. KKK-A-1822 specifications.

Bidder Complies YES_____ NO_____

FRONT HVAC: The driver cabin shall feature an installed air conditioning, heating and ventilation system. The system shall feature variable heat/cooling control, a fan speed selector switch and discharge air control.

Bidder Complies YES_____ NO_____

A/C CONDENSER: The module AC system shall employ the condenser.

Bidder Complies YES_____ NO_____

AIR CONDITIONING EVAPORATOR: AC/Heat Unit shall have a dual blower motor driven, high output fan. The Vehicle AC/Heater system shall meet or exceed the current Federal G.S.A. KKK-A-1822 specifications.

Bidder Complies YES_____ NO_____

CONDENSATION DRAIN PAN: A condensation pan shall be provided to collect water condensation from the evaporator coil.

Bidder Complies YES_____ NO_____

AIR CONDITIONING HOSES: All A/C Hoses shall meet Society of Automotive Engineers (SAE) J-2064. Manufacturer must verify no leaks. If upgrades are available reduce rust and longevity is available - please list. Monroe EMS has experienced previous challenges in this area.

Bidder Complies YES_____ NO_____

CEILING, REAR AC & HEAT SYSTEM AND THERMOSTAT: Ceiling channeled and ducted fully pressure regulated Heat/AC System with a minimum of (7) fully adjustable outlets running the full length of the patient compartment ceiling shall be used. AC CLIMATE CONTROL ELECTRONIC THERMOSTAT in the action area shall control the air conditioning and heat for the patient cabin.

Bidder Complies YES_____ NO_____

RECHARGEABLE FLASHLIGHTS: Two (2) Streamlight Survivor Pivot rechargeable flash lights shall be supplied and installed by the ambulance manufacturer. Flashlight chargers shall also be installed and wired to the vehicle's electrical system. The Monroe EMS shall determine location for the lights at confirmation.

Bidder Complies YES_____ NO_____

PATIENT CABIN DOME LIGHTS: The patient compartment shall be provided with a minimum of six (6) overhead LED "dual-intensity" lights; three (3) street-side and three (3) curbside. These lights shall be

mounted into the patient compartment headliner and shall not protrude into the patient compartment. The dome lights shall have a white trim and a red/white option. The dome lights and configuration shall meet or exceed the current Federal G.S.A. KKK-A-1822 specifications.

Bidder Complies YES _____ NO _____

REAR LIGHT TIMER: (2) two variable, spring wound, mechanical timer switches shall provide temporary illumination of the patient cabin for check out purposes. The switch shall activate the high side of the street side bank of domes. The switch input shall be wired directly to the vehicle batteries. The timer circuit shall meet or exceed the current Federal G.S.A. KKK-A-1822 specifications. The Monroe EMS shall determine location for the timers at confirmation.

Bidder Complies YES _____ NO _____

I.V. BAG HANGING HARDWARE: Three (3) recessed I.V. Hook assemblies shall be installed in the ceiling. Location of the IV hangers shall be determined by the Monroe EMS at confirmation.

Bidder Complies YES _____ NO _____

OVER HEAD ASSIST RAIL: One (1) 72” long rail shall be recessed and naturally accessible to assist working attendants in maintaining their balance. The rails shall meet or exceed federal specification KKK-A-1822.

Bidder Complies YES _____ NO _____

PATIENT CABIN INSULATION: Shall meet or exceed current Federal G.S.A. KKK-A-1822 specifications.

