



TOWN OF MONROE
EMERGENCY MEDICAL SERVICES COMMISSION
REGULAR MEETING MINUTES
March 26, 2025 - 7:00 PM
EMS Headquarters Conference Room
54 Jockey Hollow Rd.

PRESENT:	Chairman	Paul Resnick
	Vice-Chairman	Pete Oliva
	Commissioner	Nick Rotondo
	Commissioner	Bob Zawatski
	Chief	Craig Rosenberg (via phone)
	EMS Administrator	Lisa Pane
ABSENT:	Commissioner	Michelle Widdows
	Deputy Chief	Rachel Murphy

I. Chairman Resnick called the meeting to order at 7:03 p.m.

II. Pledge of Allegiance

III. Motion to approve the minutes of February 26, 2025

Motion: P. Oliva

Second: B. Zawatski

Motion passed: 4-0

IV. The Administrator's Report

A: Southwest EMS Council Region One Update Meeting March 13, 2025

1. Legislation: Trauma Committee has presented a Stop the Bleed Bill, they are looking for support.
2. SWRCC: 8597 calls Feb. 2025, a slight increase over last year.
3. MAC: New Protocols out soon.
4. Congratulations to TEMS Chief and DC on the Trumbull SNF evacuation last week.

B: The administrator's report was reviewed and questions were answered regarding meetings, activities, reports, and building issues.

V. Budget and Finance Review

- A. The building maintenance line continues to be over budget and has an added expense for an overhead door repair this week.
- B. Our FY 26 budget has gone to Town Council without change and will go to Finance next.

VI. EMS Chief: Craig Rosenberg

- A. February Statistics: We received 133 calls, including 31 “second” calls, and required mutual aid 16 times. We provided mutual aid service to other towns twice. We also provided standby coverage for 3 events. Masuk Color guard and 2 structure fires.
- B. Capt. Keith Hensel and VEMS Medic Yerksitis will receive an award for a STEMI patient care at St. Vincent’s next week.
- C. RFP is out for a new billing company and we have received 2 proposals so far and expecting several more. QMC has been given notice.
- D. We will be getting the old Fire Marshall vehicle for the Chief’s vehicle; it is in excellent condition.
- E. We will be doing an MCI Drill on May 4th with the Fire Departments.
- F. There was a change in the Town Charter, 15-year Veteran members no longer get a tax abatement unless they continue to volunteer to some degree.
- G. We will be sending 12 – 13 people to the EMS Expo.

VII. CMED (Southwest Regional Communication Center): Report from Dan Hunsberger presented by Commissioner Resnick.

- A. They are within budget and in discussion with Easton regarding CMED dispatching Fire and EMS.
- B. They are fully staffed at this time.

VIII. Unfinished Business

- A. Building status: The town repairman will be completing the bay ceiling. We required a repair to the overhead door for 951.
- B. Community Events: 2 EMT’s attended the Jockey Hollow Health Fair last week and we are covering the Plunge at the Park this weekend.
- C. Vehicle Status Update: RFP in process for a new vehicle. 952 On-spots broken and returned to dealer, 952 received new batteries.
- D. EMT Class Update: Completed 3.8.2025 with 7 students graduating.

IX. New Business:

- A. Tax abatement: The list of members who are eligible for a Tax Abatement was presented to the Commission for signature.
Motion to accept all members presented for abatement.
Motion: P. Oliva
Second: B. Zawatski
Motion Passed 4-0
- B: Chairman Resnick is requesting EMS ID cards and Key cards.

X: Executive Session:

- Motion made to go into Executive Session, at 8:11 pm. Chief Rosenberg and Administrator Pane invited.
Motion: P. Oliva
Second: B. Zawatski
Motion Passed: 4 – 0
- Motion made to leave Executive Session at 8:25 with no action taken after discussing contractual issues.
Motion: P. Oliva
Second: N. Rotondo
Motion Passed 4 - 0

X. Public Participation: None

There being no further business, Chairman Resnick adjourned the meeting at 8:28 PM.