Bidder Complies YES _____ NO _____

FRONT LIGHT BAR: The front light bar shall be a multi-tiered fully enclosed lightbar with the following functions and settings. Lightbar shall function with the Primary and Secondary Lights set to the “On” position. Lightbar and lights shall meet KKK-A-1822 specifications. Lights shall include a minimum of (1) Whelen M-2 Red Programmable LED - Flash Pattern #5, (1) Whelen M6 Red Non Programmable LED no lens. Whelen RotoBeam LED All RED. Whelen M6 White Non Programmable LED, no lens. (1) Whelen M6 White Non Programmable LED, no lens Center std, (1) Whelen RotoBeam LED all RED - Flash pattern #14. (1) Whelen M6 Red Non Programmable LED, no lens std, (1) Whelen M-2 Red Programmable LED Flash Pattern #5, (1) Lower Whelen M4 Red LED Programmable no lens Flash Pattern #9, (1) Lower Whelen M4 White LED Programmable no lens Flash Pattern #10, (1) Lower Whelen M4 Red LED Programmable no lens Flash Pattern #9, (1) Lower Whelen M4 White LED Programmable no lens Flash Pattern #10, (1) Lower Whelen M4 Red LED Programmable no lens Flash Pattern #9, (1) Lower Whelen M4 White LED Programmable no lens Flash Pattern #10, (1) Lower Whelen M4 Red LED Programmable no lens Flash Pattern #9 or similar.

Bidder Complies YES _____ NO _____

WARNING LIGHT SYSTEM: The warning light system shall include one (1) Whelen Flasher 1660, Super LED or similar, supplied and installed. The warning lights shall flash in the sequence, and meet or exceed the current Federal G.S.A. KKK-A-1822 specifications. The warning light system shall be controlled with a switch located in the cab console. The switch shall have a "Off" position, "Primary" position, and a "Secondary" position.

Bidder Complies YES _____ NO _____

Four (4) Grille Lights: Whelen Ion, LED or similar. The LED shall be RED in color. The lens shall be CLEAR in color.

Bidder Complies YES _____ NO _____

Flange Package: All warning lights shall have a chrome flange if available.

Bidder Complies YES _____ NO _____

Two (2) Front Intersection Lights: Whelen 700, LED (Super LED) or similar. The LED shall be RED in color. The lens shall be CLEAR in color.

Bidder Complies YES _____ NO _____

Two (2) Rear Intersection Lights: Whelen 700, LED (Super LED) or similar. The LED shall be RED in color. The lens shall be CLEAR in color. One (1) light located over each rear wheel well.

Bidder Complies YES _____ NO _____

Four (4) Side Warning Lights: Whelen 900, (Super LED) or similar. The LED shall be RED in color. The lens shall be CLEAR in color.

Bidder Complies YES _____ NO _____

Two (2) Rear Warning Lights: Whelen 700, (Super LED) or similar. The LED shall be RED in color. The lens shall be CLEAR in color. One (1) light located in each rear upper outer corner. Warning Lights shall have a brake override when the drives brake is engaged.

Bidder Complies YES _____ NO _____

Two (2) Rear Center Warning Light: Whelen 700, (Super LED) or similar. The LED shall be AMBER in color. The lens shall be CLEAR in color.

REAR DOOR LIGHTING: Vehicle must meet or exceed KKK-A-1822 specifications for emergency lighting with rear doors ajar, without increasing the height of the vehicle.

Bidder Complies YES _____ NO _____

BATTERY SWITCH: Paddle style battery switch, located at the side of the front console (siren/radios), powers up and shuts down the CONVERSION only. None of the chassis functions shall be affected.

Additionally, an indicator light shall illuminate on the cab console panel when the switch is placed in the "ON" position. The light shall meet or exceed the current Federal G.S.A. KKK-A-1822 specifications.

Bidder Complies YES_____ NO_____

CAMERA SYSTEM: The vehicle shall include a camera back up monitoring system. The camera system shall also include a capacity for monitoring the patient care area with a separate camera and capacity for future expansion and potential for recording. The monitor shall automatically be tied in so that when the vehicle is placed in reverse, it will automatically illuminate the camera for back up. The monitor controls shall allow for the monitor to be illuminated when the vehicle is in any gear. Final decision on style, capacity and features will be determined by Monroe EMS upon confirmation.

Bidder Complies YES_____ NO_____

CAB CONSOLE: Front console shall be molded, one piece black in color. The console shall allow sufficient space for the installation of the front control panel(s), siren control warning and/or indicator lights and mobile radio control head(s). The auxiliary power control module shall be installed on the driver's side of the console. A triple notebook slot, with removable dividers shall be included in the cab console area. There shall be at minimum (2) AMRB-1039 Blue Sea Fast Charge Dual USB Chargers or similar. The manufacturer shall also provide Monroe EMS with a plan to mount an Apple iPad using OEM HINT dock and charger or similar. (Monroe EMS will supply photos of current installation in existing sprinters).

Bidder Complies YES_____ NO_____

SWITCH PANEL, CAB CONSOLE: A front console shall be installed to house the switching panel and radio installation. The console shall contain all required switching and accommodate additional spare switches on a VX1 - Class 1 Series Electric System. The console shall be easily serviced through an access panel. Must meet or exceed KKK-A-1822 specifications.

Bidder Complies YES_____ NO_____

LOW VOLTAGE INDICATOR: There shall be an amber indicator light and alarm in the cab console to illuminate if the vehicle voltage drops.

Bidder Complies YES_____ NO_____

DOOR AJAR INDICATOR LIGHT: A back lighted "Door Ajar" light shall be engraved in the cab console's main switch panel. The light shall meet or exceed the current Federal G.S.A. KKK-A-1822 specifications.

Bidder Complies YES_____ NO_____

ELECTRONIC SIREN: A Whelen WS295SLSA1 Siren, with dual amplifiers. Siren head shall be mounted in center console. A switch shall select horn ring output to horn or siren. The switch shall default to Siren upon power to the VX-1 system. The switch shall be located in the cab console's switch panel. The

switch legend that clearly defines the switch function shall be engraved in the switch panel. The legend shall be illuminated when the head light switch is on.

Bidder Complies YES_____ NO_____

BACK UP ALARM: The vehicle shall include a 97 to 107 decibel back up alarm, activated by shifting into reverse. The back up alarm shall have a cut off switch programmed into the cab console to silence the alarm. Silence feature shall be DISABLED in software at time of delivery.

Bidder Complies YES_____ NO_____

12 VOLT POWER INVERTER: A highly reliable electronic power conversion unit that utilizes power semiconductors and a microprocessor controller shall be supplied, installed and wired. The device shall be certified by Underwriters Laboratories, and meet or exceed the current Federal G.S.A. KKK-A-1822 specifications, with built-in Battery Charger. This device shall have an ignition sense to automatically power on and off. Inverter shall be powered when vehicle is plugged in via shoreline.

Bidder Complies YES_____ NO_____

12 VDC POWER SOURCE FOR PORTABLE EQUIPMENT: Positive and Negative polarity fourteen gauge wires shall be supplied and installed for subsequent storage of portable equipment.

Bidder Complies YES_____ NO_____

RADIOS: A Motorola radio and portable radio charger will be provided by Monroe EMS for installation prior to delivery. Model and final locations will be determined by Monroe EMS upon confirmation. Manufacturer agrees to mount radio and charger in locations approved by Monroe EMS.

Bidder Complies YES_____ NO_____

UHF ANTENNA & POWER SOURCE FOR COMMUNICATION RADIO(S): Four (4) sets of Positive and Negative polarity ten gauge wires and ignition sense wires shall be supplied and installed for installation of communications radio(s) and run to three (3) locations. The ignition sense will be powered on the main battery switch circuit. Two (2) sets of wires shall be run to the center console to power Radio 1 and Radio 2/control head. One (1) set of wires shall be run to the action area to power the action area control head. One (1) set of wired shall be run to the patient compartment curbside control head. The wires shall be barreled off and protected by a thirty (30) ampere automatic reset circuit breaker. There shall be two (2) UHF 1/4 wave NMO mount antennas installed by the manufacturer to the roof of the ambulance with coaxial cable run to the cab center console. The UHF wires shall be terminated with "Mini-UHF" Male Connectors. Final locations will be determined and approved by Monroe EMS upon confirmation. There shall be a maximum of three (3) antenna mounts in the roof for the UHF radios. Final locations will be determined and approved by Monroe EMS upon confirmation.

Bidder Complies YES_____ NO_____

SHORE LINE INLET (115V 20A): SUPER AUTO EJECT WITH DELUXE COVER-DIGITAL DISPLAY PRODUCT CODE: 61-11-3106 or similar. The primary 115 Volt shoreline inlet, rated at 20 Amperes shall be supplied. The inlet shall automatically eject the shoreline connector when the vehicle ignition switch is placed in the START (not ON or ACC) position. The inlet shall be protected with a weatherproof cover and color shall be white. Manufacturer and Monroe EMS must determine a suitable location for inlet. Location will be determined upon confirmation.

Bidder Complies YES_____ NO_____

INTERIOR 125 Volt Alternating Current (AC) OUTLETS:

115 VOLT AC OUTLETS: The following outlets shall be UL listed, 125 Volt, Hospital grade with Dual USB Support (minimum 2.4a output). A minimum of six (6) 115 VAC Outlets shall be installed. Locations shall be identical to existing Sprinter ambulance fleet owned by Monroe EMS. Photos will be supplied upon request.

Bidder Complies YES_____ NO_____

INTERIOR 12 Volt Direct Current (DC) OUTLETS:

12 VOLT OUTLET No 1: The outlet shall be a 12 volt, direct current, 20 Ampere, automotive "cigar" lighter size commercial outlet. The outlet shall be wired to meet or exceed the current Federal G.S.A. KKK-A-1822 specifications.

OUTLET LOCATION: The 12 Volt outlet shall be located in the patient cabin's main "Action Area" panel.
POWER SOURCE: The input for the aforementioned outlet shall be wired to the output of the MAIN CONVERSION power switch.

Bidder Complies YES_____ NO_____

12 VOLT OUTLET No 2: The outlet shall be a, 12 volt, direct current, 20 Ampere, automotive "cigar" lighter size commercial outlet. The outlet shall be wired to meet or exceed the current Federal G.S.A. KKK-A-1822 specifications.

OUTLET LOCATION: The 12 Volt outlet shall be located in the patient cabin's main "Action Area".

POWER SOURCE: The input for the aforementioned outlet shall be wired exactly like outlet Number One.

Bidder Complies YES_____ NO_____

ATTENDANT SEAT: The attendant seat shall be a steel framed, high back bucket style Captain's chair. The upholstery shall be seamless and vacuum formed. The seat shall be equipped with a 3-point seat belt harness assembly. The seat shall be equipped with a child car seat. The seat shall meet or exceed G.S.A. KKK-A-1822 specifications.

Bidder Complies YES_____ NO_____

PARTITION WINDOW: The driver's cabin shall be closed off from the patient cabin with a partition. The partition shall be installed with a fixed Lexan window. The window shall include a sliding Lexan window. Dimensions will be determined by Monroe EMS and meet or exceed G.S.A. KKK-A-1822 specifications.

Bidder Complies YES _____ NO _____

CABINETS/STORAGE: Manufacturers shall provide layout as included in the interior schematic provided by Monroe EMS. Any deviations from cabinet/storage layout will require approval of Monroe EMS and a comparable equivalent schematic provided. Final approval of design will be made by Monroe EMS at confirmation. Manufacturer shall allow for changes to this design during the approval phase.

Bidder Complies YES _____ NO _____

CABINET LIGHTING: All cabinets with Lexan shall have toggleable LED white lighting on the action and curbside switch panels. Final locations of lighting will be determined by Monroe EMS at confirmation.

Bidder Complies YES _____ NO _____

ACTION AREA: An interior area shall be provided in the forward most mid height-section of the base wall cabinet. In addition to the overhead lighting, a 12 volt DC LED light with integral switch shall be provided in the attendant's work or "action" area. A supplemental Oxygen Gauge shall be built in to the action area to enable staff to monitor oxygen pressure readings without accessing the main oxygen compartment.

Bidder Complies YES _____ NO _____

CLOCK: A digital programmable clock shall be provided by Monroe EMS and installed by the manufacturer at a location determined by Monroe EMS.

Bidder Complies YES _____ NO _____

SQUAD BENCH: A three-seat squad bench shall be installed. The squad bench shall meet or exceed the current Federal G.S.A. KKK-A-1822 specifications. A squad bench lid(s) shall be supplied over the squad bench storage area. The lid shall be equipped with a locking device to secure, and preventing accidental opening during a rollover. There shall be a tilt out garbage can option with location determined by Monroe EMS at confirmation. There shall be a wall mounted sharps container with location determined by Monroe EMS at confirmation. At the head of the squad bench shall accommodate (1) "D" size (EMS supplied) oxygen cylinder accessible from the passenger side entry. Bidder shall be required to work with Monroe EMS to make the dimensions of the squad bench as small as possible to accommodate maximum distance to foot of stretcher. Final location for the tilt out garbage, sharps, and oxygen cylinder must be confirmed by Monroe EMS.

Bidder Complies YES _____ NO _____

SQUAD BENCH SEAT CUSHIONS: The seat cushions on the squad bench shall be vacuum formed and seamless. Monroe EMS will select color.

Bidder Complies YES _____ NO _____

CURBSIDE SEATING & BELTING: The Squad Bench shall include two (2) 6-point restraint systems, and three (3) 2-point restraints. There shall also be three (3) female seat belt ends secured the metal bracing on the inside of the squad bench face to allow for securing a secondary patient to the top of the squad bench. The bracket shall be specifically designed to transfer loads originating from a secondary patient.

Bidder Complies YES _____ NO _____

FIRE EXTINGUISHER 1: There shall be an ABS recessed standard five (5) pound fire extinguisher so it has easy access from the rear door area. One (1) five (5) pound fire extinguisher shall be installed by the manufacturer. Location will be determined by Monroe EMS upon confirmation.

Bidder Complies YES _____ NO _____

FIRE EXTINGUISHER 2: One (1) standard five (5) pound fire extinguisher shall be installed in cab area by the manufacturer. Location will be determined by Monroe EMS upon confirmation.

Bidder Complies YES _____ NO _____

RESTRAINT NET: A restraint net shall be installed from floor to ceiling at the head of the squad bench. The net shall be secured at seven (7) points. All points must be secured to steel braces welded van body structure. The net shall be tightly stretched and attached to the following surfaces. Locations to be determined upon confirmation.

Bidder Complies YES _____ NO _____

STAIRCHAIR STORAGE AREA: An interior area shall be provided in the rear most mid height section of the rear of the ambulance on the street side. Photographs of stair chair and securing straps for safe storage should be included with submission and approved by Monroe EMS upon confirmation. The interior of this area shall be reinforced in this area based on supplied photos.

Bidder Complies YES _____ NO _____

FLOOR COVERING: The floor substrate shall be free of dents, voids and moisture prior to application of the floor covering. The floor covering shall be one piece throughout the patient cabin. The flooring material shall be commercial grade sheet vinyl floor with diamond plate like impression on the surface. The floor covering shall be Lonseal Lonplate II or similar. Seamless Lonplate flooring shall go up the full height of the squad bench to the lid, across the front of the vehicle at an approximate height of 10 inches.

Bidder Complies YES _____ NO _____

REAR THRESHOLD: The rear threshold shall be a formed minimum four inch (4") aluminum trim piece with a beveled rear edge to facilitate loading and a floor plate to protect the floor. The threshold shall be finished with yellow and black non-skid tape.

Bidder Complies YES _____ NO _____

OXYGEN, AIR & VACUUM SYSTEMS

OXYGEN OUTLET No 1: This outlet latch shall be designed to accept Ohmeda (Ohio) style, quarter turn / quick release adapters. Manufacturer shall supply a "Precision" style Flowmeter 0-25 lpm with all the appropriate connectors shall be included and connected. LOCATION: The Oxygen outlet shall be located in the primary action area switch and outlet console.

Bidder Complies YES _____ NO _____

OXYGEN OUTLET No 2: This outlet latch shall be designed to accept Ohmeda (Ohio) style, quarter turn / quick release adapters. Manufacturer shall supply a "Precision" style Flowmeter 0-25 lpm with all the appropriate connectors shall be included and connected. LOCATION: The Oxygen outlet shall be located in the primary action area switch and outlet console.

Bidder Complies YES _____ NO _____

OXYGEN OUTLET No 3: This outlet latch shall be designed to accept Ohmeda (Ohio) style, quarter turn / quick release adapters. Manufacturer shall supply a "Precision" style Flowmeter 0-25 lpm with all the appropriate connectors shall be included and connected. LOCATION: The Oxygen outlet shall be located high in curb side wall, over the squad bench and near the curbside entry door.

Bidder Complies YES _____ NO _____

VACUUM SYSTEM: A variable SSCOR vacuum regulator and gauge panel shall be installed in the action area control panel. The vacuum regulator shall vary vacuum delivered to a 1200 cubic centimeter collection jar. The vacuum gauge shall not be mounted on the collection jar itself.

Bidder Complies YES _____ NO _____

SUCTION PUMP: The suction pump shall be installed in the space under the action area. The pump shall provide a free air flow of at least 20 liters per minute and achieve a minimum of 300mm (11.81 in) Hg vacuum within four seconds after the suction tube is closed.

Bidder Complies YES _____ NO _____

AED STORAGE AREA: Manufacturer and Monroe EMS must determine a suitable location to store a Physio Control - Lifepak 1000. Location will be determined upon confirmation.

Bidder Complies YES _____ NO _____

LUCAS STORAGE AREA: Manufacturer and Monroe EMS must determine a suitable location to store a Lucas CPR Device. Location will be determined upon confirmation.

Bidder Complies YES _____ NO _____

PORTABLE SUCTION UNIT MOUNT: (1) LSU Wall Bracket /w DC Power. Manufacturer shall provide and install LSU Wall Bracket Mount - Item #782600. Location for mounting will be confirmed at confirmation. Monroe EMS will supply photos of the locations on existing ambulances upon request.

Bidder Complies YES _____ NO _____

DOOR PANELS: Manufacturer shall provide option (if available) for additional ABS style storage. Locations will be determined by Monroe EMS on confirmation.

Bidder Complies YES_____ NO_____

PATIENT AREA INTERIOR HANDLES: Black rubber coated spring steel handles shall be through bolted to the interior door surface on the interior of each of the four patient entry doors under the window.

Bidder Complies YES_____ NO_____

REAR BUMPER: O.E.M. Mercedes Rear Bumper (Color Black) shall include a stepping area that shall comply with the Requirement of stepping height and cot loading requirements meeting or exceeding KKK-A-1822.

Bidder Complies YES_____ NO_____

PATIENT AREA MASTER SWITCH: A second master switch for the patient area power shall be integrated into the VX1 Class 1 Series into the in the area switch and one (1) additional control head to the switch located in the cab console as well as the patient squad bench passenger side, location to be determined by Monroe EMS upon confirmation.

Bidder Complies YES_____ NO_____

PATIENT CABIN VENTILATION: A power exhaust ventilation blower shall be installed at the rear of the vehicle in a location as high as possible. The exhaust blower used shall move air at a free flow rate of two hundred thirty cubic feet per minute. Control for this fan shall be located in the patient area switch panel located in the action area and meet or exceed the current Federal G.S.A. KKK-A-1822 specifications.

Bidder Complies YES_____ NO_____

POWER LOAD SYSTEM: Bidder shall supply one (1) new Stryker Power Load System with XPS Stretcher or similar which will be installed by the manufacturer. Manufacturer assumes shipping costs and will install all the necessary Monroe EMS components and verify function. Manufacturer must be certified and authorized by Stryker Corporation to supply and install all components as required. A Stryker OEM wheel guard shall be installed on the driver side floor to aid removal of the stretcher.

Bidder Complies YES_____ NO_____

BIOWASTE SYSTEM: The vehicle shall include (2) two spaces for (2) two 5-QUART SHARPS CONTAINERS. One location shall be in the base of the action area and the second will be recessed into an area on the driver's side near the stair chair storage. Pictures and dimensions shall be provided by Monroe EMS at time of confirmation

Bidder Complies YES_____ NO_____

REFLECTOR PACKAGE: Manufacturer shall submit suitable locations for (6) Whelen 0S Marker/Clearance, Illumination and Flash to be fixed to all patient compartment doors that open to

provide additional rear warning protection. All lights shall be red. Any additional reflector material must meet or exceed the current Federal G.S.A. KKK-A-1822 specifications.

Bidder Complies YES____ NO____

UPHOLSTERY MATERIAL: All padding and upholstered seating shall be covered in 36 ounce vacuum formable vinyl to eliminate visible seams.

Bidder Complies YES____ NO____

GLOVE HOLDERS: Minimum four (4) glove holders shall be installed on the passenger side above the squad bench. Location to be determined by Monroe EMS on confirmation.

Bidder Complies YES____ NO____

VEHICLE MAINTENANCE/SERVICE/REPAIR: Vehicle maintenance, vehicle service, and vehicle repairs shall be completed within one (1) hour travel time of Monroe EMS and must be manufacturer certified.

Bidder Complies YES____ NO____

PAINT SCHEME & LETTERING

MAIN BODY COLOR: The main body color shall be white. Final decals and lettering will be discussed during the build process.

Bidder Complies YES____ NO____

CUSTOM LETTERING & PAINT LAYOUT: The lettering and paint shall duplicate the Monroe Emergency Medical Service logo, lettering, layout, and colors – matching and adapted from current Monroe EMS ambulances. Monroe EMS will supply photo for reference.

Bidder Complies YES____ NO____

PAST PERFORMANCE: Manufacturer is requested to provide references of past performance delivering the Sprinter 2500 Series Type II Ambulance. References should include a minimum of five (5) different agencies in the State of Connecticut during the past four (4) years. Bidders who have had any deliveries fail Connecticut DPH/OEMS or DMV Inspection in the last (4) years shall disclose this information to Monroe EMS along with details of any resolution.

Bidder Complies YES____ NO____

REFERENCE PHOTOS: Reference photos of Monroe EMS ambulances are available upon request. It is the manufacturer's responsibility to ensure proposed build is as close to identical to current builds as possible.

Bidder Complies YES____ NO____

END OF SCOPE OF WORK

RFP CHECKLIST
PROPOSAL FORMAT & SUBMISSION

The Bidder shall check one appropriate box for each corresponding line-item below and submit its bid with all documents fully completed and executed, where required, including this checklist.

Box Legend AE = Acknowledged & Enclosed / AW = Acknowledged & Withheld / NA = Not Applicable

A E	A W	N A	CHECK OFF EACH BOX ACKNOWLEDGING ATTACHED <u>OR</u> N/A and INDICATE # OF PAGES	# of Pages
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. Cover Letter (optional)	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. RFP Checklist/Proposal Format & Submission	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. Fee Proposal Form	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4. RFP Invitation to Bid	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	a. Standard Instructions to Bidders	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	b. Required General Contract Terms	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	c. Mandatory Insurance Requirements	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	d. Bidder's Non-Collusion Affidavit Form	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	e. Bidder's Legal Status Disclosure	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	f. Bidder's Statement of References	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	g. Bidder's List of Subcontractors	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	h. Addenda Nos. _____ (if applicable)	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5. Scope of Work	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6. Size, history and organizational structure of business, including relative education, experience and qualifications.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7. A detailed project schedule and timeline.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	8. Other [Description]:	

END OF RFP CHECKLIST, PROPOSAL FORMAT AND SUBMISSION